



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A meeting of the Tualatin Hills Park & Recreation District Board of Directors was held electronically on Wednesday, August 10, 2022. Work Session 5:30 pm; Executive Session 6:00 pm; Regular Meeting 7:30 pm.

Present:

Felicita Monteblanco	President/Director
Barbie Minor	Secretary/Director
Alfredo Moreno	Secretary Pro-Tempore/Director
Heidi Edwards	Director
Tya Ping	Director
Doug Menke	General Manager

Agenda Item #1 – Work Session: Safety Services / Emergency Management Updates

A Work Session of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Wednesday, August 10, 2022, at 5:30 pm.

General Manager Doug Menke introduced Mark Pierce, Safety Services manager, to share an overview of the district's emergency management initiatives and Safety Services activities, and referenced law enforcement activity that occurred earlier today resulting in the lockdown of Cedar Hills Recreation Center and the HMT Recreation Complex, noting that district staff did a great job following protocols in the interest of patron and staff safety.

Mark provided a detailed overview via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Ongoing Emergency Management Initiatives
 - BSD/THPRD Parent Reunification Plan
 - Red Cross Shelter Agreement
 - Updates to THPRD Emergency Response Plan
 - Earthquake Drills
- New Emergency Management Initiatives
 - Cooling, Warming, & Clean Air Shelters
 - Longer Term Shelters
 - Natural Hazard Mitigation Plan
 - TVWD Employee Sheltering
 - PGE Community Resource Center
 - Major Disaster Preparations
- New Ambassadorship Initiatives
 - New Uniform Logo Design
 - Latino Network Partnership

Mark concluded his presentation by providing a brief overview of the staffing levels for Safety Services, thanking the board of directors for their on-going commitment to ensuring a safe environment for our patrons and staff, and offering to answer any questions the board may have.

President Monteblanco expressed gratitude for the thoughtfulness and intentionality behind the district's partnerships with other agencies and organizations in the area of emergency management.

Heidi Edwards thanked Safety Services staff for their work and reflected on criminal incidents that have occurred in our area, noting that the suburbs are not exempt from danger and crime, and acknowledged the risk involved for Safety Services staff.

- ✓ Mark referenced incidences where Safety Services staff have been threatened or physically engaged without the ability to get assistance in a timely manner, which renewed conversations about Safety Services staffing levels and having two staff members working in tandem.

Tya Ping asked what type of training is provided to Safety Services staff in how to handle potentially dangerous situations when law enforcement may not be available to assist.

- ✓ Mark described the state-mandated training Safety Services staff receives as regulated by the state of Oregon. Part of that training, which is also the philosophy of THPRD, is that Safety Services staff should retreat and report when dealing with a contentious or threatening situation.

Tya asked for additional information regarding our partnership with the Tualatin Valley Water District (TVWD) for employee sheltering.

- ✓ Mark provided a brief overview of this partnership, noting that the district currently has about a 1,000-bed emergency shelter capacity exclusive of the space that would be used by TVWD. A number of different scenarios are possible during a major emergency event, but he feels that TVWD would not be displacing members of the public in terms of places to shelter, and that there is also an interest in assisting a partner's ability to restore an essential element for community survival.

President Monteblanco inquired of the qualities and skillsets the district looks for in its Safety Services staff.

- ✓ Mark replied excellent communication skills, both written and verbal. Considering that these positions seem to typically attract those in their early 20's, the district also looks for maturity, and for those with a history of making good decisions under stress or pressure.

Felicita asked why the demographics for these positions seem to skew toward younger people.

- ✓ Mark replied that a variety of factors contribute to these demographics, such as the fact that these are part-time positions that people can work while also going to college, and that typically these positions are filled by people interested in some type of policing career.

Agenda Item #2 – Executive Session (A) Legal (B) Land

President Felicita Monteblanco called executive session to order for the following purposes:

- To conduct deliberations with persons designated by the governing body to negotiate real property transactions; and
- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Executive Session is held under authority of ORS 192.660(2)(e) and (h).

President Monteblanco noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

Agenda Item #3 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Wednesday, August 10, 2022, at 7:30 pm.

Agenda Item #4 – Action Resulting from Executive Session

There was no action resulting from Executive Session.

Agenda Item #5 – Audience Time

There was no public comment received during Audience Time.

Agenda Item #6 – Board Time

A. Committee Liaisons Updates

Heidi Edwards provided the following updates and comments during board time:

- ✓ Attended the groundbreaking ceremony for the Wishcamper affordable housing development that benefited from THPRD's system development charge waiver program.
- ✓ The Washington County Preschool for All initiative will not be referred to the November 2022 ballot. The Washington County Board of Commissioners unexpectedly voted against referring the measure due to staff capacity issues. Signatures will begin being gathered by the community for a ballot initiative in 2024.
- ✓ Attended a recent Metro Council meeting and spoke in support of the renewal of Metro's Parks & Nature Local Option Levy that will be on the November 2022 ballot.
- ✓ Expressed appreciation for district staff working to serve the community in the hot weather we have been experiencing.

Tya Ping provided the following updates and comments during board time:

- ✓ Her family has been busy enjoying THPRD parks and a variety of camps this summer and provided a reminder that Fall registration starts this Saturday.

Alfredo Moreno provided the following updates and comments during board time:

- ✓ His family has also been busy enjoying camps this summer and the variety that is offered.

President Monteblanco provided the following updates and comments during board time:

- ✓ Attended a recent Nature & Trails Advisory Committee visit to a future Beaverton Creek Trail segment location.
- ✓ Visited Pío Pío Park for the first time and was thoroughly impressed.
- ✓ Expressed gratitude to the district staff, volunteers and parents who participated in Big Truck Day at Conestoga Recreation & Aquatic Center.

Agenda Item #7 – Consent Agenda

Alfredo Moreno moved that the board of directors approve consent agenda items (A) Minutes of June 8, 2022 Regular Board Meeting, (B) Minutes of June 15, 2022 Regular Board Meeting, (C) Monthly Bills, (D) Monthly Financial Statements, (E) Resolution Acknowledging Real Property Transactions for Fiscal Year 2021/2022 and Describing Funding Source(s) and Purpose, (F) Amendments to System Development Charges Administrative Procedures Guide, (G) Garden Home Recreation Center Flat Roof Repair Contract, (H) Garden Home Recreation Center Structural Roof Repair Contract, (I) Print Services Contract, and (J) Munis Implementation Contract. Tya Ping seconded the motion.

Roll call proceeded as follows:

Barbie Minor	Yes
Heidi Edwards	Yes
Tya Ping	Yes
Alfredo Moreno	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. Operations Update

Since March 2020, THPRD has experienced dramatic shifts in programming and operational levels due to the COVID-19 pandemic. After successfully working within a revised spending plan over the course of the previous fiscal years since the start of the pandemic, staff have

approached the current fiscal year with a similar strategy to best manage expenditures within a changing environment in which lower overall revenue is projected. Aisha Panas, Park Services director, provided an operations update via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Summer Camps & Programming
 - Summer registration showed a 25% increase over last summer
- Summer Events Update
 - 20 special events have been/will be held from Memorial Day through September
- DEIA Update
 - THPRD map is now available in Spanish
 - Welcoming Week activities planned for mid-September
 - Back-to-school backpack distribution events for Beaverton School District students
- Community Engagement Highlights
 - Abbey Creek Park
 - Downtown Beaverton Parks and Open Space Framework Plan
- Staffing Report
 - From May 1 to July 29:
 - 1,199 applications received for open positions
 - 444 new hires
 - Of the new hires, 173 identify as a person of color (over 38%)
 - Merit increases and referral incentives
- Facilities Update
 - Harman Swim Center will be reopening September 19
 - Garden Home Recreation Center roof and ceiling repairs August – November
- Preparation for Fall
 - Budget and Advisory Committee members recruitment
 - Health care partnerships review
 - Tyler Munis
 - Comprehensive Plan Update
 - Strategic Plan Update
- Revised Spending Plan FY2022/23
 - Resources
 - Cash-on-hand and balance forward increased due to reduced spending
 - Program resources decreased due to closed facilities
 - Other resources and grants decreased due to not receiving grants that were included in the budget
 - Expenditures
 - Most of the decreases in Administration and Park Services are due to unfilled positions being budgeted at the full year but filled for less
 - Decrease in Recreation Services is due to closed facilities and unfilled positions being budgeted at the full year but filled for less
 - Decrease in capital projects is due to not receiving grants that were included in the budget

Aisha offered to answer any questions the board may have.

Heidi Edwards asked for additional information regarding grants the district did not receive.

- ✓ Aisha replied that the district did not receive a \$5 million grant from the U.S. Economic Development Administration for improvements at the HMT Recreation Complex. She noted that additional information will be provided via a formal grant program update to the board at their meeting next month.

Heidi thanked the district's grant staff for their hard work.

Alfredo Moreno expressed gratitude for the district's increased inclusivity efforts, such as the THPRD map now available in Spanish. He asked where the new map can be found.

- ✓ Aisha replied that the map can be found in all of our centers and facilities and that staff would be happy to provide some copies to the board members for distribution as well.

B. Downtown Beaverton Parks & Open Space Framework Plan

Gery Keck, Design & Development manager, introduced Sara King, City of Beaverton's senior development project manager, who is also in attendance this evening. Gery provided a detailed update on the joint planning effort currently underway for downtown Beaverton open space, via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Project Goals
 - Build on previous plans and outreach
 - Describe the types of parks
 - Recommend general areas for new or improved parks, natural areas, and open spaces
 - Identify amenities for an attractive, livable, and economically vibrant mixed-use downtown
 - Determine a look and feel of amenities
 - Ensure that all spaces are welcoming, inclusive, and accessible to everyone
 - Outline an implementation strategy with immediate and future actions
- Community Engagement
 - Community Engagement 2011-2022:
 - Beaverton Downtown Equity Strategy
 - Central Beaverton Urban Renewal Plan
 - THPRD Vision Action Plan
 - We have heard the community wants spaces & events to:
 - Exercise
 - Connect with nature
 - Play for all ages and abilities
 - Gather and bring diverse communities together
 - Feel welcome, equitable, inclusive, accessible, and safe
 - Enjoy food, music, picnics, art, live theater, water, shade, restrooms, seating, and more
 - Community Engagement for Downtown Beaverton Parks & Open Space Framework Plan:
 - 5 presentations to city or THPRD committees
 - 10 pop-ups tabling at community events
 - 10 focus groups with community-based organizations
 - 6 youth outreach events
 - 317 visual online surveys completed
 - What are we asking community members?
 - What types of parks, open spaces, natural areas would you like to see in the downtown?
 - What types of activities would you like to do in these spaces?
 - Do you have ideas for the design, look, and feel for these spaces to fit with Beaverton's downtown?
 - What ideas do you have to help make these spaces welcoming and inclusive to everyone?
- Project Timeline
 - Spring 2022: Community engagement and study of desired park types, activities, look and feel, and inclusiveness

- Summer 2022: Use community input to draft a plan and implementation strategies; Review the plan with community members
- Fall 2022: Revise plan and strategy; Seek approval from City Council and THPRD Board

Gery offered to answer any questions the board may have.

President Monteblanco asked for additional information regarding the accessibility focus group.

- ✓ Gery replied that this is a group that the city helped put together that is a new group for THPRD to work with, and that they brought a lot of good insight. Nature was of particular interest to that group, and nature-based activities such as birding.
- ✓ Sara added that the City of Beaverton is doing a refresh of its Community Vision and had assembled an accessibility focus group for that effort, who were also offered the opportunity to participate in a focus group specifically for this project. The group included those with mobility challenges, as well as chronic illness, and had some interesting feedback. It became clear that people are also interested in the visual and audible proximity to parks in relation to their personal spaces, such as balconies and yards.

Felicita commented that the THPRD Board of Directors will be having a disability justice training during an upcoming work session and are on their own journey in becoming stronger allies and ensuring that they are serving the whole community.

C. General Manager’s Report

The following presentation was provided as listed within the General Manager’s Report included in the board of directors’ information packet:

- BSD Migrant Education Program / Centro Partnership Update
 - Lulú Ballesteros, cultural inclusion specialist, provided an update on the district’s partnership with the Beaverton School District’s Migrant Education Program, via a PowerPoint presentation, a copy of which was entered into the record.

Doug and Lulú offered to answer any questions the board may have.

The board members expressed comments of gratitude for this important program and its positive impact on the community, as well as district staff’s hard work and cultural skills that helps make it so successful.

Alfredo Moreno asked for additional information regarding how THPRD partners with the City of Beaverton in providing Welcoming Week events.

- ✓ Lulú replied that the two agencies collaborate and share information about each other’s events, and take into consideration when partner events are schedule in order to avoid schedule conflicts as much as possible.

Agenda Item #9 – New Business

A. Resolution Supporting Passage of Metro Parks & Nature Local Option Levy

President Felicita Monteblanco introduced a resolution in support of Metro’s Parks & Nature Local Option Levy renewal proposed for the November 2022 ballot. She noted that Metro is a critical partner to THPRD in many ways, such as through the management of Cooper Mountain Nature Park, and that the THPRD community and region would benefit from the renewal of this levy, such as through the continued funding of Metro’s Nature in Neighborhoods grant program. The levy renewal would maintain the existing tax rate of \$0.096 per \$1,000 of assessed value.

Heidi Edwards moved that the board of directors approve Resolution 2022-11, supporting passage of the Metro Council local option levy renewal. Tya Ping seconded the motion. Roll call proceeded as follows:

Barbie Minor Yes
Alfredo Moreno Yes
Tya Ping Yes
Heidi Edwards Yes
Felicita Monteblanco Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #10 – Adjourn

There being no further business, the meeting was adjourned at 8:30 pm.

Felicita Monteblanco, President

Barbie Minor, Secretary

Recording Secretary,
Jessica Collins