



**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, February 11, 2020, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, Oregon. Executive Session 6:30 pm; Regular Meeting 7 pm.

Present:

Felicita Monteblanco	President/Director
Tya Ping	Secretary/Director
Ashley Hartmeier-Prigg	Director
Doug Menke	General Manager

Absent:

Wendy Kroger	Secretary Pro-Tempore/Director
Heidi Edwards	Director

Agenda Item #1 – Executive Session (A) Legal (B) Land

President Felicita Monteblanco called executive session to order for the following purposes:

- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Executive Session is held under authority of ORS 192.660(2) (e) & (h).

President Monteblanco noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board welcomed the audience into the room.

Agenda Item #2 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Tuesday, February 11, 2020, at 7 pm.

Agenda Item #3 – Action Resulting from Executive Session

There was no action resulting from Executive Session.

Agenda Item #4 – Proclamation: Black History Month

The board members read into the record a proclamation declaring the month of February 2020 as Black History Month.

Agenda Item #5 – Audience Time

Tim Cespedes, 13410 SW Haystack Drive, Beaverton, is before the THPRD Board of Directors this evening regarding the temperature of the water in the 50-meter pool at the Tualatin Hills Aquatic Center. Tim stated that he has a medical condition that makes him sensitive to high temperatures. He had been a Tualatin Hills Barracudas swim club member since 2008, but quit

recently because of the effect the water temperature has on his health. His personal preferred water temperature would be 80 degrees, but he is willing to compromise and understands that children learning to swim get cold even in the current water temperature. He described the effect overheating has on a swimmer, noting that there are no clothing layers to remove in order to cool down. Additionally, there are no cold showers available at the 50-meter pool and the indoor air temperature also does not offer any relief.

Lee O'Connor, 17247 NW Oakley Court, Portland, is before the THPRD Board of Directors this evening representing the Tualatin Hills Barracudas swim club. He referenced his previous testimony to the board at the December 10, 2019 and January 14, 2020 Regular board meetings regarding the temperature of the water in the 50-meter pool at the Tualatin Hills Aquatic Center. He noted that the 50-meter pool was previously kept at a temperature within the recommended guidelines, but that it has crept up in the last few years to 84 degrees. He referred to a list of pools maintained at lower temperatures than the 50-meter pool that he provided to the board previously, noting that he recently discovered the Multnomah Athletic Club keeps their pool at 79 degrees, but that this pool is not financially accessible to most people. He described how the district's swim teams have spent decades building their programs and supporting their athletes, noting that approximately 400 of the district's aquatics participants are subjected to a water temperature that is unsafe or inaccessible for their needs and that there are no other geographic or financially accessible pools available for them to utilize. However, there are eight aquatics facilities within THPRD and he believes that by working together there should be a way to accommodate all needs of THPRD users. He requested that THPRD reduce the water temperature for the 50-meter pool to within the recommended temperature guidelines.

President Monteblanco thanked Tim and Lee for their testimony this evening, noting that the board appreciates their advocacy and that they have learned a lot through this process. She stated that, as the governing board of THPRD, it is the board's duty to ensure that the district is able to meet the recreational needs of its diverse community. When considering a change such as lowering the temperature of a pool, the board must consider a variety of factors: the number of users that will benefit from the change; the number of users that might be harmed by the change; the cost of making the change, such as utility costs or changes in registration and rental revenue; and, best practices of governing bodies and similar providers. Ultimately, the board has found that the current average temperature, combined with a reduction in temperature for competitive meets and other changes intended to help cool competitors during the use of the pool, provides the best compromise for the various temperatures desired by our users. She encouraged them to continue to work through their club presidents to share any other concerns with the aquatic center supervisor.

Agenda Item #6 – Board Time

Ashley Hartmeier-Prigg provided the following updates and comments during board time:

- With the acceptance of the Audit Report on Park District Financial Statements for Fiscal Year 2018/19 having taken place at the board's January meeting, the Audit Committee's work has concluded for the time being.
- She will be attending tomorrow's Parks & Facilities Advisory Committee meeting on Wendy's behalf.

Tya Ping provided the following updates and comments during board time:

- The Programs & Events Advisory Committee has been onboarding three new youth members and continuing their work on welcome signage for district facilities and a welcome packet for those who have moved into the district's service area.

President Monteblanco provided the following updates and comments during board time:

- She will share with the board for their review the new stipend and travel guidelines that have been approved by district legal counsel, intended for board discussion at the March Regular meeting. Because it is simply a change to guidelines versus policy, only a board consensus is required in order to move forward with the changes.
- Asked for an update from district staff regarding the SDC (System Development Charge) Methodology Update process.
 - ✓ Keith Hobson, Director of Business & Facilities, provided the following update:
 - A full update will be provided to the board at the March Regular meeting, which will include an updated project timeline and additional information relating to the policy questions for the board's consideration.
 - Some policy questions will be open ended for the time being until additional data can be collected, such as on the topics of service levels and scaling.
 - Based on prior input received from the board, as well as staff research on grants that could be used to backfill SDC waivers, staff is developing information for the board's consideration as follows:
 - Full SDC waivers without a cap for affordable housing projects serving those in average median income ranges of 30% and lower (estimated to be \$1.8 million over the next five years).
 - A full waiver as proposed wouldn't have a backfill source and would impact the district's SDC Capital Improvement Plan (CIP).
 - SDC waivers with a cap of \$1.8 million for affordable housing projects serving those in average median income ranges of between 30-60% (estimated to be \$4 million over the next five years).
 - District staff believes that about \$1.8 million in grant revenue may be generated over the next five years in order to backfill these SDC waivers.
 - The proposed cap would enable the district to support this category of affordable housing without impacting the district's SDC CIP.
 - ✓ Felicita thanked district staff and her fellow board members for their continued efforts in educating themselves on this topic.
 - ✓ Tya noted that she is looking forward to seeing additional information and consideration of scaling SDC fees based on square footage, noting that it will not only benefit affordable housing developers, but also hopefully encourage all housing developers to construct smaller properties and positively impact affordability in general. She would like to better understand how scaling might beneficially impact affordable housing developers outside of waiving SDC fees.
 - ✓ Felicita commented that scaling may help in the long-term, but she is also cautious of too much change at once.
 - ✓ Tya suggested that consideration be given to allocating the district's SDC fee waivers to other agencies to administer, such as the City of Beaverton or Metro, in order to simplify the process, as well as lessen the administrative burden on the district, and as a way to potentially leverage the district's funds.
 - ✓ Felicita expressed hopefulness that as other agencies see THPRD take these steps forward, that they will begin to move forward, as well.
 - ✓ General Manager Doug Menke commented that the full SDC waiver for 30% and below will be a clean and simple directive to the collecting agencies. For the 30-60% range, complexity arises when there is discretion used in terms of what types of units for which the board decides to grant SDC waivers.

President Monteblanco referenced the board's "Parking Lot" provided this evening as a handout, a copy of which was entered into the record, which is a list of ideas or suggestions that board members would like to be considered via an evaluation process that was discussed at the board's retreat in October 2019. She thanked the board for honoring the commitment to funnel various ideas and suggestions through this new process, noting that the new process is about respecting and listening to innovation and opportunity, while being mindful that the district's resources, both time and money, are finite. Currently, there are five items in the Parking Lot, each of which were discussed as follows:

Filming of Board Meetings

- ✓ Ashley expressed concern regarding the costs associated with this proposal and suggested that it be kept on a list for future consideration when funds are available or when a new board room is under consideration for development. She agrees it is important for accessibility and transparency, but that it is not the best use of taxpayer dollars at this time.
- ✓ Tya expressed agreement with Ashley's comments and inquired whether it would be more cost effective for the district to post audio recordings of the board meetings on the district's website.
 - General Manager Doug Menke replied that this would be explored.
- ✓ Felicita agreed that it is an important access and transparency issue, noting that the board is also moving their meetings to Wednesday evenings at the beginning of next fiscal year in order to enable more media attendance, and provides free childcare during meetings; however, she agrees that now is not the right time for such an expenditure.

Four Season Park

- ✓ Tya provided additional information regarding this suggestion, noting that she would like to see a multigenerational park developed that could be used during any time of the year regardless of weather.
- ✓ Ashley expressed agreement to move forward in further evaluating this suggestion, noting that it's important to be able to access the outdoors during adverse weather, especially in a climate such as ours. Additionally, comments have been received through the district's visioning process regarding the need for shaded areas.
- ✓ Felicita inquired whether this idea could be a possibility for consideration in the next five upcoming park master planning processes.
 - General Manager Doug Menke confirmed this, noting that the covered play area at the HMT Recreation Complex is well utilized. It would be a design element not without cost, so it would be a matter of prioritization. He agreed that district staff could move forward on the next level of evaluation to gather more information.
- ✓ Tya asked whether any similar suggestions came up from the community via the district's visioning process.
 - Holly Thompson, Communications Director, confirmed that there was input received requesting more shaded and covered areas, and making parks accessible year-round. She noted that there is also opportunity for additional marketing of the district's existing indoor programming.

Art Curator Position within THPRD

- ✓ Felicita provided additional information regarding this suggestion, noting that with the future opening of the Patricia Reser Center for the Arts, as well as the activities of the Beaverton Arts Commission, she sees an active arts scene building in our area. She questioned what it might look like if the district had a position to collaborate and represent the district in this area. Arts is a big part of recreation and takes intentionality. She stated that she is not expecting the district to fund this position within the next few years, but is simply planting a seed for additional discussion and consideration.

- ✓ Ashley commented that it would be an interesting way to consider, through art, how the district could be honoring its history and the history of the local land; however, she is concerned about the budget impact of such a position and the costs associated with the curation of art.
- ✓ Tya commented that this would be a specialized, professional position, which would not be inexpensive. She noted that the district provides a lot of art-focused programming and suggested other ways that art could be represented throughout the district, such as displays of artwork created in district classes, outdoor murals, and the showcasing and selling of local artwork.
- ✓ General Manager Doug Menke described the district's current partnership with the Beaverton Arts Commission and how it might grow in the future.

Afterschool Programming for some Hillsboro School District Sites

- ✓ Felicity provided additional information regarding this suggestion, noting that there are two or three schools within the Hillsboro School District, but outside the City of Hillsboro, for which the city will not provide afterschool programming. She wonders what a partnership with THPRD might look like for these services, acknowledging that those who would be served by this partnership are not district taxpayers and do not live in district, although are adjacent. She asked if the board would be willing to at least have a conversation about the potential possibilities of such a partnership.
- ✓ Ashley noted that since the area is out-of-district, the program would need to pay for itself.
- ✓ Felicity agreed that it would need to be made clear that this would be a business partnership, not a donation, although she is sympathetic to families that live so close to THPRD but are not in-district. She sees value in having the conversation in order to strengthen the district's relationship with City of Hillsboro and Hillsboro School District.
- ✓ Tya commented that she could agree to support the concept if the program made a profit and also helped the district create a model to use in moving forward in its relationship with Beaverton School District. But she also wants to be cognizant of staff capacity.
- ✓ General Manager Doug Menke noted that district staff is currently at capacity and that if this were added, an additional full-time, district-wide position would be needed in order to manage all of the district's afterschool programming. He is also cautious regarding the management of services provided outside of the district's service area; any such program would need to meet a high threshold as it could not have any element of donation.
- ✓ Ashley described struggling with the concept because it is out-of-district, but she is also sympathetic to those without services who live so close to THPRD boundaries. However, adding another full-time staff position is significant.
- ✓ Felicity expressed disappointment, but agreed that the need to add another full-time staff position is too significant.
- ✓ Doug added that it is a future possibility that as THPRD grows its partnership with Beaverton School District, a full-time afterschool staff position may be in the future, noting that Bend Parks & Recreation District has four such full-time positions.

Tree Planting Carbon Credits Forum

- ✓ Felicity expressed concern regarding staff capacity issues, noting that this suggestion seems like a better fit for Metro.
- ✓ General Manager Doug Menke suggested pitching this concept in relation to the upcoming Special Park District Forum taking place in the Pacific Northwest in 2021.
- ✓ Aisha Panas, Director of Park & Recreation Services, agreed that this topic would be of interest to the forum and that they are currently engaged in monthly planning meetings.
- ✓ Ashley expressed agreement that it may fit nicely within the concept of the forum, but not as a stand-alone item.

President Monteblanco concluded that one Parking Lot item would move forward for additional evaluation: the Four Season Park concept.

- ✓ Tya further described the type of park she is envisioning, noting she would like to see the cost estimates for a permanent covered area, not just a canopy system.
- ✓ Felicita noted that ultimately the master planning process is decided by the public, but that it is always helpful to have as much information upfront as possible.
- ✓ Ashley suggested that all of the items remain in the Parking Lot for future reference with the status of the board's discussion noted for each item.

Agenda Item #7 – Consent Agenda

Ashley Hartmeier-Prigg moved that the board of directors approve consent agenda items (A) Minutes of January 14, 2020 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, and (D) HMT Aquatic Center Light Replacement Construction Contract. Tya Ping seconded the motion. Roll call proceeded as follows:

Tya Ping	Yes
Ashley Hartmeier-Prigg	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. General Manager's Report

General Manager Doug Menke provided an overview of the General Manager's Report included within the board of directors' information packet, including the following:

- Upcoming Grand Opening & Dedication Events
 - Holly Thompson, Communications Director, and Keith Watson, Community Programs Manager, provided an update regarding upcoming grand opening and dedication events being scheduled for the next few months, via a PowerPoint presentation, a copy of which was entered into the record.
- Fitness Programming Update
 - Jennifer Smirl, Fitness Specialist, provided an update on the district's fitness programming via a PowerPoint presentation, a copy of which was entered into the record.
- Diversity, Equity, Inclusion & Access (DEIA)
 - Doug provided comments regarding some of the topics the board can anticipate hearing about during their March work session on the topic of DEIA, as well as comments regarding his own journey around DEIA work.
 - ✓ President Monteblanco commented on the need for the board to develop key measurements in order to evaluate and support the General Manager's progress in this area.

Doug offered to answer any questions the board may have.

Tya Ping asked what the district does with used fitness equipment that is replaced.

- ✓ Jennifer replied that usable equipment is sold online via a government auction site and that unusable equipment is recycled or scrapped.

Ashley Hartmeier-Prigg complimented Jennifer on the continuing education the district offers to fitness instructors, noting that it likely helps with employee morale and retention.

Agenda Item #9 – New Business

A. Amendments to District Compiled Policies Chapter 8 – Naming of District Property

General Manager Doug Menke introduced Liana Harden, Engagement & Partnership Specialist, to provide an overview of proposed amendments to the Naming of District Property section of Chapter 8 of the District Compiled Policies (DCP 8).

Liana provided a detailed overview of the memo included within the board of directors' information packet noting that the proposed amendments to the district's naming policy allow for more inclusive and culturally significant names, especially in regard to under-represented groups, and ensures a public waiting period after naming decisions are announced. Liana noted that based on board review this evening, staff will incorporate any input from the board into a resolution for the board's consideration of approval at the March Regular Board meeting, and offered to answer any questions the board may have.

The board expressed support for the amendments as outlined this evening.

- ✓ General Manager Doug Menke commented that the intent would be to request approval of the amendments via the board's March consent agenda.

Agenda Item #10 – Adjourn

There being no further business, the meeting was adjourned at 8:25 pm.

Felicita Monteblanco, President

Tya Ping, Secretary

Recording Secretary,
Jessica Collins