



Administration Office  
503/645-6433  
Fax 503/629-6301

**Board of Directors Regular Meeting  
Wednesday, May 10, 2023**

**5:30 pm Work Session  
6:00 pm Executive Session  
6:30 pm Regular Meeting**

**AGENDA**

1. Work Sessions
  - A. [District Budget Priority FY23/24: Sustainable Operating and Financial Models – Future Planning](#)
  - B. [Crime Prevention Through Environmental Design \(CPTED\) Overview](#)
2. Executive Session\*
  - A. Legal
  - B. Land
3. Call Regular Meeting to Order
4. Action Resulting from Executive Session
5. Proclamations
  - A. [Asian American and Pacific Islander Heritage Month](#)
  - B. [Jewish American Heritage Month](#)
  - C. [National Water Safety Month](#)
6. Audience Time\*\*
7. Board Time
  - A. Committee Liaisons Updates
8. Consent Agenda\*\*\*
  - A. [Approve: Minutes of April 12, 2023 Regular Board Meeting](#)
  - B. [Approve: Monthly Bills](#)
  - C. [Approve: Monthly Financial Statements](#)
  - D. [Approve: Intergovernmental Agreement with City of Beaverton for Bicycle Tool Stations](#)
  - E. [Award: Future Park & Community Trail at Heckman Lane Consultant Contract](#)
  - F. [Award: La Raíz Park Construction Contract](#)
  - G. [Award: Microsoft Contract Renewal](#)
9. Unfinished Business
  - A. [Update: Downtown Beaverton Parks and Open Space Framework Plan](#)
  - B. [Information: General Manager's Report](#)
10. New Business
  - A. [Approve: Future Park at Evelyn Street Preferred Concept Plan](#)
11. Adjourn

**The THPRD Board of Director's May 10, 2023 Regular Meeting will be conducted electronically. Live streaming of this meeting will be available at <https://www.youtube.com/watch?v=8jLx8tt8zUs> (work session) and [https://www.youtube.com/watch?v=tOMr\\_OH1t20](https://www.youtube.com/watch?v=tOMr_OH1t20) (regular meeting) and also posted on the district's website at [www.thprd.org](http://www.thprd.org)**

**\*Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District.

**\*\* Audience Time / Public Testimony:** Testimony is being accepted for this meeting via email (written) or virtually via MS Teams (spoken).

If you wish to submit written testimony via email, please do so by 3 pm the day of the meeting to [boardofdirectors@thprd.org](mailto:boardofdirectors@thprd.org). Testimony received by the deadline will be read into the record during the applicable agenda item, or Audience Time, with a 3-minute time limit. Testimony received regarding work session topics will be read during Audience Time.

If you wish to speak during the virtual meeting, please sign up by emailing [boardofdirectors@thprd.org](mailto:boardofdirectors@thprd.org) by 3 pm the day of the meeting with your name, email address, phone number and testimony topic. You will be provided additional instructions and a link to access the meeting. Testimony will be taken with a 3-minute time limit during the applicable agenda item, or Audience Time. Testimony received regarding work session topics will be taken during Audience Time.

**\*\*\*Consent Agenda:** Testimony regarding an item on the Consent Agenda will be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a board member request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately.

In compliance with the Americans with Disabilities Act (ADA), this material in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



# MEMORANDUM

**DATE:** April 28, 2023  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE:** Information Regarding the May 10, 2023 Board of Directors Meeting

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## Agenda Item #1 – Work Sessions

**A. [District Budget Priority FY23/24: Sustainable Operating and Financial Models – Future Planning](#)**

Attached please find a memo announcing that a work session will be held at your meeting regarding future planning for sustainable operating and financial models.

**B. [Crime Prevention Through Environmental Design \(CPTED\) Overview](#)** Attached please find a memo announcing that a work session will be held at your meeting to provide an overview of CPTED.

## Agenda Item #5 – Proclamations

**A. [Asian American and Pacific Islander Heritage Month](#)**

Attached please find a proclamation declaring May as Asian American and Pacific Islander Heritage Month.

**B. [Jewish American Heritage Month](#)**

Attached please find a proclamation declaring May as Jewish American Heritage Month.

**C. [National Water Safety Month](#)**

Attached please find a proclamation declaring May as National Water Safety Month.

## Agenda Item #8 – Consent Agenda

Attached please find the following consent agenda items for your review and approval:

- A. [Approve: Minutes of April 12, 2023 Regular Board Meeting](#)**
- B. [Approve: Monthly Bills](#)**
- C. [Approve: Monthly Financial Statement](#)**
- D. [Approve: Intergovernmental Agreement with City of Beaverton for Bicycle Tool Stations](#)**
- E. [Award: Future Park & Community Trail at Heckman Lane Consultant Contract](#)**
- F. [Award: La Raíz Park Construction Contract](#)**
- G. [Award: Microsoft Contract Renewal](#)**

## Agenda Item #9 – Unfinished Business

**A. [Downtown Beaverton Parks and Open Space Framework Plan](#)**

Attached please find a memo noting that staff will present an update on the Downtown Beaverton Parks and Open Space Framework Plan.

**B. [General Manager's Report](#)**

Attached please find the General Manager's Report for the May regular board meeting.

**Agenda Item #10 – New Business**

**A. [Future Park at Evelyn Street Preferred Concept Plan](#)**

Attached please find a memo requesting board approval of the preferred concept plan for the future neighborhood park at Evelyn Street in North Bethany.

**Action Requested: Board of directors' approval of the preferred concept plan for the Future Park at Evelyn Street located in North Bethany.**

**Other Packet Enclosures**

- [Monthly Capital Report, Bond Capital Report & System Development Charge Report](#)



# MEMORANDUM

**DATE:** April 27, 2023  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Deputy General Manager  
**RE:** **District Budget Priority FY23/24: Sustainable Operating and Financial Models – Future Planning**

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At the March board meeting, staff provided an update on one of the district's budget priorities for next fiscal year: *Develop Sustainable Operating and Financial Models for the Future*. The information focused on the myriad of pressures on the district's budget from ongoing effects from the pandemic, inflation, increased compensation for employees due to labor market expectations and state mandated benefits changes, and more. Staff emphasized the need to better balance revenues with expenditures to cover an estimated \$16 million annual shortfall projected within the next few years.

At the April board meeting, staff explored strategies the district may pursue to develop long-term sustainable operating and financial models, as prioritized by the board of directors. Staff prepared information for the board's consideration including impacts to current and future service levels based on budget projections, realistic operating scenarios given budget projections, and an examination of options to pursue for revenue enhancement, including the timeline and process for pursuing a potential voter-approved operating levy to help fund service delivery. Staff committed to returning to the board in May and June with updates.

For the May meeting, staff will be sharing information on THPRD's historical use of operating levies, as well as providing updates to the board on the work staff have done on the project over the past month.



# MEMORANDUM

**DATE:** April 25, 2023  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Deputy General Manager  
**RE:** **Crime Prevention Through Environmental Design (CPTED) Overview**

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Board interest has been expressed in learning more about the district's efforts to incorporate Crime Prevention Through Environmental Design (CPTED) principles in the design of parks and trails. The 2023 Comprehensive Plan called for the use of CPTED principles as district staff and consultants work to develop or renovate park district properties.

At the board's May work session, staff will provide a high level overview of CPTED, which is a multi-disciplinary approach that uses urban and architectural design to reduce crime by addressing the roots of crime: examining the places where crimes happen and the opportunities and motives for crime, as well as creating spaces that help build a sense of community among neighbors.

The International CPTED Association, founded in 1996, is the governing body for CPTED. This organization now has members in over 33 countries, and counts among its number planners, architects, developers, police agencies, security professionals, academics, and others interested in incorporating urban safety planning using CPTED principles.

In addition to describing CPTED principles, staff will provide the board with information about how these principles are applied during the design process for new and renovated parks and trails. Staff will also share how these principles guide the work of district staff in the field who care for existing parks, and will be available to answer any questions the board may have.



**TUALATIN HILLS PARK & RECREATION DISTRICT**

**PROCLAMATION**

**By the Board of Directors**

**WHEREAS**, THPRD is committed to creating safe, welcoming, inclusive spaces that serve, invite, and belong to everyone; and

**WHEREAS**, today, nearly 74,000 people who live in Washington County are of Asian or Pacific Island descent, contributing to the social, economic, and cultural fabric of our community; and

**WHEREAS**, the Asian American and Pacific Islander community in Washington County is incredibly diverse representing people from more than 20 unique countries of origin including: China, India, Japan, the Korean peninsula, the Philippines, Vietnam, and more; and

**WHEREAS**, THPRD respects the heritage and cultural traditions of all people and recognizes the privilege and responsibility of serving our diverse community; and

**WHEREAS**, Asian American and Pacific Islander Heritage Month is an occasion for honoring our shared humanity, celebrating cultural stories and committing to accountability in advancing racial equity;

**NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of May 2023 as**

**Asian American and Pacific Islander Heritage Month**

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 10<sup>th</sup> day of May, 2023.

\_\_\_\_\_  
Felicit Montebianco, President

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Barbie Minor, Secretary



**TUALATIN HILLS PARK & RECREATION DISTRICT**

**PROCLAMATION**

**By the Board of Directors**

**WHEREAS**, Jewish Americans have been an important part of the American story and have greatly contributed to all areas of American life and culture since our nation's earliest days; and

**WHEREAS**, on April 20, 2006, the Federal Government proclaimed May as Jewish American Heritage Month, stating, "As a nation of immigrants, the United States is better and stronger because Jewish people from all over the world have chosen to become American citizens," and, since then, proclamations in support of Jewish American Heritage Month have been made by Presidents of the United States annually; and

**WHEREAS**, generations of Jews have fled to the United States in search of a better life for themselves and their families, and these immigrants made invaluable contributions in support of equality and civil rights through their leadership and achievements; and

**WHEREAS**, there is a need for education and policies that are culturally competent when describing, discussing, or addressing the impacts of being Jewish in all aspects of American society, including discourse and policy; and

**WHEREAS**, we celebrate the rich and diverse heritage of the Jewish American community;

**NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of May 2023 as**

**Jewish American Heritage Month**

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 10<sup>th</sup> day of May, 2023.

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Felicita Monteblanco, President

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Barbie Minor, Secretary





**TUALATIN HILLS PARK & RECREATION DISTRICT**

**PROCLAMATION**

**By the Board of Directors**

**WHEREAS**, individual and organized forms of recreation and the creative use of free time are vital to the happy lives of all community members; and

**WHEREAS**, education, athletic and recreation programs throughout the Tualatin Hills Park & Recreation District encompass a multitude of activities that can result in personal accomplishment, self-satisfaction and family unity for all, regardless of background, ability level or age; and

**WHEREAS**, the Tualatin Hills Park & Recreation District recognizes that swimming and aquatic-related activities relate to good physical and mental health and enhance the quality of life for all people; and

**WHEREAS**, the Tualatin Hills Park & Recreation District is extremely proud of our swimming facilities, aquatic programs and other related activities and our contribution to providing all ages a healthy place to recreate, to swim, build self-esteem, confidence and a sense of self-worth which contributes to the quality of life in our community;

**NOW, THEREFORE**, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of May 2023 as

**National Water Safety Month**

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 10<sup>th</sup> day of May, 2023.

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Felicita Montebanco, President

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Barbie Minor, Secretary



## Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held electronically on Wednesday, April 12, 2023. Work Session 5:15 pm; Executive Session 6:15 pm; Regular Meeting 7:15 pm.

Present:

Felicita Monteblanco	President/Director
Barbie Minor	Secretary/Director
Alfredo Moreno	Secretary Pro-Tempore/Director
Heidi Edwards	Director
Tya Ping	Director
Doug Menke	General Manager

### **Agenda Item #1 – Work Session: District Budget Priority FY23/24 Update: Sustainable Operating and Financial Models – Future Planning**

A Work Session of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Wednesday, April 12, 2023, at 5:15 pm.

General Manager Doug Menke provided opening comments and introduced the district's management team members to make a presentation regarding the planning efforts currently underway for future sustainable operating and financial models, which was initially presented to the board at their March 8, 2023 meeting. Aisha Panas, deputy general manager; Holly Thompson, Communications director; Christine Hoffmann, Human Resources director; Jared Isaksen, Finance director; Julie Rocha, Sports & Inclusion director; and Sabrina Taylor Schmitt, Recreation & Aquatic director, provided a detailed update on staff's work in this area via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Recap of March Meeting
  - Within five years, if no action is taken, THRPD will need to cut its budget by 21%
- Revenues: Where does our funding come from?
  - Property taxes: 53%
    - Measure 50 (Passed in 1997) limits growth to 3% of assessed value
    - THRPD's property tax rate = \$1.31 per \$1,000 (operations and capital)
    - Assessed value vs. real market value
    - Can't grow property taxes to meet operational needs without voter approval
  - Cash carryforward: 26%
  - Program revenue: 19%
  - Other revenue: 2%
  - Total operating revenue: \$73.4 million
    - Inflation alone is more than 3% and a majority of the district's revenue is limited to a 3% growth rate
- Expenses: How is our funding distributed amongst divisions?
  - Recreation Services: \$29.6 million
  - Park Services: \$16.4 million
  - Communications: \$7 million
  - Finance Services: \$3.7 million
  - Human Resources: \$2.9 million
  - General Manager: \$639,000
  - Board of Directors: \$470,000

- Reductions in Spending
  - What might THPRD look like if we have a \$16 million (21%) budget deficit?
    - Each director provided example scenarios of budget cuts by division if the district's budget needed to be reduced by 21%
    - Things considered for this exercise:
      - Our mission
      - Our values
      - The complexity of cuts to Recreation
    - THPRD is a park and recreation district serving all ages, all abilities, and all people in a myriad of ways
- Revenue Enhancement Ideas
  - Events, places, and programs
- Potential Revenue Gains
  - None of the revenue enhancement ideas, even when combined together, would provide the certainty and stability needed to address the district's future funding challenges
- Local Option Levy
  - Our service area has a strong history of supporting local option levies
- Strategies to Evaluate & Mitigate Financial Impact of Levy
  - Property tax support enables free district programming
  - Community investment in system ensures meaningful access
  - We can mitigate affordability issues with a levy
  - Expand access by increasing amounts, methodology of program, and adding culturally specific partnerships
  - Continue to reduce barriers
  - Without a levy our mitigation options are very limited
- Next Steps & Management Team Recommendations
  - Continue with revenue enhancement strategies
    - Financial Futures Work Group to keep refining ideas
    - Continue to explore levy concept
    - Work with outside professional services to gather more research
  - Keep board, staff, and community updated
    - Board: May progress report update & June work session discussion – staff will be looking for board support for public engagement
    - Staff: Continue staff engagement (163 staff attended four information sessions last month)
    - Community: Started adding messaging on budget challenges in public communications
- High Level Overview of Levy Timeline
  - March – June: Defining the need & identifying options
  - July – December: Community engagement
  - January – May: Public information campaign
  - May 21, 2024: Target election date

The management team concluded their presentation and offered to answer any questions the board may have.

Alfredo Moreno commented on the impact of seeing the example budget cut scenarios as presented this evening, noting that he supports the continued exploration of a local option levy. He advised that it will be important to be able to articulate to the district's taxpayers the other meaningful steps the district is taking in order to address funding issues in addition to asking for additional community investment via a levy.

Heidi Edwards commented that, as difficult as it was to see, she appreciated seeing the tangible impacts of a budget deficit of this size and recognized that it must be difficult for district staff to see, as well. She believes it will be important for the community to understand what exactly is at stake and agrees with Alfredo that the messaging should also articulate what the district is doing to be innovative. She supports moving forward in continuing to investigate a local option levy and appreciates the language used this evening around it being an investment in the community.

Tya Ping described how fees for some THPRD programs are higher than similar programs being offered by others in the area, such as gym memberships and summer camps. She supports moving forward with exploring a local option levy and wonders if approval of such a levy would help bring the district's prices into a more competitive range, noting that it causes confusion when a public agency that receives tax support has program fees higher than others that don't.

- ✓ Heidi referenced the district's value of supporting its employees in pay, benefits, promotional opportunities, and more, noting that, unfortunately, in this economy it is easy for others to pay very little for employees. While there may be more affordable services out there, the district also wants to retain long-term, well-trained employees.

Barbie Minor expressed support for moving forward in exploring a local option levy and understands her fellow board members' concerns around messaging. She advised that simplicity is key in terms of messaging to the community regarding the district's budget struggles. While she appreciates and looks forward to hearing more about some of the revenue enhancement strategies, it's clear that it will take more than that to solve the district's budget challenges.

- ✓ Holly Thompson, Communications director, provided an overview of the communications philosophy being considered for a potential levy and her history in working on such measures, noting that the strategy will be data-driven and based on listening to the public and what connects with them most.

President Monteblanco expressed support for continuing to explore the possibility of a local option levy, but noted that a few things give her pause, including what this would mean for our community in terms of cost of living. The presentation this evening painted a clear picture of the tough decisions that are ahead and what the long-term impacts of a budget deficit of this magnitude might be. She is also cognizant of what other measures might be on the ballot in May 2024 and how THPRD can stand out, and at what point there might be voter fatigue. She is mindful of both the challenges and opportunities in these upcoming discussions and decisions and looks forward to learning more.

General Manager Doug Menke thanked the board members for their feedback this evening, noting that staff will continue to gather information and research for the board's consideration.

### **Agenda Item #2 – Executive Session (A) Legal (B) Land**

President Felicita Monteblanco called executive session to order for the following purposes:

- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session is held under authority of ORS 192.660(2)(e) and (h).

President Monteblanco noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

### **Agenda Item #3 – Call Regular Meeting to Order**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Wednesday, April 12, 2023, at 6:15 pm.

**Agenda Item #4 – Action Resulting from Executive Session**

Tya Ping moved that the board of directors approves the settlement agreement and authorizes the general manager to execute the settlement agreement and take all actions on behalf of the district necessary to implement the agreement. Heidi Edwards seconded the motion. Roll call proceeded as follows:

Alfredo Moreno	Yes
Barbie Minor	Yes
Heidi Edwards	Yes
Tya Ping	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

**Agenda Item #5 – Proclamations**

**A. National Arab American Heritage Month**

The board members read into the record a proclamation declaring April as National Arab American Heritage Month. Rita Salmo, office tech at the Babette Horenstein Tennis Center, then read the proclamation in Arabic.

**B. National Autism Awareness Month**

The board members read into the record a proclamation declaring April at National Autism Awareness Month.

**C. National Volunteer Month**

The board members read into the record a proclamation declaring the month of April as National Volunteer Month.

President Monteblanco provided a brief overview of the activities and events THPRD is hosting in honor of National Arab American Heritage Month, National Autism Awareness Month, and National Volunteer Month.

**Agenda Item #6 – Presentation: Volunteer Program Update & Volunteer of the Year Award**

Lulú Ballesteros, equity and engagement manager, provided a detailed update on the district’s volunteer program via a PowerPoint presentation, a copy of which was entered into the record, and announced the winner of this year’s Volunteer of the Year award: Margaret Armstrong. Lulú noted that Margaret was nominated by district staff who worked closely with her at the Tualatin Hills Nature Center and was selected for the award by the district’s Programs & Events Advisory Committee. Lulú provided an overview of Margaret’s extensive volunteer service with the district, including as a founding member of the Friends of the Tualatin Hills Nature Park, noting that she has given decades of meaningful volunteer service to the district.

- ✓ Margaret thanked the district for this honor, noting that she is grateful for the years of experience with the district’s amazing staff and her fellow volunteers.
- ✓ President Monteblanco thanked Margaret for helping shape one of the district’s most wonderful places, the Tualatin Hills Nature Park.
- ✓ General Manager Doug Menke commented that he has known Margaret for many years and that not only has she made a positive impact for THPRD, but her work within the Beaverton School District is also outstanding. He expressed gratitude for Margaret’s positive impact on the Tualatin Hills Nature Park that’s taken place over so many years.

**Agenda Item #7 – Audience Time**

Secretary Minor read into the record written testimony received from Amanda Anderson who is requesting additional information regarding the seismic improvements that were to be made to the Garden Home Recreation Center as part of the district’s 2008 Bond Measure. After her review of the Peterson Structural Engineers report and the limited information available regarding the

work completed at the center, she has not been able to confirm that this goal was achieved. She requests confirmation that the Garden Home Recreation Center was seismically upgraded to make it safe for patrons to visit, noting that the center is home to a variety of preschool, after school, and similar programs. If THPRD does not believe the building would be safe in a seismic event, then an outreach program to disclose that information to the public would be important. Further, if the facility was not made safe by the completed upgrades, then it is not clear what purpose the 2008 bond funds designated for seismic upgrades served in relation to the center.

- ✓ General Manager Doug Menke noted that district staff has been in correspondence with Amanda and are in the process of researching her inquiry. The district can confirm that there were seismic improvements made to the Garden Home Recreation Center but are researching the extent of those improvements and will provide the information to the board once it is available, as well.

## **Agenda Item #8 – Board Time**

### **A. Committee Liaisons Updates**

Barbie Minor provided the following updates and comments during board time:

- ✓ The most recent Programs & Events Advisory Committee meeting included a presentation on the district's adaptive and inclusion services.
- ✓ In honor of National Volunteer Month, congratulations to THPRD Volunteer of the Year award winner, Margaret Armstrong, and a big thank you to all THPRD volunteers.
- ✓ Encouraged the public to vote in the upcoming May election, noting that there is still time to register to vote if need be.

Heidi Edwards provided the following updates and comments during board time:

- ✓ In honor of National Volunteer Month, thank you to all THPRD volunteers and Melissa Marcum, the district's volunteer services specialist.
- ✓ Along with board members Felicita and Alfredo, and district staff, she participated in the recent visits to our legislators in Salem to advocate for THPRD initiatives.

Tya Ping provided the following updates and comments during board time:

- ✓ The most recent Nature & Trails Advisory Committee meeting included a review of the Nature & Trails Functional Plan and habitat inventory, resulting in much discussion on potential ideas for challenge grant funds.
- ✓ Encouraged the public to take advantage of the district's summer programming, noting that summer registration opens this Saturday.

Alfredo Moreno provided the following updates and comments during board time:

- ✓ Enjoyed the legislator visits in Salem, noting that he was impressed by the elected officials representing Washington County who were accessible, empathetic, and collaborative.
- ✓ Reflected on this evening's proclamations and the work THPRD does to champion voices based on the values of the district and thanked district staff and our community for supporting these efforts.

President Monteblanco provided the following updates and comments during board time:

- ✓ Her biggest takeaway from the visit to Salem was the respect and appreciation THPRD receives as an agency and the familiarity of the legislators with THPRD parks and facilities as they themselves are users, noting that it takes effort to build these types of authentic relationships and connections for which she is appreciative and grateful to district staff and her fellow board members.

## **Agenda Item #9 – Consent Agenda**

**Alfredo Moreno moved that the board of directors approve consent agenda items (A) Minutes of March 8, 2023 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial**

**Statement, (D) Resolution Authorizing Application to Local Government Grant Program, and (E) Bronson Creek Greenway Enhancement Construction Contract. Tya Ping seconded the motion. Roll call proceeded as follows:**

<b>Heidi Edwards</b>	<b>Yes</b>
<b>Tya Ping</b>	<b>Yes</b>
<b>Barbie Minor</b>	<b>Yes</b>
<b>Alfredo Moreno</b>	<b>Yes</b>
<b>Felicita Monteblanco</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

### **Agenda Item #10 – Unfinished Business**

#### **A. 2023 Strategic Plan**

As stated in the memo included within the board of directors' information packet, with the culmination and adoption of the district's updated 2023 Comprehensive Plan, staff have been hard at work drafting the accompanying Strategic Plan which will help them to carry out the initial recommendations identified in the comp plan over the next three-to-five-year period. An initial presentation on this work was provided at the board's March 8, 2023 board meeting. The proposed Strategic Plan is included within the board of directors' information packet for consideration of adoption this evening.

Aisha Panas, deputy general manager, and Bruce Barbarasch, Nature & Trails manager, provided an overview of the Strategic Plan development process via a PowerPoint presentation, a copy of which was entered into the record, and offered to answer any questions the board may have.

President Monteblanco expressed support for the plan as presented, noting that she likes having the stretch goals included, and thanked district staff for their work on this document. She noted the reference to crime prevention design within the plan, adding that she would love to learn more about this in the future.

Barbie Minor expressed appreciation for how the 2023 Comprehensive Plan and the Strategic Plan being presented this evening so clearly tie back to the district's values, noting that the information is also presented in an accessible and easily understandable way.

**Barbie Minor moved that the board of directors adopt the 2023 Strategic Plan. Heidi Edwards seconded the motion. Roll call proceeded as follows:**

<b>Alfredo Moreno</b>	<b>Yes</b>
<b>Tya Ping</b>	<b>Yes</b>
<b>Heidi Edwards</b>	<b>Yes</b>
<b>Barbie Minor</b>	<b>Yes</b>
<b>Felicita Monteblanco</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

#### **B. General Manager's Report**

The following presentation was provided as listed within the General Manager's Report included in the board of directors' information packet:

- Commission for Accreditation of Park and Recreation Agencies (CAPRA) Update
  - Aisha Panas, deputy general manager, provided an update on the district's CAPRA reaccreditation process and next steps, via a PowerPoint presentation, a copy of which was entered into the record.
    - ✓ General Manager Doug Menke acknowledged Aisha's leadership through this process, noting that he is confident that the district will be reaccredited due the thorough and extensive work done by staff, adding that this type of

process builds confidence in the district not only with the community, but when the district seeks grant funding, too.

Heidi Edwards expressed gratitude for district staff's efforts on this project and described wanting to identify staff within the organization who aspire to move forward in parks and recreation and who would benefit through professional development opportunities.

- ✓ Aisha expressed agreement and described a new operational procedure that was recently approved by General Manager Doug Menke around employee development opportunities.

Alfredo Moreno expressed appreciation to district staff for their commitment and buy-in to this process, adding that he is impressed by the fact that THPRD is one of under 200 accredited agencies across the nation, which not only inspires confidence, but also offers assurance regarding the quality of work in guiding the district's future in terms of best practices.

**Agenda Item #11 – Adjourn**

There being no further business, the meeting was adjourned at 8:15 pm.

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Felicita Monteblanco, President

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Barbie Minor, Secretary

Recording Secretary,  
Jessica Collins



Check #	Check Date	Vendor Name	Check Amount
317795	3/1/2023	ASA CONSTRUCTION LLC	19,597.75
		<b>Capital Outlay - ADA Projects</b>	<b>\$ 19,597.75</b>
90481	3/7/2023	TENNANT SALES & SERVICE COMPANY	1,614.90
		<b>Capital Outlay - Athletic Facility Replacement</b>	<b>\$ 1,614.90</b>
ACH	3/8/2023	R FRANCO RESTORATION INC	8,340.00
ACH	3/22/2023	CASCADE ENVIRONMENTAL GROUP LLC	6,653.75
		<b>Capital Outlay - Bond - Natural Resources Projects</b>	<b>\$ 14,993.75</b>
317865	3/8/2023	NV5 / GEODESIGN INC / WHPACIFIC	1,680.00
317908	3/22/2023	CLEAN WATER SERVICES	6,108.96
		<b>Capital Outlay - Bond - Youth Athletic Field Development</b>	<b>\$ 7,788.96</b>
317812	3/1/2023	KOEBER'S INC	14,376.00
90459	3/7/2023	MOTION INDUSTRIES INC	2,455.19
90462	3/7/2023	SUPPLYHOUSE.COM	1,182.43
90535	3/7/2023	LOVETT INC	5,903.74
90561	3/7/2023	PORTLAND FITNESS EQUIPMENT	1,335.00
317856	3/8/2023	CHRISTENSON ELECTRIC INC	2,257.55
		<b>Capital Outlay - Building Replacements</b>	<b>\$ 27,509.91</b>
90409	3/7/2023	GRAINGER	8,592.16
317866	3/8/2023	P & D RECYCLING AND WASTE EQUIPMENT LLC	1,523.03
		<b>Capital Outlay - Fleet Maintenance Replacements</b>	<b>\$ 10,115.19</b>
ACH	3/15/2023	3J CONSULTING INC	8,481.00
		<b>Capital Outlay - Park &amp; Trail Improvements</b>	<b>\$ 8,481.00</b>
90535	3/7/2023	LOVETT INC	7,994.93
317864	3/8/2023	NORTHWEST PLAYGROUND EQUIPMENT INC	5,247.99
		<b>Capital Outlay - Park &amp; Trail Replacements</b>	<b>\$ 13,242.92</b>
317813	3/1/2023	LANGO HANSEN LANDSCAPE ARCHITECTS PC	20,755.20
317838	3/1/2023	TREES PLUS NORTHWEST LLC	13,850.00
90564	3/7/2023	MILLER NASH GRAHAM & DUNN LLP	5,029.50
ACH	3/8/2023	ANDERSON KRYGIER INC	9,913.78
		<b>Capital Outlay - SDC - Park Development/Improvement</b>	<b>\$ 49,548.48</b>
ACH	3/8/2023	ROACH, GEOFFREY W	2,475.00
		<b>Capital Outlay - SDC - Professional Services</b>	<b>\$ 2,475.00</b>
90395	3/7/2023	LAKE COUNTY FOREST PRESERVE	2,800.00
90405	3/7/2023	BEAVERTON , CITY OF	3.00
90413	3/7/2023	BEAVERTON , CITY OF	2.00
90479	3/7/2023	ALASKA AIRLINES	1,203.80
		<b>Conferences</b>	<b>\$ 4,008.80</b>

Check #	Check Date	Vendor Name	Check Amount
90551	3/7/2023	NATIONAL RECREATION AND PARK ASSOCIATION	70.00
		<b>Dues &amp; Memberships</b>	<b>\$ 70.00</b>
ACH	3/8/2023	PORTLAND GENERAL ELECTRIC	38,877.94
ACH	3/15/2023	PORTLAND GENERAL ELECTRIC	1,547.31
ACH	3/22/2023	PORTLAND GENERAL ELECTRIC	8,934.12
ACH	3/29/2023	PORTLAND GENERAL ELECTRIC	53,901.83
		<b>Electricity</b>	<b>\$ 103,261.20</b>
317846	3/2/2023	KAISER FOUNDATION HEALTH PLAN	229,810.52
317847	3/2/2023	MODA HEALTH PLAN INC	25,465.32
317849	3/2/2023	UNUM LIFE INSURANCE - LTC COMPANY OF AMERICA	12,281.84
317850	3/2/2023	UNUM LIFE INSURANCE - LTC COMPANY OF AMERICA	1,936.90
317875	3/9/2023	PETPARTNERS INC	6,528.79
317876	3/9/2023	PETPARTNERS INC	6,604.50
ACH	3/9/2023	BENEFITED LLC	3,850.00
		<b>Employee Benefits</b>	<b>\$ 286,477.87</b>
ACH	3/2/2023	THPRD - EMPLOYEE ASSOCIATION	10,064.02
317874	3/9/2023	PACIFICSOURCE ADMINISTRATORS INC	2,180.73
317878	3/9/2023	US BANK FBO: THPRD RETIREMENT PLAN	12,227.16
ACH	3/9/2023	MISSIONSQUARE RETIREMENT	54,121.09
ACH	3/9/2023	OREGON DEPARTMENT OF JUSTICE	1,512.19
317930	3/23/2023	PACIFICSOURCE ADMINISTRATORS INC	5,428.38
317933	3/23/2023	US BANK FBO: THPRD RETIREMENT PLAN	12,215.89
ACH	3/23/2023	MISSIONSQUARE RETIREMENT	54,260.34
ACH	3/23/2023	OREGON DEPARTMENT OF JUSTICE	1,512.19
ACH	3/23/2023	THPRD - EMPLOYEE ASSOCIATION	10,221.69
		<b>Employee Deductions</b>	<b>\$ 163,743.68</b>
ACH	3/1/2023	NORTHWEST NATURAL GAS COMPANY	8,786.47
ACH	3/8/2023	NORTHWEST NATURAL GAS COMPANY	54,252.38
ACH	3/22/2023	NORTHWEST NATURAL GAS COMPANY	2,532.55
ACH	3/29/2023	NORTHWEST NATURAL GAS COMPANY	70,719.92
		<b>Heat</b>	<b>\$ 136,291.32</b>
ACH	3/1/2023	PORTLAND ENERGY BASKETBALL LLC	7,152.00
ACH	3/15/2023	PORTLAND ENERGY BASKETBALL LLC	6,430.00
		<b>Instructional Services</b>	<b>\$ 13,582.00</b>
ACH	3/1/2023	RCO STEAM CLEANING INC	6,000.00
90385	3/7/2023	AMAZON.COM	(49.21)
90398	3/7/2023	POOL & SPA HOUSE INC	172.57
90399	3/7/2023	WASTE MANAGEMENT OF OREGON INC	2,454.14
90407	3/7/2023	AMAZON.COM	26.99
90438	3/7/2023	BEST BUY IN TOWN INC	704.56
90442	3/7/2023	GUARANTEED PEST CONTROL SERVICE CO INC	2,052.00
90499	3/7/2023	AIRGAS NORPAC INC	173.60
90502	3/7/2023	CANTEL SWEEPING	1,395.61

Check #	Check Date	Vendor Name	Check Amount
90542	3/7/2023	SAVATREE, LLC	7,912.00
90553	3/7/2023	STARK STREET LAWN & GARDEN WEST	207.18
90589	3/7/2023	TURF STAR WESTERN	5,764.34
317864	3/8/2023	NORTHWEST PLAYGROUND EQUIPMENT INC	2,696.00
ACH	3/8/2023	HYDRO CLEAN ENVIRONMENTAL LLC	9,700.00
ACH	3/8/2023	SPEEDY SEPTIC SERVICE	1,575.00
317920	3/22/2023	NORTHWEST PLAYGROUND EQUIPMENT INC	5,939.06
ACH	3/22/2023	RCO STEAM CLEANING INC	2,550.00
ACH	3/29/2023	HYDRO CLEAN ENVIRONMENTAL LLC	4,000.00
		<b>Maintenance Services</b>	<b>\$ 53,273.84</b>
ACH	3/1/2023	WALTER E NELSON COMPANY	1,515.19
90385	3/7/2023	AMAZON.COM	164.63
90392	3/7/2023	OFFICE DEPOT INC	308.82
90393	3/7/2023	AMAZON.COM	78.51
90394	3/7/2023	HOME DEPOT CREDIT SERVICES	3,872.33
90398	3/7/2023	POOL & SPA HOUSE INC	1,686.07
90407	3/7/2023	AMAZON.COM	697.59
90409	3/7/2023	GRAINGER	1,154.47
90414	3/7/2023	AMAZON.COM	241.81
90418	3/7/2023	HYDER GRAPHICS	2,265.30
90424	3/7/2023	WILBUR ELLIS COMPANY	3,403.09
90438	3/7/2023	BEST BUY IN TOWN INC	1,118.54
90457	3/7/2023	EWING IRRIGATION PRODUCTS INC	13,438.74
90465	3/7/2023	BELSON OUTDOORS LLC	2,452.51
90499	3/7/2023	AIRGAS NORPAC INC	16,927.13
90514	3/7/2023	ESCALADE SPORTS	1,022.00
90543	3/7/2023	MICONTROLS INC	1,435.50
90553	3/7/2023	STARK STREET LAWN & GARDEN WEST	85.17
90570	3/7/2023	PACIFIC FENCE & WIRE CO	1,454.00
90589	3/7/2023	TURF STAR WESTERN	923.08
90603	3/7/2023	TARGET SPECIALTY PRODUCTS	4,995.60
ACH	3/8/2023	WALTER E NELSON COMPANY	1,619.08
ACH	3/15/2023	WALTER E NELSON COMPANY	9,583.53
ACH	3/22/2023	STEP FORWARD ACTIVITIES INC	5,925.12
ACH	3/22/2023	WALTER E NELSON COMPANY	6,135.53
ACH	3/29/2023	STEP FORWARD ACTIVITIES INC	5,925.12
ACH	3/29/2023	WALTER E NELSON COMPANY	2,324.03
		<b>Maintenance Supplies</b>	<b>\$ 90,752.49</b>
317831	3/1/2023	SOUTH BEAVERTON GIRLS LITTLE LEAGUE	1,365.00
		<b>Miscellaneous Other Services</b>	<b>\$ 1,365.00</b>
90385	3/7/2023	AMAZON.COM	277.31
90392	3/7/2023	OFFICE DEPOT INC	1,133.39
90393	3/7/2023	AMAZON.COM	540.92
90407	3/7/2023	AMAZON.COM	31.00
90414	3/7/2023	AMAZON.COM	16.98
90427	3/7/2023	RICOH USA INC	1,791.85

Check #	Check Date	Vendor Name	Check Amount
90464	3/7/2023	AT&T MOBILITY	172.92
90551	3/7/2023	NATIONAL RECREATION AND PARK ASSOCIATION	70.00
		<b>Office Supplies</b>	<b>\$ 4,034.37</b>
317898	3/15/2023	QUADIENT FINANCE USA INC	2,000.00
317927	3/22/2023	US POSTMASTER	20,489.40
		<b>Postage</b>	<b>\$ 22,489.40</b>
90551	3/7/2023	NATIONAL RECREATION AND PARK ASSOCIATION	3,750.00
90564	3/7/2023	MILLER NASH GRAHAM & DUNN LLP	20,090.00
317859	3/8/2023	LANGUAGE LINE SERVICES	1,429.15
317871	3/8/2023	TRUCKER HUSS A PROFESSIONAL CORPORATION	6,405.00
ACH	3/8/2023	GRUNOW, KYLIE	1,500.00
ACH	3/8/2023	SMITH DAWSON & ANDREWS	3,000.00
ACH	3/9/2023	BENEFITED LLC	365.75
317904	3/22/2023	ADO PROFESSIONAL SOLUTIONS INC	1,521.00
317911	3/22/2023	ELEVATE TECHNOLOGY GROUP	2,925.00
ACH	3/22/2023	ANDERSON KRYGIER INC	1,955.00
317930	3/23/2023	PACIFICSOURCE ADMINISTRATORS INC	727.50
ACH	3/29/2023	LITHTEX INC	1,939.00
ACH	3/29/2023	EC COMPANY	1,495.00
		<b>Professional Services</b>	<b>\$ 47,102.40</b>
90385	3/7/2023	AMAZON.COM	518.68
90392	3/7/2023	OFFICE DEPOT INC	974.93
90393	3/7/2023	AMAZON.COM	611.80
90394	3/7/2023	HOME DEPOT CREDIT SERVICES	71.25
90407	3/7/2023	AMAZON.COM	440.73
90409	3/7/2023	GRAINGER	387.00
90414	3/7/2023	AMAZON.COM	619.05
90418	3/7/2023	HYDER GRAPHICS	279.00
90423	3/7/2023	WATERARTFIT	1,082.88
90427	3/7/2023	RICOH USA INC	112.10
90440	3/7/2023	PRIDE DISPOSAL COMPANY	333.27
90526	3/7/2023	Helly Hansen	1,040.00
90551	3/7/2023	NATIONAL RECREATION AND PARK ASSOCIATION	72.98
90601	3/7/2023	SWIMOUTLET.COM	2,129.16
317915	3/22/2023	KAYE-SMITH ENTERPRISES INC	1,104.09
317937	3/29/2023	BEAVERTON SCHOOL DISTRICT #48J	1,045.50
		<b>Program Supplies</b>	<b>\$ 10,822.42</b>
317922	3/22/2023	Preis, Andrea	1,171.87
		<b>Refund for District Credit Balance</b>	<b>\$ 1,171.87</b>
90399	3/7/2023	WASTE MANAGEMENT OF OREGON INC	6,209.88
90440	3/7/2023	PRIDE DISPOSAL COMPANY	1,319.69
		<b>Refuse Services</b>	<b>\$ 7,529.57</b>

Check #	Check Date	Vendor Name	Check Amount
90394	3/7/2023	HOME DEPOT CREDIT SERVICES	81.80
90485	3/7/2023	RICOH USA INC	3,858.69
		<b>Rental Equipment</b>	<b>\$ 3,940.49</b>
317910	3/22/2023	DATAComm LLC	3,250.00
		<b>Security Cameras</b>	<b>\$ 3,250.00</b>
90525	3/7/2023	HARRIS WORK SYSTEMS	1,730.84
90553	3/7/2023	STARK STREET LAWN & GARDEN WEST	863.98
		<b>Small Furniture &amp; Equipment</b>	<b>\$ 2,594.82</b>
90385	3/7/2023	AMAZON.COM	107.84
90414	3/7/2023	AMAZON.COM	508.14
90542	3/7/2023	SAVATREE, LLC	1,750.00
317906	3/22/2023	AVERTIUM LLC	6,302.00
317921	3/22/2023	PARAMETIX INC	3,472.75
317934	3/29/2023	AVERTIUM LLC	6,302.00
317962	3/29/2023	PARAMETIX INC	7,786.00
		<b>Technical Services</b>	<b>\$ 26,228.73</b>
90395	3/7/2023	LAKE COUNTY FOREST PRESERVE	700.00
90446	3/7/2023	COOPERATIVE PERSONNEL SERVICE	8,100.00
90569	3/7/2023	OVERTON SAFETY TRAINING INC	1,700.00
90589	3/7/2023	TURF STAR WESTERN	200.00
317888	3/15/2023	DREW, EMILY	1,800.00
		<b>Technical Training</b>	<b>\$ 12,500.00</b>
90417	3/7/2023	ALLSTREAM BUSINESS US	9,373.88
90464	3/7/2023	AT&T MOBILITY	9,606.37
		<b>Telecommunications</b>	<b>\$ 18,980.25</b>
ACH	3/8/2023	CECO INC	1,880.37
317881	3/15/2023	BRETTTHAUER OIL COMPANY	1,235.25
317926	3/22/2023	TUALATIN VALLEY WATER DISTRICT	3,191.89
ACH	3/22/2023	CECO INC	2,290.47
		<b>Vehicle Gas &amp; Oil</b>	<b>\$ 8,597.98</b>
90402	3/7/2023	BEAVERTON , CITY OF	4,557.81
90405	3/7/2023	BEAVERTON , CITY OF	6,584.19
90413	3/7/2023	BEAVERTON , CITY OF	4,751.88
90430	3/7/2023	TUALATIN VALLEY WATER DISTRICT	15,517.91
90496	3/7/2023	BEAVERTON , CITY OF	9,684.76
		<b>Water &amp; Sewer</b>	<b>\$ 41,096.55</b>
ACH	3/22/2023	DELL MARKETING L P	37,115.10
		<b>Workstations/Notebooks</b>	<b>\$ 37,115.10</b>
<b>Grand Total</b>			<b>\$ 1,255,648.01</b>



## Tualatin Hills Park & Recreation District

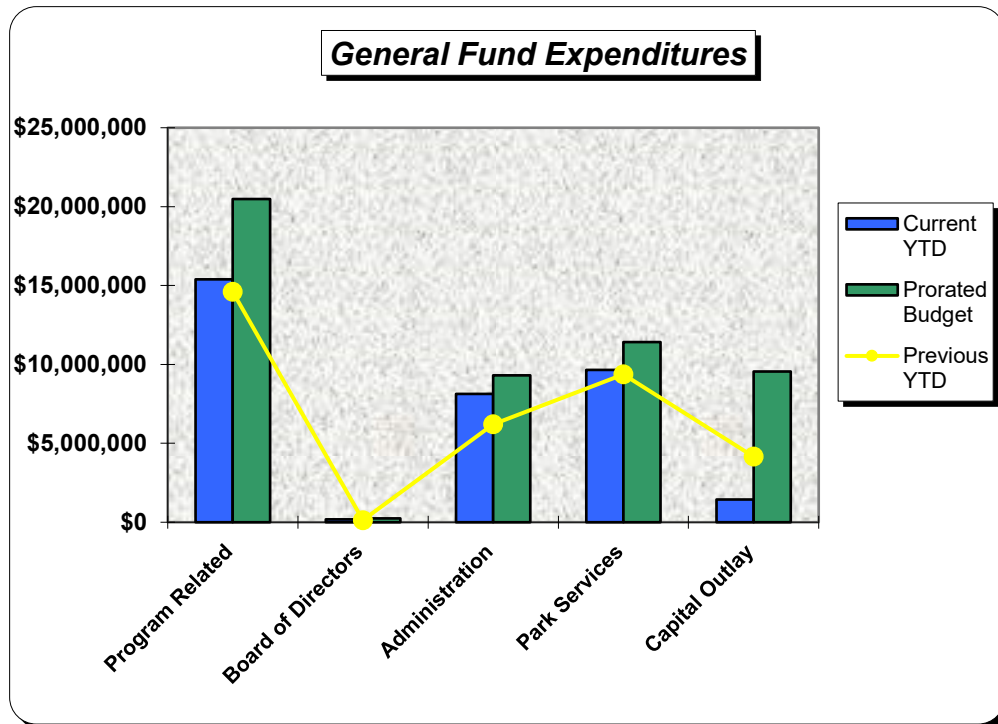
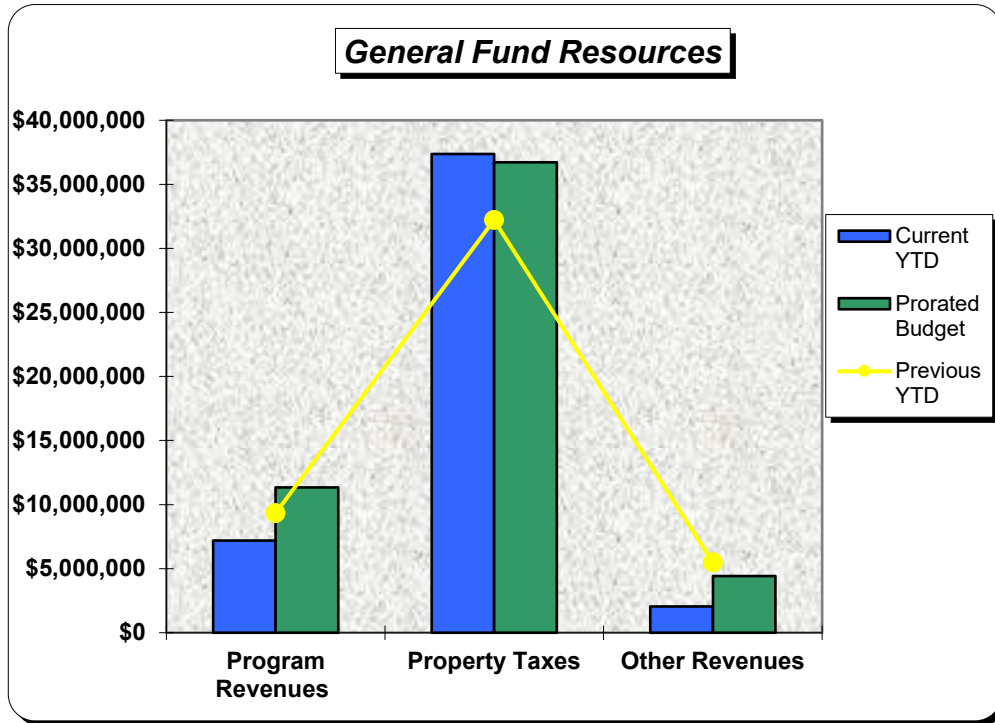
General Fund Financial Summary  
March, 2023

	<b>ACTUAL</b>		<b>BUDGET</b>		
	<b>Current Month</b>	<b>Year to Date</b>	<b>Year to Date</b>	<b>% YTD Actual to Budget</b>	<b>Full Fiscal Year</b>
<b>Program Resources:</b>					
Aquatic Centers	\$ 133,569	\$ 1,465,470	\$ 2,660,054	55.1%	\$ 3,636,336
Tennis Center	107,103	864,789	1,062,578	81.4%	1,240,987
Recreation Program	267,624	2,669,159	4,827,947	55.3%	5,928,337
Sports & Inclusion Services	237,495	2,206,409	2,796,231	78.9%	3,845,977
<b>Total Program Resources</b>	<b>745,791</b>	<b>7,205,827</b>	<b>11,346,810</b>	<b>63.5%</b>	<b>14,651,637</b>
<b>Other Resources:</b>					
Property Taxes	627,196	37,361,543	36,708,989	101.8%	37,713,799
Interest Income	129,119	678,424	103,922	652.8%	150,000
Facility Rentals/Sponsorships	24,248	535,711	487,350	109.9%	563,150
Grants	24,344	547,489	3,415,110	16.0%	13,412,098
Miscellaneous Income	67,562	283,355	423,750	66.9%	565,000
<b>Total Other Resources</b>	<b>872,469</b>	<b>39,406,523</b>	<b>41,139,122</b>	<b>95.8%</b>	<b>52,404,047</b>
<b>Total Resources</b>	<b>\$ 1,618,261</b>	<b>\$ 46,612,350</b>	<b>\$ 52,485,931</b>	<b>88.8%</b>	<b>\$ 67,055,684</b>
<b>Program Expenditures:</b>					
Recreation Administration	78,200	766,947	732,262	104.7%	880,670
Aquatic Centers	363,776	3,402,784	5,295,349	64.3%	6,849,140
Tennis Center	95,385	850,623	893,703	95.2%	1,185,155
Recreation Centers	569,971	6,275,034	8,443,213	74.3%	11,385,764
Sports & Inclusion Services	391,227	4,094,029	5,122,109	79.9%	6,907,808
<b>Total Program Related Expenditures</b>	<b>1,498,558</b>	<b>15,389,417</b>	<b>20,486,635</b>	<b>75.1%</b>	<b>27,208,537</b>
<b>General Government Expenditures:</b>					
Board of Directors	10,506	190,725	236,011	80.8%	513,755
Administration	691,602	8,138,169	9,314,358	87.4%	12,563,467
Park Services	935,780	9,660,859	11,409,010	84.7%	15,223,571
Capital Outlay	53,136	1,440,313	9,543,567	15.1%	17,513,781
Contingency/Capital Replacement Reserve/Transfer Out	-	-	-	0.0%	10,654,273
<b>Total Other Expenditures:</b>	<b>1,691,025</b>	<b>19,430,066</b>	<b>30,502,946</b>	<b>63.7%</b>	<b>56,468,847</b>
<b>Total Expenditures</b>	<b>\$ 3,189,583</b>	<b>\$ 34,819,483</b>	<b>\$ 50,989,581</b>	<b>68.3%</b>	<b>\$ 83,677,384</b>
<b>Revenues over (under) Expenditures</b>	<b>\$ (1,571,322)</b>	<b>\$ 11,792,867</b>	<b>\$ 1,496,350</b>	<b>788.1%</b>	<b>\$ (16,621,700)</b>
<b>Beginning Cash on Hand</b>		<b>25,472,313</b>	<b>16,621,700</b>	<b>153.2%</b>	<b>16,621,700</b>
<b>Ending Cash on Hand</b>		<b>\$ 37,265,180</b>	<b>\$ 18,118,050</b>		<b>\$ -</b>

# Tualatin Hills Park and Recreation District

## General Fund Financial Summary

March, 2023





# MEMORANDUM

**DATE:** April 25, 2023  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Deputy General Manager  
**RE:** **Intergovernmental Agreement with City of Beaverton for Bicycle Tool Stations**

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## **Introduction**

Park district staff partnered with City of Beaverton staff and the Beaverton Bicycle Advisory Committee to make THPRD trails more welcoming to bicycle riders. Staff are requesting board of directors' approval of the attached intergovernmental agreement with the City of Beaverton for the installation of bicycle tool stations.

## **Background**

Based on shared priorities, staff and stakeholders agreed that bicycle tool stations would make it easier for patrons with bicycles to use the trails if they could tune or adjust their bicycles on site.

## **Proposal Request**

The City has agreed to fund two bicycle tool stations if the park district installs and maintains the stations for their useful lifespan. District legal counsel has reviewed and approved the attached intergovernmental agreement, which will lead to the placement of tool stations at Eichler Park and Barrows Park.

## **Outcomes of Proposal**

Patrons will receive the use of the stations. The stations require minimal maintenance which can be done as part of routine park maintenance.

## **Public Engagement**

At various times, tool stations were discussed with the Beaverton Bicycle Advisory Committee and the Nature & Trails Advisory Committee.

## **Action Requested**

Board of directors' approval of the Intergovernmental Agreement with the City of Beaverton for installation of bicycle tool stations and authorization for the general manager or designee to execute the necessary documents to facilitate the project.



**INTERGOVERNMENTAL AGREEMENT**  
**BETWEEN**  
**TUALATIN HILLS PARK & RECREATION DISTRICT AND CITY OF BEAVERTON**  
**FOR INSTALLATION OF**  
**BICYCLE TOOL STATIONS AT EICHLER PARK AND BARROWS PARK**

THIS INTERGOVERNMENTAL AGREEMENT for Installation of Bicycle Tool Stations at Eichler Park and Barrows Park (“Agreement”) is entered into between Tualatin Hills Park & Recreation District, a special district organized under ORS Chapter 266, acting by and through its Board of Directors, (“THPRD”); and the City of Beaverton, a municipal corporation, acting by and through its City Council (“CITY”), which are individually referred to as “Party” and collectively referred to as “Parties.”

**RECITALS**

**WHEREAS**, ORS 190.003 to 190.010 authorizes THPRD and CITY to enter into intergovernmental agreements for the performance of any or all functions and activities that a party to the agreement has the authority to perform; and

**WHEREAS**, CITY has a budget allocation for the purchase of bicycle tool stations; and

**WHEREAS**, THPRD has the resources and expertise to install and maintain bicycle tool stations; and

**WHEREAS**, CITY desires to provide bicycle tool stations as an amenity in Beaverton; and

**WHEREAS**, THPRD is willing to accommodate the bicycle tool stations on its properties; and

**WHEREAS**, THPRD and CITY believe it is in their respective and mutual interests to enter into this Intergovernmental Agreement to install bicycle tool stations at two locations: Eichler Park (13710 SW Farmington Rd.) and Barrows Park (Intersection of SW Barrows and SW Horizon) (“PROJECT”) as shown on Exhibit A, which is attached and incorporated by this reference.

**AGREEMENT**

NOW, THEREFORE, the purpose of this Agreement is generally stated in the recitals, and in consideration of the terms, conditions and obligations set forth below, the Parties agree as follows:

**ARTICLE 1 CITY OBLIGATIONS**

1.1 CITY shall assign a project manager responsible to coordinate the PROJECT on behalf of the CITY with THPRD.

## **ARTICLE 2 THPRD OBLIGATIONS**

- 2.1 Upon execution of this Agreement, THPRD shall designate a staff person to be its authorized project manager to provide oversight during the installation of the PROJECT, coordinate with CITY, and complete installation of the PROJECT.
- 2.2 THPRD shall commence PROJECT development, including any planning, engineering, or permitting, if any, required for the PROJECT.
- 2.3 THPRD shall ensure all construction contracts for the PROJECT, if any, require all contractors to indemnify, hold harmless and name "the City of Beaverton, its elected and appointed officials, officers, agents, and employees" as additional insureds.
- 2.4 THPRD shall require contractors, if any, to provide worker's compensation coverage for all subject workers performing work in connection with the PROJECT.
- 2.5 THPRD shall keep CITY informed of PROJECT progress and give CITY reasonable notice of PROJECT milestones and substantial completion of the PROJECT.
- 2.6 THPRD shall maintain the PROJECT in good condition and working order, including the bicycle pumps, for the life of the PROJECT.

## **ARTICLE 3 MUTUAL OBLIGATIONS**

- 3.1 CITY and THPRD shall perform all actions required by the Party regarding compensation, as set forth in Article 4 – Compensation.
- 3.2 Without further action by the Parties, the City Manager and THPRD General Manager may execute an amendment to the expiration date for this Agreement.

## **ARTICLE 4 COMPENSATION**

- 4.1 PROJECT'S estimated material cost for the two bicycle tool stations is approximately \$10,000. CITY shall be responsible for purchasing the bicycle tool stations and providing the stations to THPRD for installation.
- 4.2 THPRD shall be responsible for providing the labor, ancillary materials, and tools required to install the bicycle tool stations.
- 4.3 CITY understands that the cost estimate in 4.1 is used to determine PROJECT budget. Final costs will be based on the actual cost of the bicycle tool stations realized, which the CITY will be solely responsible for.

## **ARTICLE 5 GENERAL PROVISIONS**

### **5.1 Laws in Oregon**

The Parties agree to abide by all applicable laws and regulations regarding the handling and expenditure of public funds. This Agreement shall be governed by the laws of the State of Oregon.

### **5.2 Default**

Either Party shall be deemed to be in default if it fails to comply with any provision of this Agreement. City and THPRD agree time is of the essence in the performance of any of the obligations within this Agreement. The complying Party shall provide the defaulting Party with written notice of default and allow thirty (30) days for the defaulting Party to cure the defect. Each Party shall be liable for all costs and damages arising from its default; however, neither Party shall be liable for any special, punitive, incidental, indirect or consequential damages, whether based on breach of contract, tort or otherwise.

### **5.3 Third Party Beneficiary**

This Agreement is for the benefit of CITY and THPRD only and, as such, only the Parties are entitled to enforce its terms. Nothing in this Agreement gives or shall be construed to give or provide any benefit, direct, indirect or otherwise to any third party unless third persons are expressly described as intended to be beneficiaries of its terms.

### **5.4 Indemnification**

CITY and THPRD agree to indemnify and hold harmless the other's officers, employees, agents and insurers from and against all claims, demands, causes of actions and suits of any kind or nature for personal injury, death or damage to property on account of or arising out of activities performed (or their omission) or in any way resulting from the fault or wrongful act or omission of the indemnifying party or its officers, employees or agents. To the extent applicable, the above indemnification is subject to and shall not exceed the limits of liability of the Oregon Tort Claims Act (ORS 30.260 through 30.300). In addition, each Party shall be solely responsible for any contract claims, delay damages or similar items arising from or caused by the action or inaction of the Party under this agreement. However, neither Party shall be liable for any special, punitive, incidental, indirect or consequential damages, whether based on breach of contract, tort or otherwise.

### **5.5 Modification of Agreement**

No waiver, consent, modification or change of terms of this Agreement shall bind a Party unless in writing, signed by all Parties. Such waiver, consent, modification or change, if made, shall be effective only in specific instances and for the specific purpose given.

### **5.6 Dispute Resolution**

The Parties shall attempt to informally resolve any dispute concerning any Party's performance or decision under this Agreement, or regarding the terms, conditions or meaning of this Agreement. A neutral third party may be used if the Parties agree to facilitate these negotiations. In the event of an impasse in the resolution of any dispute, the issue shall be submitted to the

governing bodies of both Parties for a recommendation or resolution. Each Party shall be responsible for its own costs and attorney fees for any claim, action suit or proceeding, including any appeal.

#### 5.7 Remedies

Subject to the provision in Section 5.6, any Party may institute legal action to cure, correct, or remedy any default, to enforce any covenant or provision in this Agreement, or to enjoin any threatened or attempted violation of this Agreement. All legal actions shall be initiated in Washington County Circuit Court. The Parties, by signature of their authorized representatives below, consent to the personal jurisdiction of that court.

#### 5.8 Excused Performance

In addition to the specific provisions of this Agreement, no Party shall be in default where delays or default are due to war, insurrection, strikes, walkouts, riots, floods, drought, earthquakes, fires, casualties, acts of God, restrictions imposed or mandated by governmental entities other than THPRD or CITY, litigation or similar bases not within the reasonable control of the Party seeking to be excused.

#### 5.9 Severability

If any one or more of the provisions contained in this Agreement is deemed invalid, illegal or unenforceable by a court of competent jurisdiction, the validity, legality and enforceability of the remaining provisions will not be affected or impaired in any way.

#### 5.10 Integration

This Agreement is the entire agreement of the Parties and supersedes any prior discussions or agreements regarding the PROJECT and funding transfer.

### **ARTICLE 6 TERM OF AGREEMENT**

6.1 The term of this Agreement shall be from the date of execution to December 31, 2023, or until completion of all obligations, whichever is sooner.

6.2 This Agreement may be amended or extended for periods of up to one (1) year by consent of the Parties, subject to provisions of this Agreement. Extensions for one year only are delegated to the City Manager and THPRD General Manager. It may be canceled or terminated for any reason by either Party. Except for termination due to default under Section 5.2, termination or cancellation shall be effective thirty (30) days after written notice to the other party, or at such time as the Parties may otherwise agree. The Parties shall, in good faith, agree to such reasonable provision for winding up the Project and paying any additional costs as necessary.

**\*SIGNATURES ON FOLLOWING PAGE\***

The Parties executed this Agreement as of the day and year written below.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF BEAVERTON

TUALATIN HILLS PARK AND RECREATION  
DISTRICT, OREGON

\_\_\_\_\_  
Lacey Beaty, MAYOR

\_\_\_\_\_  
Doug Menke, General Manager

Date: \_\_\_\_\_

\_\_\_\_\_  
Recording Secretary

Date: \_\_\_\_\_

APPROVED AS TO FORM

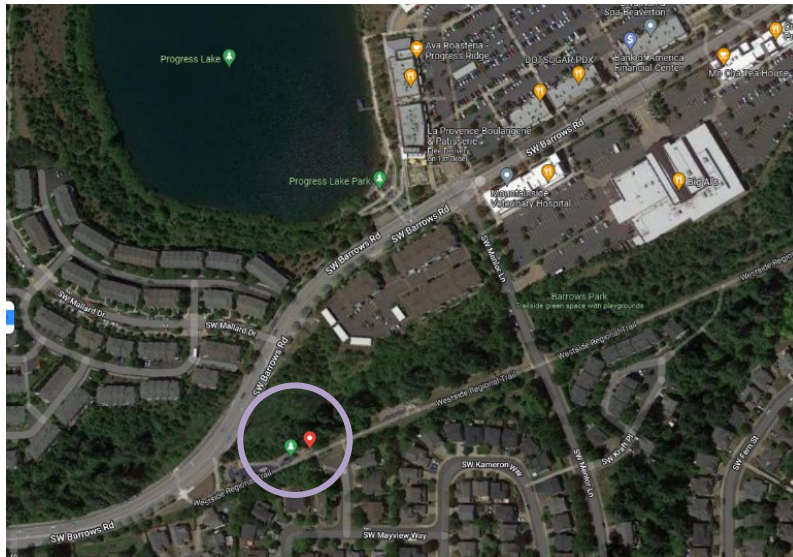
APPROVED AS TO FORM

\_\_\_\_\_  
City Attorney's Office

\_\_\_\_\_  
THPRD Counsel

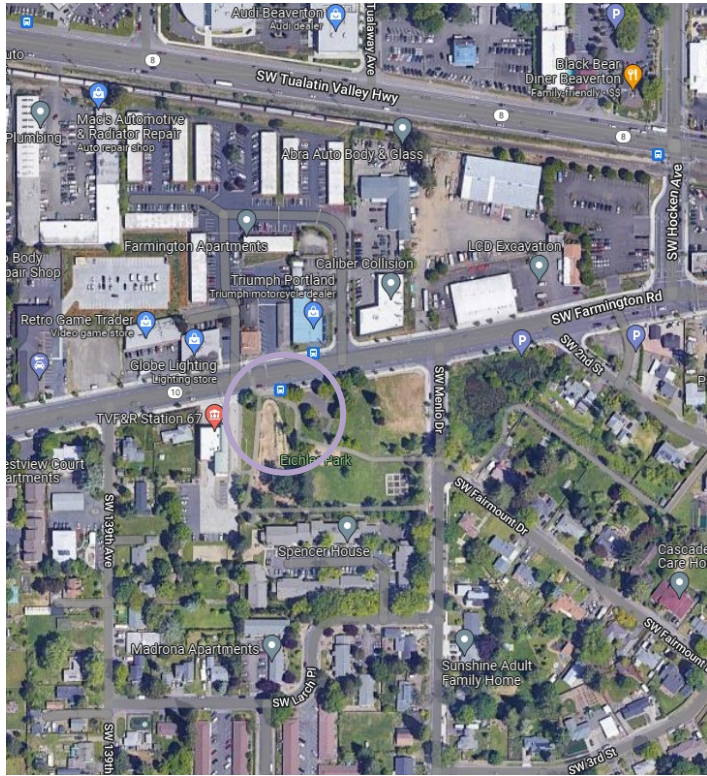
# EXHIBIT A

## Barrows Park Location





## Eichler Park Location





# MEMORANDUM

**DATE:** April 21, 2023  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Deputy General Manager  
**RE:** **Future Park & Community Trail at Heckman Lane Consultant Contract**

---

## Introduction

In March 2023, the board approved a professional consulting services contract for the Future Park & Community Trail at Heckman Lane project in the amount of \$272,648, which did not include the consultant's reimbursable fee of \$8,043 for a total amount of \$280,691. Staff are returning to seek board of directors' approval of the qualified consultant team based on a proposal for professional consulting services for this project, and authorization for the general manager or designee to execute a professional consulting services contract agreement in the amount of \$280,691.

## Background

In 2017, Tualatin Hills Park & Recreation District (THPRD) acquired two abutting properties identified as a fixed park and trail site on the North Bethany Subarea Community Plan in North Bethany. The combined 2.39-acre sites were purchased with system development charges (SDC) funds as a future neighborhood park and community trail connection based on THPRD's Parks Functional Plan and Trails Functional Plan criteria. These properties were placed on the five-year SDC capital improvement plan list as the "NWQ8 Heckman Lane Neighborhood Park project." Since this time, the project was selected as an ideal candidate to leverage funds from Metro's Local Share Program to design and construct the neighborhood park and trail as one project. The neighborhood park will be designed to take advantage of the proposed trail connection that will complete 1,250-feet of paved surface from NW 159th Avenue to NW Kaiser Road in the Bethany Creek Trail community trail system. In September 2021, the board approved Resolution No. 2021-14 to seek bond funding, and soon after, staff submitted the project for funding through Metro's 2019 Parks and Nature Bond Measure Local Share Program. The project was awarded \$3,641,867 for design and construction with an emphasis on connecting people to nature.

On November 16, 2022, staff publicly advertised a request for proposals (RFP) in the *Daily Journal of Commerce* for professional design services to solicit landscape architecture and civil engineering firms for the neighborhood park project. In addition, six firms were directly solicited that are registered as a minority, woman-owned, emerging or disadvantaged small business (MWESB) with the State of Oregon's Certification Office for Business Inclusion and Diversity (COBID). During the solicitation period prior to the January 19, 2023 due date, 22 professional design firms requested the RFP materials, and nine firms submitted proposals. Four of these firms are either registered MWESB or meet the district's Self-Defined Business Inclusion and Diversity criteria.

An internal review committee evaluated the proposals in accordance with the scoring criteria of the RFP and determined Ground Workshop LLC, along with its team of subconsultants, to be the most qualified candidate for this project. Ground Workshop LLC's proposal reflects a great



understanding of the project, including the Metro grant requirements, and the technical expertise to deliver high-quality park improvements to our community. The proposal is detailed, clear and identifies the relevant tasks necessary to achieve the project goals and objectives within the available project budget. Ground Workshop LLC is a registered emerging small business (ESB #12049) and has included MWESB subconsultants on their team.

Ground Workshop LLC's total proposed fee is \$280,691 for professional services from public engagement and concept plan, design development, construction documents and permitting, to construction administration. The fee is within the budget range anticipated for this work and will be completed under one professional services contract.

A vicinity map (Attachment A) and aerial map (Attachment B) of the project's location are attached for reference.

### **Proposal Request**

Staff are requesting board of directors' approval of the qualified consultant team based on the proposal received for professional consulting services for the Future Park & Community Trail at Heckman Lane project for the proposed fee of \$280,691, and authorization for the general manager or designee to execute the professional services contract.

### **Outcomes of Proposal**

Authorization to execute a contract with Ground Workshop LLC will allow the project to be designed and built by 2026. The solicitation process to seek qualified candidates furthers the district's and Metro's commitment to support small businesses by contracting with Ground Workshop LLC, an emerging small business and its design team which includes registered MWESB subconsultants.

### **Public Engagement**

Public engagement is not considered in the solicitation of professional design services. A public engagement effort is planned to begin in late spring and staff will work with community members to create an inclusive design for the park and trail by holding design workshops, virtual meetings, survey, engaging in social media efforts, and seeking out input specifically from representatives of the Black, Indigenous, and People of Color (BIPOC) community. This will help ensure the new park and trail are accessible, connect people to nature, and are welcoming for BIPOC community members and provide excellent visitor experiences for all.

### **Action Requested**

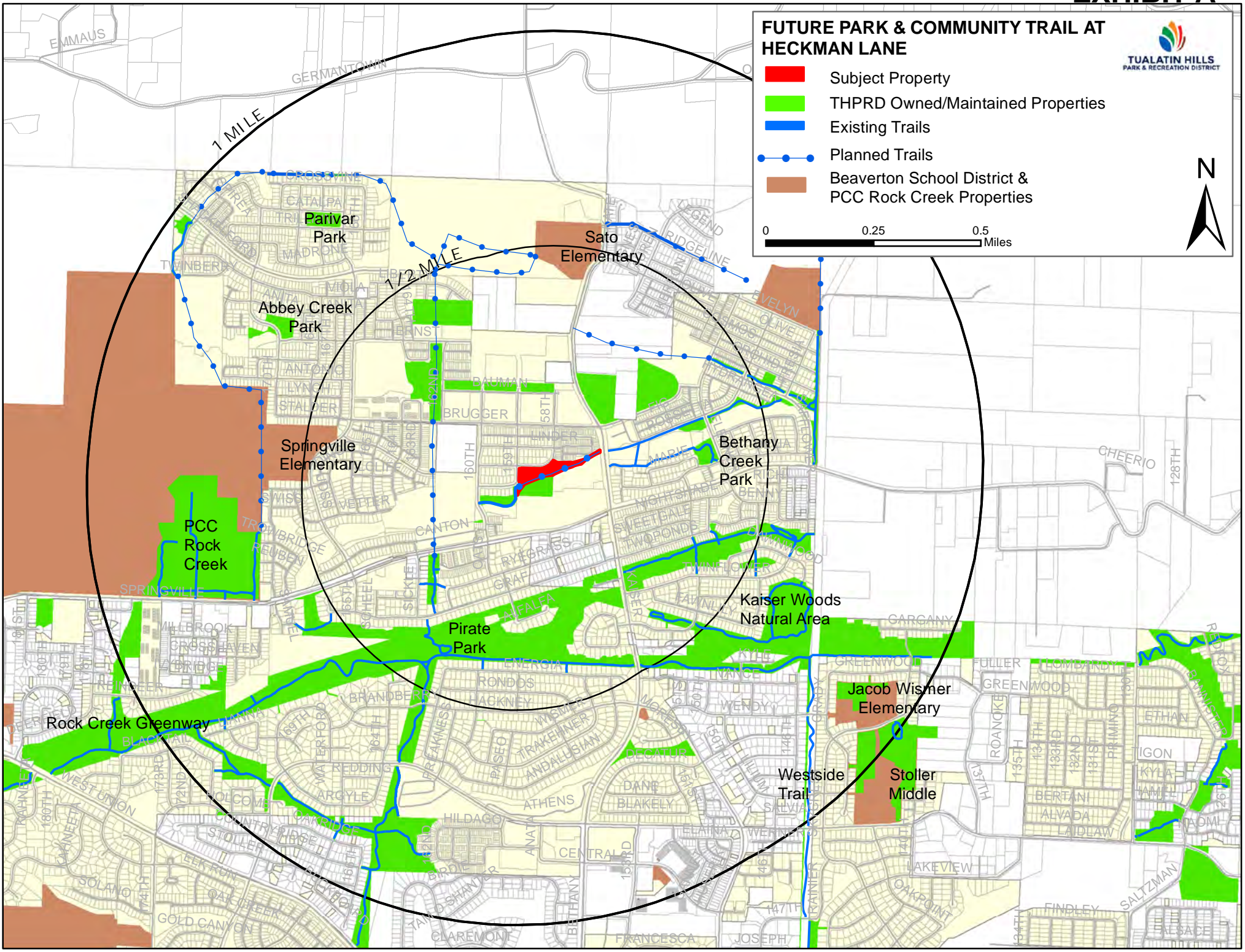
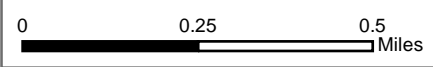
Board of directors' approval of the following items:

1. Approval of the qualified consultant team led by Ground Workshop LLC professional consulting services for the Future Park & Community Trail at Heckman Lane project; and,
2. Authorization for the general manager or designee to execute a professional services contract in the amount of \$280,691.



## FUTURE PARK & COMMUNITY TRAIL AT HECKMAN LANE

- Subject Property
- THPRD Owned/Maintained Properties
- Existing Trails
- Planned Trails
- Beaverton School District & PCC Rock Creek Properties






## FUTURE PARK & COMMUNITY TRAIL AT HECKMAN LANE

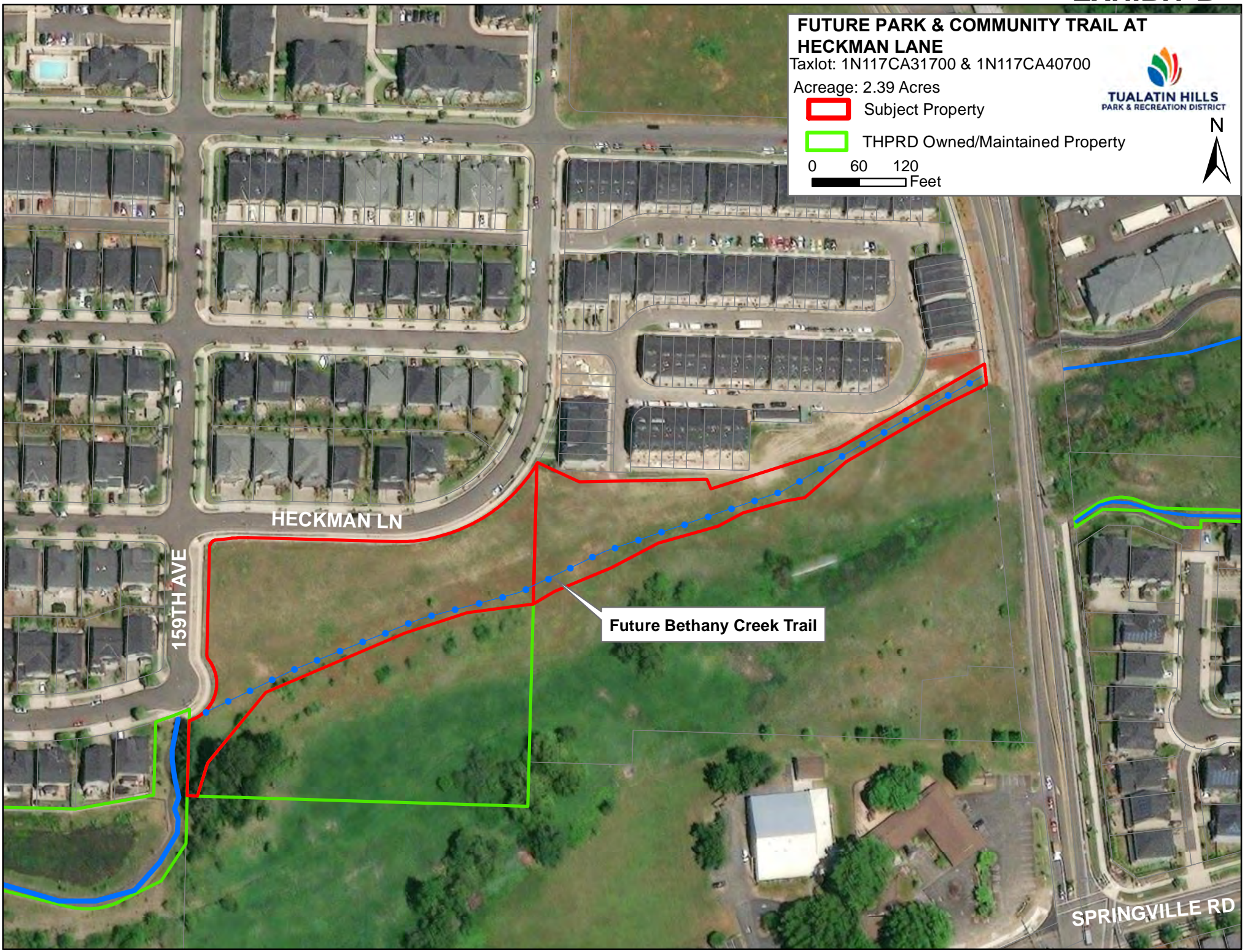
Taxlot: 1N117CA31700 & 1N117CA40700

Acreage: 2.39 Acres

 Subject Property

 THPRD Owned/Maintained Property

0 60 120  
Feet



HECKMAN LN

159TH AVE

Future Bethany Creek Trail

SPRINGVILLE RD





# MEMORANDUM

**DATE:** April 21, 2023  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Deputy General Manager  
**RE** **La Raíz Park Construction Contract**

---

## Introduction

Staff is seeking board of directors' approval of the lowest responsible bid for the La Raíz Park construction contract, and authorization to execute a contract with Paul Brothers Inc. for the amount of \$1,987,947. Staff also requests the appropriation of \$430,000 from undesignated system development charge (SDC) funds to cover a short-term funding gap until the Fiscal Year 2023-2024 (FY 2023-24) budget is adopted in June 2023, and to fund an unanticipated stormwater line extension required by the City of Beaverton's development review process.

## Background

Beginning in the spring of 2021, a nine-month expanded engagement and visioning process was initiated to understand community needs and to develop a shared community vision for the future park site at SW Baker Loop. Included in the process were a virtual project introduction, community event workshops, surveys, and neighborhood conversations. In November 2021, a community-supported preferred concept plan was presented at the regular board meeting for adoption with the caveat that additional funds may be needed for construction. Since that time the project was awarded \$750,000 in Local Government Grant Program (LGGP) funds to supplement construction costs. In February 2023, the board approved Resolution No. 2023-02 that amended the district's five-year SDC capital improvement plan (SDC-CIP) and approved the plan's use in developing the FY 2023-24 budget. To offset increased market costs of materials and labor, current SDC-CIP projects already in design received an inflationary budget adjustment, which for La Raíz Park increased the project budget by \$328,093. These additional SDC funds will be available July 1, 2023 in the event that the proposed budget is approved.

In preparation for construction, the existing residence and outbuildings were removed from the project site in June 2022 by Jim Paulson Excavating, and in accordance with the Migratory Bird Act's nesting season, Trees Plus Northwest LLC removed selected trees from the site in February 2023. Both contractors are certified with the State's Certification Office for Business Inclusion and Diversity (COBID) as registered Emerging Small Business, Women Business Enterprise, and Disadvantaged Business Enterprise (MWESB). This initial preparation was completed for a total cost of \$78,123.

Prior to bid a third-party cost estimator reviewed the construction documents and projected construction costs to be \$1,898,592. The construction phase for the remaining project improvements was publicly advertised for bid on March 3, 2023, and again on March 20, 2023, and directly solicited to six MWESB general contractors. Four contractors requested bid documents and one attended the mandatory pre-bid meetings. The bid opening was on April 11, 2023, and the district received one responsive and responsible bid from Paul Brothers Inc. The base bid plus the cost of district-purchased play equipment totals \$2,105,737, which is within the 10-15% variance that is considered acceptable for a competitive bid in the current market conditions.

In December 2022, the park project was submitted to the city for building and site development permits. The management of the park’s stormwater runoff was initially proposed to infiltrate into the ground within the site. Following the solicitation for public bids, the city modified its position on stormwater management and required that the city’s stormwater line be extended down SW Lombard Avenue and connected to the park site. The cost of this effort is estimated at \$150,000 and was not captured in the third-party estimate and was unknown to bidders.

The total construction costs of the project are shown in the table below. The addition of project soft cost expenses of \$679,682, and the project contingency of \$227,702 bring the total project cost to \$3,263,744. The project contingency was lowered to 7.5% for the construction phase, which is our standard practice at bid award.

**La Raíz Park Improvements Budget Information**

<b>Budget Source</b>	<b>Budget Amount</b>
Initial project budget funding from FY 2022-23 SDC Fund	\$2,090,000
FY 2022-23 LGGP Grant	<u>+\$750,000</u>
Current funding available	\$2,840,000
Total project cost	\$3,263,744
Project budget variance (over) under	(\$423,744)
Requested FY 2022-23 Undesignated SDC Funds	+\$430,000
Project budget variance (over) under	\$6,256
<b>Budget Item</b>	<b>Current Project Cost</b>
Construction	\$2,356,360  Includes: <ul style="list-style-type: none"> <li>\$1,987,947 (<i>lowest responsible bid amount</i>)</li> <li>+ \$150,000 (<i>city stormwater extension</i>)</li> <li>+ \$78,123 (<i>house and tree removal</i>)</li> <li>+ \$117,790 (<i>district-purchased play equipment</i>)</li> <li>+ \$22,500 (<i>district-purchased signage, tree trimming and incidental materials</i>)</li> </ul>
Soft costs	\$679,682
Contingency	\$227,702
Total project cost	\$3,263,744

All permit construction documents have been submitted to the City of Beaverton and staff anticipate permit approval prior to the beginning of construction in June 2023. The construction phase is anticipated to take seven months and be completed by December 2023.

Included in this memo for additional reference is a vicinity map (Exhibit A), an aerial map (Exhibit B), and the approved concept plan (Exhibit C).

### **Proposal Request**

Staff is seeking board of directors' approval of the lowest responsible total bid of \$1,987,947 from Paul Brothers Inc. for the construction of La Raíz Park improvements. In order to proceed with the bid award, the district must demonstrate there is adequate funding to complete the project. Staff requests that undesignated SDC funds in the amount of \$430,000 be approved to serve as a short-term funding gap until the proposed FY 2023-24 budget is adopted by the board, and to cover the project shortfall due to an unanticipated stormwater line extension requirement from the City of Beaverton.

### **Outcomes of Proposal**

Constructing La Raíz Park fulfills a district goal to deliver a new neighborhood park to an underserved area. The new park reflects the inherent qualities of the site and conversations with the community through the design process. Once built, the park will provide a space for the surrounding community to embrace nature, gather, and recreate.

In the district's efforts to encourage a fair and diverse workforce, staff researched, contacted, and invited businesses certified with the State's Certification Office for Business Inclusion and Diversity (COBID) and Oregon Association of Minority Entrepreneurs (OAME) to bid on this project. Paul Brothers Inc. is not a registered MWESB but its workforce is 60% Black, Indigenous, and People of Color (BIPOC) and led by a female president. Paul Brothers routinely solicits MWESB subcontractors and will employ NuWave Concrete, Inc., a registered MWESB, for park improvements for a contract value of \$150,500.

The annual incremental district maintenance cost increase of the proposed neighborhood park improvements is estimated at \$7,750. In addition, the annual impact for future capital replacement is estimated at \$9,868.

### **Public Engagement**

Public engagement is not considered in the solicitation of public improvement contracts. Project information will be available on the project webpage and posted onsite.

### **Action Requested**

Board of directors' approval of the following items:

1. Approval to award the contract to Paul Brothers Inc., the lowest responsible bidder, for the total bid of \$1,987,947; and,
2. The appropriation of \$430,000 from undesignated SDC funds to cover a short-term funding gap until the FY 2023-24 budget is adopted in June 2023, and to fund an unanticipated stormwater line extension; and
3. Authorization for the general manager or designee to execute the contract.

**Tualatin Hills Park & Recreation District  
PROJECT AWARD RECOMMENDATION REPORT**

<b>Project:</b>	La Raíz Park	
<b>Contractor:</b>	Paul Brothers, Inc.	
Contractor worked for THPRD previously: Yes		
Contractor references checked: Yes		
Contractor registered with appropriate boards: Yes		
<b>SCOPE OF WORK</b>		
<b>Location:</b>	6595 SW Lombard Avenue, Beaverton, OR 97008	
<b>Description:</b>	Site preparation, earthwork, utilities, ROW improvements, pathways, shelters, play areas, furnishings, fencing, irrigation, and landscaping.	
<b>FUNDING</b>		
<b>Funds Budgeted and Estimated Costs</b>	<b>Amount:</b>	<b>Page:</b>
<b>Current Total Project Budget:</b>		
FY 2022-23 SDC Funds	\$2,090,000	
FY 2022-23 LGGP Grant	+ \$750,000	
FY 2022-23 Undesignated SDC Funds	<u>+\$430,000</u>	
Total Project Funding	\$3,270,000	
<b>Estimated Project Cost:</b> (expenditures, lowest contractor bid and district project purchases)	\$3,263,744	
<b>Project Budget Variance:</b> (over) under	\$6,256	

**BID PROPOSALS RECEIVED**

Low to High Bid	Contractor	Base Bid Amt.	Completed Bid forms
1	Paul Brothers, Inc.	\$1,987,947	Yes

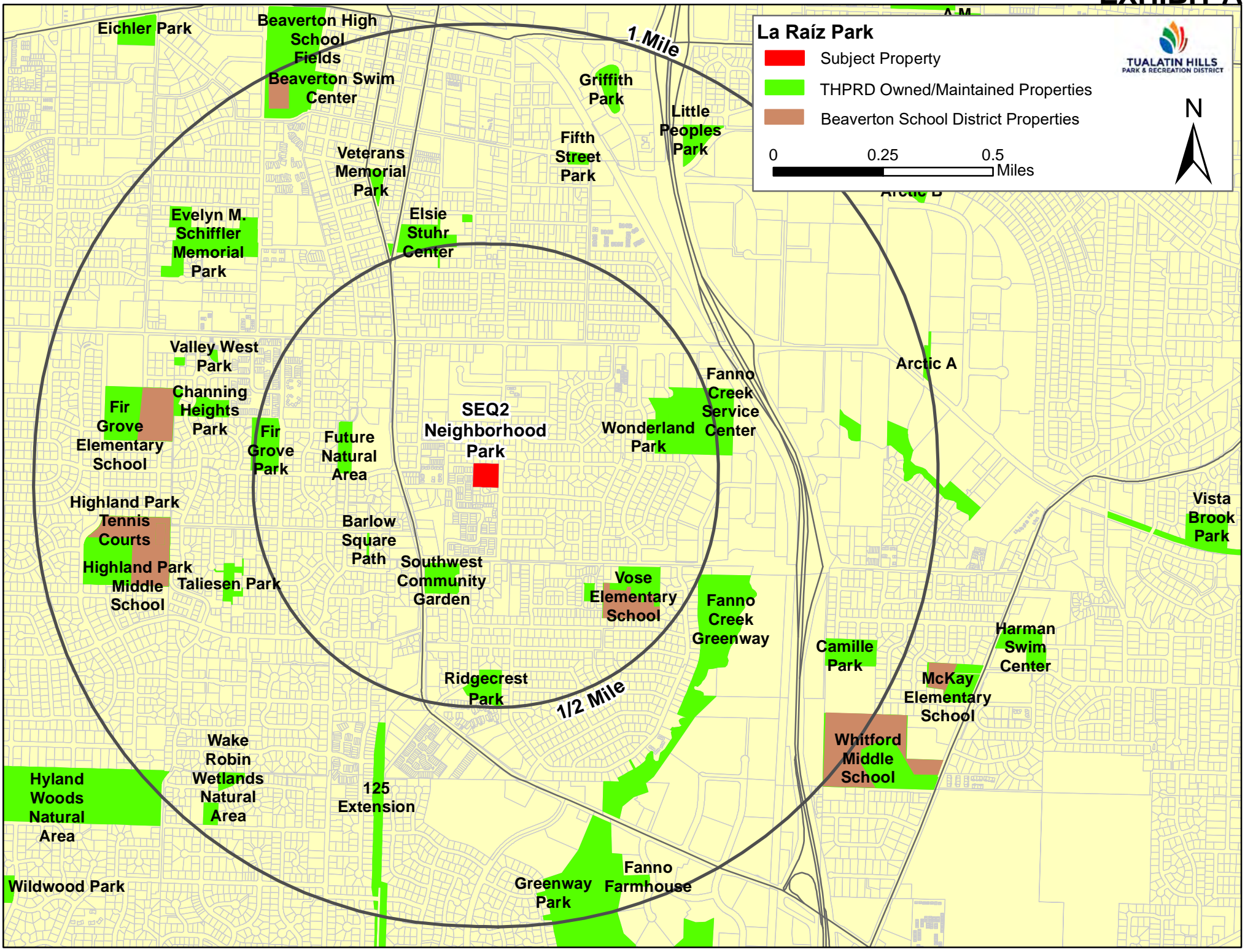
<b>PROJECTED PROJECT SCHEDULE</b>	
Invitation to Bidders	March 3, 2023
Sealed Bids Due and Bid Closing Time	April 11, 2023, 2:00 pm/ Virtual
Bid Opening	At time of Bid Closing
Final Bid Review / Memo to Board	April 26, 2023
THPRD Board Meeting	May 10, 2023
Notice of Intent to Award	May 11, 2023
Notice to Proceed (approx.)	May 29, 2023
Preconstruction Conference with City	May 31, 2023
Site Mobilization	June 5, 2023
Desired Project Duration- Notice to Proceed to Substantial Completion	December 12, 2023 (191 days)
Final Acceptance	December 27, 2023



**La Raíz Park**

- Subject Property
- THPRD Owned/Maintained Properties
- Beaverton School District Properties

0 0.25 0.5 Miles



Eichler Park

Beaverton High School  
Fields  
Beaverton Swim Center

Griffith Park

Little Peoples Park

Fifth Street Park

Veterans Memorial Park

Elsie Stuhr Center

Evelyn M. Schiffler Memorial Park

Valley West Park

Fir Grove Elementary School

Channing Heights Park

Fir Grove Park

Future Natural Area

SEQ2 Neighborhood Park

Wonderland Park

Fanno Creek Service Center

Arctic A

Highland Park Tennis Courts

Highland Park Middle School

Taliesen Park

Barlow Square Path

Southwest Community Garden

Vose Elementary School

Fanno Creek Greenway

Vista Brook Park

Ridgecrest Park

1/2 Mile

Hyland Woods Natural Area

Wake Robin Wetlands Natural Area

125 Extension

Camille Park

McKay Elementary School

Harman Swim Center

Whitford Middle School

Wildwood Park

Fanno Farmhouse Greenway Park






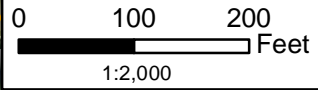
**TUALATIN HILLS**  
PARK & RECREATION DISTRICT

**La Raíz Park**

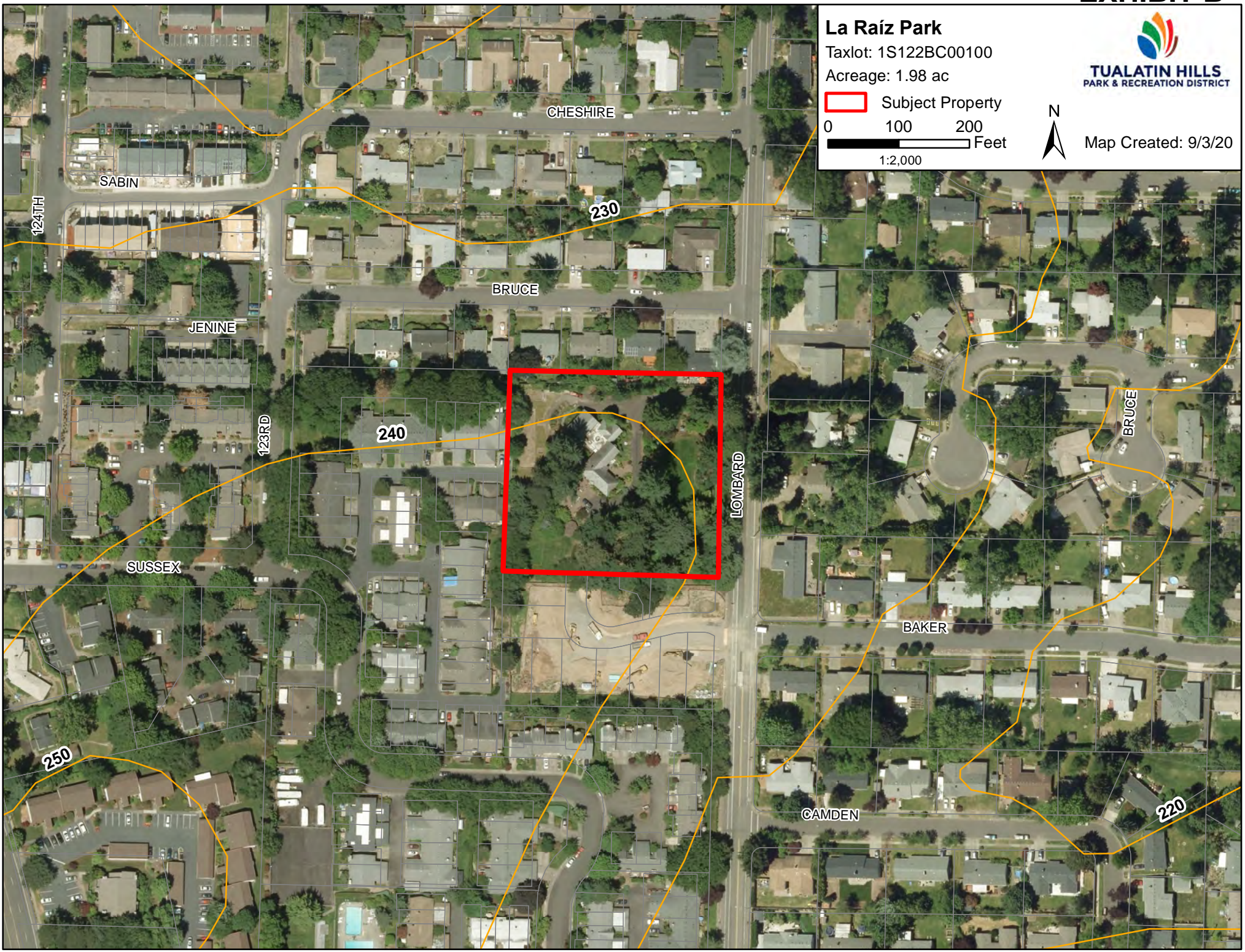
Taxlot: 1S122BC00100

Acreage: 1.98 ac

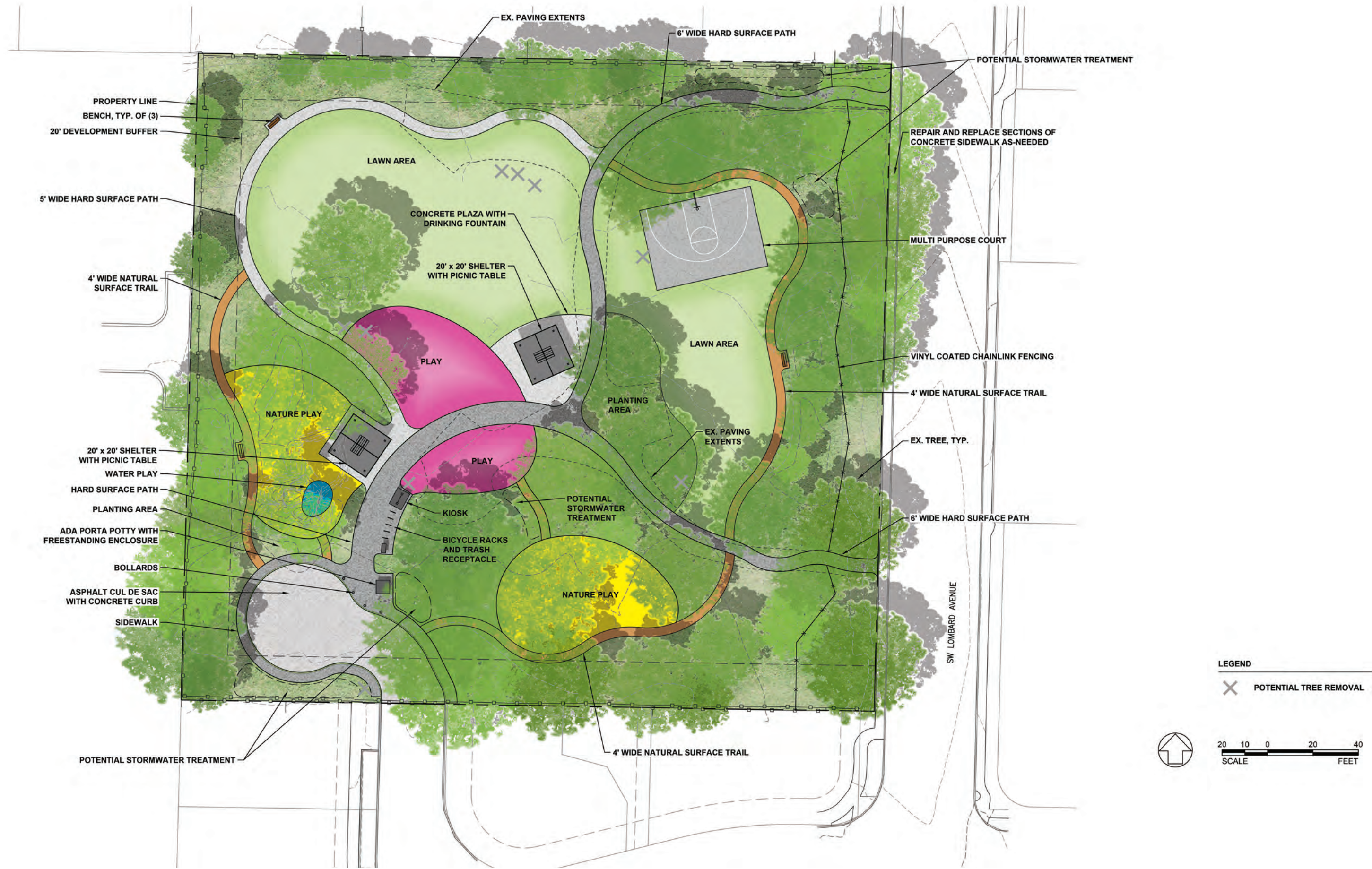
 Subject Property



Map Created: 9/3/20







# APPROVED CONCEPT PLAN

**La Raíz Park** | 11/10/2021





# MEMORANDUM

**DATE:** April 25, 2023  
**TO:** Doug Menke, General Manager  
**FROM:** Clint Bollinger, Information Services Manager  
**RE:** **Microsoft Contract Renewal**

---

## **Introduction**

Staff are requesting board of directors' authorization for the general manager or designee to execute a renewal of our Enterprise Agreement with Microsoft, for services such as Office 365 (Email, Teams, SharePoint) as well as Windows Server Datacenter licenses, in the amount of \$265,342.43. The current agreement is scheduled to expire June 30, 2023, and the requested renewal would lock in pricing from July 1, 2023 until October 31, 2026. This renewal is necessary in order to maintain current core services needed by the district to conduct daily operations.

## **Background**

The district's current contract with Microsoft, which will expire on June 30, 2023, was developed and signed in 2020 during the point of the Covid-19 pandemic when THPRD had its lowest staff numbers in many years. Because of the low staff numbers, the total cost for the renewal of the contract did not meet the threshold required for board approval. As the district has added more staff, the need for more licenses has pushed the total cost of this renewal to over \$150,000 thereby requiring board approval. If approved, the renewal will go into effect July 1, 2023, and lock in pricing until October 31, 2026, at which point the district will need to renew again.

The services provided by this contract are the following:

- Office 365, which includes but is not limited to:
  - Email
  - Teams
  - SharePoint
  - Office applications such as Excel, Word, and PowerPoint
- Client Access Licenses which allow our desktop PCs to connect to network resources
- Windows Server Datacenter Licenses which allow us to license our server environment

These services make up many of the core functions the district utilizes to operate on a daily basis.

## **Proposal Request**

Staff are requesting board of directors' authorization for the general manager or designee to execute a renewal of the Microsoft Enterprise Agreement in the amount of \$265,342.43. The current agreement is scheduled to expire June 30, 2023, and the requested renewal would have terms from July 1, 2023 until October 31, 2026.

## **Outcomes of Proposal**

The renewal, once signed, will allow the district to continue to operate with our current services until October 31, 2026, at which point another renewal will be initiated.

## **Action Requested**

Board of directors' authorization for the general manager or designee to execute the renewal of the Microsoft Enterprise Agreement in the amount of \$265,342.43.



Pricing Proposal  
Quotation #: 23382646  
Reference #: EA#  
Created On: 4/24/2023  
Valid Until: 5/31/2023

## OR-Tualatin Hills Park and Recreation District

**Clint Bollinger**  
15707 SW Walker Rd  
Beaverton, OR 97006  
United States  
Phone: 503-645-6433 x 2762  
Fax:  
Email: cbolling@thprd.org

## Inside Account Manager

**Michaela Knoblock**  
290 Davidson Avenue  
Somerset, NJ 08873  
Phone: 732-652-6427  
Fax: 732-652-3004  
Email: michaela\_knoblock@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Retail	Your Price	Total
1 Visual Studio Ent MSDN ALng SA Microsoft - Part#: MX3-00117 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 7/1/2023 – 10/31/2023 <b>Note:</b> 4 months	1	\$0.00	\$361.08	\$361.08
2 Win Server DC Core ALng SA 16L Microsoft - Part#: 9EA-00273 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 7/1/2023 – 10/31/2023 <b>Note:</b> 4 months	5	\$0.00	\$339.03	\$1,695.15
3 CCAL Bridge O365 Sub Per User Microsoft - Part#: AAA-12414 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 7/1/2023 – 10/31/2023 <b>Note:</b> 4 months	173	\$0.00	\$6.75	\$1,167.75
4 O365 G1 GCC Sub Per User Microsoft - Part#: U4S-00002 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 7/1/2023 – 10/31/2023 <b>Note:</b> 4 months	3	\$0.00	\$31.30	\$93.90
5 O365 G3 GCC Sub Per User Microsoft - Part#: AAA-11894 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 7/1/2023 – 10/31/2023 <b>Note:</b> 4 months	170	\$0.00	\$82.82	\$14,079.40

6	Visio P2 GCC Sub Per User Microsoft - Part#: P3U-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 7/1/2023 – 10/31/2023 <b>Note:</b> 4 months	3	\$0.00	\$45.91	\$137.73
7	Azure Active Directory Premium P1 GCC Sub Per User Microsoft - Part#: MQM-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 7/1/2023 – 10/31/2023 <b>Note:</b> 4 months	10	\$0.00	\$18.37	\$183.70
8	Azure Active Directory Premium P2 GCC Sub Per User Microsoft - Part#: MQN-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 7/1/2023 – 10/31/2023 <b>Note:</b> 4 months	5	\$0.00	\$27.54	\$137.70
9	EOA Exchange Online GCC Sub Per User Microsoft - Part#: 4ES-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 7/1/2023 – 10/31/2023 <b>Note:</b> 4 months	200	\$0.00	\$9.49	\$1,898.00
10	M365 F3 Unified GCC Sub Per Microsoft - Part#: AAD-63092 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 7/1/2023 – 10/31/2023 <b>Note:</b> 4 months	200	\$0.00	\$27.95	\$5,590.00
11	Project P3 GCC Sub Per User Microsoft - Part#: 7MS-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 7/1/2023 – 10/31/2023 <b>Note:</b> 4 months	4	\$0.00	\$91.83	\$367.32
12	Teams AC with Dial Out US/CA GCC Sub Add-on Microsoft - Part#: NYH-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 7/1/2023 – 10/31/2023 <b>Note:</b> 4 months	373	\$0.00	\$0.00	\$0.00
13	Teams Phone Standard GCC Sub Per User Microsoft - Part#: LK9-00003 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 7/1/2023 – 10/31/2023	10	\$0.00	\$24.47	\$244.70

**Note:** 4 months

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14	Teams Rooms Pro GCC Sub Per Device Microsoft - Part#: VA1-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 7/1/2023 – 10/31/2023 <b>Note:</b> 4 months	4	\$0.00	\$144.04	\$576.16
15	Visual Studio Ent MSDN ALng SA Microsoft - Part#: MX3-00117 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2023 – 10/31/2024 <b>Note:</b> 12 months	1	\$0.00	\$1,083.25	\$1,083.25
16	Win Server DC Core ALng SA 16L Microsoft - Part#: 9EA-00273 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2023 – 10/31/2024 <b>Note:</b> 12 months	5	\$0.00	\$1,017.08	\$5,085.40
17	CCAL Bridge O365 Sub Per User Microsoft - Part#: AAA-12414 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2023 – 10/31/2024 <b>Note:</b> 12 months	173	\$0.00	\$20.26	\$3,504.98
18	O365 G1 GCC Sub Per User Microsoft - Part#: U4S-00002 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2023 – 10/31/2024 <b>Note:</b> 12 months	3	\$0.00	\$93.91	\$281.73
19	O365 G3 GCC Sub Per User Microsoft - Part#: AAA-11894 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2023 – 10/31/2024 <b>Note:</b> 12 months	170	\$0.00	\$248.47	\$42,239.90
20	Visio P2 GCC Sub Per User Microsoft - Part#: P3U-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2023 – 10/31/2024 <b>Note:</b> 12 months	3	\$0.00	\$137.74	\$413.22
21	Azure Active Directory Premium P1 GCC Sub Per User Microsoft - Part#: MQM-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488	10	\$0.00	\$55.12	\$551.20

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Subcontract #: 9404  
Coverage Term: 11/1/2023 – 10/31/2024  
**Note:** 12 months

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22	Azure Active Directory Premium P2 GCC Sub Per User Microsoft - Part#: MQN-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2023 – 10/31/2024 <b>Note:</b> 12 months	5	\$0.00	\$82.62	\$413.10
23	EOA Exchange Online GCC Sub Per User Microsoft - Part#: 4ES-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2023 – 10/31/2024 <b>Note:</b> 12 months	200	\$0.00	\$28.48	\$5,696.00
24	M365 F3 Unified GCC Sub Per Microsoft - Part#: AAD-63092 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2023 – 10/31/2024 <b>Note:</b> 12 months	200	\$0.00	\$83.85	\$16,770.00
25	Project P3 GCC Sub Per User Microsoft - Part#: 7MS-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2023 – 10/31/2024 <b>Note:</b> 12 months	4	\$0.00	\$275.48	\$1,101.92
26	Teams AC with Dial Out US/CA GCC Sub Add-on Microsoft - Part#: NYH-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2023 – 10/31/2024 <b>Note:</b> 12 months	373	\$0.00	\$0.00	\$0.00
27	Teams Phone Standard GCC Sub Per User Microsoft - Part#: LK9-00003 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2023 – 10/31/2024 <b>Note:</b> 12 months	10	\$0.00	\$73.41	\$734.10
28	Teams Rooms Pro GCC Sub Per Device Microsoft - Part#: VA1-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2023 – 10/31/2024 <b>Note:</b> 12 months	4	\$0.00	\$432.12	\$1,728.48
29	Visual Studio Ent MSDN ALng SA Microsoft - Part#: MX3-00117	1	\$0.00	\$1,083.25	\$1,083.25

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Contract Name: NASPO Cloud Solutions  
Contract #: AR2488  
Subcontract #: 9404  
Coverage Term: 11/1/2024 – 10/31/2025  
**Note:** 12 months

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30	Win Server DC Core ALng SA 16L Microsoft - Part#: 9EA-00273 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2024 – 10/31/2025 <b>Note:</b> 12 months	5	\$0.00	\$1,017.08	\$5,085.40
31	CCAL Bridge O365 Sub Per User Microsoft - Part#: AAA-12414 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2024 – 10/31/2025 <b>Note:</b> 12 months	173	\$0.00	\$20.26	\$3,504.98
32	O365 G1 GCC Sub Per User Microsoft - Part#: U4S-00002 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2024 – 10/31/2025 <b>Note:</b> 12 months	3	\$0.00	\$93.91	\$281.73
33	O365 G3 GCC Sub Per User Microsoft - Part#: AAA-11894 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2024 – 10/31/2025 <b>Note:</b> 12 months	170	\$0.00	\$248.47	\$42,239.90
34	Visio P2 GCC Sub Per User Microsoft - Part#: P3U-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2024 – 10/31/2025 <b>Note:</b> 12 months	3	\$0.00	\$137.74	\$413.22
35	Azure Active Directory Premium P1 GCC Sub Per User Microsoft - Part#: MQM-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2024 – 10/31/2025 <b>Note:</b> 12 months	10	\$0.00	\$55.12	\$551.20
36	Azure Active Directory Premium P2 GCC Sub Per User Microsoft - Part#: MQN-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2024 – 10/31/2025 <b>Note:</b> 12 months	5	\$0.00	\$82.62	\$413.10

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37	EOA Exchange Online GCC Sub Per User Microsoft - Part#: 4ES-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2024 – 10/31/2025 <b>Note:</b> 12 months	200	\$0.00	\$28.48	\$5,696.00
38	M365 F3 Unified GCC Sub Per Microsoft - Part#: AAD-63092 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2024 – 10/31/2025 <b>Note:</b> 12 months	200	\$0.00	\$83.85	\$16,770.00
39	Project P3 GCC Sub Per User Microsoft - Part#: 7MS-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2024 – 10/31/2025 <b>Note:</b> 12 months	4	\$0.00	\$275.48	\$1,101.92
40	Teams AC with Dial Out US/CA GCC Sub Add-on Microsoft - Part#: NYH-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2024 – 10/31/2025 <b>Note:</b> 12 months	373	\$0.00	\$0.00	\$0.00
41	Teams Phone Standard GCC Sub Per User Microsoft - Part#: LK9-00003 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2024 – 10/31/2025 <b>Note:</b> 12 months	10	\$0.00	\$73.41	\$734.10
42	Teams Rooms Pro GCC Sub Per Device Microsoft - Part#: VA1-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2024 – 10/31/2025 <b>Note:</b> 12 months	4	\$0.00	\$432.12	\$1,728.48
43	Visual Studio Ent MSDN ALng SA Microsoft - Part#: MX3-00117 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2025 – 10/31/2026 <b>Note:</b> 12 months	1	\$0.00	\$1,083.25	\$1,083.25
44	Win Server DC Core ALng SA 16L Microsoft - Part#: 9EA-00273 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2025 – 10/31/2026 <b>Note:</b> 12 months	5	\$0.00	\$1,017.08	\$5,085.40

45	CCAL Bridge O365 Sub Per User Microsoft - Part#: AAA-12414 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2025 – 10/31/2026 <b>Note:</b> 12 months	173	\$0.00	\$20.26	\$3,504.98
46	O365 G1 GCC Sub Per User Microsoft - Part#: U4S-00002 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2025 – 10/31/2026 <b>Note:</b> 12 months	3	\$0.00	\$93.91	\$281.73
47	O365 G3 GCC Sub Per User Microsoft - Part#: AAA-11894 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2025 – 10/31/2026 <b>Note:</b> 12 months	170	\$0.00	\$248.47	\$42,239.90
48	Visio P2 GCC Sub Per User Microsoft - Part#: P3U-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2025 – 10/31/2026 <b>Note:</b> 12 months	3	\$0.00	\$137.74	\$413.22
49	Azure Active Directory Premium P1 GCC Sub Per User Microsoft - Part#: MQM-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2025 – 10/31/2026 <b>Note:</b> 12 months	10	\$0.00	\$55.12	\$551.20
50	Azure Active Directory Premium P2 GCC Sub Per User Microsoft - Part#: MQN-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2025 – 10/31/2026 <b>Note:</b> 12 months	5	\$0.00	\$82.62	\$413.10
51	EOA Exchange Online GCC Sub Per User Microsoft - Part#: 4ES-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2025 – 10/31/2026 <b>Note:</b> 12 months	200	\$0.00	\$28.48	\$5,696.00
52	M365 F3 Unified GCC Sub Per Microsoft - Part#: AAD-63092 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2025 – 10/31/2026	200	\$0.00	\$83.85	\$16,770.00

**Note:** 12 months

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53	Project P3 GCC Sub Per User Microsoft - Part#: 7MS-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2025 – 10/31/2026 <b>Note:</b> 12 months	4	\$0.00	\$275.48	\$1,101.92
54	Teams AC with Dial Out US/CA GCC Sub Add-on Microsoft - Part#: NYH-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2025 – 10/31/2026 <b>Note:</b> 12 months	373	\$0.00	\$0.00	\$0.00
55	Teams Phone Standard GCC Sub Per User Microsoft - Part#: LK9-00003 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2025 – 10/31/2026 <b>Note:</b> 12 months	10	\$0.00	\$73.41	\$734.10
56	Teams Rooms Pro GCC Sub Per Device Microsoft - Part#: VA1-00001 Contract Name: NASPO Cloud Solutions Contract #: AR2488 Subcontract #: 9404 Coverage Term: 11/1/2025 – 10/31/2026 <b>Note:</b> 12 months	4	\$0.00	\$432.12	\$1,728.48
				<b>Total</b>	<b>\$265,342.43</b>

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#### **Additional Comments**

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

This includes special term dates that reflect the following payments: 7/1/23-10/31/23, 11/1/23-10/31/24, 11/1/24-10/31/25, and 11/1/25-10/31/26.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

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*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*



# MEMORANDUM

**DATE:** April 24, 2023  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Deputy General Manager  
**RE:** **Downtown Beaverton Parks and Open Space Framework Plan Update**

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## Introduction

THPRD, the City of Beaverton (“city”) and Beaverton Urban Redevelopment Agency (BURA) partnered on a planning effort for downtown Beaverton parks and open space. Staff will present an update on the planning efforts at the May 10 board meeting to showcase and seek input on the draft plan’s themes and goals.

## Background

In November of 2021, the city and THPRD hired consultants Agency Landscape + Planning and Mayer/Reed Landscape Architects to complete the Downtown Beaverton Parks and Open Space Framework Plan (Framework Plan). The goals of the plan are to: 1) Build on previous plans and outreach to reflect community priorities; 2) Describe the types of parks and recommend general areas for new or improved parks, natural areas and open spaces; 3) Identify amenities for an attractive, livable, and economically vibrant mixed-use downtown; 4) Determine a look and feel of amenities; 5) Ensure that all spaces are welcoming, inclusive, and accessible to everyone; and 6) Outline an implementation strategy which includes both immediate and future actions.

During the spring of 2022, the planning team completed an existing conditions analysis of the downtown area, assessing existing city and THPRD plans and inventorying park and open space opportunities and constraints. Throughout the summer, the planning team implemented a broad and inclusive engagement campaign, including specific language-, ability-, and youth-centered outreach, that reached over 1,650 people across 32 venues to better understand:

- What types of parks and open spaces community members would like to see;
- How they want those spaces to look and feel;
- Ideas for how those spaces can be made to feel more welcoming and inclusive; and,
- Where those spaces should be located.

Throughout the fall of 2022, the planning team identified four key themes and developed 15 corresponding goals from the more than 2,000 comments collected during the project’s engagement phase (Attachment 1). Draft Framework Plan themes and goals are being used to inform a draft implementation plan that, if approved, the city and THPRD will implement through future partnership and/or coordination. The four draft Framework Plan themes are:

1. Gather Community
2. Welcome & Celebrate
3. Protect & Reflect Nature
4. Connect

During the winter of 2022, staff assessed alignment between draft Framework Plan themes and goals and other relevant THPRD plans, such as THPRD’s 2020 Vision Action Plan (VAP). Staff discovered that Framework Plan themes and goals were consistent with the goals and actions

from the VAP. Additionally, because VAP engagement and goals informed THPRD’s 2023 Comprehensive Plan (Comp Plan), Framework Plan themes and goals are also consistent with the goals of THPRD’s recently adopted Comp Plan. The below table shows how themes from the draft Downtown Beaverton Parks and Open Space Framework Plan align with goals from the VAP.

	<b>Draft Framework Plan Themes</b>	<b>2020 Vision Action Plan Goals</b>
<b>Similarities between draft themes and VAP goals</b>	Gather Community	Play for Everyone
	Welcome & Connect	Welcoming and Inclusive
	Protect & Reflect Nature	Preserving Natural Spaces
	Connect	Accessible and Safe

After incorporating the board’s feedback, staff anticipate returning to the board this summer to seek approval for the completed Framework Plan.

**Proposal Request**

No formal board action is being requested but staff are seeking board support and input on the draft Framework Plan themes and goals as shown in Attachment 1.

**Outcomes of Proposal**

With ongoing and anticipated growth in downtown Beaverton, it is crucial to plan for the appropriate level of parks and open space. Performing this work in partnership with the city will not only strengthen the partnership between the city and district but help ensure downtown develops into a truly unique and livable area – melding the built environment with natural areas and recreation opportunities.

**Public Engagement**

The planning team successfully gathered input for the Framework Plan. Public engagement included a range of opportunities designed to reach both frequent downtown users and people who government agencies have historically failed to represent. These opportunities included:

- Reviewing community engagement results from previous planning projects such as the THPRD Vision Action Plan, Beaverton Downtown Urban Design Framework Plan, and the Downtown Equity Strategy.
- Presenting to five city and THPRD advisory committees, including a meeting of the THPRD Joint Advisory Committees, Beaverton Central Neighborhood Advisory Committee, Housing Technical Advisory Group, Climate Action Task Force and Urban Renewal Advisory Committee.
- Tabling at 22 in-person community events such as the Beaverton Farmer’s Market, Beaverton Pride, the Beaverton Night Market, THPRD’s Marhaba event, and a THPRD Concert in the Park.
- Holding ten focus groups with community-based organizations, including Tribal-, accessibility-, and BIPOC-focused groups as well as language-based focus groups for people who speak Korean, Spanish, Arabic, Chinese, Vietnamese, and Russian.
- Youth engagement through THPRD’s afterschool THRIVE programs across the district, local high school classes, and the Mayor’s Youth Advisory Board.
- Distributing and promoting a visual online survey in English and Spanish.
- Digital engagement including a project web page, project updates emailed through community listservs, THPRD bilingual NewsBlog, and bilingual social media posts.

At the focus groups, youth engagement, and tabling events, we asked community members for their input on park types, activities, the look and feel of park spaces, and how to make parks welcoming and inclusive.

The outreach resulted in over 2,000 gathered comments from over 1,650 people across the community.

**Action Requested**

No formal board action is being requested. Staff are seeking board support and input on the draft Framework Plan themes and goals (Attachment 1).

## **Downtown Parks and Open Space Framework Plan - Themes and Goals**

### **Theme: Gather Community – Goals:**

1. Create open spaces and amenities that allow multiple ways to gather.
2. Locate and design new Downtown parks and open spaces to close gaps, provide safe pedestrian access, and align with future growth.
3. Continue to enhance and support 1st Street as a vibrant, pedestrian-friendly street from Beaverton High School to Lombard Avenue.
4. Collaborate with developers to provide accessible parks and open space.

### **Theme: Welcome & Celebrate – Goals:**

5. Support programming and design for multicultural, family-oriented events of varying scale throughout Downtown.
6. Make parks welcoming, accessible, and inclusive by building comfort, basic needs, and places to rest into the fabric of Downtown.
7. Expand and improve permanent event-specific infrastructure to support a wide range of public programs Downtown.
8. Reduce barriers to pop-up activation and short-term parks and open space projects.
9. Celebrate Downtown Beaverton's cultural diversity by expanding art in public places, including creative placemaking initiatives, site-specific artworks (both temporary and permanent), and performances and experiences.

### **Theme: Protect & Reflect Nature – Goals:**

10. Integrate nature into Downtown parks and plazas where it can thrive and connect to the park or plaza's purpose.
11. Raise community awareness of Beaverton's creeks and natural systems.
12. Expand shade, covered shelters, and water access in Downtown parks and open spaces.
13. Work toward enhancing public access and views along Beaverton, Hall, and Messinger Creeks.

### **Theme: Connect – Goals:**

14. Improve and enhance neighborhood access into and around Downtown parks and open spaces.
15. Expand the existing brand, wayfinding, and gateway system to support navigation of Downtown Beaverton's parks and open spaces.



[9B]

# MEMORANDUM

**DATE:** April 28, 2023  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE:** **General Manager's Report**

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## **Recreation Division Staffing Update and Fitness Update**

Department Managers Emily Kent and Kristin Smith will provide a Recreation Division staffing update. Additionally, Karol Johnston, Elsie Stuhr Center & Garden Home Recreation Center Supervisor, and Myles Hamlett, Fitness Program Aide, will provide an update on the district's fitness programs and equipment replacement plan.





# MEMORANDUM

**DATE:** April 21, 2023  
**TO:** Doug Menke, General Manager  
**FROM:** Aisha Panas, Deputy General Manager  
**RE:** **Future Park at Evelyn Street Preferred Concept Plan**

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## Introduction

Staff are seeking board of directors' approval of the preferred concept plan for the Future Park at Evelyn Street located in North Bethany. This park will be designed and constructed by the developer, Taylor Morrison, in exchange for the payment of system development charges (SDC). District staff have worked closely with Taylor Morrison's consultant, Pacific Community Design (PCD), to refine the concept plan and respond to public comments on the park design and play equipment.

## Background

The Ridgeline subdivision is an urban neighborhood development that is consistent with the Washington County North Bethany Sub-Area Community Plan. Taylor Morrison is developing Ridgeline in the northeast section of North Bethany that includes proposed community trails and a neighborhood park. Trail segments are currently under construction and once complete will provide connections to schools, parks, and a network of other community and regional trails. The neighborhood park, located on the corner of NW Eleanor Avenue and NW Evelyn Street, is a two-acre site that will offer play equipment for all ages, a dog run, shade features including a shelter and larger trees, space for gatherings, and open space for passive recreation.

The Vision Action Plan, Parks Functional Plan, and Trails Functional Plan were used to guide the developer and PDC in designing the trails and park. Following the district's Developer Community Engagement Requirements procedure, PDC held a virtual neighborhood meeting in February 2023 to introduce the preliminary concept plan and seek feedback on play equipment design. THPRD's play equipment survey drew further inquiry in the park's design for other conveniences and amenities such as BBQ pits, shade, a larger play area, sport courts, and water play. Additionally, the Ridgeline Homeowners Association president expressed a high interest in a dog run due to the large amount of dog owners in need of a designated space for off leash activities. After further evaluation, staff concluded that the proposed dog run at the future park is an ideal amenity due to the walkable location, connections to other parts of the community via trails and sidewalks, dog population, and the fact that the site does not abut houses. As for the consideration of a sport court or field, staff determined that these amenities already exist or are planned at parks and schools within one-mile of the Ridgeline subdivision. The preliminary concept plan was refined to expand the play area and add BBQ pits near the shelter to encourage community gatherings.

The Future Park at Evelyn Street is on the five-year system development charge capital improvement plan under developer credit projects as "NWQ-11 New Neighborhood Park Development NoB/Polygon." It is estimated the subdivision will generate approximately \$5.86 million in SDC developer fees to be paid to the district. At the concept plan level, the estimated cost for Taylor Morrison to construct the park is \$1,239,092. The remaining SDC fees generated by development of the Ridgeline neighborhood would be applied to the cost of park land, as well

as the construction and land costs for the trail segments as defined in a memorandum of understanding. Additional SDC funds collected from the development would be used to fund other park and trail developments within the park district to serve new development within the park district boundary.

Included in this memo for additional reference is a vicinity map (Exhibit A), aerial map (Exhibit B), and preferred concept plan (Exhibit C).

### **Proposal Request**

Board of directors' approval of the preferred concept plan for the Future Park at Evelyn Street located in North Bethany.

### **Outcomes of Proposal**

Benefits of the proposal include the implementation of the North Bethany Sub Area Community Plan, and a continued partnership with a housing developer. Once built, the proposed neighborhood park will provide a space for the surrounding community to gather and recreate.

The annual incremental district maintenance cost increase of preferred park improvements are estimated at \$6,791. In addition, the annual impact for future capital replacement is estimated at \$10,952.

### **Public Engagement**


Pacific Community Design held a virtual neighborhood meeting on February 9, 2023. The meeting was recorded and posted to YouTube for those unable to attend. To seek additional comments, a survey was promoted via postcard mailers, via CPO 1 & 7, THPRD's social media, the adjacent HOAs, and Taylor Morrison's project webpage. District staff attended the virtual meeting to provide an overview of the partnership between THPRD and the developer, development timeline, and key points of the district's Vision Action Plan, as well as to listen and respond to community member questions.






The play equipment survey received 271 responses and 143 comments. Nature themed play equipment with bright colors won by popular vote. Other comments included the community's excitement for the park to be constructed.


### **Action Requested**

Board of directors' approval of the preferred concept plan for the Future Park at Evelyn Street located in North Bethany.

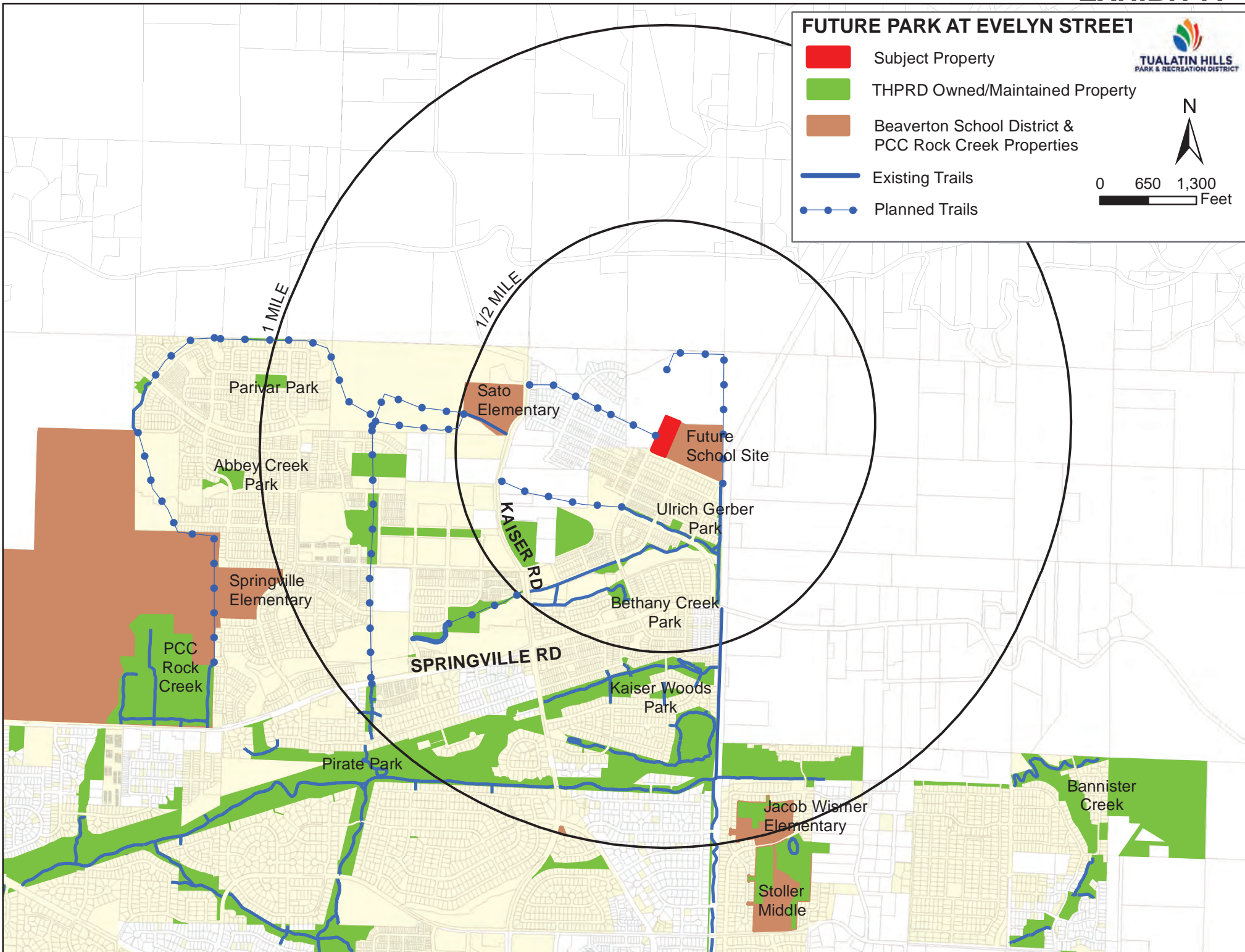
### FUTURE PARK AT EVELYN STREET



-  Subject Property
-  THPRD Owned/Maintained Property
-  Beaverton School District & PCC Rock Creek Properties
-  Existing Trails
-  Planned Trails



0 650 1,300 Feet






## FUTURE PARK AT EVELYN STREET

Taxlot: 1N117AC08600

Acreage: 2.06 Acres



 Subject Property

 THPRD Owned/Maintained Property

0 60 120  
 Feet







Future Park at Evelyn Street: Preferred Concept Plan



**Tualatin Hills Park and Recreation District**  
**Monthly Capital Project Report**  
**Estimated Cost vs. Budget**  
**Through 03/31/2023**

**KEY**  
 Budget Estimate based on original budget - not started and/or no basis for change  
 Deferred Some or all of Project has been eliminated to reduce overall capital costs for year  
 Award Estimate based on Contract Award amount or quote price estimates  
 Complete Project completed - no additional estimated costs to complete.

Description	Project Budget					Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Current Year
<b>GENERAL FUND</b>												
<b>CAPITAL OUTLAY DIVISION</b>												
<b>CARRY FORWARD PROJECTS</b>												
Financial Software	803,958	300,000	250,000	1,053,958	550,000	453,751	9,803	540,197	Award	1,003,751	550,000	-
Roof Repairs and Analysis	115,000	101,000	98,000	213,000	199,000	14,038	140,296	-	Complete	154,334	140,296	58,704
Boiler- Cedar Hills Rec Ctr	188,000	179,000	-	188,000	179,000	155,254	-	-	Complete FY22	155,254	-	179,000
Pool Tank (CRAC)	2,318,723	54,700	-	2,318,723	54,700	2,295,140	17,958	-	Complete	2,313,098	17,958	36,742
ADA Improvements	25,000	25,000	-	25,000	25,000	5,514	-	19,486	Award	25,000	19,486	5,514
Irrigation Systems (HMT)	47,500	14,000	-	47,500	14,000	30,802	7,995	8,703	Budget	47,500	16,698	(2,698)
Roof Repairs - FCSC	120,000	120,000	134,000	254,000	254,000	20,830	-	233,170	Budget	254,000	233,170	20,830
ADA Imprvmnt - Picnic area	50,000	50,000	-	50,000	50,000	-	-	50,000	Award	50,000	50,000	-
ADA Imprvmnt - Facility access	75,000	75,000	-	75,000	75,000	-	2,075	72,925	Budget	75,000	75,000	-
ADA Imprvmnt - Harman Swim	375,000	375,000	-	375,000	375,000	201,560	129,930	43,509	Award	375,000	173,440	201,560
Security Cameras	-	28,000	-	28,000	28,000	-	22,204	5,797	Award	28,000	28,000	-
<b>TOTAL CARRYOVER PROJECTS</b>	<b>4,118,181</b>	<b>1,321,700</b>	<b>482,000</b>	<b>4,628,181</b>	<b>1,803,700</b>	<b>3,176,890</b>	<b>330,261</b>	<b>973,786</b>		<b>4,480,938</b>	<b>1,304,048</b>	<b>499,652</b>
<b>ATHLETIC FACILITY REPLACEMENT</b>												
Athl Field Poles-Light Rplc	-	-	-	-	-	-	8,250	-	Unbudgeted	8,250	8,250	(8,250)
Air Structure Repairs	-	-	15,000	15,000	15,000	-	1,615	13,385	Budget	15,000	15,000	-
Resurface tennis courts	-	-	120,000	120,000	120,000	-	-	120,000	Budget	120,000	120,000	-
<b>TOTAL ATHLETIC FACILITY REPLACEMENT</b>			<b>135,000</b>	<b>135,000</b>	<b>135,000</b>	<b>-</b>	<b>9,865</b>	<b>133,385</b>		<b>143,250</b>	<b>143,250</b>	<b>(8,250)</b>
<b>PARK AND TRAIL REPLACEMENTS</b>												
Playground Components	-	-	20,000	20,000	20,000	-	8,092	11,908	Budget	20,000	20,000	-
Complete project close-out for bridge replacement - Commonwealth Lake	-	-	15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Asphalt Pathway Repairs - Kaiser, Stoller, Summercrest and Waterhouse/Schlottman	-	-	285,800	285,800	285,800	-	-	285,800	Budget	285,800	285,800	-
Repair concrete sidewalk - Wonderland Park	-	-	44,000	44,000	44,000	-	-	44,000	Budget	44,000	44,000	-
Engineering Study to repair sinkhole at Schlottman Creek Greenway	-	-	10,000	10,000	10,000	-	16,600	-	Complete	16,600	16,600	(6,600)
Replace (3) drinking fountains - HMT Complex	-	-	30,000	30,000	30,000	-	5,650	24,350	Budget	30,000	30,000	-
<b>TOTAL PARK AND TRAIL REPLACEMENTS</b>			<b>404,800</b>	<b>404,800</b>	<b>404,800</b>	<b>-</b>	<b>30,342</b>	<b>381,058</b>		<b>411,400</b>	<b>411,400</b>	<b>(6,600)</b>
<b>PARK AND TRAIL IMPROVEMENTS</b>												
Memorial Benches	-	-	25,000	25,000	25,000	-	3,438	21,562	Budget	25,000	25,000	-
Waterhouse Trail Crosswalk	-	-	25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-
Community Garden expansion	-	-	35,000	35,000	35,000	-	-	35,555	Award	35,555	35,555	(555)
Beaverton Ck Trl CONSTR Match	-	-	250,000	250,000	250,000	-	-	250,000	Budget	250,000	250,000	-
<b>Subtotal Park and Trail Improvements</b>			<b>335,000</b>	<b>335,000</b>	<b>335,000</b>	<b>-</b>	<b>3,438</b>	<b>332,117</b>	<b>-</b>	<b>335,555</b>	<b>335,555</b>	<b>(555)</b>
<b>Grant Funded Projects</b>												
Security Upgrades	-	-	10,000	10,000	10,000	-	8,327	-	Complete	8,327	8,327	1,673
Long Range Antennas	-	-	50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-
Electric Vehicle Charging Stations and Electric Vehicles	-	-	400,000	400,000	400,000	-	-	106,105	Award	106,105	106,105	293,895
Raleigh Park Creek Improvements (Tualatin River Environmental Enhancement grant)	-	-	98,423	98,423	98,423	-	-	98,423	Budget	98,423	98,423	-
Raleigh Park Stream Enhancement (CWS grant)	-	-	70,000	70,000	70,000	-	-	70,000	Budget	70,000	70,000	-
Fanno Creek Regional Trail Improvements (Lottery bond proceeds)	-	-	2,145,358	2,145,358	2,145,358	-	-	2,145,358	Budget	2,145,358	2,145,358	-
Coronavirus State Fiscal Recovery Funding - THPRD - Permanent Restroom	-	-	500,000	500,000	500,000	-	14,126	485,874	Award	500,000	500,000	-
Coronavirus State Fiscal Recovery Funding - WaCo - Permanent Restrooms	-	-	1,400,000	1,400,000	1,400,000	-	102,358	1,297,642	Award	1,400,000	1,400,000	-
Raleigh Park Strm Culvert	-	-	-	-	-	-	9,337	27,100	Unbudgeted	36,437	36,437	(36,437)
THPRD Permanent Restrooms	-	-	-	-	-	-	4,719	1,731	Award	6,450	6,450	(6,450)
Howard M. Terpenning Complex Improvements (EDA grant)	-	-	5,000,000	5,000,000	5,000,000	-	-	-	Did not receive	-	-	5,000,000
La Raiz - Engineering & Construction (SDC Baker Loop)	-	-	750,000	750,000	750,000	-	-	750,000	Budget	750,000	750,000	-
Westside Trail Bridge - Design & Engineering (Metro Parks & Nature Bond)	-	-	1,907,500	1,907,500	1,907,500	-	-	1,907,500	Budget	1,907,500	1,907,500	-
Westside Trail Bridge - Design & Engineering (MSTIP grant)	-	-	600,000	600,000	600,000	-	-	600,000	Budget	600,000	600,000	-
<b>Subtotal Park and Trail Improvements (Grant Funded)</b>			<b>12,931,281</b>	<b>12,931,281</b>	<b>12,931,281</b>	<b>-</b>	<b>138,867</b>	<b>7,539,733</b>	<b>-</b>	<b>7,678,599</b>	<b>7,678,599</b>	<b>5,252,682</b>
<b>TOTAL PARK AND TRAIL IMPROVEMENTS</b>			<b>13,266,281</b>	<b>13,266,281</b>	<b>13,266,281</b>	<b>-</b>	<b>142,304</b>	<b>7,871,850</b>	<b>-</b>	<b>8,014,154</b>	<b>8,014,154</b>	<b>5,252,127</b>
<b>FACILITY CHALLENGE GRANTS</b>												
Program Facility Challenge Grants	-	-	20,000	20,000	20,000	-	8,933	11,067	Budget	20,000	20,000	-
<b>TOTAL FACILITY CHALLENGE GRANTS</b>			<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>	<b>8,933</b>	<b>11,067</b>		<b>20,000</b>	<b>20,000</b>	<b>-</b>

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<b>BUILDING REPLACEMENTS</b>												
Cardio and Weight Equipment			40,000	40,000	40,000	-	1,335	38,665	Award	40,000	40,000	-
Emergency Repairs	100,000		100,000	100,000	100,000	-	61,180	38,820	Budget	100,000	100,000	-
Space Pln Impl & furniture	200,000		200,000	200,000	200,000	-	99,128	104,004	Award	203,132	203,132	(3,132)
Court Lamps	4,000		4,000	4,000	4,000	-	-	-	Complete FY22	-	-	4,000
Parking Lot Repair CHRC	15,000		15,000	15,000	15,000	-	13,367	-	Complete	13,367	13,367	1,633
North Parking Lot HMT Grt Mtch	405,000		405,000	405,000	405,000	-	447	404,553	Budget	405,000	405,000	-
Parking Lot Repair RSC	10,000		10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Fencing	5,000		5,000	5,000	5,000	-	1,366	3,634	Budget	5,000	5,000	-
Replace mixing valves - Aloha Swim Center	8,000		8,000	8,000	8,000	-	5,904	2,096	Budget	8,000	8,000	-
Repair skim gutter line - Beaverton Swim Center	6,000		6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
Dive stand replace/repair - Harman Swim Center	3,000		3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-
Lane line reel - HMT Aquatic Center	3,500		3,500	3,500	3,500	-	3,242	-	Complete	3,242	3,242	259
Dive board reconditioning / replacement - HMT Aquatic Center	10,000		10,000	10,000	10,000	-	6,852	-	Complete	6,852	6,852	3,148
Glycol pump - Harman Swim Center	3,000		3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-
Replace filter pit valves (2) - Harman Swim Center	11,500		11,500	11,500	11,500	-	5,253	-	Complete	5,253	5,253	6,247
BECSys5 water chemistry controls - Aquatic Center	9,000		9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-
Replace pump motor - Raleigh Swim Center	3,500		3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-
Replace pump motor - Somerset West Swim Center	3,500		3,500	3,500	3,500	-	2,455	1,045	Budget	3,500	3,500	-
Design mechanical dive board lift control - HMT Aquatic Center	5,500		5,500	5,500	5,500	-	772	4,729	Budget	5,500	5,500	-
Boiler piping - Aloha Swim Center	8,000		8,000	8,000	8,000	-	5,156	2,844	Award	8,000	8,000	-
Replace water heater - Raleigh Swim Center	16,000		16,000	16,000	16,000	-	-	-	Complete FY22	-	-	16,000
Domestic hot water heater - Beaverton Swim Center	15,000		15,000	15,000	15,000	-	-	15,000	Award	15,000	15,000	-
Replace pumps Raypac, Thermal Solutions (2) - Elsie Stuhr Center	2,000		2,000	2,000	2,000	-	-	-	Complete FY22	-	-	2,000
Replace lobby carpet - Beaverton Swim Center	5,000		5,000	5,000	5,000	-	4,008	-	Complete	4,008	4,008	993
Replace carpet in Beaver Den -Nature Center	4,700		4,700	4,700	4,700	-	-	4,910	Award	4,910	4,910	(210)
Roof leak repair - HMT Athletic Center	30,000		30,000	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-
Flat roof replacement - Garden Home Recreation Center	250,000		250,000	250,000	250,000	-	643,919	-	Complete	643,919	643,919	(393,919)
Clean and treat roof - Garden Home Recreation Center	4,500		4,500	4,500	4,500	-	4,521	-	Complete	4,521	4,521	(21)
Clean and treat roof (stables, outbuildings) - Jenkins Estate	15,000		15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Ergonomic Equipment/Fixtures	6,000		6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
Replace main entry doors - Cedar Hills Recreation Center	6,000		6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
Replace Welding Shop garage door	7,200		7,200	7,200	7,200	-	7,965	-	Complete	7,965	7,965	(765)
Boiler replacement - Garden Home Recreation Center	231,000		231,000	231,000	231,000	-	339	230,661	Award	231,000	231,000	-
Window AC units (2) - Beaverton Swim Center	2,500		2,500	2,500	2,500	-	2,960	2,960	Award	5,919	5,919	(3,419)
West air handler bearings - Beaverton Swim Center	10,000		10,000	10,000	10,000	-	2,735	7,265	Budget	10,000	10,000	-
Replacement of office AC split system - Beaverton Swim Center	12,000		12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-
AC window unit replacement - Cedar Hills Recreation Center	14,000		14,000	14,000	14,000	-	10,425	10,425	Award	20,850	20,850	(6,850)
Window AC units (4) - Garden Home Recreation Center	10,000		10,000	10,000	10,000	-	11,171	11,171	Award	22,342	22,342	(12,342)
Replace heat exchanger - Sunset Swim Center	13,000		13,000	13,000	13,000	-	10,733	-	Complete	10,733	10,733	2,267
Furnace at Stables (crawlpace) - Jenkins Estate	8,600		8,600	8,600	8,600	-	9,924	-	Complete	9,924	9,924	(1,324)
<b>TOTAL BUILDING REPLACEMENTS</b>			<b>1,516,000</b>	<b>1,516,000</b>	<b>1,516,000</b>	<b>-</b>	<b>915,157</b>	<b>986,281</b>	<b>-</b>	<b>1,901,438</b>	<b>1,901,438</b>	<b>(385,438)</b>
<b>BUILDING IMPROVEMENTS</b>												
Electric Fleet Infrastructure	145,000		145,000	145,000	145,000	-	-	145,000	Award	145,000	145,000	-
Rust degradation Athletic Ctr	2,000		2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-
Seal off gate valve in mechanical room	2,500		2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-
Mechanical room upgrades	5,500		5,500	5,500	5,500	-	-	-	Complete FY22	-	-	5,500
Exterior Facility Paint	80,000		80,000	80,000	80,000	-	-	80,000	Budget	80,000	80,000	-
Repaint window sills	6,000		6,000	6,000	6,000	-	3,450	-	Complete	3,450	3,450	2,550
<b>TOTAL BUILDING IMPROVEMENTS</b>			<b>241,000</b>	<b>241,000</b>	<b>241,000</b>	<b>-</b>	<b>3,450</b>	<b>229,500</b>	<b>-</b>	<b>232,950</b>	<b>232,950</b>	<b>8,050</b>
<b>ADA IMPROVEMENTS</b>												
Waterhouse Trail ADA curb cuts - Washington County Project	120,000		120,000	120,000	120,000	-	-	120,000	Budget	120,000	120,000	-
ADA stairs - Aloha Swim Center	7,000		7,000	7,000	7,000	-	-	7,000	Budget	7,000	7,000	-
<b>TOTAL ADA PROJECTS</b>			<b>127,000</b>	<b>127,000</b>	<b>127,000</b>	<b>-</b>	<b>-</b>	<b>127,000</b>	<b>-</b>	<b>127,000</b>	<b>127,000</b>	<b>-</b>
<b>TOTAL CAPITAL OUTLAY DIVISION</b>	<b>4,118,181</b>	<b>1,321,700</b>	<b>16,192,081</b>	<b>20,338,262</b>	<b>17,513,781</b>	<b>3,176,890</b>	<b>1,440,313</b>	<b>10,713,927</b>	<b>-</b>	<b>15,331,130</b>	<b>12,154,240</b>	<b>5,359,541</b>



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<b>INFORMATION SERVICES DEPARTMENT</b>												
<u>INFORMATION TECHNOLOGY REPLACEMENTS</u>												
Workstations/Notebooks			100,000	100,000	100,000	-	91,400	18,463	Award	109,863	109,863	(9,863)
Large Format Printer			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
LAN/WAN Replcmnt			6,000	6,000	6,000	-	-	-	Complete	-	-	6,000
AED Defibrillators			9,000	9,000	9,000	-	8,052	-	Complete	8,052	8,052	948
Security Cameras			45,000	45,000	45,000	-	40,433	4,567	Budget	45,000	45,000	-
Key Card Readers			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Server Replacements			50,000	50,000	50,000	-	49,478	-	Complete	49,478	49,478	522
Switiches			50,000	50,000	50,000	-	50,000	-	Complete	50,000	50,000	-
<b>TOTAL INFORMATION TECHNOLOGY REPLACEMENTS</b>			<b>285,000</b>	<b>285,000</b>	<b>285,000</b>	<b>-</b>	<b>239,363</b>	<b>48,030</b>		<b>287,393</b>	<b>287,393</b>	<b>(2,393)</b>
<b>TOTAL INFORMATION SYSTEMS DEPARTMENT</b>			<b>285,000</b>	<b>285,000</b>	<b>285,000</b>	<b>-</b>	<b>239,363</b>	<b>48,030</b>		<b>287,393</b>	<b>287,393</b>	<b>(2,393)</b>
<b>MAINTENANCE DEPARTMENT</b>												
<u>FLEET REPLACEMENTS</u>												
Brush Cutter			3,680	3,680	3,680	-	-	-	Complete FY22	-	-	3,680
Carpet Extractor			7,000	7,000	7,000	-	-	7,000	Award	7,000	7,000	-
Pressure jet			8,500	8,500	8,500	-	8,592	-	Complete	8,592	8,592	(92)
Cordless Bckpck Eq Chrgr Bttry			11,500	11,500	11,500	-	10,586	-	Complete	10,586	10,586	914
Small Tractor			30,000	30,000	30,000	-	30,073	-	Complete	30,073	30,073	(73)
eWorkman Utility Vehicles (2)			35,000	35,000	35,000	-	31,439	-	Complete	31,439	31,439	3,561
Full-size van			50,000	50,000	50,000	-	4,220	51,544	Award	55,764	55,764	(5,764)
Full-size van			50,000	50,000	50,000	-	4,220	51,544	Award	55,764	55,764	(5,764)
Auto scrubber			17,000	17,000	17,000	-	13,185	-	Complete	13,185	13,185	3,815
Indoor sport court cleaner			17,000	17,000	17,000	-	17,485	-	Complete	17,485	17,485	(485)
Trash compactor			55,000	55,000	55,000	-	52,156	2,844	Award	55,000	55,000	-
<b>TOTAL FLEET REPLACEMENTS</b>			<b>284,680</b>	<b>284,680</b>	<b>284,680</b>	<b>-</b>	<b>171,956</b>	<b>112,933</b>	<b>-</b>	<b>284,888</b>	<b>284,888</b>	<b>(208)</b>
<b>TOTAL MAINTENANCE DEPARTMENT</b>			<b>284,680</b>	<b>284,680</b>	<b>284,680</b>	<b>-</b>	<b>171,956</b>	<b>112,933</b>		<b>284,888</b>	<b>284,888</b>	<b>(208)</b>
<b>GRAND TOTAL GENERAL FUND</b>	<b>4,118,181</b>	<b>1,321,700</b>	<b>16,761,761</b>	<b>20,907,942</b>	<b>18,083,461</b>	<b>3,176,890</b>	<b>1,851,632</b>	<b>10,874,890</b>		<b>15,903,412</b>	<b>12,726,522</b>	<b>5,356,939</b>



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Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under	
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Current Year
<b>SDC FUND</b>												
<u>LAND ACQUISITION -CARRYOVER PROJECTS</u>												
Land Acq - N. Bethany Comm Pk	5,715,800	5,673,035	-	5,715,800	5,673,035	-	-	5,673,035	Budget	5,673,035	5,673,035	-
Subtotal Land Acq-N Bethany Comm Pk	5,715,800	5,673,035	-	5,715,800	5,673,035	-	-	5,673,035		5,673,035	5,673,035	-
Land Acq - N Bethany Trails	1,189,500	1,125,500	-	1,189,500	1,125,500	-	140,566	984,934	Budget	1,125,500	1,125,500	-
Subtotal Land Acq-N Bethany Trails	1,189,500	1,125,500	-	1,189,500	1,125,500	-	140,566	984,934		1,125,500	1,125,500	-
Land Acq - Bonny Slope West Neighborhood Park	1,500,000	1,500,000	-	1,500,000	1,500,000	-	-	1,500,000	Budget	1,500,000	1,500,000	-
Subtotal Land Acq-Bonny Slope West Neighborhood Park	1,500,000	1,500,000	-	1,500,000	1,500,000	-	-	1,500,000		1,500,000	1,500,000	-
Land Acq - Bonny Slope West Trails	250,000	250,000	-	250,000	250,000	-	-	250,000	Budget	250,000	250,000	-
Subtotal Land Acq-Bonny Slope West Trails	250,000	250,000	-	250,000	250,000	-	-	250,000		250,000	250,000	-
Land Acq - S Cooper Mtn Trail	1,379,000	1,379,000	-	1,379,000	1,379,000	-	483,534	895,466	Budget	1,379,000	1,379,000	-
Subtotal S Cooper Mtn Trail	1,379,000	1,379,000	-	1,379,000	1,379,000	-	483,534	895,466		1,379,000	1,379,000	-
Land Acq - S Cooper Mtn Nat Ar	846,000	846,000	-	846,000	846,000	-	29,000	817,000	Budget	846,000	846,000	-
Subtotal S Cooper Mtn Nat Ar	846,000	846,000	-	846,000	846,000	-	29,000	817,000		846,000	846,000	-
Land Acq - Neighborhood Parks - S Cooper Mtn	8,449,000	8,449,000	-	8,449,000	8,449,000	-	23,819	8,425,181	Budget	8,449,000	8,449,000	-
Subtotal Neighbohood Parks - S Cooper Mtn	8,449,000	8,449,000	-	8,449,000	8,449,000	-	23,819	8,425,181		8,449,000	8,449,000	-
Land Acq - Neighborhood Parks - Infill Areas	2,452,740	3,395,990	-	2,452,740	3,395,990	-	2,333	3,393,657	Budget	3,395,990	3,395,990	-
Sub total Neighborhood Parks Infill Areas	2,452,740	3,395,990	-	2,452,740	3,395,990	-	2,333	3,393,657		3,395,990	3,395,990	-
<b>TOTAL LAND ACQUISITION</b>	<b>21,782,040</b>	<b>22,618,525</b>	<b>-</b>	<b>21,782,040</b>	<b>22,618,525</b>	<b>-</b>	<b>679,252</b>	<b>21,939,273</b>	<b>-</b>	<b>22,618,525</b>	<b>22,618,525</b>	<b>-</b>
Professional Services	-	-	100,000	100,000	100,000	-	18,832	81,169	Award	100,000	100,000	-
MTIP Grnt Mtch-Wstside Trl #18	3,459,820	425,000	-	3,459,820	425,000	3,928,513	-	425,000	Budget	4,353,513	425,000	-
Natural Area Concept Plan	100,000	100,000	-	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-
Building Expansion (TBD)	995,000	995,000	-	995,000	995,000	-	-	995,000	Budget	995,000	995,000	-
N.Bethany Pk & Trl/Prj Mgmt	141,000	50,000	-	141,000	50,000	270,303	31,626	18,374	Budget	320,303	50,000	-
Nghbd Pk Miller Rd SWQ-5	992,200	867,505	-	992,200	867,505	4,063	-	867,505	Budget	871,568	867,505	-
S Cooper Mtn Pk & Tr Dev-PM	50,000	50,000	-	50,000	50,000	15,474	3,499	46,501	Award	65,474	50,000	-
NW Quad New Nghbd Pk Dev (Pio Pio Park/Bonnie Meadows)	2,320,000	8,000	-	2,320,000	8,000	1,502,800	(1,997)	9,997	Award	1,510,800	8,000	-
NB Park & Trail Improvements	338,000	120,000	-	338,000	120,000	167,519	-	120,000	Award	287,519	120,000	-
RFFA Actv TPRM-Wsd Trl Hy26	215,000	54,779	-	215,000	54,779	339,130	-	54,779	Award	393,909	54,779	-
New Amenities in existing park	196,000	139,122	30,878	226,878	170,000	32,105	10,394	159,606	Budget	202,105	170,000	-
Cedar Hills Pk-addtl bond fdg	365,000	357,603	-	365,000	357,603	60,055	8,452	349,151	Award	417,658	357,603	-
Nghbd Pk DP Hghlnd Pk NWQ-6	420,000	10,000	-	420,000	10,000	143,943	3,365	13,731	Award	161,039	17,096	(7,096)
Nghbd Pk CNSTR Hghlnd Pk NWQ-6	1,620,000	300,000	-	1,620,000	300,000	1,025,226	1,577	298,423	Award	1,325,226	300,000	-
Nghbd Pk Lombard Baker SEQ-2	619,125	477,081	1,470,875	2,090,000	1,947,956	235,169	180,906	1,673,924	Award	2,090,000	1,854,831	93,125
Trl Dev MP-155th Ave Wetlands	500,000	448,390	-	500,000	448,390	105,219	-	448,390	Award	553,609	448,390	-
FannoCrkTrl Seg5- Scholls-92nd	250,000	247,844	7,156	257,156	255,000	2,560	-	254,596	Budget	257,156	254,596	404
MVCP Sport Court-Add'l Funding	400,000	400,000	227,300	627,300	627,300	-	-	627,300	Budget	627,300	627,300	-
N Johnson Crk Trl MP-PM	40,000	39,953	-	40,000	39,953	47	91	39,861	Budget	40,000	39,953	0
Nat Area Public Access D&D-PM	500,000	500,000	-	500,000	500,000	-	-	500,000	Budget	500,000	500,000	-
Nghbd Pk Abbey Crk Ph2 NWQ-5	69,200	67,200	431,900	501,100	499,100	9,577	63,540	427,983	Award	501,100	491,523	7,577
Nghbd Pk Pointer Rd NEQ-3	135,100	129,154	668,600	803,700	797,754	6,277	71,164	726,259	Budget	803,700	797,423	331
Regional Trl Dev - WST 14	1,601,900	1,601,900	-	1,601,900	1,601,900	-	-	1,601,900	Budget	1,601,900	1,601,900	-
Downtown planning	50,000	47,000	18,000	68,000	65,000	37,500	-	30,500	Budget	68,000	30,500	34,500
Cooper Mountain Planning	15,000	15,000	-	15,000	15,000	-	-	-	Budget	15,000	-	15,000
Subtotal Development/Improvements Carryover	15,392,345	7,450,531	2,954,709	18,347,054	10,405,240	7,900,481	391,450	9,869,949	-	18,161,880	10,261,399	143,841

**Tualatin Hills Park and Recreation District**

**Monthly Capital Project Report**

**Estimated Cost vs. Budget**

**Through 03/31/2023**

**KEY**  
 Budget Estimate based on original budget - not started and/or no basis for change  
 Deferred Some or all of Project has been eliminated to reduce overall capital costs for year  
 Award Estimate based on Contract Award amount or quote price estimates  
 Complete Project completed - no additional estimated costs to complete.

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under	
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Current Year
<b>DEVELOPMENT/IMPROVEMENTS</b>												
MTIPBvtn Crk Trl Land AcqROW	-	-	-	-	-	-	1,942	-	Budget	1,942	1,942	(1,942)
New Regional Trail Development - Westside Trail #14, #16-#18			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
RFFA Grant Match - Beaverton Creek Trail Engineering and Construction			510,800	510,800	510,800	79	89,906	420,815	Budget	510,800	510,721	79
Beaverton Creek Trail Engineering and Construction			1,775,884	1,775,884	1,775,884	-	-	1,775,884	Budget	1,775,884	1,775,884	-
Metro Bond Trails Competitive Grant Match - Westside Trail Bridge			217,500	217,500	217,500	-	-	217,500	Budget	217,500	217,500	-
EDA Grant Matching - HMT Complex Improvements			1,397,954	1,397,954	1,397,954	-	-	1,397,954	Budget	1,397,954	1,397,954	-
<b>TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS</b>	<b>-</b>	<b>-</b>	<b>3,922,138</b>	<b>3,922,138</b>	<b>3,922,138</b>	<b>79</b>	<b>91,848</b>	<b>3,832,153</b>	<b>-</b>	<b>3,924,080</b>	<b>3,924,001</b>	<b>(1,863)</b>
<b>UNDESIGNATED PROJECTS</b>												
Undesignated Projects	-	-	13,589,196	13,589,196	13,589,196	-	-	13,589,196	Budget	13,589,196	13,589,196	-
<b>TOTAL UNDESIGNATED PROJECTS</b>	<b>-</b>	<b>-</b>	<b>13,589,196</b>	<b>13,589,196</b>	<b>13,589,196</b>	<b>-</b>	<b>-</b>	<b>13,589,196</b>	<b>-</b>	<b>13,589,196</b>	<b>13,589,196</b>	<b>-</b>
<b>GRAND TOTAL SDC FUND</b>	<b>37,174,385</b>	<b>30,069,056</b>	<b>20,466,043</b>	<b>57,640,428</b>	<b>50,535,099</b>	<b>7,900,560</b>	<b>1,162,551</b>	<b>49,230,571</b>	<b>-</b>	<b>58,293,681</b>	<b>50,393,121</b>	<b>141,978</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 03/31/2023**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over Under Budget)	Total Cost Variance to Budget		
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b>BOND CAPITAL PROJECTS FUND</b>														
<b><u>New Neighborhood Parks Development</u></b>														
SE	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,674,551	-	1,674,551	-	Complete	1,674,551	(338,597)	-25.3%	125.3%	100.0%
SW	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,250,248	-	1,250,248	-	Complete	1,250,248	62,558	4.8%	95.2%	100.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	731,629	-	731,629	-	Complete	731,629	55,859	7.1%	92.9%	100.0%
SW	Roy Dancer Park	771,150	16,657	787,807	643,447	-	643,447	-	Complete	643,447	144,360	18.3%	81.7%	100.0%
NE	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%
	<b>Sub-total New Neighborhood Parks Development</b>	<b>4,883,950</b>	<b>130,968</b>	<b>5,014,918</b>	<b>5,188,093</b>	<b>-</b>	<b>5,188,093</b>	<b>-</b>		<b>5,188,093</b>	<b>(173,175)</b>	<b>-3.5%</b>	<b>103.5%</b>	<b>100.0%</b>
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	173,175	173,175	-	-	-	-	N/A	-	173,175	n/a	n/a	n/a
	<b>Total New Neighborhood Parks Development</b>	<b>4,883,950</b>	<b>304,143</b>	<b>5,188,093</b>	<b>5,188,093</b>	<b>-</b>	<b>5,188,093</b>	<b>-</b>		<b>5,188,093</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b><u>Renovate &amp; Redevelop Neighborhood Parks</u></b>														
NE	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	990,095	-	990,095	-	Complete	990,095	165,540	14.3%	85.7%	100.0%
SE	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%
NW	Somerset West Park	1,028,200	120,124	1,148,324	1,528,550	-	1,528,550	-	Complete	1,528,550	(380,226)	-33.1%	133.1%	100.0%
NW	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%
SE	Vista Brook Park	514,100	20,504	534,604	729,590	-	729,590	-	Complete	729,590	(194,986)	-36.5%	136.5%	100.0%
	<b>Sub-total Renovate &amp; Redevelop Neighborhood Parks</b>	<b>3,727,213</b>	<b>220,296</b>	<b>3,947,509</b>	<b>4,367,063</b>	<b>-</b>	<b>4,367,063</b>	<b>-</b>		<b>4,367,063</b>	<b>(419,554)</b>	<b>-10.6%</b>	<b>110.6%</b>	<b>100.0%</b>
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	419,554	419,554	-	-	-	-	N/A	-	419,554	n/a	n/a	n/a
	<b>Total Renovate &amp; Redevelop Neighborhood Parks</b>	<b>3,727,213</b>	<b>639,850</b>	<b>4,367,063</b>	<b>4,367,063</b>	<b>-</b>	<b>4,367,063</b>	<b>-</b>		<b>4,367,063</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b><u>New Neighborhood Parks Land Acquisition</u></b>														
NW	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%
NW	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%
NE	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%
	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	33,466	1,533,466	2,119,940	-	2,119,940	-	Complete	2,119,940	(586,474)	-38.2%	138.2%	100.0%
	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%
SW	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%
	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%
SE	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%
NW	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%
UND	New Neighborhood Park - Undesignated	-	-	-	-	-	-	-	Reallocated	-	-	-100.0%	n/a	0.0%
	<b>Sub-total New Neighborhood Parks</b>	<b>9,000,000</b>	<b>154,120</b>	<b>9,154,120</b>	<b>11,524,740</b>	<b>-</b>	<b>11,524,740</b>	<b>-</b>		<b>11,524,740</b>	<b>(2,370,620)</b>	<b>-25.9%</b>	<b>125.9%</b>	<b>100.0%</b>
	Authorized Use of Savings from New Community Park													
UND	Land Acquisition Category	-	1,655,521	1,655,521	-	-	-	-	N/A	-	1,655,521	n/a	n/a	n/a
	Authorized Use of Savings from Community Center /													
UND	Community Park Land Acquisition Category	-	715,099	715,099	-	-	-	-	N/A	-	715,099	n/a	n/a	n/a
	<b>Total New Neighborhood Parks</b>	<b>9,000,000</b>	<b>2,524,740</b>	<b>11,524,740</b>	<b>11,524,740</b>	<b>-</b>	<b>11,524,740</b>	<b>-</b>		<b>11,524,740</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 03/31/2023**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b><u>New Community Park Development</u></b>														
SW	SW Quad Community Park & Athletic Field	7,711,500	343,963	8,055,463	10,594,517	-	10,594,517	75,726	Complete	10,670,243	(2,614,780)	-32.5%	131.5%	99.3%
<b>Sub-total New Community Park Development</b>		7,711,500	343,963	8,055,463	10,594,517	-	10,594,517	75,726		10,670,243	(2,614,780)	-32.5%	131.5%	99.3%
UND	Authorized use of savings from Bond Facility Rehabilitation category		1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a
UND	Authorized use of savings from Bond Administration (Issuance) category		930,529	930,529	-	-	-	-	N/A	-	930,529	n/a	n/a	n/a
UND	Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition	-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a
<b>Total New Community Park Development</b>		7,711,500	2,958,743	10,670,243	10,594,517	-	10,594,517	75,726		10,670,243	-	0.0%	99.3%	99.3%
<b><u>New Community Park Land Acquisition</u></b>														
NE	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%
NE	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%
<b>Sub-total New Community Park</b>		10,000,000	132,657	10,132,657	8,477,136	-	8,477,136	-		8,477,136	1,655,521	16.3%	83.7%	100.0%
UND	Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a
<b>Total New Community Park</b>		10,000,000	(1,522,864)	8,477,136	8,477,136	-	8,477,136	-		8,477,136	-	0.0%	100.0%	100.0%
<b><u>Renovate and Redevelop Community Parks</u></b>														
NE	Cedar Hills Park & Athletic Field	6,194,905	449,392	6,644,297	7,684,215	-	7,684,215	-	Complete	7,684,316	(1,040,019)	-15.7%	115.7%	100.0%
SE	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%
<b>Total Renovate and Redevelop Community Parks</b>		9,793,605	523,795	10,317,400	10,317,299	-	10,317,299	-		10,317,400	-	0.0%	100.0%	100.0%
<b><u>Natural Area Preservation - Restoration</u></b>														
NE	Roger Tilbury Memorial Park	30,846	1,872	32,718	36,450	-	36,450	-	Complete	36,450	(3,732)	-11.4%	111.4%	100.0%
NE	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	-	Complete	1,201	30,817	96.2%	3.8%	100.0%
NE	Jordan/Jackie Husen Park	308,460	8,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%
NW	NE/Bethany Meadows Trail Habitat Connection	246,768	16,178	262,946	-	-	-	-	On Hold	-	262,946	100.0%	0.0%	0.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	300	10,582	12,929	-	12,929	-	Complete	12,929	(2,347)	-22.2%	122.2%	100.0%
NW	Allenbach Acres Park	41,128	2,318	43,446	10,217	-	10,217	-	Complete	10,217	33,229	76.5%	23.5%	100.0%
NW	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.8%	100.0%
NE	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%
NE	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%
NW	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%
NE	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	9,421	1,115	10.6%	89.4%	100.0%
NW	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%
NW	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%
SE	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	26,866	4,721	14.9%	85.1%	100.0%
SE	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	61,399	17,500	22.2%	77.8%	100.0%
SE	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	-	Complete	5,414	16,047	74.8%	25.2%	100.0%
SE	Greenway Park/Koll Center	61,692	2,316	64,008	56,727	-	56,727	-	Complete	56,727	7,281	11.4%	88.6%	100.0%
SE	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%
SE	Fanno Creek Park	162,456	6,736	169,192	65,185	-	65,185	-	Complete	65,185	104,007	61.5%	38.5%	100.0%
SE	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%
SW	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%
SE	Hyland Forest Park	71,974	1,342	73,316	65,521	-	65,521	-	Complete	65,521	7,795	10.6%	89.4%	100.0%
SW	Cooper Mountain	205,640	13,479	219,119	14	-	14	-	On Hold	14	219,105	100.0%	0.0%	100.0%
SW	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%
SW	Lowami Hart Woods	287,896	9,345	297,241	130,125	-	130,125	-	Complete	130,125	167,116	56.2%	43.8%	100.0%
SW	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%
SW	Mt Williams Park	102,820	9,269	112,089	52,362	-	52,362	-	Complete	52,362	59,727	53.3%	46.7%	100.0%

**Tualatin Hills Park and Recreation District**  
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**Estimated Cost vs. Budget**  
**Through 03/31/2023**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)							
SW	Jenkins Estate	154,230	3,365	157,595	139,041	-	139,041	-	Complete	139,041	18,554	11.8%	88.2%	100.0%
SW	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%
SW	Morrison Woods	61,692	4,042	65,734	0	-	0	-	Cancelled	0	65,734	100.0%	0.0%	100.0%
UND	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	-	Complete	326,776	21,794	6.3%	93.7%	100.0%
NW	Beaverton Creek Trail	61,692	4,043	65,735	-	-	-	-	On Hold	-	65,735	100.0%	0.0%	0.0%
NW	Bethany Wetlands/Bronson Creek	41,128	2,695	43,823	-	-	-	-	On Hold	-	43,823	100.0%	0.0%	0.0%
NW	Bluegrass Downs Park	15,423	1,010	16,433	-	-	-	-	On Hold	-	16,433	100.0%	0.0%	0.0%
NW	Crystal Creek	41,128	2,696	43,824	-	-	-	-	On Hold	-	43,824	100.0%	0.0%	0.0%
UND	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	-	(865,000)	100.0%	0.0%	0.0%
SE	Hyland Woods Phase 2	-	77,120	77,120	65,453	-	65,453	-	Complete	65,453	11,667	15.1%	84.9%	100.0%
SW	Jenkins Estate Phase 2	-	131,457	131,457	67,754	-	67,754	-	Complete	67,754	63,703	48.5%	51.5%	100.0%
NW	Somerset	-	161,030	161,030	161,030	-	161,030	-	Complete	161,030	-	0.0%	100.0%	100.0%
NW	Rock Creek Greenway	-	167,501	167,501	150,152	103	150,255	-	Complete	150,255	17,246	10.3%	89.7%	100.0%
NW	Whispering Woods Phase 2	-	102,661	102,661	97,000	-	97,000	-	Complete	97,000	5,661	5.5%	94.5%	100.0%
SE	Raleigh Park	-	118,187	118,187	88,489	31,985	120,474	157,020	Planting	277,494	(159,307)	-134.8%	101.9%	43.4%
NE	Bannister Creek Greenway/NE Park	-	80,798	80,798	32,552	8,065	40,617	40,181	Planting	80,798	-	0.0%	50.3%	50.3%
NW	Beaverton Creek Greenway Duncan	-	20,607	20,607	-	-	-	-	Cancelled	-	20,607	100.0%	0.0%	0.0%
SE	Church of Nazarene	-	30,718	30,718	14,121	-	14,121	-	Complete	14,121	16,597	54.0%	46.0%	100.0%
SW	Lilly K. Johnson Woods	-	30,722	30,722	37,132	-	37,132	-	Complete	37,132	(6,410)	-20.9%	120.9%	100.0%
UND	Restoration of new properties to be acquired	643,023	41,096	684,119	976	-	976	6,196	On Hold	7,172	676,947	99.0%	0.1%	13.6%
UND	Reallocation of project savings to new project budgets	-	(1,570,245)	(1,570,245)	-	-	-	-	Reallocation	-	(1,570,245)	100.0%	0.0%	0.0%
NE	NE Quadrant Property(Findley)	-	471,984	471,984	47,213	73,375	120,588	351,396	Site Prep	471,984	-	0.0%	25.5%	25.5%
NE	N. Johnson Greenway (Peterkort)	-	262,760	262,760	-	-	-	-	Cancelled	-	262,760	100.0%	0.0%	0.0%
NE	Commonwealth Lake Park	-	62,932	62,932	4,519	1,800	6,318	56,614	Complete	62,932	-	0.0%	10.0%	10.0%
SW	155th Wetlands	-	26,060	26,060	22,951	-	22,951	-	Complete	22,951	3,109	11.9%	88.1%	100.0%
SW	Bronson Creek New Properties	-	104,887	104,887	-	2,835	2,835	102,052	Budget	104,887	-	0.0%	2.7%	2.7%
SE	Fanno Creek Greenway	-	83,909	83,909	80,114	-	80,114	-	Complete	80,114	3,795	4.5%	95.5%	100.0%
NW	HMT north woods and stream	-	52,176	52,176	25,720	10,597	36,317	23,640	Planting	59,956	(7,780)	-14.9%	69.6%	60.6%
NE	Cedar Mill Creek Greenway	-	31,260	31,260	21,820	2,542	24,362	6,898	Planting	31,260	-	0.0%	77.9%	77.9%
SW	Fir Grove Park	-	25,908	25,908	22,594	-	22,594	3,314	Planting	25,908	-	0.0%	87.2%	87.2%
SW	HL Cain Wetlands	-	25,989	25,989	23,275	-	23,275	2,714	Complete	25,989	-	0.0%	89.6%	89.6%
NW	Bronson Creek Park	-	26,191	26,191	7,359	10,147	17,505	12,293	Planting	29,798	(3,607)	-13.8%	66.8%	58.7%
SE	Center Street Wetlands Area	-	20,939	20,939	11,167	5,958	17,125	6,909	Planting	24,034	(3,095)	-14.8%	81.8%	71.3%
SW	Tallac Terrace Park	-	10,511	10,511	-	-	-	-	Cancelled	-	10,511	100.0%	0.0%	0.0%
NE	Forest Hills Park	-	10,462	10,462	2,594	3,668	6,262	4,200	Planting	10,462	-	0.0%	59.9%	59.9%
UND	Arborist/Tree Management	-	297,824	297,824	154,216	35,015	189,231	57,004	Site Prep	246,235	51,589	17.3%	63.5%	76.8%
NW	North Bethany Greenway	-	26,131	26,131	10,905	5,139	16,044	10,087	Site Prep	26,131	-	0.0%	61.4%	61.4%
NW	Willow Creek Greenway II	-	26,031	26,031	30,221	-	30,221	1,707	Complete	31,928	(5,897)	-22.7%	116.1%	94.7%
NW	Westside Trail Segment 18	-	26,221	26,221	475	-	475	25,746	Budget	26,221	-	0.0%	1.8%	1.8%
SW	Westside Trail- Burntwood area	-	25,813	25,813	23,939	-	23,939	-	Complete	23,939	1,874	7.3%	92.7%	100.0%
NW	Waterhouse Trail	-	26,207	26,207	3,404	2,685	6,090	20,117	Site Prep	26,207	-	0.0%	23.2%	23.2%
<b>Sub-total Natural Area Restoration</b>		<b>3,762,901</b>	<b>293,026</b>	<b>4,055,927</b>	<b>2,674,819</b>	<b>193,914</b>	<b>2,868,733</b>	<b>888,087</b>		<b>3,756,820</b>	<b>299,107</b>	<b>7.4%</b>	<b>70.7%</b>	<b>76.4%</b>
UND	Authorized Use of Savings for Natural Area Preservation - Land Acquisition	-	(299,107)	(299,107)	-	-	-	-	N/A	-	(299,107)	n/a	n/a	n/a
<b>Total Natural Area Restoration</b>		<b>3,762,901</b>	<b>(6,081)</b>	<b>3,756,820</b>	<b>2,674,819</b>	<b>193,914</b>	<b>2,868,733</b>	<b>888,087</b>		<b>3,756,820</b>	<b>-</b>	<b>0.0%</b>	<b>76.4%</b>	<b>76.4%</b>
<b>Natural Area Preservation - Land Acquisition</b>														
UND	Natural Area Acquisitions	8,400,000	447,583	8,847,583	9,146,690	-	9,146,690	-	Budget	9,146,690	(299,107)	-3.4%	103.4%	100.0%
<b>Sub-total Natural Area Preservation - Land Acquisition</b>		<b>8,400,000</b>	<b>447,583</b>	<b>8,847,583</b>	<b>9,146,690</b>	<b>-</b>	<b>9,146,690</b>	<b>-</b>		<b>9,146,690</b>	<b>(299,107)</b>	<b>-3.4%</b>	<b>103.4%</b>	<b>100.0%</b>
UND	Authorized Use of Savings from Natural Area Restoration	-	299,107	299,107	-	-	-	-	N/A	-	299,107	n/a	n/a	n/a
<b>Total Natural Area Preservation - Land Acquisition</b>		<b>8,400,000</b>	<b>746,690</b>	<b>9,146,690</b>	<b>9,146,690</b>	<b>-</b>	<b>9,146,690</b>	<b>-</b>		<b>9,146,690</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>

**Tualatin Hills Park and Recreation District**  
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**Estimated Cost vs. Budget**  
**Through 03/31/2023**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b><u>New Linear Park and Trail Development</u></b>														
SW	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,381,083	-	4,381,083	-	Complete	4,381,083	(28,969)	-0.7%	100.7%	100.0%
NE	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%	100.0%
NW	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,394,637	-	4,394,637	-	Complete	4,394,637	(511,651)	-13.2%	113.2%	100.0%
NW	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	103,949	2,365,989	1,743,667	-	1,743,667	-	Complete	1,743,667	622,322	26.3%	73.7%	100.0%
UND	Miscellaneous Natural Trails	100,000	8,837	108,837	30,394	-	30,394	78,443	Award	108,837	-	0.0%	27.9%	27.9%
NW	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%	100.0%
NE	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	412,424	-	412,424	-	Complete	412,424	(140,577)	-51.7%	151.7%	100.0%
SW	Lowami Hart Woods	822,560	55,645	878,205	1,255,274	-	1,255,274	-	Complete	1,255,274	(377,069)	-42.9%	142.9%	100.0%
NW	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,055,589	-	1,055,589	-	Complete	1,055,589	535,271	33.6%	66.4%	100.0%
	<b>Sub-total New Linear Park and Trail Development</b>	<b>15,060,310</b>	<b>445,044</b>	<b>15,505,354</b>	<b>14,739,266</b>	<b>-</b>	<b>14,739,266</b>	<b>78,443</b>		<b>14,817,709</b>	<b>687,645</b>	<b>4.4%</b>	<b>95.1%</b>	<b>99.5%</b>
	Authorized Use of Savings for Multi-field/Multi-purpose													
UND	Athletic Field Development	-	(687,645)	(687,645)	-	-	-	-	N/A	-	(687,645)	n/a	n/a	n/a
	<b>Total New Linear Park and Trail Development</b>	<b>15,060,310</b>	<b>(242,601)</b>	<b>14,817,709</b>	<b>14,739,266</b>	<b>-</b>	<b>14,739,266</b>	<b>78,443</b>		<b>14,817,709</b>	<b>-</b>	<b>0.0%</b>	<b>99.5%</b>	<b>99.5%</b>
<b><u>New Linear Park and Trail Land Acquisition</u></b>														
UND	New Linear Park and Trail Acquisitions	1,200,000	23,401	1,223,401	1,222,206	-	1,222,206	1,195	Budget	1,223,401	-	0.0%	99.9%	99.9%
	<b>Total New Linear Park and Trail Land Acquisition</b>	<b>1,200,000</b>	<b>23,401</b>	<b>1,223,401</b>	<b>1,222,206</b>	<b>-</b>	<b>1,222,206</b>	<b>1,195</b>		<b>1,223,401</b>	<b>-</b>	<b>0.0%</b>	<b>99.9%</b>	<b>99.9%</b>
<b><u>Multi-field/Multi-purpose Athletic Field Development</u></b>														
SW	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	100.0%
SE	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%	100.0%
NW	New Fields in NW Quadrant - Living Hope	514,100	77,969	592,069	1,175,521	-	1,175,521	81,540	Complete	1,257,061	(664,992)	-112.3%	198.5%	93.5%
NE	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%	100.0%
SW	New Fields in SW Quadrant - MVCP	514,100	59,494	573,594	114,647	53,839	168,485	405,109	Budget	573,594	-	0.0%	29.4%	29.4%
SE	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	548,917	-	548,917	-	Complete	548,917	(14,984)	-2.8%	102.8%	100.0%
	<b>Sub-total Multi-field/Multi-purpose Athletic Field Dev.</b>	<b>3,084,600</b>	<b>210,872</b>	<b>3,295,472</b>	<b>3,716,261</b>	<b>53,839</b>	<b>3,770,099</b>	<b>486,649</b>		<b>4,256,748</b>	<b>(961,276)</b>	<b>-29.2%</b>	<b>114.4%</b>	<b>88.6%</b>
	Authorized Use of Savings from New Linear													
UND	Park and Trail Development category	-	687,645	687,645	-	-	-	-	N/A	-	687,645	n/a	n/a	n/a
	Authorized Use of Savings from Facility													
UND	Rehabilitation category	-	244,609	244,609	-	-	-	-	N/A	-	244,609	n/a	n/a	n/a
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	29,022	29,022	-	-	-	-	N/A	-	29,022	n/a	n/a	n/a
	<b>Total Multi-field/Multi-purpose Athletic Field Dev.</b>	<b>3,084,600</b>	<b>1,172,148</b>	<b>4,256,748</b>	<b>3,716,261</b>	<b>53,839</b>	<b>3,770,099</b>	<b>486,649</b>		<b>4,256,748</b>	<b>-</b>	<b>0.0%</b>	<b>88.6%</b>	<b>88.6%</b>
<b><u>Deferred Park Maintenance Replacements</u></b>														
UND	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	100.0%
NW	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%	100.0%
SW	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	2.3%	97.7%	100.0%
SW	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%	100.0%
SE	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	9.0%	100.0%
NE	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	14.3%	85.7%	100.0%
UND	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%	100.0%
SW	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-18.2%	118.2%	100.0%
NE	Permeable Parking Lot at Sunset Swim Center	160,914	2,614	163,528	512,435	-	512,435	-	Complete	512,435	(348,907)	-213.4%	313.4%	100.0%
	<b>Sub-total Deferred Park Maintenance Replacements</b>	<b>1,451,515</b>	<b>9,840</b>	<b>1,461,355</b>	<b>1,832,474</b>	<b>-</b>	<b>1,832,474</b>	<b>-</b>		<b>1,832,474</b>	<b>(371,119)</b>	<b>-25.4%</b>	<b>125.4%</b>	<b>100.0%</b>
	Authorized Use of Savings from Facility Expansion &													
UND	Improvements Category	-	200,634	200,634	-	-	-	-	N/A	-	200,634	n/a	n/a	n/a
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	170,485	170,485	-	-	-	-	N/A	-	170,485	n/a	n/a	n/a
	<b>Total Deferred Park Maintenance Replacements</b>	<b>1,451,515</b>	<b>380,959</b>	<b>1,832,474</b>	<b>1,832,474</b>	<b>-</b>	<b>1,832,474</b>	<b>-</b>		<b>1,832,474</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 03/31/2023**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b>Facility Rehabilitation</b>														
UND	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	115,484	-	115,484	-	Complete	115,484	7,592	6.2%	93.8%	100.0%
SW	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	Structural Upgrades at Beaverton Swim Center	1,447,363	37,353	1,484,716	820,440	-	820,440	-	Complete	820,440	664,276	44.7%	55.3%	100.0%
NE	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,403	101,861	15.8%	84.2%	100.0%
SW	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,762	-	513,762	-	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%
SE	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
NW	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%
NW	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%
NW	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%
NW	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
SE	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
NW	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
NE	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
UND	Auto Gas Meter Shut Off Valves at All Facilities	-	275	275	17,368	-	17,368	-	Complete	17,368	(17,093)	100.0%	0.0%	100.0%
<b>Sub-total Facility Rehabilitation</b>		<b>6,227,732</b>	<b>132,222</b>	<b>6,359,954</b>	<b>4,815,345</b>	<b>-</b>	<b>4,815,345</b>	<b>-</b>		<b>4,815,345</b>	<b>1,544,609</b>	<b>24.3%</b>	<b>75.7%</b>	<b>100.0%</b>
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
<b>Sub-total Facility Rehabilitation</b>		<b>6,227,732</b>	<b>(1,167,778)</b>	<b>5,059,954</b>	<b>4,815,345</b>	<b>-</b>	<b>4,815,345</b>	<b>-</b>		<b>4,815,345</b>	<b>244,609</b>	<b>4.8%</b>	<b>n/a</b>	<b>n/a</b>
UND	Authorized Use of Savings for Multi-field/Multi-purpose Athletic Field Development	-	(244,609)	(244,609)	-	-	-	-	N/A	-	(244,609)	n/a	n/a	n/a
<b>Total Facility Rehabilitation</b>		<b>6,227,732</b>	<b>(1,412,387)</b>	<b>4,815,345</b>	<b>4,815,345</b>	<b>-</b>	<b>4,815,345</b>	<b>-</b>		<b>4,815,345</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b>Facility Expansion and Improvements</b>														
SE	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%
SW	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,414,909	-	5,414,909	-	Complete	5,414,909	119,902	2.2%	97.8%	100.0%
SW	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%
<b>Sub-total Facility Expansion and Improvements</b>		<b>8,218,478</b>	<b>117,557</b>	<b>8,336,035</b>	<b>8,135,401</b>	<b>-</b>	<b>8,135,401</b>	<b>-</b>		<b>8,135,401</b>	<b>200,634</b>	<b>2.4%</b>	<b>97.6%</b>	<b>100.0%</b>
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(200,634)	(200,634)	-	-	-	-	N/A	-	(200,634)	n/a	n/a	n/a
<b>Total Facility Expansion and Improvements</b>		<b>8,218,478</b>	<b>(83,077)</b>	<b>8,135,401</b>	<b>8,135,401</b>	<b>-</b>	<b>8,135,401</b>	<b>-</b>		<b>8,135,401</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b>ADA/Access Improvements</b>														
NW	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,771	-	1,019,771	-	Complete	1,019,771	(265,064)	-35.1%	135.1%	100.0%
UND	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%
SW	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	18.1%	81.9%	100.0%
NW	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	-23.2%	123.2%	100.0%
NE	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	Complete	8,255	101	1.2%	98.8%	100.0%
NE	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	-86.8%	186.8%	100.0%
SE	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	100.0%	0.0%	0.0%
SW	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	30.9%	69.1%	100.0%
SW	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	46.2%	53.8%	100.0%
NE	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	4.3%	95.7%	100.0%
NW	ADA Improvements - Rock Crk Pwrlne Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	14.8%	85.2%	100.0%
NW	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	-35.5%	135.5%	100.0%
NW	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	Complete	8,402	7	0.1%	99.9%	100.0%
NE	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	2.3%	97.7%	100.0%
SE	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	52.9%	47.1%	100.0%
<b>Sub-total ADA/Access Improvements</b>		<b>1,028,196</b>	<b>24,461</b>	<b>1,052,657</b>	<b>1,242,547</b>	<b>-</b>	<b>1,242,547</b>	<b>-</b>		<b>1,242,547</b>	<b>(189,890)</b>	<b>-18.0%</b>	<b>118.0%</b>	<b>100.0%</b>



**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 03/31/2023**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	189,890	189,890	-	-	-	-	N/A	-	189,890	100.0%	n/a	n/a
	<b>Total ADA/Access Improvements</b>	<b>1,028,196</b>	<b>214,351</b>	<b>1,242,547</b>	<b>1,242,547</b>	<b>-</b>	<b>1,242,547</b>	<b>-</b>		<b>1,242,547</b>	<b>-</b>		<b>100.0%</b>	<b>100.0%</b>
	<b>Community Center Land Acquisition</b>													
UND	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	Complete	1,654,847	3,451,127	67.6%	32.4%	100.0%
UND	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	Complete	2,351,777	(2,351,777)	-100.0%	n/a	100.0%
	<b>Sub-total Community Center Land Acquisition</b>	<b>5,000,000</b>	<b>105,974</b>	<b>5,105,974</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>-</b>		<b>4,006,624</b>	<b>1,099,350</b>	<b>21.5%</b>	<b>78.5%</b>	<b>100.0%</b>
UND	Outside Funding from Washington County Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a
UND	Outside Funding from Metro Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a
UND	Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a
	<b>Total Community Center Land Acquisition</b>	<b>5,000,000</b>	<b>(993,376)</b>	<b>4,006,624</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>-</b>		<b>4,006,624</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
	<b>Bond Administration Costs</b>													
ADM	Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	Complete	68,142	785,204	92.0%	8.0%	100.0%
ADM	Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	Complete	288,678	(47,588)	-19.7%	119.7%	100.0%
ADM	Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	Complete	57,454	-	-100.0%	n/a	100.0%
ADM	Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	Budget	50,000	-	0.0%	25.4%	25.4%
ADM	Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	-30.7%	130.7%	100.0%
ADM	Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	24.8%	75.2%	100.0%
ADM	Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	Complete	48,093	(16,573)	-52.6%	152.6%	100.0%
ADM	Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	Budget	-	1,507,717	100.0%	0.0%	0.0%
ADM	FY2021-2022 Interest Actual	-	13,327	13,327	-	-	-	-	Complete	-	13,327	100.0%	0.0%	0.0%
ADM	FY2022-2023 Interest Budget	-	8,000	8,000	-	-	-	-	Budget	-	8,000	100.0%	0.0%	0.0%
	<b>Sub-total Bond Administration Costs</b>	<b>1,450,000</b>	<b>1,337,934</b>	<b>2,787,934</b>	<b>504,372</b>	<b>-</b>	<b>504,372</b>	<b>37,325</b>		<b>541,697</b>	<b>2,246,237</b>	<b>80.6%</b>	<b>18.1%</b>	<b>93.1%</b>
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(170,485)	(170,485)	-	-	-	-	N/A	-	(170,485)	n/a	n/a	n/a
UND	Authorized Use of Savings for New Neighborhood Parks Development Category	-	(173,175)	(173,175)	-	-	-	-	N/A	-	(173,175)	n/a	n/a	n/a
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(930,529)	(930,529)	-	-	-	-	N/A	-	(930,529)	n/a	n/a	n/a
UND	Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a
UND	Authorized Use of Savings for Renovate & Redevelop Neighborhood Parks	-	(419,554)	(419,554)	-	-	-	-	N/A	-	(419,554)	n/a	n/a	n/a
UND	Authorized Use of Savings for Multi-field/ Multi-purpose Athletic Field Dev.	-	(29,022)	(29,022)	-	-	-	-	N/A	-	(29,022)	n/a	n/a	n/a
	<b>Total Bond Administration Costs</b>	<b>1,450,000</b>	<b>(574,722)</b>	<b>875,278</b>	<b>504,372</b>	<b>-</b>	<b>504,372</b>	<b>37,325</b>		<b>541,697</b>	<b>333,581</b>	<b>38.1%</b>	<b>57.6%</b>	<b>93.1%</b>
	<b>Grand Total</b>	<b>100,000,000</b>	<b>4,653,713</b>	<b>104,653,713</b>	<b>102,504,853</b>	<b>247,753</b>	<b>102,752,606</b>	<b>1,567,424</b>		<b>104,320,131</b>	<b>333,581</b>	<b>0.3%</b>	<b>98.2%</b>	<b>98.5%</b>



**MEMORANDUM**

Date: April 26, 2023  
 To: Board of Directors  
 From: Jared Isaksen, Finance Services Director / CFO  
 Re: **System Development Report for March 2023**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 2.6% handling fee for collections through March 2023. This report includes information for the program for fiscal year to date.

Current Rate per Unit		With 2.6% Discount	Current Rate per Unit		With 2.6% Discount
<b>Single Family</b>			<b>Multi-Family</b>		
North Bethany	\$ 14,991.00	\$ 14,601.23	North Bethany	\$ 11,243.00	\$ 10,950.68
Bonny Slope West	11,787.00	11,480.54	Bonny Slope West	8,840.00	8,610.16
South Cooper			South Cooper		
Mountain	11,787.00	11,480.54	Mountain	8,840.00	8,610.16
Other	12,583.00	12,255.84	Other	9,437.00	9,191.64
<b>Accessory Dwelling Unit</b>			<b>Senior Housing</b>		
North Bethany	6,097.00	5,938.48	North Bethany	8,391.00	8,172.83
Other	5,118.00	4,984.93	Other	7,043.00	6,854.25
<b>Non-residential</b>					
Other	589.00	573.69			

<b>City of Beaverton Collection of SDCs</b>	<b>Gross Receipts</b>	<b>Collection Fee</b>	<b>Net Revenue</b>
42 Single Family Units	\$ 522,588.16	\$ 12,150.70	\$ 510,437.46
485 Multi-family Units	4,009,802.87	104,254.87	3,905,548.00
100 Senior Living	673,777.00	17,518.20	656,258.80
- Non-residential	35,773.87	985.73	34,788.14
<b>627</b>	<b>\$ 5,241,941.91</b>	<b>\$ 134,909.51</b>	<b>\$ 5,107,032.40</b>

<b>Washington County Collection of SDCs</b>	<b>Gross Receipts</b>	<b>Collection Fee</b>	<b>Net Revenue</b>
254 Single Family Units	\$ 3,391,143.42	\$ 87,033.37	\$ 3,304,110.05
(25) Less SFR Credits	(342,376.09)	(8,207.13)	(334,168.96)
56 Multi-family Units	406,640.00	10,572.64	396,067.36
(23) Less MFR Credits	(203,320.00)	(5,286.32)	(198,033.68)
14 Accessory Dwelling Units	70,346.06	1,748.76	68,597.30
(2) Less: ADU Credits	(9,588.01)	(249.29)	(9,338.72)
82 Senior Living	550,515.73	9,336.01	541,179.72
(6) Less SL Credits	(43,960.62)	(1,033.22)	(42,927.40)
1 Non-residential	41,710.53	884.71	40,825.82
- Processing fee for waived units	(200.00)	-	(200.00)
<b>351</b>	<b>\$ 3,860,911.03</b>	<b>\$ 94,799.54</b>	<b>\$ 3,766,111.49</b>

<b>Recap by Agency</b>	<b>Percent</b>	<b>Gross Receipts</b>	<b>Collection Fee</b>	<b>Net Revenue</b>
627 City of Beaverton	57.56%	\$ 5,241,941.91	\$ 134,909.51	\$ 5,107,032.40
351 Washington County	42.44%	3,860,911.03	94,799.54	3,766,111.49
<b>978</b>	<b>100.00%</b>	<b>\$ 9,102,852.94</b>	<b>\$ 229,709.05</b>	<b>\$ 8,873,143.89</b>

System Development Charge Report, March 2023

Recap by Dwelling

	<u>Single Family</u>	<u>Multi-Family</u>	<u>ADU</u>	<u>Senior Living</u>	<u>Total</u>
City of Beaverton	42	485	-	100	627
Washington County	229	33	13	76	351
	<b>271</b>	<b>518</b>	<b>13</b>	<b>176</b>	<b>978</b>

**Total Receipts Fiscal Year to Date**

Gross Receipts	\$ 9,102,852.94
Collection Fees	(229,709.05)
	<b>\$ 8,873,143.89</b>
Grants & Others	\$ -
Interest	\$ 865,921.22
	<b>\$ 9,739,065.11</b>

**Total Payments Fiscal Year to Date**

Refunds	\$ -
Administrative Costs	(100.00)
Project Costs -- Development	(512,298.62)
Project Costs -- Land Acquisition	(650,252.09)
	<b>(1,162,650.71)</b>
	<b>\$ 8,576,414.40</b>

Beginning Balance 7/1/22	36,980,270.56
<b>Current Balance</b>	<b>\$ 45,556,684.96</b>

**Recap by Month, FY 2022/23**

	<u>Net Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
July	\$ 3,286,080.35	\$ (159,300.90)	\$ 26,931.58	\$ 3,153,711.03
August	469,564.02	(17,549.90)	37,986.25	490,000.37
September	596,532.56	(20,578.03)	45,361.57	621,316.10
October	1,130,918.52	(479,927.89)	55,779.73	706,770.36
November	61,279.20	(48,088.53)	72,050.03	85,240.70
December	844,826.74	(81,134.96)	20,647.35	784,339.13
January	801,203.32	(255,125.14)	264,243.34	810,321.52
February	969,734.02	(66,675.50)	168,365.84	1,071,424.36
March	712,905.16	(34,169.86)	174,555.53	853,290.83
April	-	-	-	-
May	-	-	-	-
June	-	-	-	-
	<b>\$ 8,873,043.89</b>	<b>\$ (1,162,550.71)</b>	<b>\$ 865,921.22</b>	<b>\$ 8,576,414.40</b>

Beginning Balance 7/1/22	36,980,270.56
<b>Current Balance</b>	<b>\$ 45,556,684.96</b>

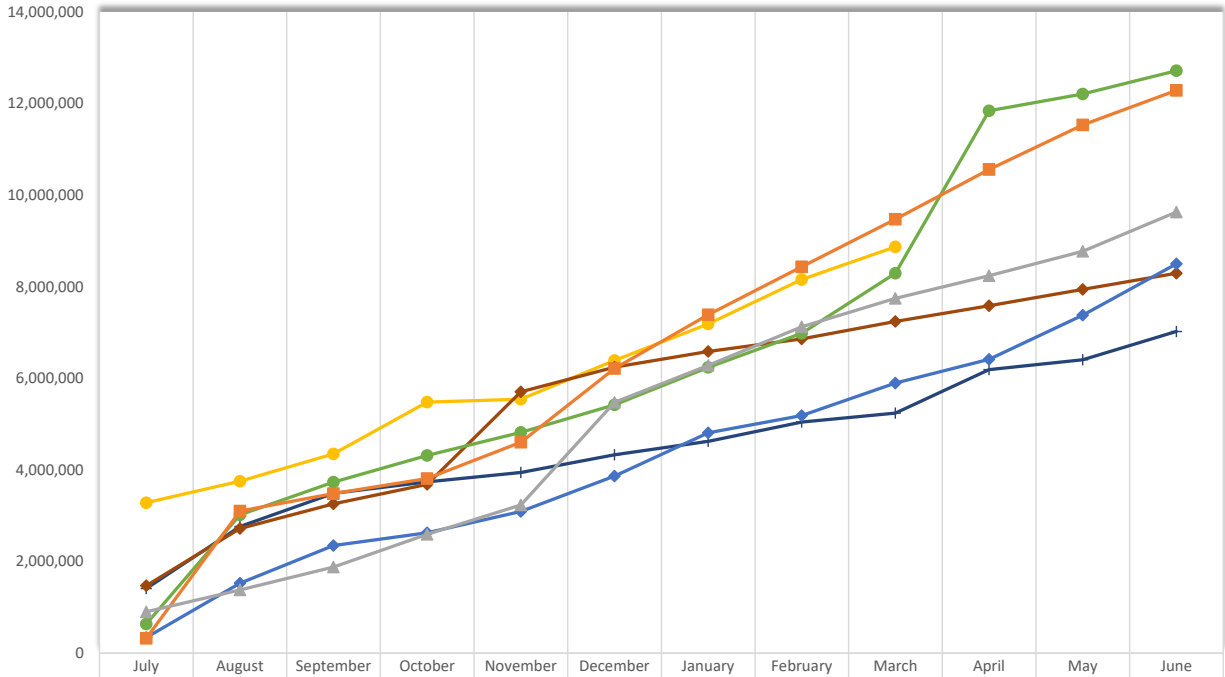
**Recap by Month, by Unit**

	<u>Single Family</u>	<u>Multi-Family</u>	<u>Senior Living</u>	<u>ADU</u>	<u>Total Units</u>
July	21	270	100	3	394
August	33	-	-	4	37
September	28	33	6	2	69
October	28	61	70	2	161
November	5	-	-	-	5
December	65	-	-	-	65
January	29	48	-	2	79
February	22	82	-	-	104
March	40	24	-	-	64
April	-	-	-	-	-
May	-	-	-	-	-
June	-	-	-	-	-
	<b>271</b>	<b>518</b>	<b>176</b>	<b>13</b>	<b>978</b>

**Affordable Housing Waivers**

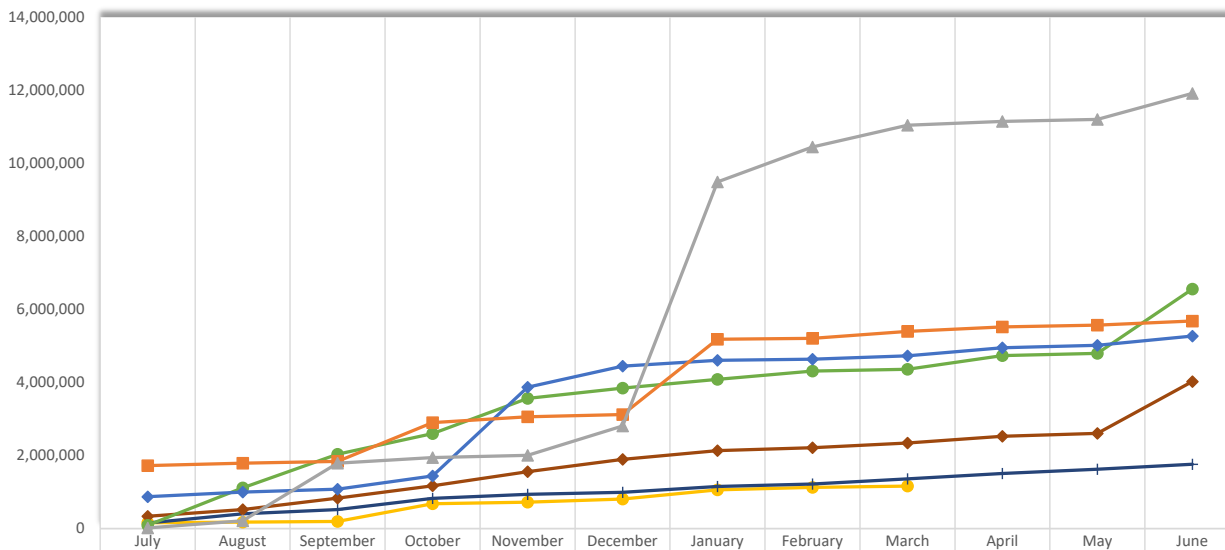
	<u># 100%</u>	<u>Value</u>	<u># 50%</u>	<u>Value</u>	<u>Total Value</u>
March	-	-	-	-	-
Total through 03/2023	-	\$ -	-	\$ -	\$ -

### SDC NET RECEIPTS



	July	August	September	October	November	December	January	February	March	April	May	June
2022/23	3,286,080	3,755,644	4,352,177	5,483,095	5,544,375	6,389,201	7,190,405	8,160,139	8,873,044			
2021/22	1,411,759	2,764,286	3,488,116	3,740,257	3,947,333	4,331,144	4,624,587	5,045,186	5,240,197	6,188,607	6,407,442	7,024,475
2020/21	1,474,029	2,722,280	3,260,794	3,686,034	5,704,359	6,244,594	6,586,554	6,863,509	7,242,545	7,585,365	7,941,664	8,295,053
2019/20	638,062	3,022,394	3,733,680	4,316,119	4,822,899	5,422,459	6,239,824	6,982,430	8,296,568	11,843,150	12,208,515	12,716,582
2018/19	342,858	1,526,692	2,350,386	2,629,308	3,092,119	3,868,051	4,809,035	5,188,855	5,895,483	6,416,413	7,378,531	8,500,335
2017/18	326,031	3,101,921	3,483,829	3,811,088	4,606,202	6,214,455	7,389,329	8,435,744	9,474,756	10,559,729	11,531,646	12,287,676
2016/17	903,889	1,379,228	1,878,472	2,593,985	3,237,143	5,477,462	6,284,722	7,127,328	7,748,639	8,238,832	8,775,911	9,631,363

### SDC EXPENDITURES



	July	August	September	October	November	December	January	February	March	April	May	June
2022/23	159,301	176,851	197,429	677,357	725,445	806,580	1,061,705	1,128,381	1,162,551			
2021/22	152,827	403,143	519,003	825,806	939,875	994,203	1,153,184	1,218,951	1,358,790	1,511,047	1,626,926	1,761,170
2020/21	336,745	523,316	836,028	1,170,934	1,557,126	1,895,527	2,135,489	2,216,234	2,340,813	2,524,848	2,606,885	4,026,474
2019/20	90,850	1,117,938	2,033,035	2,599,511	3,566,694	3,844,435	4,082,474	4,311,955	4,361,775	4,734,014	4,796,361	6,557,239
2018/19	872,928	999,047	1,078,920	1,442,729	3,867,881	4,445,802	4,609,342	4,637,284	4,731,854	4,950,818	5,014,841	5,270,778
2017/18	1,724,189	1,789,956	1,841,475	2,898,204	3,062,924	3,123,925	5,183,213	5,210,292	5,399,850	5,524,037	5,573,045	5,683,260
2016/17	17,397	216,457	1,791,314	1,940,738	2,004,685	2,809,485	9,492,291	10,448,244	11,040,465	11,150,105	11,201,202	11,915,292