



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
Wednesday, September 14, 2022**

**5:15 pm Work Session
6:15 pm Executive Session
7:30 pm Regular Meeting**

AGENDA

1. [Work Session: Disability Justice](#)
2. Executive Session*
 - A. Legal
 - B. Personnel
 - C. Land
3. Call Regular Meeting to Order
4. Action Resulting from Executive Session
5. [Proclamation: National Hispanic Heritage Month](#)
6. [Public Hearing: First Reading of Ordinance 2022-01 for the Purpose of Amending District Compiled Policies Chapter 7 – District Regulations](#)
 - A. Open Hearing
 - B. Staff Report
 - C. Public Comment**
 - D. Board Discussion
 - E. Close Hearing
 - F. Board Action
7. [Public Hearing: First Reading of Ordinance 2022-02 for the Purpose of Amending District Compiled Policies Chapter 8 – District Property](#)
 - A. Open Hearing
 - B. Staff Report
 - C. Public Comment**
 - D. Board Discussion
 - E. Close Hearing
 - F. Board Action
8. Audience Time**
9. Board Time
10. Consent Agenda***
 - A. [Approve: Minutes of August 10, 2022 Regular Board Meeting](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statements](#)
 - D. [Approve: Resolution Authorizing Application to Land & Water Conservation Fund](#)
11. Unfinished Business
 - A. [Update: Comprehensive Plan Update](#)
 - B. [Information: General Manager's Report](#)
12. New Business
 - A. [Approve: Resolution Supporting Beaverton School District Local Option Levy](#)
13. Adjourn

The THPRD Board of Director's September 14, 2022 Regular Meeting will be conducted electronically. Live streaming of this meeting will be available at <https://youtu.be/0xv-GjkeByI> (Work Session) and <https://youtu.be/3OjWtgs8JwQ> (Regular Meeting) and also posted on the district's website at www.thprd.org

***Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District.

**** Audience Time / Public Comment:** Testimony is being accepted for this meeting via email (written) or virtually via MS Teams (spoken).

If you wish to submit written testimony via email, please do so by 3 pm the day of the meeting to boardofdirectors@thprd.org. Testimony received by the deadline will be read into the record during the applicable agenda item, or Audience Time, with a 3-minute time limit. Testimony received regarding work session topics will be read during Audience Time.

If you wish to speak during the virtual meeting, please sign up by emailing boardofdirectors@thprd.org by 3 pm the day of the meeting with your name, email address, phone number and testimony topic. You will be provided additional instructions and a link to access the meeting. Testimony will be taken with a 3-minute time limit during the applicable agenda item, or Audience Time. Testimony received regarding work session topics will be taken during Audience Time.

*****Consent Agenda:** Testimony regarding an item on the Consent Agenda will be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a board member request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately.

In compliance with the Americans with Disabilities Act (ADA), this material in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMORANDUM

DATE: September 1, 2022
TO: Board of Directors
FROM: Doug Menke, General Manager
RE: Information Regarding the September 14, 2022 Board of Directors Meeting

Agenda Item #1 – [Work Session: Disability Justice](#)

Attached please find a memo announcing that a work session will be held at your September 14 meeting on the topic of Disability Justice.

Agenda Item #5 – [National Hispanic Heritage Month](#)

Attached please find a proclamation declaring the month of September as National Hispanic Heritage Month.

Agenda Item #6 – [Public Hearing: First Reading of Ordinance 2022-01 for the Purpose of Amending District Compiled Policies Chapter 7 – District Regulations](#)

Attached please find a memo outlining the process for conducting a first reading of an ordinance to amend District Compiled Policies Chapter 7 – District Regulations.

Action Requested: Board of directors' approval of the first reading of Ordinance 2022-01 by title only.

Agenda Item #7 – [Public Hearing: First Reading of Ordinance 2022-02 for the Purpose of Amending District Compiled Policies Chapter 8 – District Property](#)

Attached please find a memo outlining the process for conducting a first reading of an ordinance to amend District Compiled Policies Chapter 8 – District Property.

Action Requested: Board of directors' approval of the first reading of Ordinance 2022-02 by title only.

Agenda Item #10 – Consent Agenda

Attached please find the following consent agenda items for your review and approval:

- A. [Approve: Minutes of August 10, 2022 Regular Board Meeting](#)
- B. [Approve: Monthly Bills](#)
- C. [Approve: Monthly Financial Statement](#)
- D. [Approve: Resolution Authorizing Application to Land & Water Conservation Fund](#)

Agenda Item #11 – Unfinished Business

A. [Comprehensive Plan Update](#)

Attached please find a memo providing a status report regarding the district's Comprehensive Plan Update currently in process. Peter Swinton, urban planner, will be at your meeting to provide an update and to answer any questions the board may have.

B. [General Manager's Report](#)

Attached please find the General Manager's Report for the September regular board meeting.

Agenda Item #12 – New Business

A. [Resolution Supporting Beaverton School District Local Option Levy](#)

Attached please find a resolution supporting the Beaverton School District's local option levy.

Action Requested: Board of Directors approval of Resolution 2022-13 in Support of the Beaverton School District's Local Option Levy.

Other Packet Enclosures

- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)



MEMORANDUM

DATE: September 2, 2022
TO: Board of Directors
FROM: Doug Menke, General Manager
RE: **Disability Justice**

At your September work session, consultant Cory Lira will be in attendance to provide the board an introductory workshop on the topic of Disability Justice. Information about Cory's background can be found here: <https://corylira.weebly.com/about.html> This is a learning opportunity for the board and in alignment with the board's values and long-term goals.



TUALATIN HILLS PARK & RECREATION DISTRICT

PROCLAMATION

By the Board of Directors

WHEREAS, each year, Americans observe National Hispanic Heritage Month by celebrating the culture, heritage and countless contributions of people of Hispanic descent; and

WHEREAS, the national observance began in 1968; and

WHEREAS, THPRD honors and values the unique and rich contributions of all community members and strives to create a welcoming and inclusive park and recreation system that is accessible and welcoming to everyone; and

WHEREAS, the THPRD community is strengthened and made better by the many contributions of Hispanic people who live in our community; and

WHEREAS, Hispanic people have had a profound and positive influence on our community; and

WHEREAS, Hispanic people continue to make important contributions to the cultural, educational, economic and political vitality of our community; and

WHEREAS, we honor the rich diversity of the people we serve.

NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of September 2022 as

National Hispanic Heritage Month

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 14th day of September, 2022.

Felicita Monteblanco, President

Barbie Minor, Secretary



TUALATIN HILLS PARK & RECREATION DISTRICT

Proclamación

Por la Junta Directiva

CONSIDERANDO, que cada año en los Estados Unidos se conmemora el Mes Nacional de la Herencia Hispana por medio de la celebración de la cultura, tradición y las innumerables contribuciones por parte de las personas de descendencia hispana; y

CONSIDERANDO, que la celebración de estas fechas inicio en 1968; y

CONSIDERANDO, que THPRD honra y valora las contribuciones tan apreciables y únicas por parte de todos los miembros de la comunidad y se esfuerza por proveer un sistema de parques y recreación que brinde un ambiente de bienvenida e inclusión haciendo de él un espacio accesible y abierto para todos; y

CONSIDERANDO, que la comunidad de THPRD se fortalece y mejora por las diversas contribuciones de las personas hispanas que viven en nuestra comunidad; y

CONSIDERANDO, que las personas hispanas tienen una influencia profunda y positiva en nuestra comunidad; y

CONSIDERANDO, que las personas hispanas continuarán contribuyendo en aspectos culturales, educativos, económicos y políticos que dan vitalidad a la comunidad; y

CONSIDERANDO, que honramos la enriquecedora diversidad de la personas a quienes servimos.

POR LO TANTO, EN ESTE MOMENTO, la Junta Directiva del Distrito de Parques y Recreación de Tualatin Hills declara el mes de septiembre del 2022 como el

Mes Nacional de la Herencia Hispana

También instamos a todos los integrantes del Distrito de Parques y Recreación de Tualatin Hills a fomentar y promover dicha celebración.

Se firma el 14 de septiembre del 2022.

Felicita Monteblanco, Presidenta

Barbie Minor, Directora Secretaria



MEMORANDUM

DATE: August 31, 2022
TO: Board of Directors
FROM: Doug Menke, General Manager
RE: **First Reading of Ordinance 2022-01 for the Purpose of Amending District Compiled Policies Chapter 7 – District Regulations**

The board is requested to conduct a public hearing at your September 14, 2022, Regular Meeting in order to facilitate the first reading of a proposed Ordinance to amend District Compiled Policies (DCP) Chapter 7 – District Regulations.

The purpose of the public hearing and first reading will be to gather board and public input regarding the proposed amendments to DCP Chapter 7, to make the district general regulations consistent with state law and to conform with the rest of the DCP.

A second reading of the proposed Ordinance is scheduled for your October board meeting, after which the amendments would become effective 30 days later (if approved).

Please find attached to this memo the following documents:

- Proposed amendments to DCP Chapter 7 in redline format (Attachment A).
- Ordinance 2022-01 Amending District Compiled Policies Chapter 7 to Update District General Regulations (Attachment B).
- Proposed amendments to DCP Chapter 7 with redline edits accepted (as Exhibit A to Attachment B).

Action Requested

At the conclusion of the public hearing, the following motion is requested: "I move to approve the first reading of Ordinance 2022-01 by title only."

If the motion passes, the Board President is requested to read the title of the Ordinance into the record as: Tualatin Hills Park & Recreation District Ordinance 2022-01, An Ordinance Amending District Compiled Policies Chapter 7 to Update District General Regulations.

DISTRICT COMPILED POLICIES

CHAPTER 7 – DISTRICT REGULATIONS

7.01 General Regulations

No person shall violate any provision of the Oregon Criminal Code, Beaverton Municipal Code, or Washington County Code of Ordinances while on district owned or district maintained property, where applicable.

Commented [A1]: Closed loophole, updated language.

7.02 General Use of District Property

No person shall:

- (A) Use abusive, threatening, or obscene language and gestures. Persons must conduct themselves in a manner that will not distract or disturb others in the peaceable enjoyment of any district property;
- (B) Remove, destroy, damage, alter or obstruct any vegetation, land, equipment materials or supplies on district property;
- (C) Engage in any activity in a district park or property managed by the district that is intended to be done in a restroom facility;
- (D) Walk, stand, sit, or climb on any monument, vase, kiosk, awning, tent, tree, statue, fountain, railing, fence or other equipment/structure not intended for that purpose on district property;
- (E) Apply graffiti to district property or possess graffiti implements with the intent of applying graffiti;
- (F) Dump or leave any rubbish, yard debris or refuse of any type on any district property. Refuse or litter resulting from use of such areas must be deposited in refuse receptacles provided for such purposes, if available, or transported away from the property;
- (G) Pollute any stream or waterway on or running through district property;
- (H) Wash any clothing, equipment or other material, clean any fish, introduce or place any polluting substance, or waste or litter in any body of water; or wash any clothing in a shower or sink on district property;
- (I) Enter, wade, dive into or swim in any body of water on district property unless in specifically designated areas;
- (J) Excavate, erect, install, place or perform any action related to the placement of any temporary or permanent structure on district property except for approved temporary placement of personal accessories;

DISTRICT COMPILED POLICIES

- (K) Camp, or stay overnight in any vehicle, on district property or within a public parking lot adjacent to district property without prior approval of the general manager;
- (L) Hit golf balls on or into district property;
- (M) Disobey any reasonable direction or request of a district employee or peace officer based on District Compiled Policies or during an emergency situation;

~~(N) Disobey any district posted sign, whether permanent or temporary;~~

Commented [A2]: Requested based on staff input to cover signage inside centers and other temp signs (such as related to COVID).

~~(O) Access park property or allow a contractor to access park property to deliver a product or gain entry to a person's property to perform work without prior approval from the district. Please refer to District Compiled Policies Chapter 8 for the approval process.~~

Commented [A3]: Proposed so patrons can find this info more easily.

~~(N)(P) Smoke on or in any District grounds, facilities or buildings. As used in this subsection "smoke" means inhaling, exhaling, burning or carrying any lighted or heated tobacco or other non-tobacco legal/illegal smoking substance.~~

Commented [A4]: Moved to 7.07 (C).

7.03 District Property Hours

Hours of operation are posted on district property that is open to the public and controlled by gates or other devices. The hours of operation for all other district property that is open to the public is from dawn to dusk unless otherwise posted.

7.04 Fires

(A) Fires are prohibited on all district property except in areas designed and set aside for such purposes.

~~(B) Fires on district property shall be confined to barbecue stands, pits, or fireplaces provided for that purpose by the district and portable stove use confined to established picnic areas where fires are allowed. No fire on district property may be left unattended and every fire must be completely extinguished by the user before leaving the immediate area of the fire. The district follows county direction on burn bans, and when the county declares a prohibition on outdoor fires they are prohibited on district property.~~

Commented [A5]: Consolidated with 7.04 (C) below.

~~(B)(C) No fire on District property may be left unattended and every fire must be extinguished by the user before leaving District property.~~

~~(C)(D) The general manager may restrict or prohibit fires further than provided in this section when fire hazard conditions are high.~~

DISTRICT COMPILED POLICIES

7.05 Music / Amplification Systems

No person shall produce amplified sound or use a public address system at sound levels that offend other district property users or extend beyond the boundaries of district property unless by district ~~permission~~approval.

7.06 Model Devices

- (A) No person shall operate drones, motorized model cars, rockets, aircraft, boats or similar devices on district property except by district approval in areas specifically designated for that purpose. Drones must be operated in compliance with current Federal Aviation Administration regulations.
- (B) No person shall operate such devices that emit loud noises, foul odors ~~and or~~ visible emissions.

7.07 Alcohol, Smoking and Controlled Substances

No person shall:

- (A) Display, possess or consume any alcoholic beverages while on district property except by district permit ~~issued by the Manager~~. A district permit may contain conditions the general manager believes promote the peaceful use of district property by patrons.

~~(B)~~ Sell, buy, use or have in possession any drug or narcotic prohibited by state or federal law while on district property.

~~(B)~~(C) Smoke on or in any district property. As used in this section, to “smoke” means vaping, inhaling, exhaling, burning, carrying any lighted or heated tobacco or other non-tobacco legal/illegal smoking substance, including marijuana.

7.08 Vehicles and Watercraft

- (A) Bicycles, skateboards, scooters, in-line and roller skates, and other similar devices powered exclusively by humans:
 - (1) Are permitted on district property except in areas that are posted to exclude such activities;
 - (2) Shall not move at a speed that endangers other persons or district property;
 - (3) Shall not be used on any brickwork, ornamental surface, picnic table, tennis court, fountain area, railing, stairwell, doorway access, planter,

DISTRICT COMPILED POLICIES

sculpture, trail not maintained by the district, or other surfaces not intended for their use ~~on District property~~; and

- (4) Shall not be left so as to obstruct pedestrian traffic on a path, trail, ~~disabled people experiencing a disability~~ access ramp, or building entrance on district property.

(B) No person shall:

- (1) Operate a motorized vehicle or watercraft on district property except:
 - (a) On roadways and parking areas specifically designated for motor vehicles;
 - (b) On bodies of water specifically designated for watercrafts;
 - (c) District ~~maintenance~~ or ~~law enforcement~~ emergency vehicles; or
 - (d) Wheelchairs or mobility scooters for the use of ~~a disabled person~~ persons experiencing disabilities.

- (2) Operate a motorized vehicle or watercraft carelessly or in a manner that endangers the rights or safety of others;

- (3) Park a motorized vehicle or trailer on district property or within a public parking lot adjacent to and managed by the district for extended periods, while not using district property or with the intent to market, sell, wash or repair the vehicle at any time. Any violations are subject to tow and the owner is responsible for costs of impoundment;

- (4) ~~Park motorized vehicles or trailers in parking lots or other areas on District property or within a public parking lot adjacent to District property while not using District property. Any violations are subject to tow and the owner is responsible for costs of impoundment; or~~

- (5) Temporarily stop motorized vehicles or trailers in parking lots or other areas of district property or within a public parking lot adjacent to district property in violation of posted rules designating special use, including fire lanes, temporary drop off areas or ~~handicap~~ parking spaces for persons experiencing disabilities; or-

- ~~(5)~~(6) Park an RV, bus, or trailer on the parking lots of any district property, whether using district property or not, without prior district authorization. Vehicles of this type may be parked in the north Howard M. Terpenning Complex lot off of Blueridge Drive if attending complex events. A permit must be obtained from the facility being used, and all after-hours rules apply.

(C) Motorized vehicles are defined as any conveyance with a motor, whether electric or fuel powered, including e-bicycles, and e-scooters.

Commented [A6]: Consolidated with 7.08 (B) (4) below.

Commented [A7]: Updated to reflect current practice.

DISTRICT COMPILED POLICIES

(D) Electric motorized vehicles are permitted for transportation purposes on the Regional Trail System, including the Westside, Rock Creek, Fanno Creek, and Waterhouse trails. E-bicycles are limited to Class I type. Vehicle operators must exercise due care for other trail users and yield to pedestrians at all times.

7.09 Firearms and Explosives

~~Except when~~ Unless otherwise authorized by ~~the Manager~~ law, no person shall:

Commented [A8]: Language updated to comply with state and local laws.

- (A) Possess, discharge or cause to be discharged on or into any district property any fireworks, explosive or other dangerous substance or similar device;
- (B) Possess, discharge or cause to be discharged across, on or into any district property a firearm, bow and arrow, or any other weapon or device harmful to the life or safety of persons, property, wildlife or their habitat; or
- (C) Possess, discharge or cause to be discharged any device capable of launching a projectile by means of compressed gas, air or electricity or have in one's possession a replica firearm on or into any district property.

7.10 Animals

- (A) No person shall release animals, whether domestic, exotic or native, onto district property.
- (B) No person shall feed any waterfowl or other wildlife on district property.
- (C) ~~Except as authorized by the Manager, n~~ No person shall pursue, hunt, trap or capture any wild bird or other animal on district property, or fish in waters within the district, except in areas specifically designated for such purposes. In designated fishing areas all Oregon Department of Fish and Wildlife licensing requirements apply.
- (D) No person shall mistreat, torment or ~~molest harm domestic or wild~~ animals on district property.
- (E) No person shall allow an animal to injure or intimidate another animal or person while on district property.
- (F) No person shall allow an animal to cause damage to any district or other person's property while on district property.
- (G) ~~No person shall allow any non domesticated animal, horse or livestock to enter District property, unless it is specially posted to allow such use.~~

Commented [A9]: Consolidated with (N) below.

DISTRICT COMPILED POLICIES

(H) Dogs are prohibited on district property areas designated as no dog areas, including playgrounds and sports courts, except services animals guide dogs under recognized by state law. Service animals on district property must operate within ADA guidelines.

~~(I)~~ Dogs and all other domestic animals on district property shall be on a visible leash not more than eight seven feet in length ~~or confined in a vehicle and must be kept under control at all times~~. The animal must be under the direct control of a person physically capable of handling the animal and who is in charge of the animal at all times. The use of electronic leashes or remote-controlled devices in lieu of using a leash to control animals is not permitted.

Commented [A10]: Updated to reflect current Washington County Code/current practice.

~~(J)~~ Dogs are permitted off-leash in areas specifically designated for that purpose (dog runs and dog parks).

Commented [A11]: Added to provide patron guidance.

~~(K)~~ Dog owners are responsible for the immediate removal of all solid waste from their dog that is deposited on district property.

~~(L)~~ The district may exclude, by temporary posting, domestic animals from designated district property sites during special events where it is determined that the overcrowding of persons or activities may limit the enjoyment or safety of others.

~~(M)~~ No person shall allow any domestic animal, horse or livestock to enter any recreational facility, equipment or amenity on district property unless it is a working guide-service animal.

~~(N)~~ No person shall ride, lead or keep a horse or livestock on district property, nor allow any non-domesticated animal, horse or livestock to enter district property.

~~(O)~~ No person shall tie any animal to any tree or other structure on District property not designated for that purpose.

7.11 Solicitation / Signs / Temporary Memorials

(A) Except in specifically designated areas, no person shall erect signs, markers, or inscriptions; or post signs of any type on district property, without prior authorization from the district.

(B) No person shall distribute any notice, pamphlet, handbill, or printed information of any kind, except to a person willing to accept it and if it is distributed without charge and in a location approved by the district. Printed materials may not be placed on vehicles in district parking lots without district authorization.

DISTRICT COMPILED POLICIES

- (C) No person shall solicit money, goods, or services or perform or engage in any act with the intent or expectation of receiving payment from another person on district property.
- (D) On occasion, temporary memorials or tributes on district property may be authorized for a period not to exceed 30-days. Temporary memorials or tributes may not be placed in locations that will interfere with or disturb the public's use of shared spaces, such as those that encroach upon a trail or walkway. The applicant is responsible to remove the temporary memorial at the end of the 30-day period. If the temporary memorial/tribute exceeds the 30-day authorized time limit, district staff will remove and dispose of the materials. Permanent memorials and tributes are governed by District Compiled Policy Chapter 8.

7.12 Vendors / Concessions

No person shall operate a fixed or mobile concession; solicit, sell, offer for sale, peddle, hawk or provide any goods or services; or advertise any goods or services on district property without district approval.

7.13 Assemblies / Meetings

No person shall organize or hold any religious or political meeting or other assembly on district property without district ~~approval upon request~~ authorization. Such use may be conditioned as to the time and place of holding such meeting or assembly so as not to ~~unreasonably~~ interfere with other activities or users of district property. Such conditions may be appealed to the general manager if the applicant feels such conditions are unreasonable.

7.14 Enforcement of Regulations

- (A) ~~Peace-Law enforcement~~ officers and district employees ~~are delegated authority to~~ may enforce these regulations. ~~This authority includes the issuance of citations as provided by Oregon law to any person who violates any provision of these regulations, to refuse entrance and to exclude persons from District property.~~
- (B) No person shall interfere with any authorized person enforcing these regulations.
- (C) No person shall refuse to leave district property after being directed to leave by a peace-law enforcement officer or district employee.
- (D) Violation of these regulations is ~~punishable~~ subject to enforcement by exclusion under Section 7.15 of these Regulations or as otherwise provided by law ~~misdemeanor~~.
- (E) If any regulation is found unenforceable by any court, the remaining regulations remain valid, binding and enforceable.

DISTRICT COMPILED POLICIES

7.15 Exclusion

- (A) In addition to other measures provided for violations of these regulations or state applicable laws, any ~~peace-law enforcement~~ officer or district employee may exclude from all or a part of the district property any person who violates any regulation or any state-applicable law while on district property. The exclusion period shall not be less than 30 days nor more than 180 days for each occurrence.
- (B) A person excluded under this section shall not enter or remain upon district property during the period of exclusion. An excluded person who enters or remains upon district property during the exclusion period is a trespasser and may be cited or arrested and prosecuted for the crime of criminal trespass in the second degree. ORS 164.245.
- (C) ~~Written notice signed by the issuing party must be given~~ The district will provide written, signed notice to a person excluded from district property. The notice will specify the reason for the exclusion, the places and duration of the exclusion, and the consequences for the failure to comply with the notice. The exclusion commences immediately upon delivery or attempted delivery of the notice to the excluded person.
- (D) Variance.
- (1) A person excluded may petition in writing to the general manager or designee at any time during the exclusion period for a temporary waiver of the exclusion.
- (2) Petitions must be addressed-sent or delivered to: Exclusion Hearings Officer, Tualatin Hills Park & Recreation District, 15707 SW Walker Road, Beaverton, OR 97006.
- (3) The circumstances and reason for the exclusion, and the places and duration of the exclusion may be reviewed by the general manager or designee in considering approval of a variance.
- (E) Appeal Procedures.
- (1) Not later than 10 days after receiving the notice of exclusion, an excluded person may appeal in writing to the general manager or designee for review of the exclusion. Appeals must be addressed or delivered to: Exclusion Hearings Officer, Tualatin Hills Park & Recreation District, 15707 SW Walker Road, Beaverton, OR 97006. A person may petition the ~~Manager~~ Hearings Officer to rescind the exclusion, alter the places of exclusion or reduce the duration of the exclusion. An appeal must contain a copy of the exclusion notice, a request for a hearing or request for

Commented [A12]: Language cleanup - some parties will not accept their copy of the exclusion from us.

DISTRICT COMPILED POLICIES

written review without a hearing, a statement setting forth the reasons that the exclusion is invalid or otherwise improper, and a current address and telephone number. The ~~Manager-Hearings Officer~~ will make a decision within 10 days after receipt of the appeal, unless a hearing is requested.

- (2) If, as a part of a written appeal, a hearing is requested, ~~a public hearing-it~~ will be conducted by the ~~Manager-Hearings Officer~~ within 21 days after receipt of the appeal ~~and make. Aa~~ decision ~~will be made and communicated to the excluded party~~ within 21 days after the hearing.
- (3) ~~At any time during the exclusion, a person may petition in writing to the Manager for a temporary waiver of the exclusion.~~
- (4) Unless the presence of the issuing person at the appeal hearing is requested, the ~~Manager-Hearings Officer~~ may use the issuing person's ~~affidavit written statement~~ as evidence at the hearing.
- (5) No ~~peace-law enforcement~~ officer or district employee has the authority to grant an excluded person permission to be in or on district property ~~other than the Manager through the appeal process. Any request of this type must follow the Appeal Procedure.~~

Commented [A13]: Redundant to (D) (1) above.

~~7.16 Affiliate Policy~~

- (A) ~~Purpose: In an effort to work with community groups requesting to use District owned and/or operated facilities and to ensure that an emphasis is placed on facilitating responsible in-district constituent use of those facilities, the District has established four classifications for specific users. This four-tiered system primarily determines the fee structure for use of District facilities but it is also a critical component in determining priority for use of the facilities and the associated level of support services provided by the District to the organization.~~
- (B) ~~Classifications: All entities or individuals seeking to use District owned and/or operated facilities shall be categorized and classified based on the established criteria set forth below for each classification level. The purpose of this classification system and the resulting criteria is to ensure that the publicly funded facilities are being used for the benefit of District residents and not for personal or corporate gain.~~
 - (1) ~~Affiliates: Provide a service that the District would provide if they did not exist. Must be nonprofit, community based, focused on serving in-district needs and constituents, and meet the Affiliate Criteria listed in Section 7.16 (D) below.~~
 - (2) ~~Partners/Associates: Provide a service of community benefit. The District would not provide the activity or benefit if they did not exist. Must be~~

Commented [A14]: This policy is proposed for transfer to District Compiled Policy Chapter 8 – District Property.

DISTRICT COMPILED POLICIES

~~nonprofit and community based, focused on serving in district needs and constituents. Affiliates operate and exist as a result of Partners/Associates support, licensing or sanctioning.~~

- ~~(3) Renter: Exclusive use of space. Must be for nonprofit use or proceeds must be donated to a charitable foundation/organization. For profit enterprises are not eligible.~~
 - ~~(4) Commercial: Exclusive use of space. The District reserves the right to refuse use for profit enterprise by a business or individual.~~
- ~~(C) Affiliate Policy: Organizations classified as Affiliates by the District have priority use of District facilities and property. To be classified as an Affiliate, an organization must demonstrate that:~~
- ~~(1) It supports District goals and objectives related to providing services/programs and facilities for in-district residents.~~
 - ~~(2) It is a nonprofit and evidences good governance and enhanced corporate responsibility standards through its adopted by-laws, rules and regulations; and~~
 - ~~(3) The organization can meet and adhere to the District Affiliation requirements as outlined in the THPRD Operational Policy and Procedures and as set forth below in Section 7.16 (D).~~
- ~~(D) Affiliate Criteria: Recognized Affiliates must provide evidence they meet the following criteria by January 1 of each year. An organization that does not meet the following criteria and/or does not provide supporting documentation, might not be recognized as an affiliate impacting its ability to use District facilities on a priority basis.~~
- ~~(1) Responsible governance and corporate responsibility policies are implemented.~~
 - ~~(2) Compliance with state and federal laws and regulations including but not limited to those directed at nonprofit, charitable organizations.~~
 - ~~(3) Provide services to the maximum number of in-district participants with an aim toward 100% in-district participation in recreational clubs and 80% in-district participation for competitive clubs.*~~
 - ~~(4) Facilitate unique services that the District or an existing affiliated club or organization does not already provide.~~

DISTRICT COMPILED POLICIES

~~(5) The program/sport/activity sponsored by the organization must be one that the District has sufficient facilities and staff to support or the District must have the ability to reasonably gain access to the necessary facilities and support.~~

~~(6) The budgetary impact to the District from the organization's participation as an affiliate must align with the District's facility and operational support funds.~~

~~* In district status for rostering purposes will include residents of both the District and Beaverton School District service areas. Non-district residents will continue to pay an out-of-district assessment.~~

~~(E)(A) Implementation Strategy: In addition to the criteria listed in Section 7.16 (D) above, any organization/group wishing to be affiliated with the District must submit the required documentation for review in accordance with the THPRD Operational Policy and Procedures adopted by the Manager.~~

ORDINANCE NO. 2022-01

TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**AN ORDINANCE AMENDING DISTRICT COMPILED POLICIES,
CHAPTER 7 TO UPDATE DISTRICT GENERAL REGULATIONS**

RECITALS:

- a. The Tualatin Hills Park & Recreation District (District) board of directors first adopted 26 policies on October 28, 1975 and last amended them on February 4, 2008.
- b. The District reorganized its policies into the District Compiled Policies (DCP) for a more organized and comprehensive format in 2009. The District general regulations were adopted as DCP Chapter 7, District Regulations, on June 8, 2009.
- c. The District provides year-round recreational opportunities for more than 250,000 people. Offerings include thousands of diverse classes, more than 95 park sites with active recreational amenities, 70 miles of trails, eight swim centers, six recreation centers, and 1,500 acres of natural areas.
- d. The District has a responsibility to maintain these areas in a safe manner. Patrons have a responsibility to conduct themselves in a manner that does not interfere with the enjoyment of others.
- e. The District and the General Counsel have prepared amendments to DCP Chapter 7 to make the District general regulations consistent with state law and to conform with the rest of the DCP.
- f. The District and the General Counsel have prepared a revised and updated DCP Chapter 7, attached as Exhibit A, to allow enforcement responsive to situations encountered on District property.
- g. ORS 266.450 requires that the District adopt its general regulations by ordinance in accordance with the provisions of ORS 198.510 to 198.600.

THE TUALATIN HILLS PARK & RECREATION DISTRICT ORDAINS:

Section 1. DCP Chapter 7 is hereby amended as set forth in attached Exhibit A to this ordinance.

Section 2. This ordinance takes effect on November 12, 2022.

APPROVAL OF FIRST READING: September 14, 2022

APPROVAL OF SECOND READING AND ENACTMENT: October 12, 2022

Felicita Montebianco, Board President

Barbie Minor, Board Secretary

Adoption and date attested by:

Jessica Collins, Board Clerk

DISTRICT COMPILED POLICIES**CHAPTER 7 – DISTRICT REGULATIONS****7.01 General Regulations**

No person shall violate any provision of the Oregon Criminal Code, Beaverton Municipal Code, or Washington County Code of Ordinances while on district owned or district maintained property, where applicable.

7.02 General Use of District Property

No person shall:

- (A) Use abusive, threatening, or obscene language and gestures. Persons must conduct themselves in a manner that will not distract or disturb others in the peaceable enjoyment of any district property;
- (B) Remove, destroy, damage, alter or obstruct any vegetation, land, equipment materials or supplies on district property;
- (C) Engage in any activity in a district park or property managed by the district that is intended to be done in a restroom facility;
- (D) Walk, stand, sit, or climb on any monument, vase, kiosk, awning, tent, tree, statue, fountain, railing, fence or other equipment/structure not intended for that purpose on district property;
- (E) Apply graffiti to district property or possess graffiti implements with the intent of applying graffiti;
- (F) Dump or leave any rubbish, yard debris or refuse of any type on any district property. Refuse or litter resulting from use of such areas must be deposited in refuse receptacles provided for such purposes, if available, or transported away from the property;
- (G) Pollute any stream or waterway on or running through district property;
- (H) Wash any clothing, equipment or other material, clean any fish, introduce or place any polluting substance, or waste or litter in any body of water; or wash any clothing in a shower or sink on district property;
- (I) Enter, wade, dive into or swim in any body of water on district property unless in specifically designated areas;
- (J) Excavate, erect, install, place or perform any action related to the placement of any temporary or permanent structure on district property except for approved temporary placement of personal accessories;

DISTRICT COMPILED POLICIES

- (K) Camp, or stay overnight in any vehicle, on district property or within a public parking lot adjacent to district property without prior approval of the general manager;
- (L) Hit golf balls on or into district property;
- (M) Disobey any reasonable direction or request of a district employee or peace officer based on District Compiled Policies or during an emergency situation;
- (N) Disobey any district posted sign, whether permanent or temporary;
- (O) Access park property or allow a contractor to access park property to deliver a product or gain entry to a person's property to perform work without prior approval from the district. Please refer to District Compiled Policies Chapter 8 for the approval process.

7.03 District Property Hours

Hours of operation are posted on district property that is open to the public and controlled by gates or other devices. The hours of operation for all other district property that is open to the public is from dawn to dusk unless otherwise posted.

7.04 Fires

- (A) Fires are prohibited on all district property except in areas designed and set aside for such purposes.
- (B) Fires on district property shall be confined to barbecue stands, pits, or fireplaces provided for that purpose by the district and portable stove use confined to established picnic areas where fires are allowed. No fire on district property may be left unattended and every fire must be completely extinguished by the user before leaving the immediate area of the fire. The district follows county direction on burn bans, and when the county declares a prohibition on outdoor fires they are prohibited on district property.
- (C) The general manager may restrict or prohibit fires further than provided in this section when fire hazard conditions are high.

7.05 Music / Amplification Systems

No person shall produce amplified sound or use a public address system at sound levels that offend other district property users or extend beyond the boundaries of district property unless by district approval.

DISTRICT COMPILED POLICIES

7.06 Model Devices

- (A) No person shall operate drones, motorized model cars, rockets, aircraft, boats or similar devices on district property except by district approval in areas specifically designated for that purpose. Drones must be operated in compliance with current Federal Aviation Administration regulations.
- (B) No person shall operate such devices that emit loud noises, foul odors or visible emissions.

7.07 Alcohol, Smoking and Controlled Substances

No person shall:

- (A) Display, possess or consume any alcoholic beverages while on district property except by district permit. A district permit may contain conditions the general manager believes promote the peaceful use of district property by patrons.
- (B) Sell, buy, use or have in possession any drug or narcotic prohibited by state or federal law while on district property.
- (C) Smoke on or in any district property. As used in this section, to “smoke” means vaping, inhaling, exhaling, burning, carrying any lighted or heated tobacco or other non-tobacco legal/illegal smoking substance, including marijuana.

7.08 Vehicles and Watercraft

- (A) Bicycles, skateboards, scooters, in-line and roller skates, and other similar devices powered exclusively by humans:
 - (1) Are permitted on district property except in areas that are posted to exclude such activities;
 - (2) Shall not move at a speed that endangers other persons or district property;
 - (3) Shall not be used on any brickwork, ornamental surface, picnic table, tennis court, fountain area, railing, stairwell, doorway access, planter, sculpture, trail not maintained by the district, or other surfaces not intended for their use; and
 - (4) Shall not be left so as to obstruct pedestrian traffic on a path, trail, people experiencing a disability access ramp, or building entrance on district property.
- (B) No person shall:

DISTRICT COMPILED POLICIES

- (1) Operate a motorized vehicle or watercraft on district property except:
 - (a) On roadways and parking areas specifically designated for motor vehicles;
 - (b) On bodies of water specifically designated for watercrafts;
 - (c) District or emergency vehicles; or
 - (d) Wheelchairs or mobility scooters for the use of persons experiencing disabilities.
 - (2) Operate a motorized vehicle or watercraft carelessly or in a manner that endangers the rights or safety of others;
 - (3) Park a motorized vehicle or trailer on district property or within a public parking lot adjacent to and managed by the district for extended periods, while not using district property or with the intent to market, sell, wash or repair the vehicle at any time. Any violations are subject to tow and the owner is responsible for costs of impoundment;
 - (4) Temporarily stop motorized vehicles or trailers in parking lots or other areas of district property or within a public parking lot adjacent to district property in violation of posted rules designating special use, including fire lanes, temporary drop off areas or parking spaces for persons experiencing disabilities; or
 - (5) Park an RV, bus, or trailer on the parking lots of any district property, whether using district property or not, without prior district authorization. Vehicles of this type may be parked in the north Howard M. Terpenning Complex lot off of Blueridge Drive if attending complex events. A permit must be obtained from the facility being used, and all after-hours rules apply.
- (C) Motorized vehicles are defined as any conveyance with a motor, whether electric or fuel powered, including e-bicycles, and e-scooters.
- (D) Electric motorized vehicles are permitted for transportation purposes on the Regional Trail System, including the Westside, Rock Creek, Fanno Creek, and Waterhouse trails. E-bicycles are limited to Class I type. Vehicle operators must exercise due care for other trail users and yield to pedestrians at all times.

7.09 Firearms and Explosives

Unless otherwise authorized by law, no person shall:

- (A) Possess, discharge or cause to be discharged on or into any district property any fireworks, explosive or other dangerous substance or similar device;

DISTRICT COMPILED POLICIES

- (B) Possess, discharge or cause to be discharged across, on or into any district property a firearm, bow and arrow, or any other weapon or device harmful to the life or safety of persons, property, wildlife or their habitat; or
- (C) Possess, discharge or cause to be discharged any device capable of launching a projectile by means of compressed gas, air or electricity or have in one's possession a replica firearm on or into any district property.

7.10 Animals

- (A) No person shall release animals, whether domestic, exotic or native, onto district property.
- (B) No person shall feed any waterfowl or other wildlife on district property.
- (C) No person shall pursue, hunt, trap or capture any wild bird or other animal on district property, or fish in waters within the district, except in areas specifically designated for such purposes. In designated fishing areas all Oregon Department of Fish and Wildlife licensing requirements apply.
- (D) No person shall mistreat, torment or harm animals on district property.
- (E) No person shall allow an animal to injure or intimidate another animal or person while on district property.
- (F) No person shall allow an animal to cause damage to any district or other person's property while on district property.
- (G) Dogs are prohibited on district property areas designated as no dog areas, including playgrounds and sports courts, except services animals recognized by law. Service animals on district property must operate within ADA guidelines.
- (H) Dogs and all other domestic animals on district property shall be on a visible leash not more than seven feet in length. The animal must be under the direct control of a person physically capable of handling the animal and who is in charge of the animal at all times. The use of electronic leashes or remote-controlled devices in lieu of using a leash to control animals is not permitted.
- (I) Dogs are permitted off-leash in areas specifically designated for that purpose (dog runs and dog parks).
- (J) Dog owners are responsible for the immediate removal of all solid waste from their dog that is deposited on district property.
- (K) The district may exclude, by temporary posting, domestic animals from designated district property sites during special events where it is determined that

DISTRICT COMPILED POLICIES

the overcrowding of persons or activities may limit the enjoyment or safety of others.

- (L) No person shall allow any domestic animal, horse or livestock to enter any recreational facility, equipment or amenity on district property unless it is a working service animal.
- (M) No person shall ride, lead or keep a horse or livestock on district property, nor allow any non-domesticated animal, horse or livestock to enter district property.

7.11 Solicitation / Signs / Temporary Memorials

- (A) Except in specifically designated areas, no person shall erect signs, markers, or inscriptions; or post signs of any type on district property, without prior authorization from the district.
- (B) No person shall distribute any notice, pamphlet, handbill, or printed information of any kind, except to a person willing to accept it and if it is distributed without charge and in a location approved by the district. Printed materials may not be placed on vehicles in district parking lots without district authorization.
- (C) No person shall solicit money, goods, or services or perform or engage in any act with the intent or expectation of receiving payment from another person on district property.
- (D) On occasion, temporary memorials or tributes on district property may be authorized for a period not to exceed 30-days. Temporary memorials or tributes may not be placed in locations that will interfere with or disturb the public's use of shared spaces, such as those that encroach upon a trail or walkway. The applicant is responsible to remove the temporary memorial at the end of the 30-day period. If the temporary memorial/tribute exceeds the 30-day authorized time limit, district staff will remove and dispose of the materials. Permanent memorials and tributes are governed by District Compiled Policy Chapter 8.

7.12 Vendors / Concessions

No person shall operate a fixed or mobile concession; solicit, sell, offer for sale, peddle, hawk or provide any goods or services; or advertise any goods or services on district property without district approval.

7.13 Assemblies / Meetings

No person shall organize or hold any religious or political meeting or other assembly on district property without district authorization. Such use may be conditioned as to the time and place of holding such meeting or assembly so as not to interfere with other activities or users of

DISTRICT COMPILED POLICIES

district property. Such conditions may be appealed to the general manager if the applicant feels such conditions are unreasonable.

7.14 Enforcement of Regulations

- (A) Law enforcement officers and district employees may enforce these regulations.
- (B) No person shall interfere with any authorized person enforcing these regulations.
- (C) No person shall refuse to leave district property after being directed to leave by a law enforcement officer or district employee.
- (D) Violation of these regulations is subject to enforcement by exclusion under Section 7.15 of these Regulations or as otherwise provided by law.
- (E) If any regulation is found unenforceable by any court, the remaining regulations remain valid, binding and enforceable.

7.15 Exclusion

- (A) In addition to other measures provided for violations of these regulations or applicable laws, any law enforcement officer or district employee may exclude from all or a part of the district property any person who violates any regulation or any applicable law while on district property. The exclusion period shall not be less than 30 days nor more than 180 days for each occurrence.
- (B) A person excluded under this section shall not enter or remain upon district property during the period of exclusion. An excluded person who enters or remains upon district property during the exclusion period is a trespasser and may be cited or arrested and prosecuted for the crime of criminal trespass in the second degree. ORS 164.245.
- (C) The district will provide written, signed notice to a person excluded from district property. The notice will specify the reason for the exclusion, the places and duration of the exclusion, and the consequences for the failure to comply with the notice. The exclusion commences immediately upon delivery or attempted delivery of the notice to the excluded person.
- (D) Variance.
 - (1) A person excluded may petition in writing to the general manager or designee at any time during the exclusion period for a temporary waiver of the exclusion.

DISTRICT COMPILED POLICIES

- (2) Petitions must be sent or delivered to: Exclusion Hearings Officer, Tualatin Hills Park & Recreation District, 15707 SW Walker Road, Beaverton, OR 97006.
 - (3) The circumstances and reason for the exclusion, and the places and duration of the exclusion may be reviewed by the general manager or designee in considering approval of a variance.
- (E) Appeal Procedures.
- (1) Not later than 10 days after receiving the notice of exclusion, an excluded person may appeal in writing to the general manager or designee for review of the exclusion. Appeals must be addressed or delivered to: Exclusion Hearings Officer, Tualatin Hills Park & Recreation District, 15707 SW Walker Road, Beaverton, OR 97006. A person may petition the Hearings Officer to rescind the exclusion, alter the places of exclusion or reduce the duration of the exclusion. An appeal must contain a copy of the exclusion notice, a request for a hearing or request for written review without a hearing, a statement setting forth the reasons that the exclusion is invalid or otherwise improper, and a current address and telephone number. The Hearings Officer will make a decision within 10 days after receipt of the appeal, unless a hearing is requested.
 - (2) If, as a part of a written appeal, a hearing is requested, it will be conducted by the Hearings Officer within 21 days after receipt of the appeal. A decision will be made and communicated to the excluded party within 21 days after the hearing.
 - (3) Unless the presence of the issuing person at the appeal hearing is requested, the Hearings Officer may use the issuing person's written statement as evidence at the hearing.
 - (4) No law enforcement officer or district employee has the authority to grant an excluded person permission to be in or on district property. Any request of this type must follow the Appeal Procedure.



MEMORANDUM

DATE: August 31, 2022
TO: Board of Directors
FROM: Doug Menke, General Manager
RE: **First Reading of Ordinance 2022-02 for the Purpose of Amending District Compiled Policies Chapter 8 – District Property**

The board is requested to conduct a public hearing at your September 14, 2022, Regular Meeting in order to facilitate the first reading of a proposed Ordinance to amend District Compiled Policies (DCP) Chapter 8 – District Property.

The purpose of the public hearing and first reading will be to gather board and public input regarding the proposed amendments to DCP Chapter 8, to update policies regarding the use of district property.

A second reading of the proposed Ordinance is scheduled for your October board meeting, after which the amendments would become effective 30 days later (if approved).

Please find attached to this memo the following documents:

- Proposed amendments to DCP Chapter 8 in redline format (Attachment A).
- Ordinance 2022-02 Amending District Compiled Policies Chapter 8 to Update District Property Regulations (Attachment B).
- Proposed amendments to DCP Chapter 8 with redline edits accepted (as Exhibit A to Attachment B).

Action Requested

At the conclusion of the public hearing, the following motion is requested: "I move to approve the first reading of Ordinance 2022-02 by title only."

If the motion passes, the Board President is requested to read the title of the Ordinance into the record as: Tualatin Hills Park & Recreation District Ordinance 2022-02, An Ordinance Amending District Compiled Policies Chapter 8 to Update District Property Regulations.

DISTRICT COMPILED POLICIES

CHAPTER 8 – DISTRICT PROPERTY

8.01 Acquisition of District Property

- (A) Purpose. The district may acquire property (including without limitation fee ownership, easement, water rights, lease or rental) from time to time to satisfy a district need.
- (B) Policy. The district should acquire property either through acceptance of a donation or pursuant to a negotiated agreement, to satisfy needs identified in its guiding documents (e.g. comprehensive plan, functional plans), for the protection of natural resources, other district purposes, or to facilitate a sequenced real estate transaction.
- (C) Implementation Strategy.
- (1) Staff will evaluate potential property acquisition on a case-by-case basis using the District Operational Procedures adopted by the general manager.
 - (2) Acquisition of property shall satisfy district needs as identified in its guiding documents.
 - (3) Donation of property that does not meet a need identified in district guiding documents shall only be accepted if there is a benefit to the public that outweighs the cost of its maintenance.
 - (4) Due diligence shall be undertaken for the acquisition of property as set forth in the District Operational Procedures adopted by the general manager.
 - (5) The purchase price shall be equal to or less than the fair market value. The fair market value is determined by the appraisal and review process as defined in the District Operational Procedures.
 - (6) The board may approve a purchase price above fair market value if it finds that the acquisition of the property is in the public's best interest.
 - (7) Acquisition shall be subject to final approval by the board.
 - (8) The district may consider using its eminent domain authority (condemnation) to complete a purchase if the district cannot acquire the property through a voluntary transaction with the owner.

8.02 Disposal of Surplus District Land

DISTRICT COMPILED POLICIES

- (A) Purpose. The district should retain ownership of properties necessary for conducting its business operation, supporting the community, and for the preservation of public spaces and open space. Land should not be disposed of (by sale, easement, encroachment, or otherwise) for private interest unless deemed beneficial for the district or for the greater public use, such as affordable housing or other identified community need.
- (B) Policy. It is the district's policy to dispose of properties that are no longer required for their intended purpose and to invest the proceeds of such sales in the acquisition or development of property(ies) to serve a district need, or in the case of restricted funds used to acquire a property, to serve a similar use consistent with the requirements of that funding source.
- (C) Implementation Strategy.
- (1) Disposal of land shall be considered if the land does not meet an identified need as described in the district's guiding documents and does not provide a public benefit that outweighs the cost of its maintenance, and;
 - (2) Staff will evaluate each surplus property on a case-by-case basis using the District Operational Procedures adopted by the general manager.

8.0103 Easements on District Property

- (A) Purpose. To provide direction for requesting and securing easements on district owned property to staff, ~~citizens~~community members, adjacent property owners, developers and the business community.
- (B) Policy. It is district policy to preserve the integrity, investment, public access and function of district property. In the spirit of cooperation with ~~citizensthe~~community at-large, adjacent property owners, developers and the business community, it may sometimes be acceptable to allow easements on district property for other than park and recreation purposes if the benefits to the district and community outweigh the negative impacts. The district will charge fees to offset staff time spent on these requests.
- (C) Implementation Strategy.
- (1) Easements shall be permitted with approval by the general manager or designee when required as a condition of a district development proposal or for easements under 10,000 square feet. All other easements require board approval.
 - (2) Upon request, the district will consider proposals for easements on district properties if it can be demonstrated that the negative impact of the intended function of such easements will not outweigh the community and

DISTRICT COMPILED POLICIES

district benefits or the district will be adequately compensated for such an impact. Examples of such easements include conservation, storm water / sanitary sewer / domestic water, construction access, emergency access, utility, road right-of-way or similar easements.

- (3) Staff will evaluate each easement proposal on a case-by-case ~~based-basis~~ ~~on-using~~ the District Operational Procedures adopted by the general manager. ~~Depending on the type of easement request, decisions regarding an easement proposal will be made either by the Board or Manager.~~
- (4) The general manager will periodically update the District Operational Procedures to reflect inflationary increases in staffing, materials, and land costs. Updates will take into account local, regional, and statewide planning and regulatory initiatives.
- (5) Fees will be determined considering: (1) whether the easement is for personal or commercial purposes, (2) if design plans must be reviewed, (3) if the easement requires board approval; and (4) if legal review is required, as set out in the District Operational Procedures.

8.0204 Encroachments on District Property

- (A) Purpose. To provide direction for resolving encroachments on district owned property to staff, ~~citizens~~community members, adjacent property owners, developers and the business community.
- (B) Policy. It is district policy to preserve the integrity, investment, public access and function of district property. Any encroachment on or modification to district property is considered trespassing when it comes to the attention of the district, regardless of when the property was initially encroached upon or by whom. Persons deemed responsible by the district will be notified in writing and directed to remove all encroachments. Examples of encroachments on district property include landscape installation, placement of physical structures, fence / wall installation and pathway / driveway construction.
- (C) Implementation Strategy.
 - (1) If an encroachment is not resolved within 90 days of the notice or other period specified by the district in the ~~trespass-encroachment~~ notice, the district may take action to restore the property to its original condition. Persons deemed responsible by the district for the encroachments must pay the cost of such action. Due to the complexity of these requests, the district may charge fees to pay for the legal review and to offset staff time spent on these projects as outlined in the District Operational Procedures adopted by the general manager.

DISTRICT COMPILED POLICIES

- (2) Staff will evaluate each contested encroachment on a case-by-case based basis ~~on-using~~ the District Operational Procedures adopted by the general manager. If the violator wishes to appeal a decision of the general manager, persons responsible for the encroachment may request a hearing before the board.

8.0305 Telecommunications Facilities on District Property

- (A) Purpose. To provide direction for requesting and securing the installation and operation of telecommunication facilities on district owned property to staff, citizenscommunity members, adjacent property owners, developers and the business community.
- (B) Policy. It is district policy to preserve the integrity, investment, public access and function of district property. In the spirit of cooperation with citizenscommunity members, adjacent property owners, developers and the business community, it may sometimes be acceptable to allow the installation and operation of telecommunications facilities on district property for other than park and recreation purposes if the benefits to the district and community outweigh the negative impacts. Consideration may be given to the impact of telecommunication facilities on properties adjacent to district property. Due to the complexity of these requests, the district will charge fees to pay for the legal review and to offset staff time spent on these projects as outlined in the District Operational Procedures adopted by the general manager.
- (C) Implementation Strategy. Upon request, staff will evaluate each lease proposal on a case-by-case ~~based-basis using~~on the District Operational Procedures adopted by the general manager. The District Operational Procedures will provide steps to ensure compliance with district policies that impacts to park users are considered and that a public meeting is held prior to final review of each application. The general manager will deny a telecommunications lease proposal or recommend it to the board for approval. Decisions of the general manager may be appealed to the board. The board may approve or deny a lease and may hold further public hearings at its discretion. All decisions of the board are final.

8.0406 Wetland and Buffer Mitigation on District Property

- (A) Purpose. To provide direction for requesting and securing the use of district owned property for wetland and buffer mitigation purposes to staff, citizenscommunity members, adjacent property owners, developers and the business community.
- (B) Policy. It is district policy to preserve the integrity, investment, public access and function of district property. In the spirit of cooperation with citizenscommunity members, adjacent property owners, developers and the business community, it may sometimes be acceptable to allow the use of district property for mitigation

DISTRICT COMPILED POLICIES

purposes for other than park and recreation purposes if the benefits to the district and community outweigh the adverse impacts. Due to the delicate nature of new mitigation sites and the significant staff work to respond to a proposal, the district will charge fees to offset staff time spent on these projects.

(C) Implementation Strategy.

- (1) Upon request, staff will evaluate each mitigation proposal on a case-by-case ~~based-basis using~~ the District Operational Procedures adopted by the general manager. The general manager may approve or deny a mitigation request. Decisions of the general manager may be appealed to the board ~~Applicants may appeal a decision of the Manager that denies, sets conditions of approval or assesses fees to the Board~~ by filing ~~submitting~~ a written request.
- (2) The general manager will periodically update the District Operational Procedures to reflect inflationary increases in staffing, materials and land costs. Updates will take into account local, regional and statewide planning and regulatory initiatives.

8.0507 Naming of District Property

- (A) Purpose. To provide direction for the naming of new district properties, the renaming of existing district properties, and the naming of features in otherwise named district properties.
- (B) Policy. It is district policy to name or rename district properties and features in otherwise named district properties so as to support, acknowledge, and welcome communities at district parks, trails, and facilities, and thereby also ~~best~~ serve the interests of the district ~~and its residents and ensure a worthy and enduring legacy for the District's park and recreation system.~~ To this end, the district's preference is to name properties using the district's Names Catalog. Additionally, the district may ~~supports~~ the consideration of naming and renaming requests within the following broad categories:
 - (1) Historic Events, People, Places and Symbolic Terms of local cultural significance: The history of ~~a major~~ events, places, or persons, or peoples and/or the district's Land Acknowledgment Statement may play an important role in the naming or renaming of a district property to better as ~~communities often wish to preserve and~~ honor the history of the district and the community ~~ies it serves, historical figures, its Native American heritage, local landmarks and prominent geographical locations, and natural and geological features.~~
 - (2) Outstanding Individuals: Over time, ~~the~~ district has benefited, through its evolution, from the contributions made by many outstanding individuals.

DISTRICT COMPILED POLICIES

This category is designed to acknowledge the sustained contribution that has been made by such individuals to the district and the development and management of the district's park and recreation system.

- (3) Donors: Over the years, the district has benefited from the financial contributions made by ~~residents~~community members, businesses, and foundations. On occasion, the significance of such donations may warrant consideration being given to requests from either the donor or another party to acknowledge such a gift by naming district property for the donor, the donor's surname, a family member or friend of the donor, a donating business, or a person associated with a donating business. The district reserves the right to rename any district property if the person for whom it is named is revealed to not or no longer align with the district's values.
- (C) Implementation Strategy. The board must approve the naming/renaming of district properties. Upon receiving a naming/renaming request or proposal from staff or a community member, the general manager will evaluate it on a case-by-case basis using the District Operational Procedures adopted by the general manager to determine whether the proposal is consistent with Board policy. The Manager may deny a proposal not deemed by the manager to be consistent with existing Board policy. After initial evaluation of the request by the general manager, the appropriate district advisory committee may be asked to review the naming/renaming request and recommend to the general manager and the board that the request by approved or denied. The general manager may deny a proposal not deemed by the general manager to be consistent with existing board policy. Any person(s) whose proposal to rename a district property is denied may seek review of the decision by filing a written request with the board within ten (10) days of the general manager's denial. All proposals deemed by the general manager as being consistent with board policy will be referred to the board for approval. All decisions of the board are final after ~~public protest~~/waiting periods have been observed.

8.0608 Private Sponsorships

- (A) Purpose. To provide direction for requesting and securing sponsorships for district events, facilities and services to staff, ~~citizens~~community members, and the business community.
- (B) Policy.
- (1) ~~It is district policy to actively~~On occasion, the district seeks sponsorships for ~~its~~ events, programs, projects and sites from businesses, corporations and other entities. ~~The purpose of such sponsorships is to raise additional revenue in a proprietary manner in order to increase the district's ability to deliver services to the community and/or provide enhanced levels of service beyond the core levels funded from the district's general fund and~~

DISTRICT COMPILED POLICIES

~~the fees charged to users. Sponsorships are intended to be used as a method to strengthen community partnerships and are not intended to be a public forum or any other tool for businesses, corporations or other entities to engage in free speech activities.~~

- (2) In appreciation of such financial and/or in-kind support, it is district policy to provide sponsors with suitable and appropriate recognition such as space on a temporary basis for their brands, logos, and names to appear at ~~THPRD~~-district-owned and managed assets and in our materials. However, such recognition shall adhere to the aesthetic values and purpose of the district's parks, facilities, and services. In addition, such recognition shall not detract from the visitor's experience or expectation, nor shall it impair the visual qualities of the site or be perceived as creating a proprietary interest.
- (C) Implementation Strategy. Staff will evaluate each sponsorship request on a case-by-case ~~based-basis using~~ the District Operational Procedures adopted by the general manager. All sponsorships which enable the district to further its mission will be encouraged. The general manager may approve sponsorships of up to \$150,000. Sponsorships over \$150,000 will be presented to the board for its consideration.

8.0709 Memorials and Tributes on District Property

- (A) Purpose. To provide direction for requesting and securing permanent memorial and tribute placement at district-owned and managed properties.
- (B) Policy.
- (1) It is district practice to accommodate memorial and tribute requests on a case-by-case basis for placement at district-owned and managed properties. This policy establishes a framework for use in decision making for memorial and tribute requests. Requests will have the best success when they are sensitive to:
- The park user experience;
 - The design standards and master-concept plans that guide district improvements;
 - The long-term cost of maintenance and the allocation of maintenance resources;
 - The district-identified improvement needs within parks;
 - The average life span of the memorial or tribute (~~THPRD~~-district commitments to memorials or tributes shall survive only until such time that replacement is necessary); and
 - The district's ~~commitment to cost recovery~~resource allocation philosophy.

DISTRICT COMPILED POLICIES

- (2) The policy formalizes key procedures, including:
- Application procedure;
 - Review and approval procedure; and
 - Catalogue of memorial and tribute amenities – district-preferred options.

- (C) Implementation Strategy. Staff will evaluate each memorial and tribute request on a case-by-case ~~based-basis using~~ the District Operational Procedures adopted by the general manager.

8.10 Affiliate and Athletic Facility Use Policy

- (A) Purpose. To provide direction for working with community groups or entities requesting the use of district-owned and/or operated athletic facilities.

- (B) Policy. The district utilizes a classification system in evaluating athletic facility usage requests. The classification of priority ensures that the publicly funded facilities are being used for the benefit of district community members and not for personal or corporate gain. All community groups or entities seeking the use of district-owned and/or operated athletic facilities shall be based on the priority classifications.

- (1) Classification of Priorities:

- District-run programs and events
- Affiliates
- Partners/Associates
- Renters
- Commercial

- (C) Implementation Strategy.

- (1) Classifications are based on available capacity and do not interfere with district programs. In-district, recreational activities are prioritized and determines the distribution of resources.

- (2) Users of athletic facilities must have a permit.

- (3) Users must follow the district insurance guidelines.

- (4) Users must comply with the district's mission, vision, values, and code of conduct.

- (5) Organizations requesting Affiliate or Partner/Associate status must apply and be approved by district staff.

DISTRICT COMPILED POLICIES

- (6) Staff will evaluate Affiliate and Partner/Associate requests on a case-by-case basis using the District Operational Procedures adopted by the general manager.
- (7) Organizations that do not meet the requirements of Affiliate or Partner/Associate status may be granted use of district-owned and operated athletic facilities under a renter or commercial designation.
- (8) Affiliates who do not meet and maintain the affiliation requirements may have their allotments withheld and lose their affiliate status.
- (9) Renters and commercial users may access district-owned and operated athletic facilities based on availability.

ORDINANCE NO. 2022-02

TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**AN ORDINANCE AMENDING DISTRICT COMPILED POLICIES
CHAPTER 8 TO UPDATE DISTRICT PROPERTY REGULATIONS**

RECITALS:

- a. The Tualatin Hills Park & Recreation District (District) board of directors first adopted 26 policies on October 28, 1975 and last amended them on February 4, 2008.
- b. The District reorganized its policies into the District Compiled Policies (DCP) for a more organized and comprehensive format in 2009. The District property policies were adopted as DCP Chapter 8, District Property, on June 8, 2009.
- c. The District provides year-round recreational opportunities for more than 250,000 people. Offerings include thousands of diverse classes, more than 95 park sites with active recreational amenities, 70 miles of trails, eight swim centers, six recreation centers, and 1,500 acres of natural areas.
- d. The District has a responsibility to preserve the integrity, investment, public access and function of District property.
- e. The District has prepared amendments to DCP Chapter 8 in order to update the District policies regarding the use of District Property.
- f. The District has prepared a revised and updated DCP Chapter 8, attached as Exhibit A, to allow enforcement responsive to situations encountered on District property.
- g. ORS 266.450 requires that the District adopt its general regulations by ordinance in accordance with the provisions of ORS 198.510 to 198.600.

THE TUALATIN HILLS PARK & RECREATION DISTRICT ORDAINS:

Section 1. DCP Chapter 8 is hereby amended as set forth in attached Exhibit A to this ordinance.

Section 2. This ordinance takes effect on November 12, 2022.

APPROVAL OF FIRST READING: September 14, 2022

APPROVAL OF SECOND READING AND ENACTMENT: October 12, 2022

Felicita Montebianco, Board President

Barbie Minor, Board Secretary

Adoption and date attested by:

Jessica Collins, Board Clerk

DISTRICT COMPILED POLICIES

CHAPTER 8 – DISTRICT PROPERTY

8.01 Acquisition of District Property

- (A) Purpose. The district may acquire property (including without limitation fee ownership, easement, water rights, lease or rental) from time to time to satisfy a district need.
- (B) Policy. The district should acquire property either through acceptance of a donation or pursuant to a negotiated agreement, to satisfy needs identified in its guiding documents (e.g. comprehensive plan, functional plans), for the protection of natural resources, other district purposes, or to facilitate a sequenced real estate transaction.
- (C) Implementation Strategy.
- (1) Staff will evaluate potential property acquisition on a case-by-case basis using the District Operational Procedures adopted by the general manager.
 - (2) Acquisition of property shall satisfy district needs as identified in its guiding documents.
 - (3) Donation of property that does not meet a need identified in district guiding documents shall only be accepted if there is a benefit to the public that outweighs the cost of its maintenance.
 - (4) Due diligence shall be undertaken for the acquisition of property as set forth in the District Operational Procedures adopted by the general manager.
 - (5) The purchase price shall be equal to or less than the fair market value. The fair market value is determined by the appraisal and review process as defined in the District Operational Procedures.
 - (6) The board may approve a purchase price above fair market value if it finds that the acquisition of the property is in the public's best interest.
 - (7) Acquisition shall be subject to final approval by the board.
 - (8) The district may consider using its eminent domain authority (condemnation) to complete a purchase if the district cannot acquire the property through a voluntary transaction with the owner.

DISTRICT COMPILED POLICIES

8.02 Disposal of Surplus District Land

- (A) Purpose. The district should retain ownership of properties necessary for conducting its business operation, supporting the community, and for the preservation of public spaces and open space. Land should not be disposed of (by sale, easement, encroachment, or otherwise) for private interest unless deemed beneficial for the district or for the greater public use, such as affordable housing or other identified community need.
- (B) Policy. It is the district's policy to dispose of properties that are no longer required for their intended purpose and to invest the proceeds of such sales in the acquisition or development of property(ies) to serve a district need, or in the case of restricted funds used to acquire a property, to serve a similar use consistent with the requirements of that funding source.
- (C) Implementation Strategy.
 - (1) Disposal of land shall be considered if the land does not meet an identified need as described in the district's guiding documents and does not provide a public benefit that outweighs the cost of its maintenance, and;
 - (2) Staff will evaluate each surplus property on a case-by-case basis using the District Operational Procedures adopted by the general manager.

8.03 Easements on District Property

- (A) Purpose. To provide direction for requesting and securing easements on district owned property to staff, community members, adjacent property owners, developers and the business community.
- (B) Policy. It is district policy to preserve the integrity, investment, public access and function of district property. In the spirit of cooperation with the community at-large, adjacent property owners, developers and the business community, it may sometimes be acceptable to allow easements on district property for other than park and recreation purposes if the benefits to the district and community outweigh the negative impacts. The district will charge fees to offset staff time spent on these requests.
- (C) Implementation Strategy.
 - (1) Easements shall be permitted with approval by the general manager or designee when required as a condition of a district development proposal or for easements under 10,000 square feet. All other easements require board approval.

DISTRICT COMPILED POLICIES

- (2) Upon request, the district will consider proposals for easements on district properties if it can be demonstrated that the negative impact of the intended function of such easements will not outweigh the community and district benefits or the district will be adequately compensated for such an impact. Examples of such easements include conservation, storm water / sanitary sewer / domestic water, construction access, emergency access, utility, road right-of-way or similar easements.
- (3) Staff will evaluate each easement proposal on a case-by-case basis using the District Operational Procedures adopted by the general manager.
- (4) The general manager will periodically update the District Operational Procedures to reflect inflationary increases in staffing, materials, and land costs. Updates will take into account local, regional, and statewide planning and regulatory initiatives.
- (5) Fees will be determined considering: (1) whether the easement is for personal or commercial purposes, (2) if design plans must be reviewed, (3) if the easement requires board approval; and (4) if legal review is required, as set out in the District Operational Procedures.

8.04 Encroachments on District Property

- (A) Purpose. To provide direction for resolving encroachments on district owned property to staff, community members, adjacent property owners, developers and the business community.
- (B) Policy. It is district policy to preserve the integrity, investment, public access and function of district property. Any encroachment on or modification to district property is considered trespassing when it comes to the attention of the district, regardless of when the property was initially encroached upon or by whom. Persons deemed responsible by the district will be notified in writing and directed to remove all encroachments. Examples of encroachments on district property include landscape installation, placement of physical structures, fence / wall installation and pathway / driveway construction.
- (C) Implementation Strategy.
 - (1) If an encroachment is not resolved within 90 days of the notice or other period specified by the district in the encroachment notice, the district may take action to restore the property to its original condition. Persons deemed responsible by the district for the encroachments must pay the cost of such action. Due to the complexity of these requests, the district may charge fees to pay for the legal review and to offset staff time spent on these projects as outlined in the District Operational Procedures adopted by the general manager.

DISTRICT COMPILED POLICIES

- (2) Staff will evaluate each contested encroachment on a case-by-case basis using the District Operational Procedures adopted by the general manager. If the violator wishes to appeal a decision of the general manager, persons responsible for the encroachment may request a hearing before the board.

8.05 Telecommunications Facilities on District Property

- (A) Purpose. To provide direction for requesting and securing the installation and operation of telecommunication facilities on district owned property to staff, community members, adjacent property owners, developers and the business community.
- (B) Policy. It is district policy to preserve the integrity, investment, public access and function of district property. In the spirit of cooperation with community members, adjacent property owners, developers and the business community, it may sometimes be acceptable to allow the installation and operation of telecommunications facilities on district property for other than park and recreation purposes if the benefits to the district and community outweigh the negative impacts. Consideration may be given to the impact of telecommunication facilities on properties adjacent to district property. Due to the complexity of these requests, the district will charge fees to pay for the legal review and to offset staff time spent on these projects as outlined in the District Operational Procedures adopted by the general manager.
- (C) Implementation Strategy. Upon request, staff will evaluate each lease proposal on a case-by-case basis using the District Operational Procedures adopted by the general manager. The District Operational Procedures will provide steps to ensure compliance with district policies. The general manager will deny a telecommunications lease proposal or recommend it to the board for approval. Decisions of the general manager may be appealed to the board. The board may approve or deny a lease and may hold further public hearings at its discretion. All decisions of the board are final.

8.06 Wetland and Buffer Mitigation on District Property

- (A) Purpose. To provide direction for requesting and securing the use of district owned property for wetland and buffer mitigation purposes to staff, community members, adjacent property owners, developers and the business community.
- (B) Policy. It is district policy to preserve the integrity, investment, public access and function of district property. In the spirit of cooperation with community members, adjacent property owners, developers and the business community, it may sometimes be acceptable to allow the use of district property for mitigation purposes for other than park and recreation purposes if the benefits to the district and community outweigh the adverse impacts. Due to the delicate nature of new

DISTRICT COMPILED POLICIES

mitigation sites and the significant staff work to respond to a proposal, the district will charge fees to offset staff time spent on these projects.

(C) Implementation Strategy.

- (1) Upon request, staff will evaluate each mitigation proposal on a case-by-case basis using the District Operational Procedures adopted by the general manager. The general manager may approve or deny a mitigation request. Decisions of the general manager may be appealed to the board by submitting a written request.
- (2) The general manager will periodically update the District Operational Procedures to reflect inflationary increases in staffing, materials and land costs. Updates will take into account local, regional and statewide planning and regulatory initiatives.

8.07 Naming of District Property

(A) Purpose. To provide direction for the naming of new district properties, the renaming of existing district properties, and the naming of features in otherwise named district properties.

(B) Policy. It is district policy to name or rename district properties and features in otherwise named district properties so as to support, acknowledge, and welcome communities at district parks, trails, and facilities, and thereby also serve the interests of the district. To this end, the district's preference is to name properties using the district's Names Catalog. Additionally, the district may support the consideration of naming and renaming requests within the following broad categories:

- (1) Historic Events, People, Places and Symbolic Terms of local cultural significance: The history of events, places, persons, or peoples and/or the district's Land Acknowledgment Statement may play an important role in the naming or renaming of a district property to better honor the history of the district and the community.
- (2) Outstanding Individuals: Over time, the district has benefited from the contributions made by many outstanding individuals. This category is designed to acknowledge the sustained contribution that has been made by such individuals to the district and the development and management of the district's park and recreation system.
- (3) Donors: Over the years, the district has benefited from the financial contributions made by community members, businesses, and foundations. On occasion, the significance of such donations may warrant consideration being given to requests from either the donor or another party to

DISTRICT COMPILED POLICIES

acknowledge such a gift by naming district property for the donor, the donor's surname, a family member or friend of the donor, a donating business, or a person associated with a donating business. The district reserves the right to rename any district property if the person for whom it is named is revealed to not or no longer align with the district's values.

- (C) Implementation Strategy. The board must approve the naming/renaming of district properties. Upon receiving a naming/renaming request or proposal from staff or a community member, the general manager will evaluate it on a case-by-case basis using the District Operational Procedures adopted by the general manager. After initial evaluation of the request by the general manager, the appropriate district advisory committee may be asked to review the naming/renaming request and recommend to the general manager and the board that the request be approved or denied. The general manager may deny a proposal not deemed by the general manager to be consistent with existing board policy. Any person(s) whose proposal to rename a district property is denied may seek review of the decision by filing a written request with the board within ten (10) days of the general manager's denial. All proposals deemed by the general manager as being consistent with board policy will be referred to the board for approval. All decisions of the board are final after waiting periods have been observed.

8.08 Private Sponsorships

- (A) Purpose. To provide direction for requesting and securing sponsorships for district events, facilities and services to staff, community members, and the business community.
- (B) Policy.
- (1) On occasion, the district seeks sponsorships for events, programs, projects and sites from businesses, corporations and other entities.
 - (2) In appreciation of such financial and/or in-kind support, it is district policy to provide sponsors with suitable and appropriate recognition such as space on a temporary basis for their brands, logos, and names to appear at district-owned and managed assets and in our materials. However, such recognition shall adhere to the aesthetic values and purpose of the district's parks, facilities, and services. In addition, such recognition shall not detract from the visitor's experience or expectation, nor shall it impair the visual qualities of the site or be perceived as creating a proprietary interest.
- (C) Implementation Strategy. Staff will evaluate each sponsorship request on a case-by-case basis using the District Operational Procedures adopted by the general manager. All sponsorships which enable the district to further its mission will be

DISTRICT COMPILED POLICIES

encouraged. The general manager may approve sponsorships of up to \$150,000. Sponsorships over \$150,000 will be presented to the board for its consideration.

8.09 Memorials and Tributes on District Property

- (A) Purpose. To provide direction for requesting and securing permanent memorial and tribute placement at district-owned and managed properties.
- (B) Policy.
- (1) It is district practice to accommodate memorial and tribute requests on a case-by-case basis for placement at district-owned and managed properties. This policy establishes a framework for use in decision making for memorial and tribute requests. Requests will have the best success when they are sensitive to:
 - The park user experience;
 - The design standards and concept plans that guide district improvements;
 - The long-term cost of maintenance and the allocation of maintenance resources;
 - The district-identified improvement needs within parks;
 - The average life span of the memorial or tribute (district commitments to memorials or tributes shall survive only until such time that replacement is necessary); and
 - The district's resource allocation philosophy.
 - (2) The policy formalizes key procedures, including:
 - Application procedure;
 - Review and approval procedure; and
 - Catalog of memorial and tribute amenities – district-preferred options.
- (C) Implementation Strategy. Staff will evaluate each memorial and tribute request on a case-by-case basis using the District Operational Procedures adopted by the general manager.

8.10 Affiliate and Athletic Facility Use Policy

- (A) Purpose. To provide direction for working with community groups or entities requesting the use of district-owned and/or operated athletic facilities.
- (B) Policy. The district utilizes a classification system in evaluating athletic facility usage requests. The classification of priority ensures that the publicly funded facilities are being used for the benefit of district community members and not for personal or corporate gain. All community groups or entities seeking the use of district-owned and/or operated athletic facilities shall be based on the priority

DISTRICT COMPILED POLICIES

classifications.

- (1) Classification of Priorities:
 - District-run programs and events
 - Affiliates
 - Partners/Associates
 - Renters
 - Commercial

(C) Implementation Strategy.

- (1) Classifications are based on available capacity and do not interfere with district programs. In-district, recreational activities are prioritized and determines the distribution of resources.
- (2) Users of athletic facilities must have a permit.
- (3) Users must follow the district insurance guidelines.
- (4) Users must comply with the district's mission, vision, values, and code of conduct.
- (5) Organizations requesting Affiliate or Partner/Associate status must apply and be approved by district staff.
- (6) Staff will evaluate Affiliate and Partner/Associate requests on a case-by-case basis using the District Operational Procedures adopted by the general manager.
- (7) Organizations that do not meet the requirements of Affiliate or Partner/Associate status may be granted use of district-owned and operated athletic facilities under a renter or commercial designation.
- (8) Affiliates who do not meet and maintain the affiliation requirements may have their allotments withheld and lose their affiliate status.
- (9) Renters and commercial users may access district-owned and operated athletic facilities based on availability.



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A meeting of the Tualatin Hills Park & Recreation District Board of Directors was held electronically on Wednesday, August 10, 2022. Work Session 5:30 pm; Executive Session 6:00 pm; Regular Meeting 7:30 pm.

Present:

Felicita Monteblanco	President/Director
Barbie Minor	Secretary/Director
Alfredo Moreno	Secretary Pro-Tempore/Director
Heidi Edwards	Director
Tya Ping	Director
Doug Menke	General Manager

Agenda Item #1 – Work Session: Safety Services / Emergency Management Updates

A Work Session of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Wednesday, August 10, 2022, at 5:30 pm.

General Manager Doug Menke introduced Mark Pierce, Safety Services manager, to share an overview of the district's emergency management initiatives and Safety Services activities, and referenced law enforcement activity that occurred earlier today resulting in the lockdown of Cedar Hills Recreation Center and the HMT Recreation Complex, noting that district staff did a great job following protocols in the interest of patron and staff safety.

Mark provided a detailed overview via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Ongoing Emergency Management Initiatives
 - BSD/THPRD Parent Reunification Plan
 - Red Cross Shelter Agreement
 - Updates to THPRD Emergency Response Plan
 - Earthquake Drills
- New Emergency Management Initiatives
 - Cooling, Warming, & Clean Air Shelters
 - Longer Term Shelters
 - Natural Hazard Mitigation Plan
 - TVWD Employee Sheltering
 - PGE Community Resource Center
 - Major Disaster Preparations
- New Ambassadorship Initiatives
 - New Uniform Logo Design
 - Latino Network Partnership

Mark concluded his presentation by providing a brief overview of the staffing levels for Safety Services, thanking the board of directors for their on-going commitment to ensuring a safe environment for our patrons and staff, and offering to answer any questions the board may have.

President Monteblanco expressed gratitude for the thoughtfulness and intentionality behind the district's partnerships with other agencies and organizations in the area of emergency management.

Heidi Edwards thanked Safety Services staff for their work and reflected on criminal incidents that have occurred in our area, noting that the suburbs are not exempt from danger and crime, and acknowledged the risk involved for Safety Services staff.

- ✓ Mark referenced incidences where Safety Services staff have been threatened or physically engaged without the ability to get assistance in a timely manner, which renewed conversations about Safety Services staffing levels and having two staff members working in tandem.

Tya Ping asked what type of training is provided to Safety Services staff in how to handle potentially dangerous situations when law enforcement may not be available to assist.

- ✓ Mark described the state-mandated training Safety Services staff receives as regulated by the state of Oregon. Part of that training, which is also the philosophy of THPRD, is that Safety Services staff should retreat and report when dealing with a contentious or threatening situation.

Tya asked for additional information regarding our partnership with the Tualatin Valley Water District (TVWD) for employee sheltering.

- ✓ Mark provided a brief overview of this partnership, noting that the district currently has about a 1,000-bed emergency shelter capacity exclusive of the space that would be used by TVWD. A number of different scenarios are possible during a major emergency event, but he feels that TVWD would not be displacing members of the public in terms of places to shelter, and that there is also an interest in assisting a partner's ability to restore an essential element for community survival.

President Monteblanco inquired of the qualities and skillsets the district looks for in its Safety Services staff.

- ✓ Mark replied excellent communication skills, both written and verbal. Considering that these positions seem to typically attract those in their early 20's, the district also looks for maturity, and for those with a history of making good decisions under stress or pressure.

Felicita asked why the demographics for these positions seem to skew toward younger people.

- ✓ Mark replied that a variety of factors contribute to these demographics, such as the fact that these are part-time positions that people can work while also going to college, and that typically these positions are filled by people interested in some type of policing career.

Agenda Item #2 – Executive Session (A) Legal (B) Land

President Felicita Monteblanco called executive session to order for the following purposes:

- To conduct deliberations with persons designated by the governing body to negotiate real property transactions; and
- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Executive Session is held under authority of ORS 192.660(2)(e) and (h).

President Monteblanco noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

Agenda Item #3 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Wednesday, August 10, 2022, at 7:30 pm.

Agenda Item #4 – Action Resulting from Executive Session

There was no action resulting from Executive Session.

Agenda Item #5 – Audience Time

There was no public comment received during Audience Time.

Agenda Item #6 – Board Time

A. Committee Liaisons Updates

Heidi Edwards provided the following updates and comments during board time:

- ✓ Attended the groundbreaking ceremony for the Wishcamper affordable housing development that benefited from THPRD's system development charge waiver program.
- ✓ The Washington County Preschool for All initiative will not be referred to the November 2022 ballot. The Washington County Board of Commissioners unexpectedly voted against referring the measure due to staff capacity issues. Signatures will begin being gathered by the community for a ballot initiative in 2024.
- ✓ Attended a recent Metro Council meeting and spoke in support of the renewal of Metro's Parks & Nature Local Option Levy that will be on the November 2022 ballot.
- ✓ Expressed appreciation for district staff working to serve the community in the hot weather we have been experiencing.

Tya Ping provided the following updates and comments during board time:

- ✓ Her family has been busy enjoying THPRD parks and a variety of camps this summer and provided a reminder that Fall registration starts this Saturday.

Alfredo Moreno provided the following updates and comments during board time:

- ✓ His family has also been busy enjoying camps this summer and the variety that is offered.

President Monteblanco provided the following updates and comments during board time:

- ✓ Attended a recent Nature & Trails Advisory Committee visit to a future Beaverton Creek Trail segment location.
- ✓ Visited Pío Pío Park for the first time and was thoroughly impressed.
- ✓ Expressed gratitude to the district staff, volunteers and parents who participated in Big Truck Day at Conestoga Recreation & Aquatic Center.

Agenda Item #7 – Consent Agenda

Alfredo Moreno moved that the board of directors approve consent agenda items (A) Minutes of June 8, 2022 Regular Board Meeting, (B) Minutes of June 15, 2022 Regular Board Meeting, (C) Monthly Bills, (D) Monthly Financial Statements, (E) Resolution Acknowledging Real Property Transactions for Fiscal Year 2021/2022 and Describing Funding Source(s) and Purpose, (F) Amendments to System Development Charges Administrative Procedures Guide, (G) Garden Home Recreation Center Flat Roof Repair Contract, (H) Garden Home Recreation Center Structural Roof Repair Contract, (I) Print Services Contract, and (J) Munis Implementation Contract. Tya Ping seconded the motion.

Roll call proceeded as follows:

Barbie Minor	Yes
Heidi Edwards	Yes
Tya Ping	Yes
Alfredo Moreno	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. Operations Update

Since March 2020, THPRD has experienced dramatic shifts in programming and operational levels due to the COVID-19 pandemic. After successfully working within a revised spending plan over the course of the previous fiscal years since the start of the pandemic, staff have

approached the current fiscal year with a similar strategy to best manage expenditures within a changing environment in which lower overall revenue is projected. Aisha Panas, Park Services director, provided an operations update via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Summer Camps & Programming
 - Summer registration showed a 25% increase over last summer
- Summer Events Update
 - 20 special events have been/will be held from Memorial Day through September
- DEIA Update
 - THPRD map is now available in Spanish
 - Welcoming Week activities planned for mid-September
 - Back-to-school backpack distribution events for Beaverton School District students
- Community Engagement Highlights
 - Abbey Creek Park
 - Downtown Beaverton Parks and Open Space Framework Plan
- Staffing Report
 - From May 1 to July 29:
 - 1,199 applications received for open positions
 - 444 new hires
 - Of the new hires, 173 identify as a person of color (over 38%)
 - Merit increases and referral incentives
- Facilities Update
 - Harman Swim Center will be reopening September 19
 - Garden Home Recreation Center roof and ceiling repairs August – November
- Preparation for Fall
 - Budget and Advisory Committee members recruitment
 - Health care partnerships review
 - Tyler Munis
 - Comprehensive Plan Update
 - Strategic Plan Update
- Revised Spending Plan FY2022/23
 - Resources
 - Cash-on-hand and balance forward increased due to reduced spending
 - Program resources decreased due to closed facilities
 - Other resources and grants decreased due to not receiving grants that were included in the budget
 - Expenditures
 - Most of the decreases in Administration and Park Services are due to unfilled positions being budgeted at the full year but filled for less
 - Decrease in Recreation Services is due to closed facilities and unfilled positions being budgeted at the full year but filled for less
 - Decrease in capital projects is due to not receiving grants that were included in the budget

Aisha offered to answer any questions the board may have.

Heidi Edwards asked for additional information regarding grants the district did not receive.

- ✓ Aisha replied that the district did not receive a \$5 million grant from the U.S. Economic Development Administration for improvements at the HMT Recreation Complex. She noted that additional information will be provided via a formal grant program update to the board at their meeting next month.

Heidi thanked the district's grant staff for their hard work.

Alfredo Moreno expressed gratitude for the district's increased inclusivity efforts, such as the THPRD map now available in Spanish. He asked where the new map can be found.

- ✓ Aisha replied that the map can be found in all of our centers and facilities and that staff would be happy to provide some copies to the board members for distribution as well.

B. Downtown Beaverton Parks & Open Space Framework Plan

Gery Keck, Design & Development manager, introduced Sara King, City of Beaverton's senior development project manager, who is also in attendance this evening. Gery provided a detailed update on the joint planning effort currently underway for downtown Beaverton open space, via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Project Goals
 - Build on previous plans and outreach
 - Describe the types of parks
 - Recommend general areas for new or improved parks, natural areas, and open spaces
 - Identify amenities for an attractive, livable, and economically vibrant mixed-use downtown
 - Determine a look and feel of amenities
 - Ensure that all spaces are welcoming, inclusive, and accessible to everyone
 - Outline an implementation strategy with immediate and future actions
- Community Engagement
 - Community Engagement 2011-2022:
 - Beaverton Downtown Equity Strategy
 - Central Beaverton Urban Renewal Plan
 - THPRD Vision Action Plan
 - We have heard the community wants spaces & events to:
 - Exercise
 - Connect with nature
 - Play for all ages and abilities
 - Gather and bring diverse communities together
 - Feel welcome, equitable, inclusive, accessible, and safe
 - Enjoy food, music, picnics, art, live theater, water, shade, restrooms, seating, and more
 - Community Engagement for Downtown Beaverton Parks & Open Space Framework Plan:
 - 5 presentations to city or THPRD committees
 - 10 pop-ups tabling at community events
 - 10 focus groups with community-based organizations
 - 6 youth outreach events
 - 317 visual online surveys completed
 - What are we asking community members?
 - What types of parks, open spaces, natural areas would you like to see in the downtown?
 - What types of activities would you like to do in these spaces?
 - Do you have ideas for the design, look, and feel for these spaces to fit with Beaverton's downtown?
 - What ideas do you have to help make these spaces welcoming and inclusive to everyone?
- Project Timeline
 - Spring 2022: Community engagement and study of desired park types, activities, look and feel, and inclusiveness

- Summer 2022: Use community input to draft a plan and implementation strategies; Review the plan with community members
- Fall 2022: Revise plan and strategy; Seek approval from City Council and THPRD Board

Gery offered to answer any questions the board may have.

President Monteblanco asked for additional information regarding the accessibility focus group.

- ✓ Gery replied that this is a group that the city helped put together that is a new group for THPRD to work with, and that they brought a lot of good insight. Nature was of particular interest to that group, and nature-based activities such as birding.
- ✓ Sara added that the City of Beaverton is doing a refresh of its Community Vision and had assembled an accessibility focus group for that effort, who were also offered the opportunity to participate in a focus group specifically for this project. The group included those with mobility challenges, as well as chronic illness, and had some interesting feedback. It became clear that people are also interested in the visual and audible proximity to parks in relation to their personal spaces, such as balconies and yards.

Felicita commented that the THPRD Board of Directors will be having a disability justice training during an upcoming work session and are on their own journey in becoming stronger allies and ensuring that they are serving the whole community.

C. General Manager’s Report

The following presentation was provided as listed within the General Manager’s Report included in the board of directors’ information packet:

- BSD Migrant Education Program / Centro Partnership Update
 - Lulú Ballesteros, cultural inclusion specialist, provided an update on the district’s partnership with the Beaverton School District’s Migrant Education Program, via a PowerPoint presentation, a copy of which was entered into the record.

Doug and Lulú offered to answer any questions the board may have.

The board members expressed comments of gratitude for this important program and its positive impact on the community, as well as district staff’s hard work and cultural skills that helps make it so successful.

Alfredo Moreno asked for additional information regarding how THPRD partners with the City of Beaverton in providing Welcoming Week events.

- ✓ Lulú replied that the two agencies collaborate and share information about each other’s events, and take into consideration when partner events are schedule in order to avoid schedule conflicts as much as possible.

Agenda Item #9 – New Business

A. Resolution Supporting Passage of Metro Parks & Nature Local Option Levy

President Felicita Monteblanco introduced a resolution in support of Metro’s Parks & Nature Local Option Levy renewal proposed for the November 2022 ballot. She noted that Metro is a critical partner to THPRD in many ways, such as through the management of Cooper Mountain Nature Park, and that the THPRD community and region would benefit from the renewal of this levy, such as through the continued funding of Metro’s Nature in Neighborhoods grant program. The levy renewal would maintain the existing tax rate of \$0.096 per \$1,000 of assessed value.

Heidi Edwards moved that the board of directors approve Resolution 2022-11, supporting passage of the Metro Council local option levy renewal. Tya Ping seconded the motion. Roll call proceeded as follows:

Barbie Minor Yes
Alfredo Moreno Yes
Tya Ping Yes
Heidi Edwards Yes
Felicita Monteblanco Yes

The motion was **UNANIMOUSLY APPROVED.**

Agenda Item #10 – Adjourn

There being no further business, the meeting was adjourned at 8:30 pm.

Felicita Monteblanco, President

Barbie Minor, Secretary

Recording Secretary,
Jessica Collins

Check #	Check Date	Vendor Name	Check Amount
88586	7/12/2022	METRO PARENT PUBLISHING INC	3,376.00
		Advertising	\$ 3,376.00
88431	7/12/2022	FREEDOMPAY INC	1,026.56
		Bank Charges & Fees	\$ 1,026.56
88444	7/12/2022	CASCADE ENTRY SOLUTIONS	3,456.00
88641	7/12/2022	BUILDING MATERIAL SPECIALTIES INC	2,058.42
ACH	7/20/2022	DAVID EVANS & ASSOCIATES INC	1,537.00
316772	7/27/2022	ASA CONSTRUCTION LLC	96,710.00
		Capital Outlay - ADA Projects	\$ 103,761.42
88441	7/12/2022	TREECOLOGY INC	7,528.50
316679	7/13/2022	BCI CONTRACTING INC	6,810.83
316682	7/13/2022	CASCADE ENVIRONMENTAL GROUP LLC	1,806.25
ACH	7/20/2022	NATIVE ECOSYSTEMS NW LLC	3,172.55
ACH	7/20/2022	R FRANCO RESTORATION INC	5,442.45
		Capital Outlay - Bond - Natural Resources Projects	\$ 24,760.58
88571	7/12/2022	TUALATIN VALLEY WATER DISTRICT	14,000.00
		Capital Outlay - Bond - New/Redevelop Community Parks	\$ 14,000.00
316750	7/20/2022	NV5 / GEODESIGN INC / WHPACIFIC	2,515.71
		Capital Outlay - Bond - Youth Athletic Field Development	\$ 2,515.71
316627	7/1/2022	TOM STEVENS BOILER REPAIR INC	144,300.00
88444	7/12/2022	CASCADE ENTRY SOLUTIONS	2,600.00
88451	7/12/2022	PARR LUMBER CO	4,889.41
88459	7/12/2022	CONSOLIDATED SUPPLY COMPANY	4,846.71
88506	7/12/2022	MOTION INDUSTRIES INC	1,733.56
88622	7/12/2022	PLATT ELECTRIC SUPPLY	2,306.49
316680	7/13/2022	BEAVERTON , CITY OF	2,146.05
316698	7/13/2022	HUGHES ELECTRICAL CONTRACTORS INC	1,542.00
ACH	7/27/2022	CEDAR MILL CONSTRUCTION CO LLC	98,540.23
		Capital Outlay - Building Replacements	\$ 262,904.45
88437	7/12/2022	BERRY DUNN MCNEIL AND PARKER LLC	13,660.00
		Capital Outlay - ERP Software	\$ 13,660.00
316801	7/27/2022	LEAR ELECTRIC COMPANY INC	5,919.00
		Capital Outlay - Facility Challenge Grants	\$ 5,919.00
316752	7/20/2022	P & D RECYCLING AND WASTE EQUIPMENT LLC	4,882.27
316756	7/20/2022	WALTER E NELSON COMPANY	17,485.00
316806	7/27/2022	P & D RECYCLING AND WASTE EQUIPMENT LLC	40,911.88
		Capital Outlay - Fleet Maintenance Replacements	\$ 63,279.15
88655	7/12/2022	ROCKWEST TRAINING CO INC	8,102.24
		Capital Outlay - Information Technology Replacement	\$ 8,102.24

Check #	Check Date	Vendor Name	Check Amount
88553	7/12/2022	BEAVERTON , CITY OF	741.06
316679	7/13/2022	BCI CONTRACTING INC	1,516.87
316738	7/20/2022	CLEAN WATER SERVICES	5,213.75
ACH	7/27/2022	3J CONSULTING INC	8,225.44
		Capital Outlay - Park & Trail Improvements	\$ 15,697.12
316742	7/20/2022	EASTSIDE PAVING INC	81,000.00
		Capital Outlay - Park & Trail Replacements	\$ 81,000.00
316617	7/1/2022	FIDELITY NATIONAL TITLE COMPANY OF OREGON	90,515.00
ACH	7/1/2022	LYDA EXCAVATING INC	20,240.88
88435	7/12/2022	MILLER NASH GRAHAM & DUNN LLP	3,160.00
88553	7/12/2022	BEAVERTON , CITY OF	1,145.96
316675	7/13/2022	2.INK STUDIO	5,213.67
ACH	7/13/2022	ENVIRONMENTAL SCIENCE ASSOCIATES	9,152.23
ACH	7/13/2022	AKS ENGINEERING & FORESTRY LLC	18,221.70
ACH	7/20/2022	ENVIRONMENTAL SCIENCE ASSOCIATES	11,527.25
		Capital Outlay - SDC - Park Development/Improvement	\$ 159,176.69
88449	7/12/2022	SUNRIVER RESORT LODGE	2,853.38
88553	7/12/2022	BEAVERTON , CITY OF	4.00
88613	7/12/2022	NATIONAL RECREATION AND PARK ASSOCIATION	4,936.65
		Conferences	\$ 7,794.03
316622	7/1/2022	HARSCH INVESTMENT PROPERTIES LLC	35.00
316790	7/27/2022	HARSCH INVESTMENT PROPERTIES LLC	30.00
		Debt Service-Interest	\$ 65.00
316622	7/1/2022	HARSCH INVESTMENT PROPERTIES LLC	3,770.00
316790	7/27/2022	HARSCH INVESTMENT PROPERTIES LLC	3,775.00
		Debt Service-Principal	\$ 7,545.00
316747	7/20/2022	INTERTWINE ALLIANCE FOUNDATION, THE	10,000.00
		Dues & Memberships	\$ 10,000.00
88427	7/12/2022	PORTLAND GENERAL ELECTRIC	39,867.02
88450	7/12/2022	PORTLAND GENERAL ELECTRIC	15,185.60
88468	7/12/2022	PORTLAND GENERAL ELECTRIC	5,950.18
88477	7/12/2022	PORTLAND GENERAL ELECTRIC	8,264.98
		Electricity	\$ 69,267.78
316618	7/1/2022	MODA HEALTH PLAN INC	25,975.88
316619	7/1/2022	UNUM LIFE INSURANCE - LTC COMPANY OF AMERICA	8,786.35
316620	7/1/2022	UNUM LIFE INSURANCE - LTC COMPANY OF AMERICA	1,994.50
316628	7/5/2022	KAISER FOUNDATION HEALTH PLAN	249,181.02
		Employee Benefits	\$ 285,937.75

Check #	Check Date	Vendor Name	Check Amount
ACH	7/1/2022	BANK OF AMERICA - HSA FOR LIFE	6,750.00
316732	7/15/2022	US BANK FBO: THPRD RETIREMENT PLAN	17,092.99
ACH	7/15/2022	MISSIONSQUARE RETIREMENT	45,201.39
ACH	7/15/2022	OREGON DEPARTMENT OF JUSTICE	1,590.55
ACH	7/15/2022	BANK OF AMERICA - HSA FOR LIFE	1,500.00
316834	7/29/2022	PACIFICSOURCE ADMINISTRATORS INC	4,695.78
316837	7/29/2022	US BANK FBO: THPRD RETIREMENT PLAN	12,647.79
ACH	7/29/2022	MISSIONSQUARE RETIREMENT	45,481.59
ACH	7/29/2022	OREGON DEPARTMENT OF JUSTICE	1,590.55
ACH	7/29/2022	THPRD - EMPLOYEE ASSOCIATION	9,481.46
		Employee Deductions	\$ 146,032.10
ACH	7/13/2022	NORTHWEST NATURAL GAS COMPANY	2,520.97
ACH	7/27/2022	NORTHWEST NATURAL GAS COMPANY	14,646.86
		Heat	\$ 17,167.83
ACH	7/6/2022	PORTLAND ENERGY BASKETBALL LLC	3,575.00
		Instructional Services	\$ 3,575.00
316625	7/1/2022	SPECIAL DISTRICTS ASSOCIATION OF OREGON	234,735.46
		Insurance	\$ 234,735.46
316638	7/6/2022	DANEAL CONSTRUCTION INC	7,499.00
316652	7/6/2022	KONE INC	1,056.96
ACH	7/6/2022	HYDRO CLEAN ENVIRONMENTAL LLC	2,250.00
ACH	7/6/2022	TMG SERVICES INC	23,083.08
88429	7/12/2022	AIRGAS NORPAC INC	150.35
88430	7/12/2022	GUARANTEED PEST CONTROL SERVICE CO INC	1,928.00
88432	7/12/2022	POOL & SPA HOUSE INC	136.37
88445	7/12/2022	ADVANCED LOCKING SOLUTIONS INC	1,460.00
88448	7/12/2022	SAVATREE, LLC	3,550.00
88462	7/12/2022	RMS PUMP INC	4,777.50
88466	7/12/2022	COAST PAVEMENT SERVICES INC	10,548.79
88471	7/12/2022	WASTE MANAGEMENT OF OREGON INC	2,705.36
88483	7/12/2022	AMERICAN BACKFLOW & PLUMBING SERVICES INC	1,488.50
88485	7/12/2022	UNITED SITE SERVICES	13,003.04
88491	7/12/2022	TURF STAR WESTERN	2,277.32
88497	7/12/2022	HOME DEPOT CREDIT SERVICES	270.49
88500	7/12/2022	AMAZON.COM	12.99
88510	7/12/2022	CANTEL SWEEPING	3,912.50
88513	7/12/2022	BEAVERTON AUTO PARTS	5,123.80
88531	7/12/2022	EWING IRRIGATION PRODUCTS INC	1,743.08
88550	7/12/2022	AMAZON.COM	358.50
88581	7/12/2022	BAXTER AUTO PARTS	1,157.01
88599	7/12/2022	AMAZON.COM	278.87
88622	7/12/2022	PLATT ELECTRIC SUPPLY	111.90
88625	7/12/2022	JACK HOWK / RESCUE ROOTER PLUMBING & DRAIN	1,451.00
316743	7/20/2022	EDWARDS ENTERPRISES	1,347.50
316753	7/20/2022	PACIFIC LANDSCAPE MANAGEMENT	3,553.00
		Maintenance Services	\$ 95,234.91

Check #	Check Date	Vendor Name	Check Amount
316671	7/6/2022	WALTER E NELSON COMPANY	3,006.42
88429	7/12/2022	AIRGAS NORPAC INC	10,942.23
88432	7/12/2022	POOL & SPA HOUSE INC	3,278.93
88439	7/12/2022	STEP FORWARD ACTIVITIES INC	24,195.84
88448	7/12/2022	SAVATREE, LLC	3,980.00
88451	7/12/2022	PARR LUMBER CO	188.23
88455	7/12/2022	METRO OVERHEAD DOOR INC	4,426.00
88456	7/12/2022	TARGET SPECIALTY PRODUCTS	2,866.05
88457	7/12/2022	COMMERCIAL AIR FILTRATION	5,785.76
88472	7/12/2022	WILBUR ELLIS COMPANY	1,552.76
88481	7/12/2022	BEST BUY BUSINESS ADVANTAGE ACCOUNT	454.95
88485	7/12/2022	UNITED SITE SERVICES	402.00
88497	7/12/2022	HOME DEPOT CREDIT SERVICES	3,906.62
88500	7/12/2022	AMAZON.COM	20.53
88503	7/12/2022	OFFICE DEPOT INC	40.76
88510	7/12/2022	CANTEL SWEEPING	2,070.00
88513	7/12/2022	BEAVERTON AUTO PARTS	307.73
88514	7/12/2022	AMAZON.COM	26.39
88530	7/12/2022	AMAZON.COM	23.66
88531	7/12/2022	EWING IRRIGATION PRODUCTS INC	3,651.95
88535	7/12/2022	GRAINGER	1,359.30
88550	7/12/2022	AMAZON.COM	688.80
88570	7/12/2022	AMAZON.COM	1,386.42
88590	7/12/2022	HYDER GRAPHICS	85.00
88599	7/12/2022	AMAZON.COM	172.43
88615	7/12/2022	AMAZON.COM	19.98
88618	7/12/2022	HORIZON DISTRIBUTORS INC	10,330.31
88622	7/12/2022	PLATT ELECTRIC SUPPLY	370.89
88623	7/12/2022	AMAZON.COM	216.79
316709	7/13/2022	PLAYCORE WISCONSIN INC	2,191.42
316726	7/13/2022	WALTER E NELSON COMPANY	4,224.92
316756	7/20/2022	WALTER E NELSON COMPANY	4,120.21
316827	7/27/2022	WALTER E NELSON COMPANY	1,614.12
		Maintenance Supplies	\$ 97,907.40
316630	7/6/2022	ALOHA YOUTH FOOTBALL	1,133.44
ACH	7/6/2022	SMITH DAWSON & ANDREWS	3,000.00
		Miscellaneous Other Services	\$ 4,133.44
88428	7/12/2022	MASTERS INC	528.04
88440	7/12/2022	PACIFIC OFFICE AUTOMATION	789.00
88442	7/12/2022	AT&T MOBILITY	172.92
88469	7/12/2022	RICOH USA INC	1,980.23
88481	7/12/2022	BEST BUY BUSINESS ADVANTAGE ACCOUNT	119.99
88497	7/12/2022	HOME DEPOT CREDIT SERVICES	164.84
88500	7/12/2022	AMAZON.COM	545.64
88503	7/12/2022	OFFICE DEPOT INC	983.59
88514	7/12/2022	AMAZON.COM	903.09
88530	7/12/2022	AMAZON.COM	328.99
88550	7/12/2022	AMAZON.COM	120.18
88570	7/12/2022	AMAZON.COM	124.76

Check #	Check Date	Vendor Name	Check Amount
88594	7/12/2022	NATIONAL BUSINESS FURNITURE	2,607.48
88599	7/12/2022	AMAZON.COM	231.13
88615	7/12/2022	AMAZON.COM	387.03
88623	7/12/2022	AMAZON.COM	113.71
88632	7/12/2022	AMAZON.COM	40.87
		Office Supplies	\$ 10,141.49
ACH	7/6/2022	LITHTEX INC	19,432.92
ACH	7/27/2022	LITHTEX INC	1,012.81
		Postage	\$ 20,445.73
ACH	7/27/2022	LITHTEX INC	8,710.00
		Printing & Publication	\$ 8,710.00
316644	7/6/2022	GRUNOW, KYLIE	1,500.00
88435	7/12/2022	MILLER NASH GRAHAM & DUNN LLP	10,183.00
88440	7/12/2022	PACIFIC OFFICE AUTOMATION	310.00
88572	7/12/2022	LANGUAGE LINE SERVICES	4,589.40
88613	7/12/2022	NATIONAL RECREATION AND PARK ASSOCIATION	650.00
316741	7/20/2022	DESIGN CONCEPTS CLA INC	7,937.25
316809	7/27/2022	PROVIDENCE HEALTH & SERVICES OREGON	3,960.00
316834	7/29/2022	PACIFICSOURCE ADMINISTRATORS INC	918.50
		Professional Services	\$ 30,048.15
ACH	7/6/2022	PENHOLLOW PROMOTIONS LLC	2,804.10
88428	7/12/2022	MASTERS INC	703.20
88436	7/12/2022	TEAMSIDELINE.COM	1,199.00
88449	7/12/2022	SUNRIVER RESORT LODGE	886.34
88461	7/12/2022	BOUNCIN BINS RENTAL	1,058.00
88481	7/12/2022	BEST BUY BUSINESS ADVANTAGE ACCOUNT	564.97
88487	7/12/2022	4IMPRINT INC	1,570.87
88494	7/12/2022	WALMART	984.66
88497	7/12/2022	HOME DEPOT CREDIT SERVICES	322.22
88498	7/12/2022	KIEFER & ASSOCIATES	2,123.68
88500	7/12/2022	AMAZON.COM	1,677.59
88503	7/12/2022	OFFICE DEPOT INC	243.72
88513	7/12/2022	BEAVERTON AUTO PARTS	221.22
88514	7/12/2022	AMAZON.COM	363.77
88524	7/12/2022	SWIMOUTLET.COM	1,060.67
88530	7/12/2022	AMAZON.COM	720.48
88535	7/12/2022	GRAINGER	61.90
88540	7/12/2022	UNITED VOLLEYBALL SUPPLY	1,080.12
88543	7/12/2022	AMERICAN RED CROSS HEALTH & SAFETY SERVICES	943.00
88550	7/12/2022	AMAZON.COM	1,018.37
88570	7/12/2022	AMAZON.COM	1,350.68
88590	7/12/2022	HYDER GRAPHICS	5,109.85
88599	7/12/2022	AMAZON.COM	836.97
88607	7/12/2022	CUSTOM IMPRINT	6,234.58
88615	7/12/2022	AMAZON.COM	1,645.02
88623	7/12/2022	AMAZON.COM	1,851.80
88632	7/12/2022	AMAZON.COM	2,293.53

Check #	Check Date	Vendor Name	Check Amount
88635	7/12/2022	PURPLEAIR LLC	1,716.04
316816	7/27/2022	SHISHIR, RAZIB	4,500.00
ACH	7/27/2022	PORTLAND ENERGY BASKETBALL LLC	3,575.00
ACH	7/27/2022	ADELANTE MUJERES	10,537.00
		Program Supplies	\$ 59,258.35
88433	7/12/2022	PRIDE DISPOSAL COMPANY	1,331.99
88471	7/12/2022	WASTE MANAGEMENT OF OREGON INC	6,220.82
		Refuse Services	\$ 7,552.81
88469	7/12/2022	RICOH USA INC	3,753.77
		Rental Equipment	\$ 3,753.77
316622	7/1/2022	HARSCH INVESTMENT PROPERTIES LLC	412.28
316790	7/27/2022	HARSCH INVESTMENT PROPERTIES LLC	412.28
		Rental Facility	\$ 824.56
316739	7/20/2022	DATAComm LLC	3,000.00
		Security Cameras	\$ 3,000.00
88496	7/12/2022	ULINE	1,257.12
88503	7/12/2022	OFFICE DEPOT INC	823.12
		Small Furniture & Equipment	\$ 2,080.24
316623	7/1/2022	HENDRYX, BRITNEE	3,000.00
316626	7/1/2022	SPRINGBROOK HOLDING COMPANY LLC	36,993.29
316633	7/6/2022	BTSC SERVICES LLC	22,936.70
316639	7/6/2022	DATAComm LLC	4,955.25
88448	7/12/2022	SAVATREE, LLC	10,580.00
88481	7/12/2022	BEST BUY BUSINESS ADVANTAGE ACCOUNT	15.99
88485	7/12/2022	UNITED SITE SERVICES	165.00
88494	7/12/2022	WALMART	61.46
88497	7/12/2022	HOME DEPOT CREDIT SERVICES	433.02
88512	7/12/2022	AVERTIUM LLC	4,708.00
88514	7/12/2022	AMAZON.COM	0.28
88570	7/12/2022	AMAZON.COM	442.67
88599	7/12/2022	AMAZON.COM	128.99
88615	7/12/2022	AMAZON.COM	357.70
316678	7/13/2022	ALOHA SOUND LLC	2,200.00
316691	7/13/2022	GEFROH, NICHOLAS	1,250.00
ACH	7/13/2022	TRUVIEW BSI LLC	4,419.70
ACH	7/13/2022	COOK SECURITY GROUP	1,296.78
316737	7/20/2022	CASCADIA CONSULTING GROUP	20,320.00
ACH	7/20/2022	SHI INTERNATIONAL CORPORATION	56,906.35
		Technical Services	\$ 171,171.18

Check #	Check Date	Vendor Name	Check Amount
88543	7/12/2022	AMERICAN RED CROSS HEALTH & SAFETY SERVICES	385.00
88646	7/12/2022	PACIFIC PERKS COFFEE LLC	1,162.30
		Technical Training	\$ 1,547.30
88438	7/12/2022	ALLSTREAM BUSINESS US	5,924.43
88442	7/12/2022	AT&T MOBILITY	9,008.31
		Telecommunications	\$ 14,932.74
88629	7/12/2022	LEAVITT MACHINERY	3,341.81
		Vehicle & Equipment Services	\$ 3,341.81
316634	7/6/2022	CARSON OIL INC	8,100.60
316736	7/20/2022	CARSON OIL INC	6,290.39
		Vehicle Gas & Oil	\$ 14,390.99
88453	7/12/2022	BEAVERTON , CITY OF	9,081.93
88454	7/12/2022	TUALATIN VALLEY WATER DISTRICT	1,265.82
88465	7/12/2022	TUALATIN VALLEY WATER DISTRICT	4,763.59
88470	7/12/2022	BEAVERTON , CITY OF	5,558.03
88478	7/12/2022	TUALATIN VALLEY WATER DISTRICT	5,455.18
88490	7/12/2022	BEAVERTON , CITY OF	6,495.83
316775	7/27/2022	BEAVERTON SCHOOL DISTRICT #48	48,623.19
		Water & Sewer	\$ 81,243.57
Grand Total			\$ 2,171,017.31



Tualatin Hills Park & Recreation District

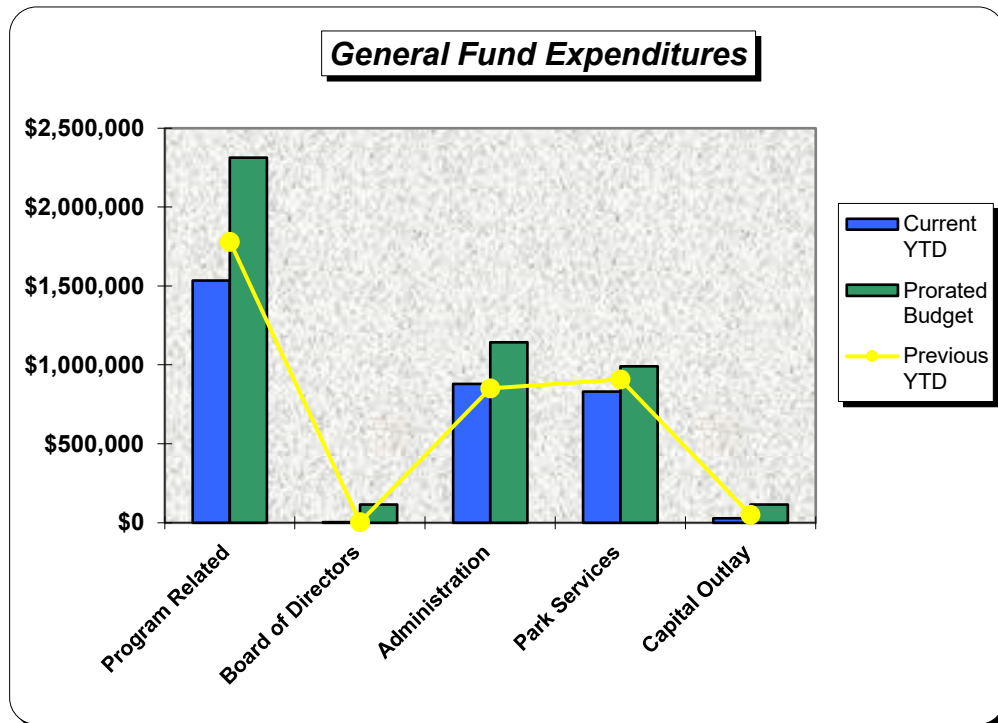
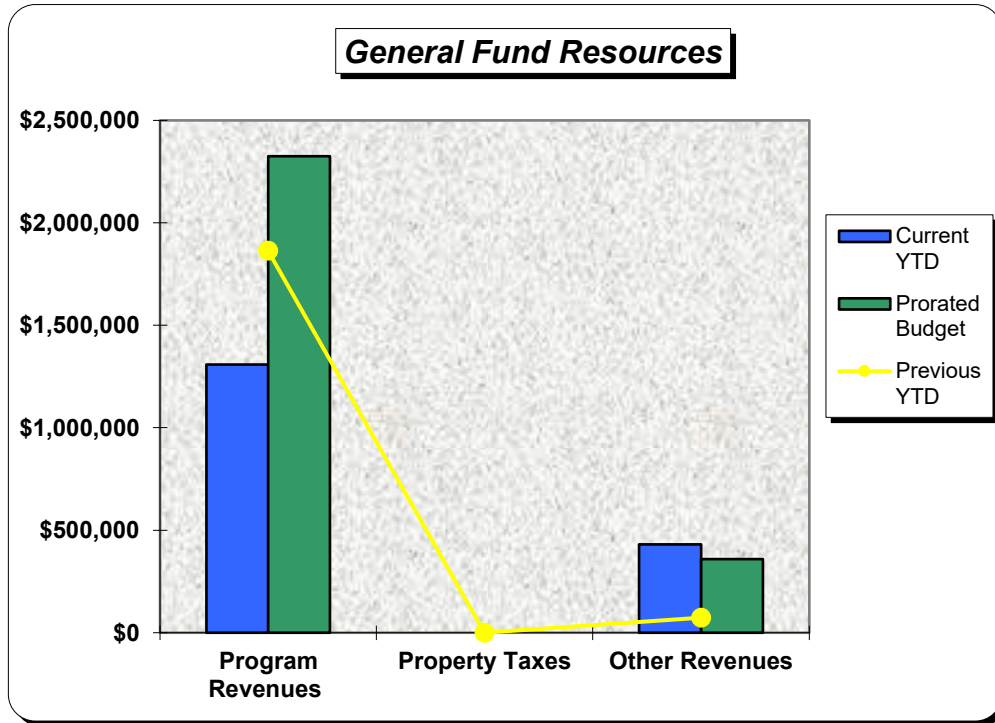
General Fund Financial Summary July, 2022

	ACTUAL		BUDGET		
	Current Month	Year to Date	Year to Date	% YTD Actual to Budget	Full Fiscal Year
Program Resources:					
Aquatic Centers	\$ 306,698	\$ 306,698	\$ 469,362	65.3%	\$ 3,636,336
Tennis Center	82,360	82,360	63,806	129.1%	1,240,987
Recreation Program	506,075	506,075	1,321,400	38.3%	5,928,337
Sports & Inclusion Services	412,722	412,722	469,697	87.9%	3,845,977
Total Program Resources	1,307,855	1,307,855	2,324,266	56.3%	14,651,637
Other Resources:					
Property Taxes	-	-	-	0.0%	37,713,799
Interest Income	29,309	29,309	6,710	436.8%	150,000
Facility Rentals/Sponsorships	26,877	26,877	15,888	169.2%	563,150
Grants	365,986	365,986	288,662	126.8%	13,412,098
Miscellaneous Income	8,597	8,597	47,083	18.3%	565,000
Total Other Resources	430,769	430,769	358,343	120.2%	52,404,047
Total Resources	\$ 1,738,624	\$ 1,738,624	\$ 2,682,608	64.8%	\$ 67,055,684
Program Expenditures:					
Recreation Administration	41,862	41,862	55,672	75.2%	880,670
Aquatic Centers	259,705	259,705	517,061	50.2%	6,849,140
Tennis Center	82,507	82,507	81,810	100.9%	1,185,155
Recreation Centers	688,661	688,661	1,069,298	64.4%	11,385,764
Sports & Inclusion Services	460,539	460,539	589,067	78.2%	6,907,808
Total Program Related Expenditures	1,533,275	1,533,275	2,312,908	66.3%	27,208,537
General Government Expenditures:					
Board of Directors	3,008	3,008	113,103	2.7%	10,818,028
Administration	879,008	879,008	1,142,359	76.9%	12,563,467
Park Services	829,552	829,552	989,911	83.8%	15,223,571
Capital Outlay	25,905	25,905	113,599	22.8%	17,513,781
Contingency/Capital Replacement Reserve/Transfer Out	-	-	-	0.0%	350,000
Total Other Expenditures:	1,737,473	1,737,473	2,358,972	73.7%	56,468,847
Total Expenditures	\$ 3,270,748	\$ 3,270,748	\$ 4,671,879	70.0%	\$ 83,677,384
Revenues over (under) Expenditures	\$ (1,532,124)	\$ (1,532,124)	\$ (1,989,271)	77.0%	\$ (16,621,700)
Beginning Cash on Hand		24,975,339	16,621,700	150.3%	16,621,700
Ending Cash on Hand		\$ 23,443,215	\$ 14,632,429		\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

July, 2022





MEMORANDUM

DATE: August 29, 2022
TO: Doug Menke, General Manager
FROM: Aisha Panas, Park Services Director
RE **Resolution Authorizing Application to Land & Water Conservation Fund**

Introduction

Staff are requesting board of directors' approval of Resolution No. 2022-12 authorizing submission of a Land & Water Conservation Fund (LWCF) application not to exceed \$1 million to fund improvements at Abbey Creek Park.

Background

The Oregon Parks and Recreation Department is accepting applications for the LWCF, a federal grant program that supports acquisition, development, major rehabilitation and/or renovation of outdoor recreation lands and facilities in Oregon. Grants are paid on a reimbursement basis and require a 50% local match.

Grant assistance is being sought to support improvements at Abbey Creek Park, including the addition of amenities that will be identified in the approved concept plan. The local match requirement will be met by funds from System Development Charges (SDC), other grants, and/or THPRD capital improvement funds.

Proposal Request

Staff are requesting board of directors' approval of Resolution No. 2022-12 authorizing submission of an LWCF application not to exceed \$1 million to fund improvements at Abbey Creek Park. The resolution is in a form reviewed and approved by THPRD's legal counsel.

Outcomes of Proposal

A successful LWCF application allows THPRD to enhance the level of service at Abbey Creek Park and leverage resources to maximize return for district residents.

If not approved, THPRD would be required to find alternative funding sources such as the district General Fund, other grant funds, and/or SDC funds.

A maintenance plan will be developed for this site in conjunction with approval of the park Concept Plan. Ongoing maintenance costs will be part of the district's annual operations budget.

Public Engagement

A wide range of public engagement activities have helped shape the ongoing planning and development of Abbey Creek Park. A concept planning process started in 2022 is currently underway. Recent community meetings engaged more than 700 people.

This proposal aligns with several actions identified in the Vision Action Plan including:

- Welcoming & Inclusive
 - Action #14: Facilities in underserved and growing areas. (Theme: Expand Services)

- Play for Everyone
 - Action # 41: Accessible Play Areas for People with Disabilities (Theme: Accessible Play Areas for People with Disabilities)
 - Action #57: Multi-generational parks with features for everyone (Theme: Offer a Mix of Playground Design and Amenities)

Action Requested

Staff are requesting board of directors' approval of Resolution No. 2022-12 authorizing submission of an LWCF application not to exceed \$1 million to fund development at Abbey Creek Park.

RESOLUTION NO. 2022-12

TUALATIN HILLS PARK & RECREATION DISTRICT AUTHORIZING APPLICATION TO THE OREGON PARKS AND RECREATION DEPARTMENT FOR THE LAND & WATER CONSERVATION FUND

WHEREAS, the Oregon Parks and Recreation Department is accepting applications for the federal Land and Water Conservation Fund; and

WHEREAS, the Tualatin Hills Park & Recreation District (THPRD) desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation acquisitions, improvements and enhancements; and

WHEREAS, the THPRD Board of Directors have identified development of amenities at Abbey Creek Park as a high priority for the district; and

WHEREAS, the project will include development of park amenities identified in the approved park concept plan; and

WHEREAS, THPRD has available local matching funds to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

WHEREAS, THPRD will provide adequate funding for on-going operations and maintenance of the property should the grant funds be awarded; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS PARK & RECREATION DISTRICT IN BEAVERTON, OREGON, AS FOLLOWS:

- Section 1: The Board of Directors approves submittal of a grant application to the Oregon Parks and Recreation Department for improvements at Abbey Creek Park.
- Section 2: This resolution shall be effective following its adoption by the Board of Directors.

Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 14th day of September 2022.

Felicitia Montebianco, President

Barbie Minor, Secretary

ATTEST:

Jessica Collins, Recording Secretary



MEMORANDUM

DATE: August 30, 2022
TO: Doug Menke, General Manager
FROM: Aisha Panas, Park Services Director
RE: **Comprehensive Plan Update**

Introduction

At the September 14 board meeting, staff will present preliminary results from the 2022 Level-of-Service (LOS) study update and will seek feedback on two questions related to the study that will inform the Comprehensive Plan's proposed policies and recommendations. Preliminary mapping results from the LOS update study have been provided as Attachment 1 to this memo.

Background

A comprehensive plan (comp plan) is a high-level policy document that helps jurisdictions operationalize their community's vision and address complex issues over a longer period, usually 20 years. The board adopted the district's last comp plan in November 2006 and a subsequent update to that plan was adopted in July 2013. With the adoption of the district's award-winning Vision Action Plan (VAP) in September 2020, the 2013 comp plan update nearing the end of its useful life, and the district kicking off its Commission for Accreditation of Park and Recreation Agencies (CAPRA) reaccreditation process, staff began planning for a new 2022 comp plan to operationalize the VAP's vision, goal areas, and actions and support CAPRA reaccreditation.

Between summer of 2021 and spring of 2022, staff finalized and sought feedback on the draft 2022 comp plan's goals, objectives, and guiding principles during meetings with THPRD's advisory committees as well as the board. Concurrently with this work, staff have been working to assess existing conditions to determine how well district parks, facilities, and programs serve THPRD patrons so that the 2022 comp plan can chart a course from where we are today to where we want to be in 20 years.

In March 2022, THPRD contracted with Design Concepts Landscape Architecture (DCLA) to update the district's neighborhood- and community-park level-of-service (LOS) analysis using the Geo-Referenced Amenities Standards Process (GRASP) methodology. GRASP is a data-driven method for determining LOS using park components, amenities such as playgrounds, athletic fields, and walking trails, and was used to determine LOS in previous THPRD plans. By analyzing park components, the district can standardize neighborhood- and community-level amenity data, allowing THPRD to benchmark parks against one another. This process is used to establish a quality standard for district parks, known as a LOS threshold, and forms the standard that THPRD must meet when developing new parks. GRASP also allows THPRD to study walkable access to parks by mapping pedestrian barriers, such as major roads, railroads, and streams that hinder access to parks.

By analyzing these factors in physical space, GRASP provides insight into understanding the quantity, quality, and accessibility of neighborhood and community sites within THPRD's park system. This allows the district to see where our patrons have comprehensive access to parks and where the district should focus to improve service.

From April through July 2022, Planning staff worked with Design & Development, Maintenance Operations, and Nature & Trails staff to update the park amenity and pedestrian barrier data that underpins GRASP. In August 2022, THPRD’s neighborhood- and community-level LOS was determined. Using a one-mile neighborhood park service area with a walkability bonus for areas within a 15-minute walk (one half-mile), preliminary results show that THPRD has increased neighborhood LOS by 16%, from 74.7 in 2013 to 86.3 in 2022:

Neighborhood LOS Study by Plan & Year	THPRD Neighborhood LOS
2013 Comp Plan Update	74.7
2015 Parks Functional Plan	82.2
2019 Parks Functional Plan	86.0
2022 Comp Plan	86.3

Additionally, THPRD recalculated its community park LOS threshold, resulting in a change from 337 in 2013 to 229 in 2022. Though this change implies a reduction in the district’s community LOS standard, these two figures cannot be directly compared because of methodology changes which were made to make THPRD’s community LOS study more robust and to align the district’s approach with current industry best practices that had changed since 2013.

Next, consultants and staff developed draft GRASP perspective maps in August 2022 (Attachment 1). These draft maps help THPRD better understand:

- 1) How broadly the district serves patrons with neighborhood recreation sites regardless of pedestrian barriers (Maps A & B);
- 2) Where pedestrian barriers are located within the district (Map C) and how those barriers affect our patrons’ walkable access to neighborhood recreation sites (Maps D & E);
- 3) How broadly the district serves patrons with community recreation sites (Map F & G); and
- 4) How well district patrons can get to two or three community recreation sites, providing them with greater recreation choice and flexibility (Maps H & I).

Preliminary neighborhood LOS results show that the district broadly serves our patrons with neighborhood recreation sites; however, walkable access to neighborhood recreation is not uniform and areas such as downtown Beaverton, the eastern Cedar Mill area, and the greater Cooper Mountain area are locations where THPRD should work to improve service. To address these gaps in the coming years, THPRD has plans to use system development charges (SDC) and grant funds to develop sites the district already owns, such as the SW Pointer Road and SW Canyon Lane Future Neighborhood Park that is currently being concept planned.

Draft community LOS results show that THPRD provides good access to community recreation sites and coverage remains broad when considering patron access to two or three community-level sites. Despite this wide coverage, gap areas below THPRD’s service threshold do appear in South Cooper Mountain, North Bethany, the eastern Cedar Mill area, and in the eastern Garden Home-Whitford area. To address these gaps, THPRD is actively working to acquire land in North Bethany using SDC funds and has future plans to develop land the district already owns in the eastern Cedar Mill area. Additionally, a new community park has been included in the City of Beaverton’s draft Cooper Mountain Community Plan and the service area from that site is expected to serve all of South Cooper Mountain.

As the 2022 LOS update moves toward completion, staff will use Map E to perform demographic analyses on areas that rank below THPRD’s neighborhood LOS threshold and those areas with no service. These demographic analyses will help THPRD better understand the communities living in underserved parts of the district so staff can work to raise the level of

service in these areas by fine tuning district policies and procedures that direct land acquisition and park, trail, natural area, and athletic facility development. To inform this work, THPRD staff have two questions for board members:

1. What should THPRD consider when studying LOS in the future?
2. What should staff consider when weighing development priorities to balance conservation and recreation needs according to 2022 comp plan goals (see Attachment 2)?

Proposal Request

Staff are seeking board of directors' feedback on two questions resulting from the 2022 LOS update study. Board feedback will be incorporated into the comp plan's policies and recommendations sections, informing staff on what should be incorporated into future LOS analyses and how staff should seek to balance conservation and recreation through internal development review processes.

Outcomes of Proposal

Results from the LOS update study inform staff how well THPRD serves district patrons with neighborhood and community-based parks and identifies gaps in neighborhood and community recreation service coverage. In conjunction with other factors, LOS is considered when assessing and prioritizing how to serve underserved areas in the district. Study results will be used to inform 2022 comp plan policies and recommendations relating to land acquisition and development.

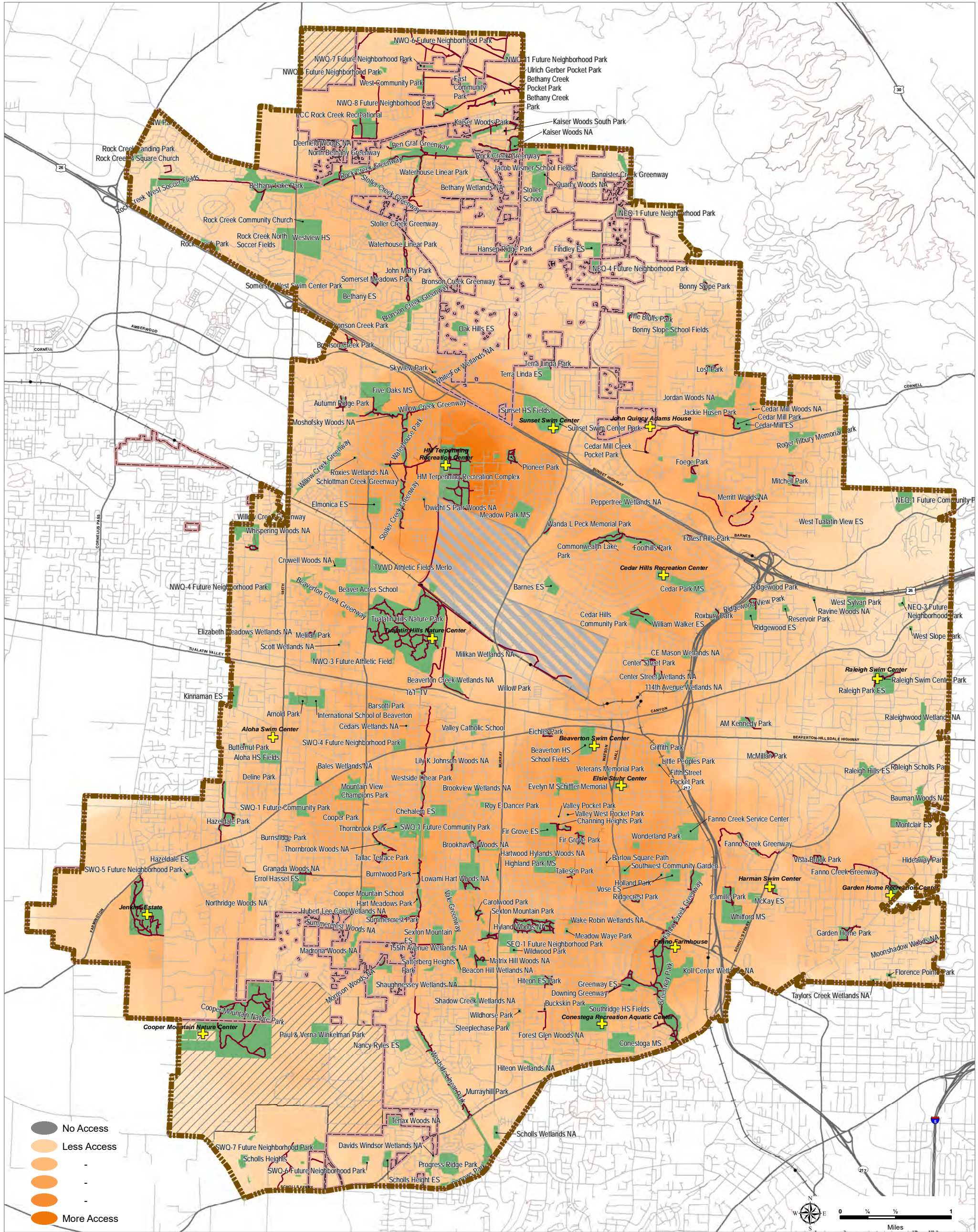
Public Engagement

Public engagement was not considered during the LOS update study; however, the comp plan builds on the extensive engagement completed for the award-winning 2020 VAP by incorporating the vision, goals, and actions from the VAP.

Action Requested

No formal action is being requested. Staff are seeking board of directors' feedback on two questions resulting from the 2022 LOS update study that will inform the comp plan's proposed policies and recommendations.

Map A: Neighborhood Access to All Recreation



DRAFT 2022-08-15

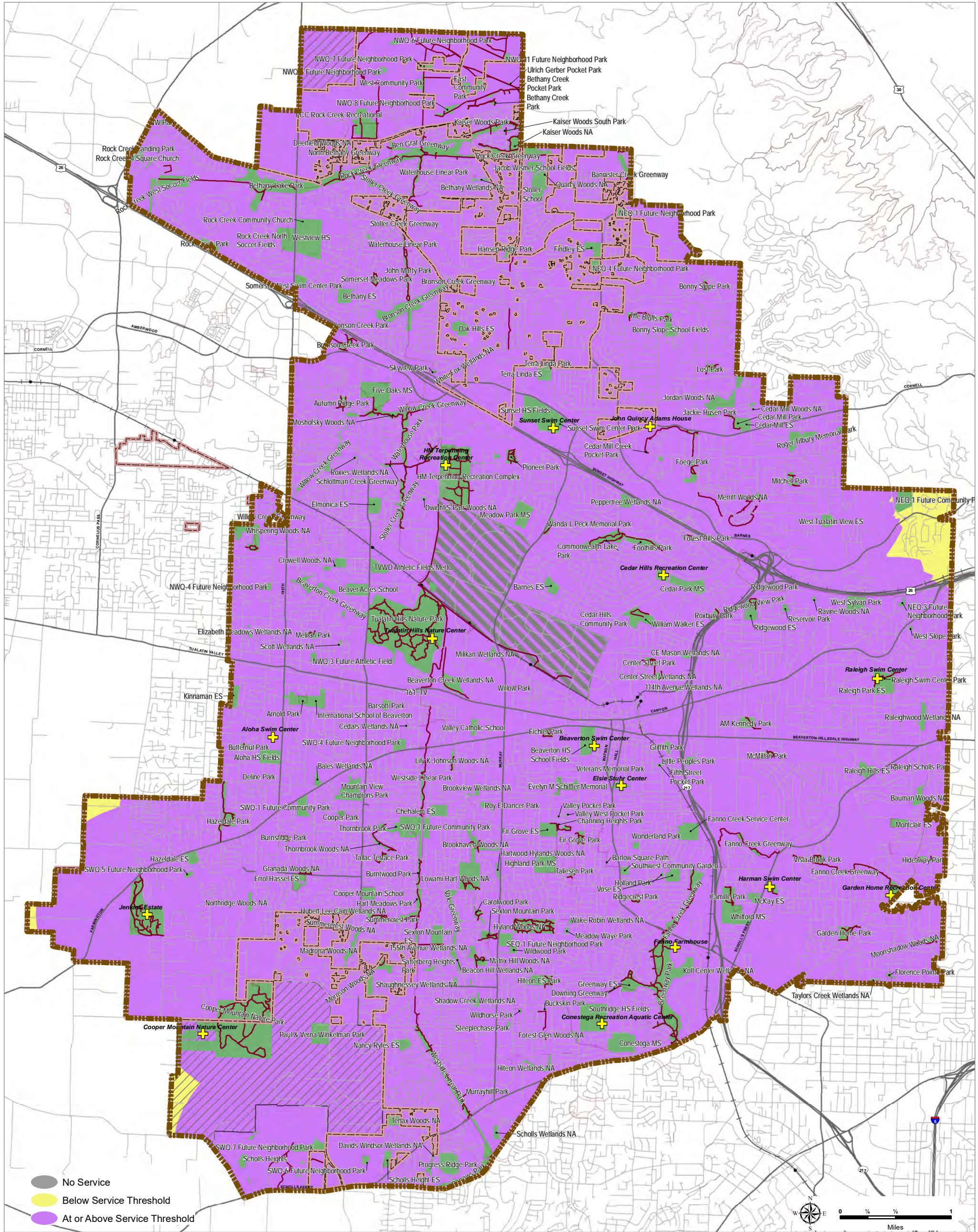
Legend

- Indoor Facility
- Outdoor Recreation Area (Inventory)
- Trail Within THPRD
- Trails Outside of THPRD
- Major Road
- Street
- Lightrail Line
- Lightrail Stop
- Level of Service Exempt Area
- Urban Reserve
- Current THPRD Boundary
- Study Area



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 This Map Is Intended For Planning & Discussion Purposes Only -
 Please Refer To The Project Document For Map Details
 Legend Elements May Vary Slightly In Size, Color And Transparency From Those Shown On Map
 GIS Data Sources Include: Tualatin Hills Park & Recreation District, ESRI, GRASP® Team - November 2012
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Map B: Gaps In Neighborhood Access to All Recreation



DRAFT 2022-08-16

Legend

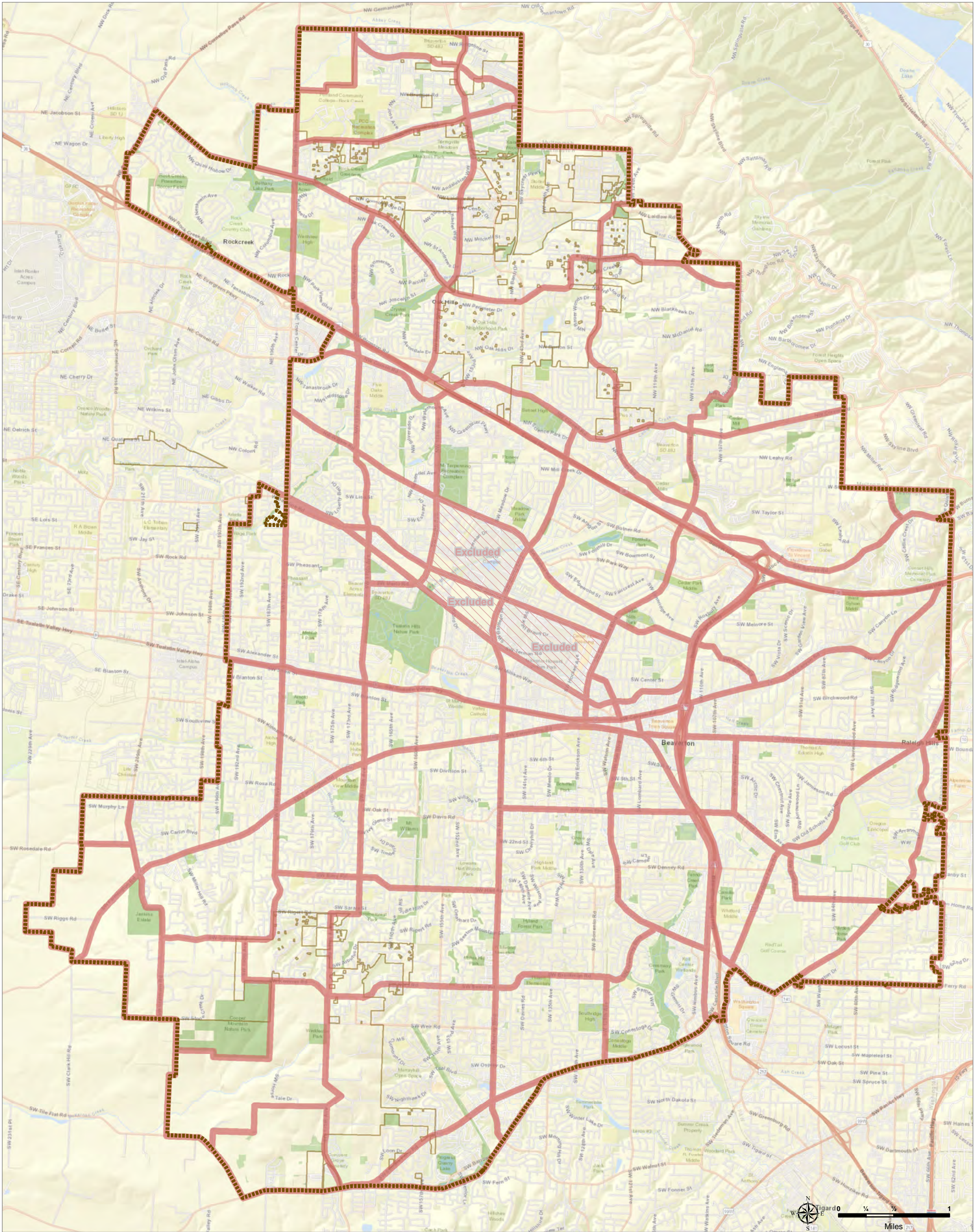
- + Indoor Facility
- Outdoor Recreation Area (Inventory)
- Trail Within THPRD
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Tualatin Hills Park & Recreation District

Map C: 2022 Pedestrian Barriers



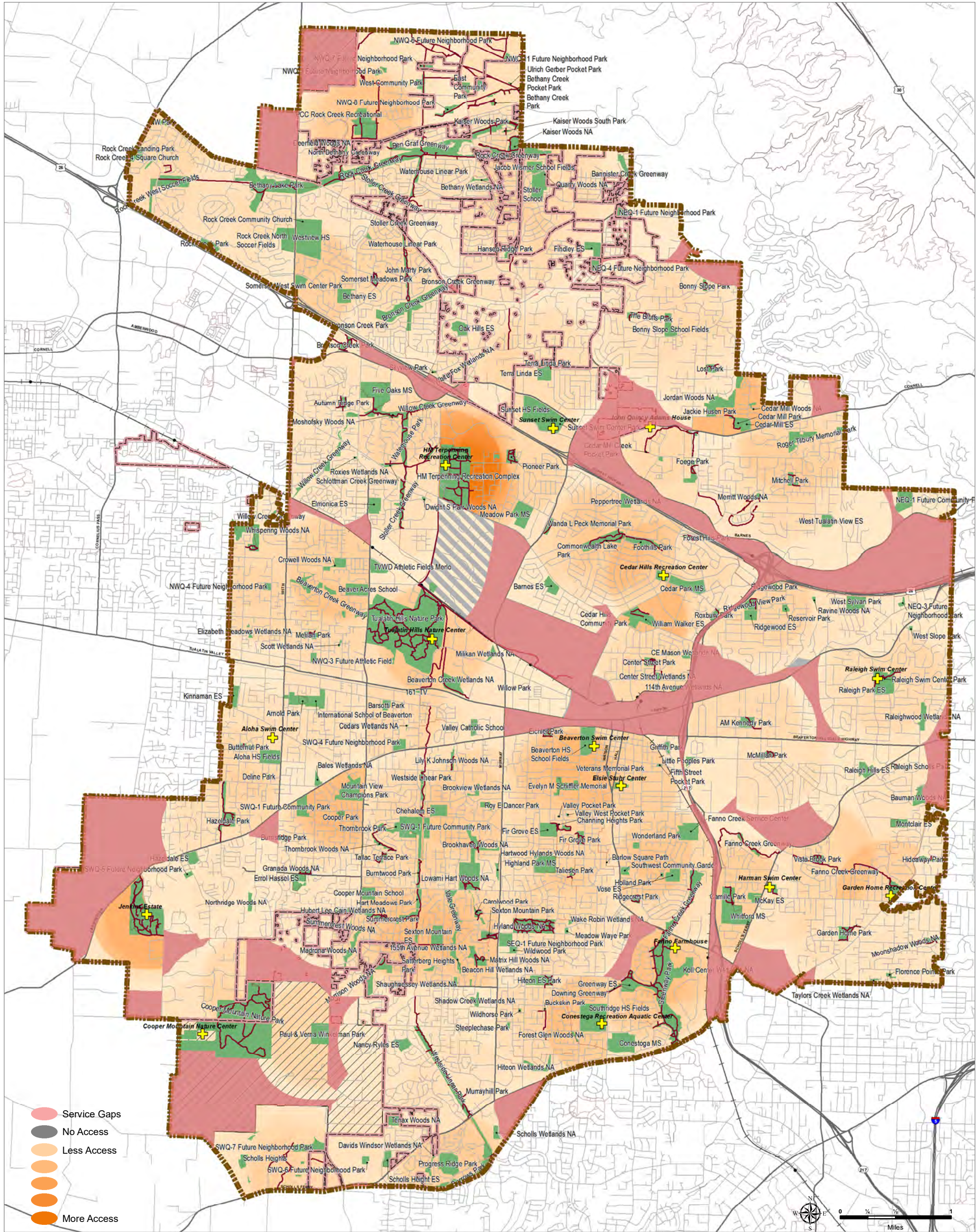
Legend

-  2022 Ultimate Service Boundary
-  2022 District Boundary
-  2022 Pedestrian Barriers
-  Streets



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Map D: Walkable Access to All Recreation



DRAFT 2022-08-15

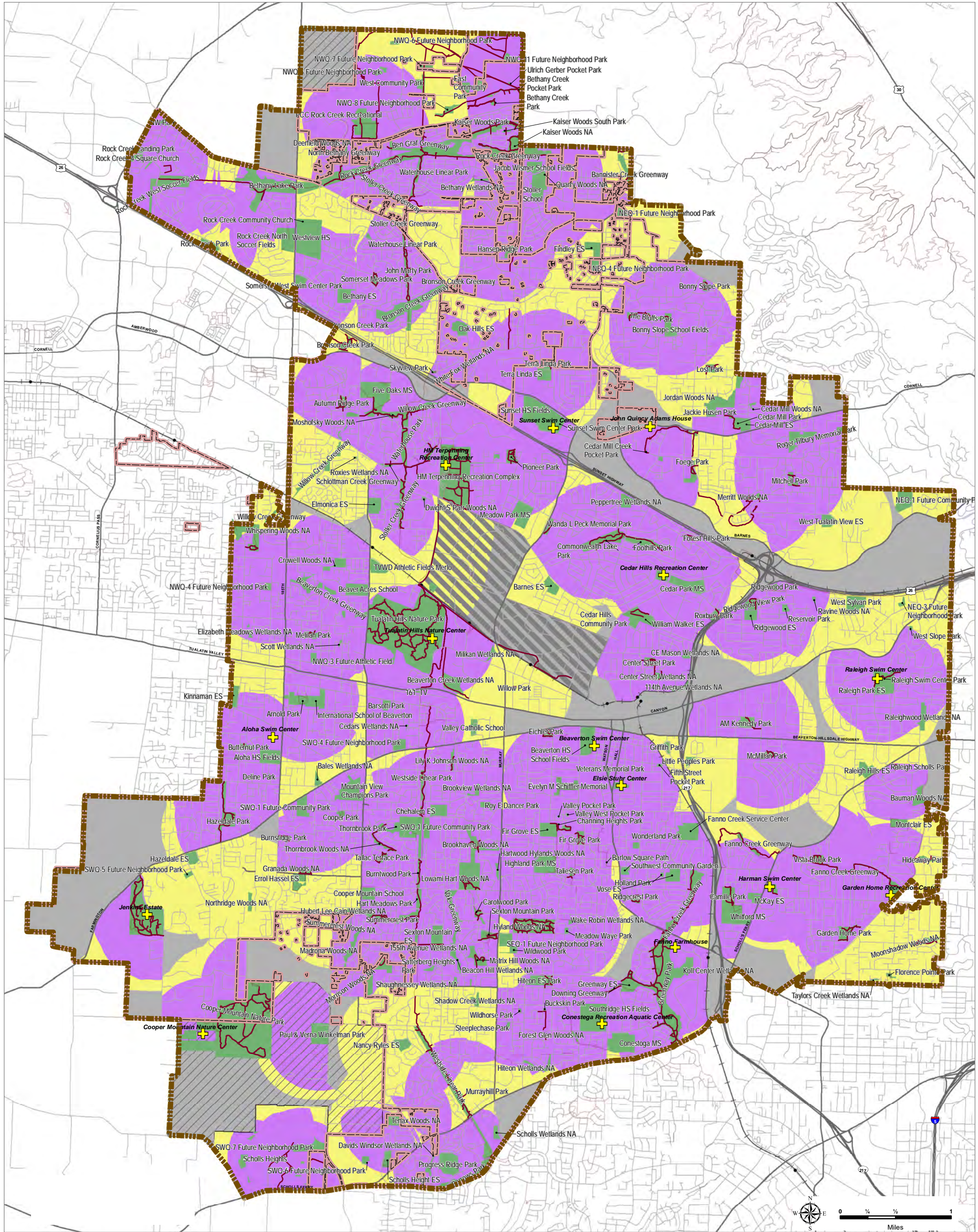
Legend

- + Indoor Facility
- Outdoor Recreation Area (Inventory)
- Trail Within THPRD
- Trails Outside of THPRD
- Major Road
- Street
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- Lightrail Stop
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- Urban Reserve
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Map E: Gaps In Walkable Access to All Recreation



DRAFT 2022-08-16

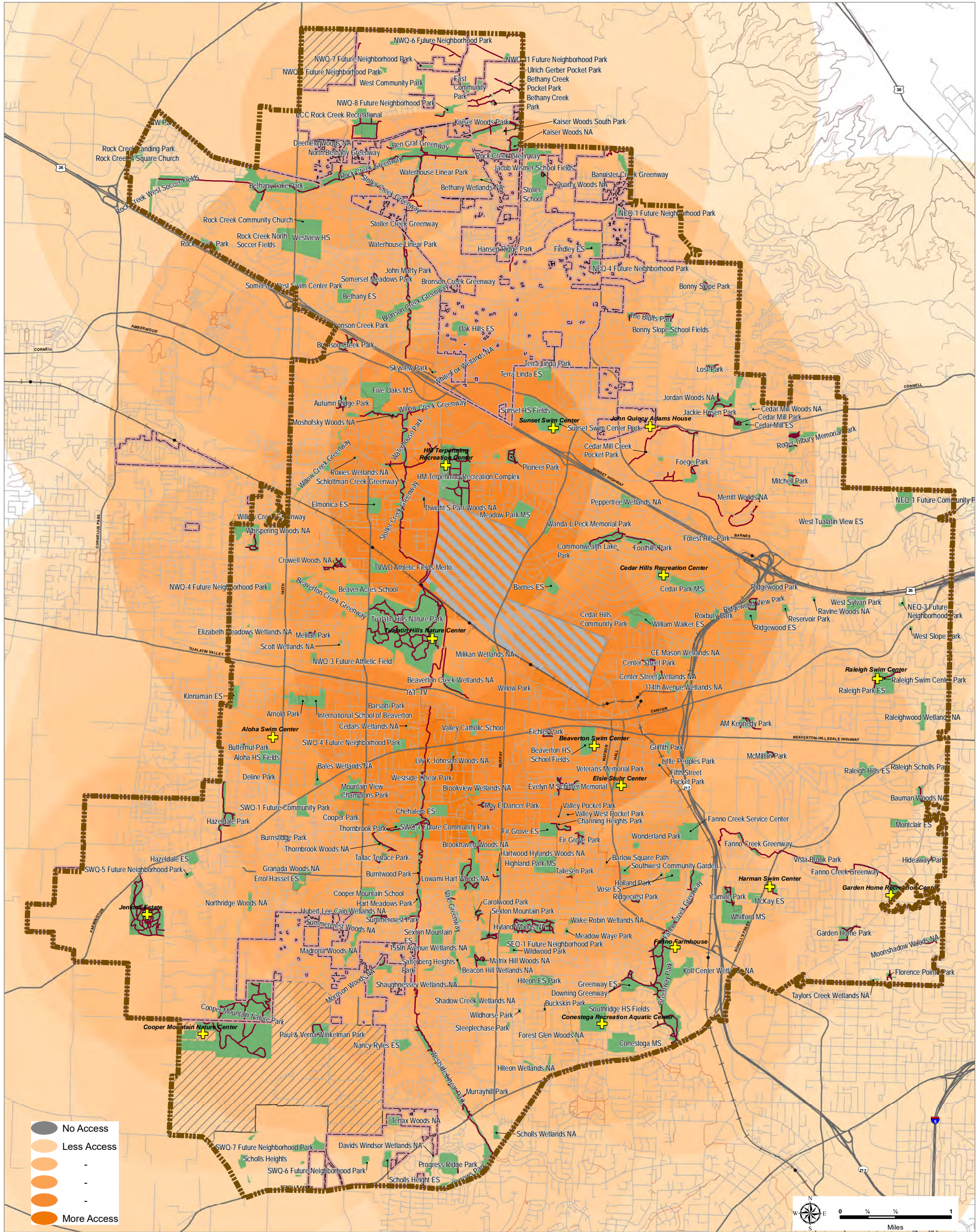
Legend

- + Indoor Facility
- Outdoor Recreation Area (Inventory)
- Trail Within THPRD
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Map F: Community Access to All Recreation



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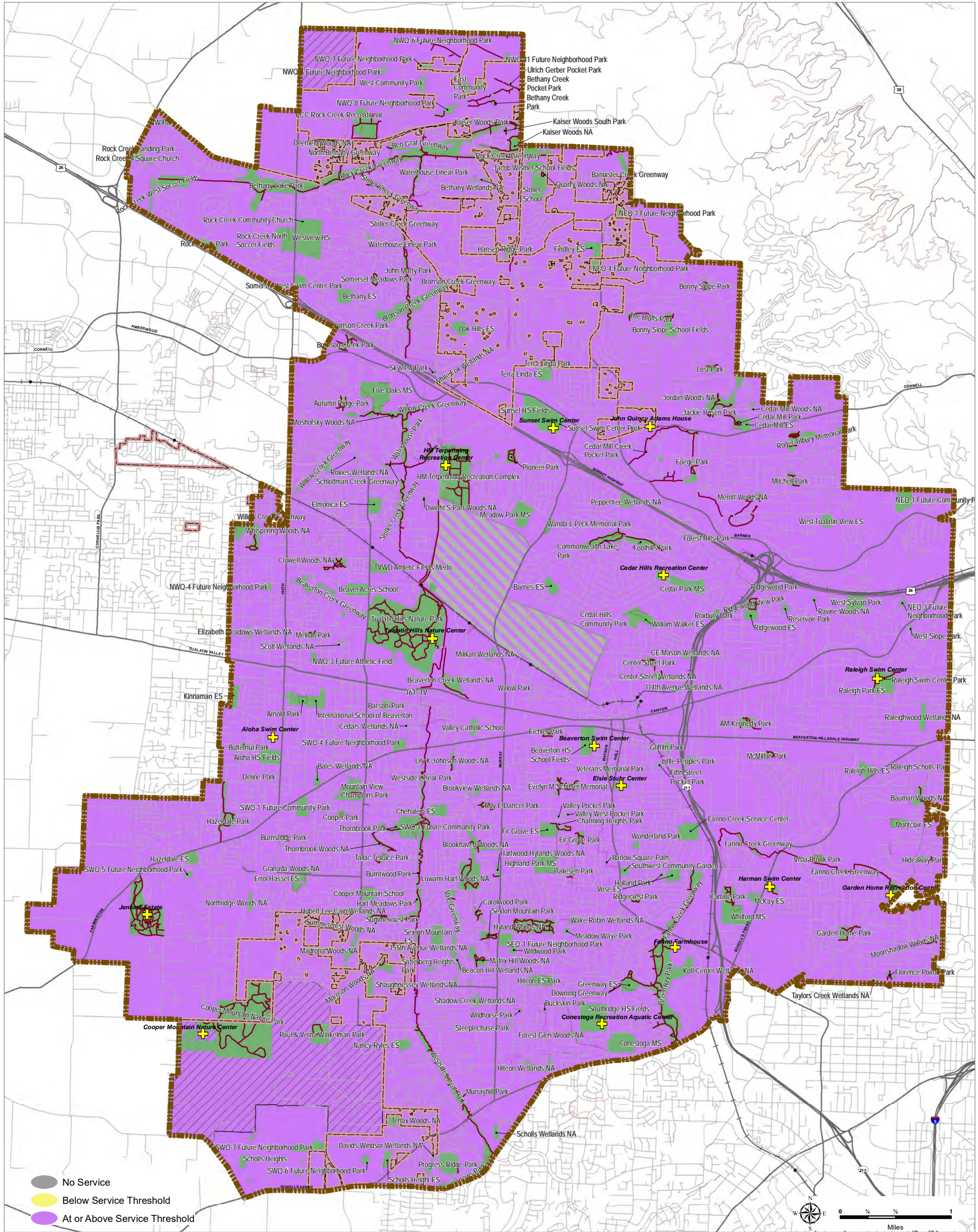
Legend

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Map G: Gaps In Community Access to One Recreation Site



DRAFT 2022-08-30

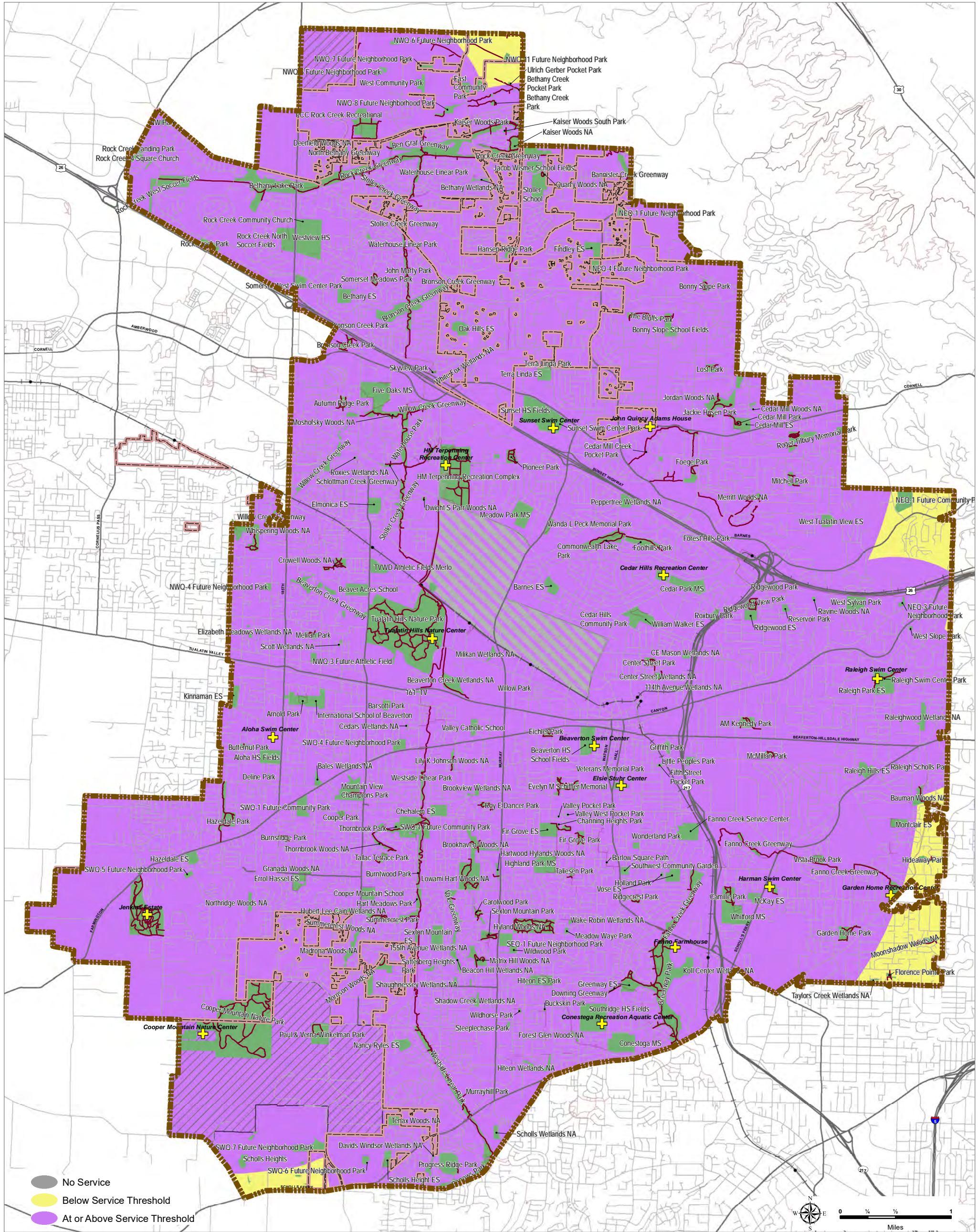
Legend

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Map H: Gaps In Community Access to Two Recreation Sites



DRAFT 2022-08-30

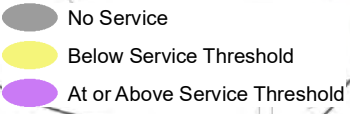
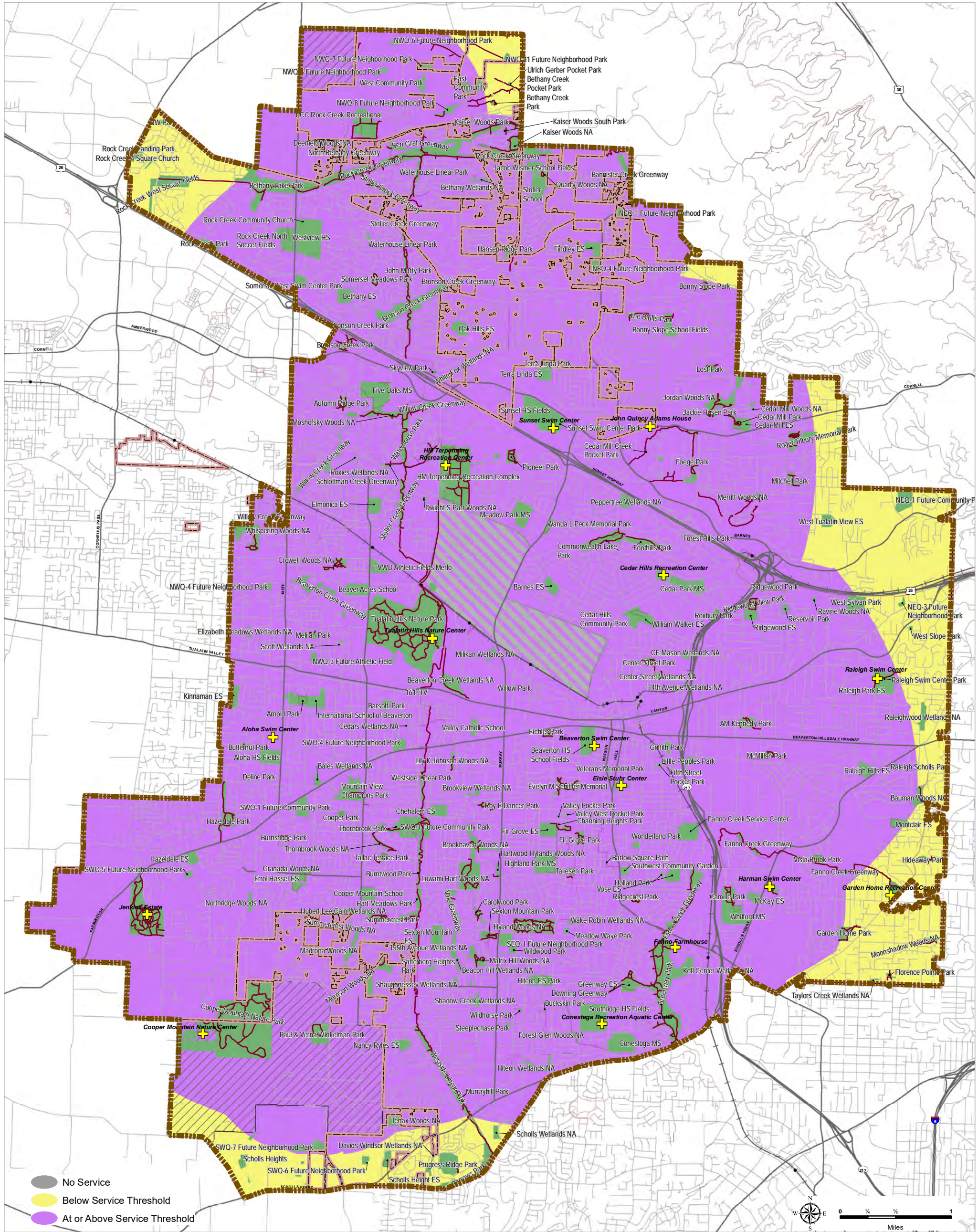
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Map I: Gaps In Community Access to Three Recreation Sites



DRAFT 2022-08-30

- | | | |
|-------------------------------------|----------------|------------------------------|
| Indoor Facility | Major Road | Level of Service Exempt Area |
| Outdoor Recreation Area (Inventory) | Street | Urban Reserve |
| Trail Within THPRD | Lightrail Line | Current THPRD Boundary |
| Trails Outside of THPRD | Lightrail Stop | Study Area |



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2022 Comprehensive Plan Goals

The district's seven comp plan goals will guide the agency's work for the next 20 years. Each goal also includes objectives that outline the course of action for the district to achieve the corresponding goal. Additionally, each objective contains guiding principles that represent important considerations for achieving their related objective and goal.

Goals 1-4

The first four overarching goals are directly informed by the VAP. The comp plan process led to the development of objectives and guiding principles.

1. Welcoming and Inclusive
2. Play for Everyone
3. Accessible and Safe
4. Environmental Stewardship

Goals 5-7

The next three goals are intended to capture the "behind the scenes" work the district must undertake to ensure continued, equitable delivery of park and recreation services. Goals 5-7 include information and common threads that emerged from within the VAP goals, objectives, and guiding principles. The information in goals 5-7 is cross-cutting and essential across all the work we do.

5. Diversity, Equity, Inclusion & Access (DEIA)
6. Technology & Innovation
7. Financial Sustainability



MEMORANDUM

DATE: September 1, 2022
TO: Board of Directors
FROM: Doug Menke, General Manager
RE: **General Manager's Report**

Affordable Housing Update

Between July 1, 2021, and June 30, 2022, THPRD's Affordable Housing System Development Charge (SDC) Fee Waiver policy – THPRD Resolution 2020-24 – waived approximately \$491,000 in SDCs that would have been charged to an affordable housing project. These waivers will result in the development of 81 new affordable housing units within the district. Peter Swinton, urban planner, will provide an update on affordable housing waivers issued in fiscal year 2021-2022, as well as anticipated waivers for the next two years.

FY22 Annual Grant Report

Gery Keck, Planning manager, will provide an overview of the FY22 Annual Grant Report (attached). In the past fiscal year, grants have helped fund a broad range of projects and programs at the district. Highlights include cultural partnerships, park and trail development, and support for programs like Mobile Recreation, afterschool programs, and workforce development.

Welcoming Week

Welcoming Week (September 9 – 18) is a series of nation-wide activities and events co-led by nonprofits and local governments that work towards creating welcoming spaces for immigrant and refugee communities. THPRD is part of the Welcoming Network and will be hosting several welcoming events at different centers and parks. For a list of events, please visit www.thprd.org/events/welcoming-week. Lulú Ballesteros, cultural inclusion coordinator, and Karin Madsen, community events specialist, will be at the board's September meeting to share an update on the district's participation in Welcoming Week.



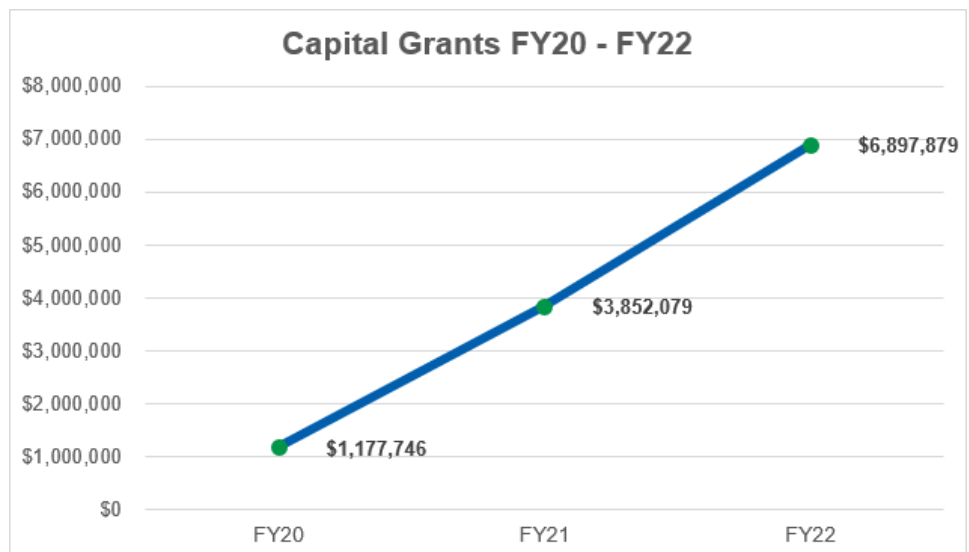
Grant Program Report 2021-2022

Capital Grants Climb Post-Pandemic

THPRD saw an increase in capital grant funds in FY22 anchored by the 2019 Metro Parks & Nature Bond Local Share Program. In addition, the district submitted several large capital grant applications in FY22 to other programs that are still pending.

Along with awards that supported developing parks and trails, grants in FY22 helped fund after school programs, cultural activities, mobile recreation, workforce development, and summer programs.

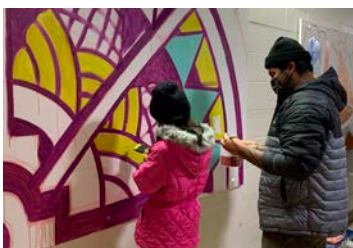
Sources of grant funding in FY22 included federal programs, state allocations, regional bonds, nonprofit phi-



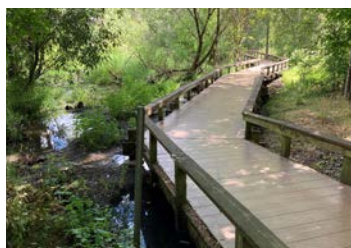
lanthropy, and tax incentives.

Each grant comes with unique reporting requirements and restrictions. It truly takes a team to put together quality applications, deliver projects on time and budget, and document expenses and activities.

Grant funding helped support a wide variety of projects this year including those featured below:



Cultural Partnerships



Local Share Projects



Mobile Recreation



FY22 Grant Highlights

62.5%
District Win
Rate

40
Total Requests
Submitted

\$6.29M
Local Share
Program
Awards

\$10.7M
Active Grants

THPRD Board of Directors 2021-2022

Heidi Edwards, Secretary
Barbie Minor, Secretary Pro-Tempore
Alfredo Moreno
Felicitia Montebianco
Tya Ping, President

District Management

Doug Menke, General Manager
Christine Hoffman, Human Resources Director
Jared Isaksen, Chief Financial Officer
Aisha Panas, Director of Park Services
Julie Rocha, Interim Sports Director
Sabrina Taylor-Schmitt, Interim Recreation Director
Holly Thompson, Director of Communications

Grant Steering Committee

Ade Adeoye, Senior Account Analyst
Bruce Barbarasch, Nature & Trails Manager
Cindy Dauer, Grant Specialist
Gery Keck, Design & Development Manager
Eileen Kravetz, Tualatin Hills Park Foundation
Julie Rocha, Interim Sports Director
Sabrina Taylor-Schmitt, Interim Recreation Director
Holly Thompson, Director of Communications
Olivia Tsujimura, Accounting & Budget Manager
Keith Watson, Support Services Manager

Planning Department

Cindy Dauer, Grant Specialist
Gery Keck, Design & Development Manager
Melanie Moon, Acquisition Specialist
Jeannine Rustad, Planning Manager
Peter Swinton, Urban Planner

Thank you to our FY22 Funders:

Beaverton School District
Juan Young Trust
Marie Lamfrom Foundation
Metro Regional Government
Oregon Association of Educational Service Districts
Oregon Arts Commission
Oregon Cultural Trust
Oregon Early Learning Division
Oregon Department of Transportation
Portland Clinic Foundation
Special District Association of Oregon
Swigert Foundation
Tualatin Hills Park Foundation
Tualatin Soil & Water Conservation District
United States Tennis Association
Washington County

Cultural Partnerships

Talking Walls Engage Community

THPRD partnered with Color Outside the Lines, Five Oaks Museum, and seven individual artists to create visual representations of racial solidarity and celebrations of Latinx culture in the form of mural panels that were installed at the Howard M. Terpenning Complex in October 2021. The theme for the installation was the concept of belonging with additional focus on ideas of community, resilience, youth, presence, and home. As part of the event, THPRD hosted four interactive stations for youth participants with activities in song-writing, altar making, painting, and dance. Grant funding was provided by the Oregon Cultural Trust and Reser Family Foundation.



Music and Art at Una Tarde Cultural



Una Tarde Cultural (Cultural Afternoon) - in partnership with Venezuela's Voice in Oregon in March 2022 - helped increase the visibility of the Latino/Hispanic population in THPRD, highlight the Venezuelan community, and celebrate the unique history, culture, and identity of Venezuelans through art, music, and cultural activities. Grant funding was provided by the Oregon Arts Commission.

Parks & Nature Bond Local Share Program

In 2019, voters across the Portland Metro area approved the \$475 million Parks & Nature Bond to fund acquisition and restoration of natural areas, promote and protect water quality, and connect people to nature with a focus on racial equity.

Of the bond funds, \$92 million will be allocated to regional jurisdictions as part of the “local share” program. The distri-

bution of local share funds is based on population with \$8.6 million earmarked for THPRD. While those funds are dedicated to the district, THPRD must apply, report, and track the funds like grants.

Funding for three THPRD projects that will utilize \$6.2 million in local share funding was granted in FY22. These were the first local share development projects approved in the region.



The Willow Creek Greenway Boardwalk project will replace aging infrastructure in a wetland area.



The project at Heckman Lane will include construction of the Bethany Creek Trail and neighborhood park amenities.

Project	Funding
Heckman Lane Park & Trail	\$3,641,867
Willow Creek Greenway	\$1,173,500
Accessible Play Structures	\$942,512
Undesignated	\$2,330,991
Total	\$8,628,870



The current playground at Bonny Slope Park.

Play structure at Rock Creek Park to be replaced.



A family engages in Rec Mobile activities at Reflections Plaza at Cedar Grove Apartments.

Mobile Recreation Programs

Mobile Recreation programs are helping close the opportunity gap by providing social development, physical activity, and fun for youth and others who may not otherwise have access to recreation programs. In FY22, Mobile Recreation received grants (through Tualatin Hills Park Foundation) from several new funders including the Marie Lamfrom Foundation, Oregon Association of Educational Service Districts, and Swigert Foundation. Repeat funders include Portland Clinic Foundation and Juan Young Trust.

Programs under Mobile Recreation offer free activities at parks, Title I schools, community centers, and affordable housing complexes around the district. Mobile Recreation eliminates common barriers to recreation that many families face like transportation, participation fees, and access to technology.



Nature Mobile features engaging hands-on crafts and lots of items to touch and explore including animal pelts, bones, and bugs.

Nature Experiences & Workforce Training (NEWT)



Chica's program participants and their families explored nature on a field trip to Cooper Mountain Nature Park.



Interns from the NEWT program during summer training.

The Nature Experiences & Workforce Training (NEWT) program at THPRD was supported by grants from a variety of funders in FY22 including Metro, Tualatin Soil & Water Conservation District, and the Oregon Association of Educational Service Districts. NEWT offers nature education activities and field trips in partnership with community-based organization Adelante Mujeres and helps place Latino and Latina youth in paid internships at THPRD. Grant funds have been used to pay interns, expand THPRD staff capacity, support the partnership with Adelante Mujeres, purchase supplies, and procure transportation for field trips.

Childcare Stabilization

The THRIVE programs at Cedar Hills Recreation Center and Garden Home Recreation Center qualified for a combined total of \$20,656 in federal American Rescue Plan Act grants. Designed to support existing childcare providers that faced hardship and instability during the global health crisis, THPRD was awarded Childcare Stabilization grants from the Oregon Department of Education Early Learning Division.

Funds were used to support personnel costs – including increased pay – and the purchase of materials and supplies.



Arts and crafts with THRIVE participants at CHRC.

Pickleball & Tennis Funding



Winners from the men's bracket at the June Crabb Tournament.

A grant from the Washington County Visitor's Association helped draw players from four states and Canada to the first annual June Crabb Memorial Pickleball Tournament. June served on the THPRD Board of Directors from 1990-1995.

The tournament was hosted in partnership with Pickleball is Great on June 1-5 at the Babette Hornstein Tennis Center. Originally scheduled for fall 2020, the tournament was postponed because of the pandemic. THPRD and organizers are planning for the regional tournament to become an annual event.

The Tennis Center also received grant funds in FY22 from the United States Tennis Association to support recruitment of new tennis players with a focus on youth.

Planning & Goals for FY23

Quality and quantity will continue to be the focus of the THPRD grant program moving forward with the goal of maintaining a 50% win rate and average of eight applications submitted per quarter.

THPRD will likely see another increase in capital grants for FY23 with several large requests pending and others planned. In FY24, with a significant number of grant-funded projects underway, the number of awards may decrease as projects take time to move through the pipeline.

In the coming year, the grant program will look to continue its partnership with Tualatin Hills Park Foundation to focus on raising funds for programs that promote racial equity and access. Workforce development



A rendering shows a potential approach to the Westside Trail Bridge.

programs including lifeguard training, Nature Experiences & Workforce Training (NEWT), as well as DIVERSIFY will be a priority in addition to continued funding raising to support Mobile Recreation.

Pending Capital Grants from FY22

Grant	Project	Request
Regional Flexible Funds Allocation	Beaverton Creek Trail Construction	\$2,055,647
Metro Trails Bond	Westside Trail Bridge Engineering	\$1,907,500
Local Government Grant Program	La Raiz Park Development	\$750,000
Total		\$4,713,147

Planned Capital Grants for FY23

Grant	Project	Request
Land & Water Conservation Fund	Abbey Creek Park Development Phase II	\$750,000
Oregon Community Paths	Fanno Creek Trail Widening and Alignment Feasibility Study	\$570,000
Metro Local Share	TBD	\$2,330,991
Total		\$3,650,991

RESOLUTION NO. 2022-13

**A RESOLUTION OF THE TUALATAN HILLS PARKS AND RECREATION DISTRICT
SUPPORTING BEAVERTON SCHOOL DISTRICT LOCAL OPTION LEVY RENEWAL**

We, the Tualatin Hills Park & Recreation District Board of Directors, value our long-standing partnership with Beaverton School District (BSD). BSD serves nearly 40,000 children in 54 schools, most of whom reside in the Tualatin Hills Park & Recreation District.

This November voters have the opportunity to vote YES to renew the Beaverton teachers local option levy. A YES vote will ensure that Beaverton School District can maintain 280 teaching positions currently funded by the levy, and protect class sizes, without raising the tax rate. Without this revenue BSD would need to reduce staffing and other operating expenses by more than \$200 million over the next five years.

The renewal of this teachers levy is critical to the success and future of the students and families served through Beaverton School District and our THPRD community.

Therefore, we, the Tualatin Hills Park & Recreation District Board of Directors, hereby support and endorse the renewal of the Beaverton teachers levy on the ballot this November, and encourage our community to vote YES on the Beaverton teachers local option levy.

Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 14th day of September 2022.

Felicit Montebianco, President

Barbie Minor, Secretary

ATTEST:

Jessica Collins, Recording Secretary

Tualatin Hills Park and Recreation District
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 Award Estimate based on Contract Award amount or quote price estimates
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Description	Project Budget					Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	PRELIM Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Current Year
GENERAL FUND												
CAPITAL OUTLAY DIVISION												
CARRY FORWARD PROJECTS												
Financial Software	803,958	300,000	250,000	1,053,958	550,000	409,081	-	550,000	Award	959,081	550,000	-
Roof Repairs and Analysis	115,000	101,000	98,000	213,000	199,000	14,038	2,375	196,587	Budget	213,000	198,962	38
Boiler- Cedar Hills Rec Ctr	188,000	179,000	-	188,000	179,000	155,254	-	32,746	Budget	188,000	32,746	146,254
Pool Tank (CRAC)	2,318,723	54,700	-	2,318,723	54,700	2,295,140	10,723	12,860	Award	2,318,723	23,583	31,117
ADA Improvements	25,000	25,000	-	221,668	25,000	5,514	-	25,000	Award	30,514	25,000	-
Irrigation Systems (HMT)	47,500	14,000	-	47,500	14,000	30,802	-	14,000	Budget	44,802	14,000	-
Roof Repairs - FCSC	120,000	120,000	134,000	254,000	254,000	-	-	254,000	Budget	254,000	254,000	-
ADA Imprvmnt - Picnic area	50,000	50,000	-	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-
ADA Imprvmnt - Facility access	75,000	75,000	-	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-
ADA Imprvmnt - Harman Swim	375,000	375,000	-	375,000	375,000	199,991	2,856	172,153	Award	375,000	175,009	199,991
Security Cameras	-	28,000	-	28,000	28,000	-	-	28,000	Award	28,000	28,000	-
TOTAL CARRYOVER PROJECTS	4,118,181	1,321,700	482,000	4,824,849	1,803,700	3,109,821	15,953	1,410,346		4,536,120	1,426,300	377,400
ATHLETIC FACILITY REPLACEMENT												
Air Structure Repairs			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Resurface tennis courts			120,000	120,000	120,000	-	-	120,000	Budget	120,000	120,000	-
TOTAL ATHLETIC FACILITY REPLACEMENT			135,000	135,000	135,000	-	-	135,000		135,000	135,000	-
PARK AND TRAIL REPLACEMENTS												
Playground Components			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
Complete project close-out for bridge replacement - Commonwealth Lake			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Asphalt Pathway Repairs - Kaiser, Stoller, Summercrest and Waterhouse/Schlottman			285,800	285,800	285,800	-	-	285,800	Budget	285,800	285,800	-
Repair concrete sidewalk - Wonderland Park			44,000	44,000	44,000	-	-	44,000	Budget	44,000	44,000	-
Engineering Study to repair sinkhole at Schlottman Creek Greenway			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Replace (3) drinking fountains - HMT Complex			30,000	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-
TOTAL PARK AND TRAIL REPLACEMENTS			404,800	404,800	404,800	-	-	404,800		404,800	404,800	-
PARK AND TRAIL IMPROVEMENTS												
Memorial Benches			25,000	25,000	25,000	-	2,221	22,779	Budget	25,000	25,000	-
Waterhouse Trail Crosswalk			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-
Community Garden expansion			35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-
Beaverton Ck Trl CONSTR Match			250,000	250,000	250,000	-	-	250,000	Budget	250,000	250,000	-
Subtotal Park and Trail Improvements			335,000	335,000	335,000	-	2,221	332,779	-	335,000	335,000	-
Grant Funded Projects												
Security Upgrades			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Long Range Antennas			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-
Electric Vehicle Charging Stations and Electric Vehicles			400,000	400,000	400,000	-	-	400,000	Budget	400,000	400,000	-
Raleigh Park Creek Improvements (Tualatin River Environmental Enhancement grant)			98,423	98,423	98,423	-	-	98,423	Budget	98,423	98,423	-
Raleigh Park Stream Enhancement (CWS grant)			70,000	70,000	70,000	-	-	70,000	Budget	70,000	70,000	-
Fanno Creek Regional Trail Improvements (Lottery bond proceeds)			2,145,358	2,145,358	2,145,358	-	-	2,145,358	Budget	2,145,358	2,145,358	-
Coronavirus State Fiscal Recovery Funding - THPRD - Permanent Restroom			500,000	500,000	500,000	-	841	499,159	Budget	500,000	500,000	-
Coronavirus State Fiscal Recovery Funding - WaCo - Permanent Restrooms			1,400,000	1,400,000	1,400,000	-	5,214	1,394,786	Award	1,400,000	1,400,000	-
Howard M. Terpenning Complex Improvements (EDA grant)			5,000,000	5,000,000	5,000,000	-	-	5,000,000	Budget	5,000,000	5,000,000	-
La Raiz - Engineering & Construction (SDC Baker Loop)			750,000	750,000	750,000	-	-	750,000	Budget	750,000	750,000	-
Westside Trail Bridge - Design & Engineering (Metro Parks & Nature Bond)			1,907,500	1,907,500	1,907,500	-	-	1,907,500	Budget	1,907,500	1,907,500	-
Westside Trail Bridge - Design & Engineering (MSTIP grant)			600,000	600,000	600,000	-	-	600,000	Budget	600,000	600,000	-
Subtotal Park and Trail Improvements (Grant Funded)			12,931,281	12,931,281	12,931,281	-	6,055	12,925,226	-	12,931,281	12,931,281	-
TOTAL PARK AND TRAIL IMPROVEMENTS			13,266,281	13,266,281	13,266,281	-	8,276	13,258,005	-	13,266,281	13,266,281	-
FACILITY CHALLENGE GRANTS												
Program Facility Challenge Grants			20,000	20,000	20,000	-	-	-	-	-	-	20,000
TOTAL FACILITY CHALLENGE GRANTS			20,000	20,000	20,000	-	-	-	-	-	-	20,000

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BUILDING REPLACEMENTS												
Cardio and Weight Equipment			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-
Emergency Repairs	100,000		100,000	100,000	100,000	-	1,363	98,637	Budget	100,000	100,000	-
Space Pln Impl & furniture	200,000		200,000	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-
Court Lamps	4,000		4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-
Parking Lot Repair CHRC	15,000		15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
North Parking Lot HMT Grt Mtch	405,000		405,000	405,000	405,000	-	-	405,000	Budget	405,000	405,000	-
Parking Lot Repair RSC	10,000		10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Fencing	5,000		5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-
Replace mixing valves - Aloha Swim Center	8,000		8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-
Repair skim gutter line - Beaverton Swim Center	6,000		6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
Dive stand replace/repair - Harman Swim Center	3,000		3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-
Lane line reel - HMT Aquatic Center	3,500		3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-
Dive board reconditioning / replacement - HMT Aquatic Center	10,000		10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Glycol pump - Harman Swim Center	3,000		3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-
Replace filter pit valves (2) - Harman Swim Center	11,500		11,500	11,500	11,500	-	-	11,500	Budget	11,500	11,500	-
BECSys5 water chemistry controls - Aquatic Center	9,000		9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-
Replace pump motor - Raleigh Swim Center	3,500		3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-
Replace pump motor - Somerset West Swim Center	3,500		3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-
Design mechanical dive board lift control - HMT Aquatic Center	5,500		5,500	5,500	5,500	-	-	5,500	Budget	5,500	5,500	-
Boiler piping - Aloha Swim Center	8,000		8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-
Replace water heater - Raleigh Swim Center	16,000		16,000	16,000	16,000	-	-	16,000	Budget	16,000	16,000	-
Domestic hot water heater - Beaverton Swim Center	15,000		15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Replace pumps Raypac, Thermal Solutions (2) - Elsie Stuhr Center	2,000		2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-
Replace lobby carpet - Beaverton Swim Center	5,000		5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-
Replace carpet in Beaver Den -Nature Center	4,700		4,700	4,700	4,700	-	-	4,700	Budget	4,700	4,700	-
Roof leak repair - HMT Athletic Center	30,000		30,000	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-
Flat roof replacement - Garden Home Recreation Center	250,000		250,000	250,000	250,000	-	313	249,687	Budget	250,000	250,000	-
Clean and treat roof - Garden Home Recreation Center	4,500		4,500	4,500	4,500	-	-	4,500	Budget	4,500	4,500	-
Clean and treat roof (stables, outbuildings) - Jenkins Estate	15,000		15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
Ergonomic Equipment/Fixtures	6,000		6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
Replace main entry doors - Cedar Hills Recreation Center	6,000		6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
Replace Welding Shop garage door	7,200		7,200	7,200	7,200	-	-	7,200	Budget	7,200	7,200	-
Boiler replacement - Garden Home Recreation Center	231,000		231,000	231,000	231,000	-	-	231,000	Budget	231,000	231,000	-
Window AC units (2) - Beaverton Swim Center	2,500		2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-
West air handler bearings - Beaverton Swim Center	10,000		10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Replacement of office AC split system - Beaverton Swim Center	12,000		12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-
AC window unit replacement - Cedar Hills Recreation Center	14,000		14,000	14,000	14,000	-	-	14,000	Budget	14,000	14,000	-
Window AC units (4) - Garden Home Recreation Center	10,000		10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Replace heat exchanger - Sunset Swim Center	13,000		13,000	13,000	13,000	-	-	13,000	Budget	13,000	13,000	-
Furnace at Stables (crawlspce) - Jenkins Estate	8,600		8,600	8,600	8,600	-	-	8,600	Budget	8,600	8,600	-
TOTAL BUILDING REPLACEMENTS			1,516,000	1,516,000	1,516,000	-	1,676	1,514,324	-	1,516,000	1,516,000	-
BUILDING IMPROVEMENTS												
Electric Fleet Infrastructure			145,000	145,000	145,000	-	-	145,000	Budget	145,000	145,000	-
Rust degradation Athletic Ctr	2,000		2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-
Seal off gate valve in mechanical room	2,500		2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-
Mechanical room upgrades	5,500		5,500	5,500	5,500	-	-	5,500	Budget	5,500	5,500	-
Exterior Facility Paint	80,000		80,000	80,000	80,000	-	-	80,000	Budget	80,000	80,000	-
Repaint window sills	6,000		6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
TOTAL BUILDING IMPROVEMENTS			241,000	241,000	241,000	-	-	241,000	-	241,000	241,000	-
ADA IMPROVEMENTS												
Waterhouse Trail ADA curb cuts - Washington County Project			120,000	120,000	120,000	-	-	120,000	Budget	120,000	120,000	-
ADA stairs - Aloha Swim Center	7,000		7,000	7,000	7,000	-	-	7,000	Budget	7,000	7,000	-
TOTAL ADA PROJECTS			127,000	127,000	127,000	-	-	127,000	-	127,000	127,000	-
TOTAL CAPITAL OUTLAY DIVISION	4,118,181	1,321,700	16,192,081	20,534,930	17,513,781	3,109,821	25,905	17,090,476	-	20,226,201	17,116,381	397,400

Tualatin Hills Park and Recreation District

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INFORMATION SERVICES DEPARTMENT												
<u>INFORMATION TECHNOLOGY REPLACEMENTS</u>												
Workstations/Notebooks			100,000	100,000	100,000	-	-	100,000	Award	100,000	100,000	-
Large Format Printer			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-
LAN/WAN Replcmnt			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-
AED Defibrillators			9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-
Security Cameras			45,000	45,000	45,000	-	3,000	42,000	Budget	45,000	45,000	-
Key Card Readers			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-
Server Replacements			50,000	50,000	50,000	-	-	50,000	Award	50,000	50,000	-
Swtiches			50,000	50,000	50,000	-	-	50,000	Award	50,000	50,000	-
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			285,000	285,000	285,000	-	3,000	282,000		285,000	285,000	-
TOTAL INFORMATION SYSTEMS DEPARTMENT			285,000	285,000	285,000	-	3,000	282,000		285,000	285,000	-
MAINTENANCE DEPARTMENT												
<u>FLEET REPLACEMENTS</u>												
Brush Cutter			3,680	3,680	3,680	-	-	3,680	Budget	3,680	3,680	-
Carpet Extractor			7,000	7,000	7,000	-	-	7,000	Award	7,000	7,000	-
Pressure jet			8,500	8,500	8,500	-	-	8,500	Budget	8,500	8,500	-
Cordless Bckpck Eq Chrgr Bttry			11,500	11,500	11,500	-	-	11,500	Award	11,500	11,500	-
Small Tractor			30,000	30,000	30,000	-	-	30,073	Award	30,073	30,073	(73)
eWorkman Utility Vehicles (2)			35,000	35,000	35,000	-	-	35,000	Award	35,000	35,000	-
Full-size van			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-
Full-size van			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-
Auto scrubber			17,000	17,000	17,000	-	-	17,000	Award	17,000	17,000	-
Indoor sport court cleaner			17,000	17,000	17,000	-	17,485	-	Complete	17,485	17,485	(485)
Trash compactor			55,000	55,000	55,000	-	45,794	9,206	Award	55,000	55,000	-
TOTAL FLEET REPLACEMENTS			284,680	284,680	284,680	-	63,279	221,959	-	285,238	285,238	(558)
TOTAL MAINTENANCE DEPARTMENT			284,680	284,680	284,680	-	63,279	221,959		285,238	285,238	(558)
GRAND TOTAL GENERAL FUND	4,118,181	1,321,700	16,761,761	21,104,610	18,083,461	3,109,821	92,184	17,594,435		20,796,439	17,686,619	396,842

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Monthly Capital Project Report
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Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under	
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	PRELIM Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Current Year
SDC FUND												
<u>LAND ACQUISITION -CARRYOVER PROJECTS</u>												
Land Acq - N. Bethany Comm Pk	5,715,800	5,673,035		5,715,800	5,673,035		-	5,673,035	Budget	5,673,035	5,673,035	-
Subtotal Land Acq-N Bethany Comm Pk	5,715,800	5,673,035	-	5,715,800	5,673,035	-	-	5,673,035		5,673,035	5,673,035	-
Land Acq - N Bethany Trails	1,189,500	1,125,500		1,189,500	1,125,500		91,784	1,033,716	Budget	1,125,500	1,125,500	-
Subtotal Land Acq-N Bethany Trails	1,189,500	1,125,500	-	1,189,500	1,125,500	-	91,784	1,033,716		1,125,500	1,125,500	-
Land Acq - Bonny Slope West Neighborhood Park	1,500,000	1,500,000	-	1,500,000	1,500,000	-	-	1,500,000	Budget	1,500,000	1,500,000	-
Subtotal Land Acq-Bonny Slope West Neighborhood Park	1,500,000	1,500,000	-	1,500,000	1,500,000	-	-	1,500,000		1,500,000	1,500,000	-
Land Acq - Bonny Slope West Trails	250,000	250,000		250,000	250,000		-	250,000	Budget	250,000	250,000	-
Subtotal Land Acq-Bonny Slope West Trails	250,000	250,000	-	250,000	250,000	-	-	250,000		250,000	250,000	-
Land Acq - S Cooper Mtn Trail	1,379,000	1,379,000		1,379,000	1,379,000		-	1,379,000	Budget	1,379,000	1,379,000	-
Subtotal S Cooper Mtn Trail	1,379,000	1,379,000	-	1,379,000	1,379,000	-	-	1,379,000		1,379,000	1,379,000	-
Land Acq - S Cooper Mtn Nat Ar	846,000	846,000	-	846,000	846,000		-	846,000	Budget	846,000	846,000	-
Subtotal S Cooper Mtn Nat Ar	846,000	846,000	-	846,000	846,000	-	-	846,000		846,000	846,000	-
Land Acq - Neighborhood Parks - S Cooper Mtn	8,449,000	8,449,000		8,449,000	8,449,000		796	8,448,204	Budget	8,449,000	8,449,000	-
Subtotal Neighbhood Parks - S Cooper Mtn	8,449,000	8,449,000	-	8,449,000	8,449,000	-	796	8,448,204		8,449,000	8,449,000	-
Land Acq - Neighborhood Parks - Infill Areas	2,452,740	3,395,990		2,452,740	3,395,990		-	3,395,990	Budget	3,395,990	3,395,990	-
Sub total Neighborhood Parks Infill Areas	2,452,740	3,395,990	-	2,452,740	3,395,990	-	-	3,395,990		3,395,990	3,395,990	-
TOTAL LAND ACQUISITION	21,782,040	22,618,525	-	21,782,040	22,618,525	-	92,580	22,525,945	-	22,618,525	22,618,525	-
Professional Services			100,000	100,000	100,000	13,918	-	86,082	Budget	100,000	86,082	13,918
MTIP Grnt Mtch-Wstside Trl #18	3,459,820	425,000		3,459,820	425,000	3,928,513	-	425,000	Budget	4,353,513	425,000	-
Natural Area Concept Plan	100,000	100,000		100,000	100,000	-	-	100,000	Award	100,000	100,000	-
Building Expansion (TBD)	995,000	995,000		995,000	995,000	-	-	995,000	Budget	995,000	995,000	-
N.Bethany Pk & Trl/Prj Mgmt	141,000	50,000		141,000	50,000	270,303	757	49,243	Budget	320,303	50,000	-
Nghbd Pk Miller Rd SWQ-5	992,200	867,505		992,200	867,505	4,063	-	867,505	Budget	871,568	867,505	-
S Cooper Mtn Pk & Tr Dev-PM	50,000	50,000		50,000	50,000	15,474	703	49,297	Award	65,474	50,000	-
NW Quad New Nghbd Pk Dev	2,320,000	8,000		2,320,000	8,000	1,502,800	-	8,000	Budget	1,510,800	8,000	-
NB Park & Trail Improvements	338,000	120,000		338,000	120,000	167,519	-	120,000	Award	287,519	120,000	-
RFFA Actv TPRM-Wsd Trl Hy26	215,000	54,779		215,000	54,779	339,130	-	54,779	Award	393,909	54,779	-
New Amenities in existing park	196,000	139,122	30,878	226,878	170,000	31,734	-	170,000	Budget	201,734	170,000	-
Cedar Hills Pk-addtl bond fdg	365,000	357,603		365,000	357,603	21,230	-	357,603	Award	378,833	357,603	-
Nghbd Pk DP Hghlnd Pk NWQ-6	420,000	10,000		420,000	10,000	143,943	-	12,496	Award	156,439	12,496	(2,496)
Nghbd Pk CNSTR Hghlnd Pk NWQ-6	1,620,000	300,000		1,620,000	300,000	1,015,598	-	300,000	Budget	1,315,598	300,000	-
Nghbd Pk Lombard Baker SEQ-2	619,125	477,081	1,470,875	2,090,000	1,947,956	235,169	65,214	1,789,617	Award	2,090,000	1,854,831	93,125
Trl Dev MP-155th Ave Wetlands	500,000	448,390		500,000	448,390	105,219	-	448,390	Award	553,609	448,390	-
FannoCrkTrl Seg5- Scholls-92nd	250,000	247,844	7,156	257,156	255,000	2,560	-	254,596	Budget	257,156	254,596	404
MVCP Sport Court-Add'l Funding	400,000	400,000	227,300	627,300	627,300	-	-	627,300	Award	627,300	627,300	-
N Johnson Crk Trl MP-PM	40,000	39,953		40,000	39,953	47	-	39,953	Budget	40,000	39,953	0
Nat Area Public Access D&D-PM	500,000	500,000		500,000	500,000	-	-	500,000	Award	500,000	500,000	-
Nghbd Pk Abbey Crk Ph2 NWQ-5	69,200	67,200	431,900	501,100	499,100	9,560	-	173,575	Award	183,135	173,575	325,525
Nghbd Pk Pointer Rd NEQ-3	135,100	129,154	668,600	803,700	797,754	6,277	47	797,376	Budget	803,700	797,423	331
Regional Trl Dev - WST 14	1,601,900	1,601,900		1,601,900	1,601,900	-	-	1,601,900	Budget	1,601,900	1,601,900	-
Downtown planning	50,000	47,000	18,000	68,000	65,000	37,500	-	30,500	Budget	68,000	30,500	34,500
Cooper Mountain Planning	15,000	15,000		15,000	15,000	15,000	-	-	Budget	15,000	-	15,000
Subtotal Development/Improvements Carryover	15,392,345	7,450,531	2,954,709	18,347,054	10,405,240	7,865,559	66,721	9,858,212	-	17,790,492	9,924,933	480,307

Tualatin Hills Park and Recreation District

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Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under	
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	PRELIM Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Current Year
DEVELOPMENT/IMPROVEMENTS												
New Regional Trail Development - Westside Trail #14, #16-#18			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-
RFFA Grant Match - Beaverton Creek Trail Engineering and Construction			510,800	510,800	510,800	79	-	510,721	Budget	510,800	510,721	79
Beaverton Creek Trail Engineering and Construction			1,775,884	1,775,884	1,775,884	-	-	1,775,884	Budget	1,775,884	1,775,884	-
Metro Bond Trails Competitive Grant Match - Westside Trail Bridge			217,500	217,500	217,500	-	-	217,500	Budget	217,500	217,500	-
EDA Grant Matching - HMT Complex Improvements			1,397,954	1,397,954	1,397,954	-	-	1,397,954	Budget	1,397,954	1,397,954	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	-	-	3,922,138	3,922,138	3,922,138	79	-	3,922,059	-	3,922,138	3,922,059	79
UNDESIGNATED PROJECTS												
Undesignated Projects	-	-	13,589,196	13,589,196	13,589,196	-	-	13,589,196	Budget	13,589,196	13,589,196	-
TOTAL UNDESIGNATED PROJECTS	-	-	13,589,196	13,589,196	13,589,196	-	-	13,589,196	-	13,589,196	13,589,196	-
GRAND TOTAL SDC FUND	37,174,385	30,069,056	20,466,043	57,640,428	50,535,099	7,865,638	159,301	49,895,412	-	57,920,351	50,054,713	480,386

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 07/31/2022

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
BOND CAPITAL PROJECTS FUND														
<u>New Neighborhood Parks Development</u>														
SE	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,674,551	-	1,674,551	-	Complete	1,674,551	(338,597)	-25.3%	125.3%	100.0%
SW	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,250,248	-	1,250,248	-	Complete	1,250,248	62,558	4.8%	95.2%	100.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	731,629	-	731,629	-	Complete	731,629	55,859	7.1%	92.9%	100.0%
SW	Roy Dancer Park	771,150	16,657	787,807	643,447	-	643,447	-	Complete	643,447	144,360	18.3%	81.7%	100.0%
NE	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%
	Sub-total New Neighborhood Parks Development	4,883,950	130,968	5,014,918	5,188,093	-	5,188,093	-		5,188,093	(173,175)	-3.5%	103.5%	100.0%
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	173,175	173,175	-	-	-	-	N/A	-	173,175	n/a	n/a	n/a
	Total New Neighborhood Parks Development	4,883,950	304,143	5,188,093	5,188,093	-	5,188,093	-		5,188,093	-	0.0%	100.0%	100.0%
<u>Renovate & Redevelop Neighborhood Parks</u>														
NE	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	990,095	-	990,095	-	Complete	990,095	165,540	14.3%	85.7%	100.0%
SE	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%
NW	Somerset West Park	1,028,200	120,124	1,148,324	1,528,550	-	1,528,550	-	Complete	1,528,550	(380,226)	-33.1%	133.1%	100.0%
NW	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%
SE	Vista Brook Park	514,100	20,504	534,604	729,590	-	729,590	-	Complete	729,590	(194,986)	-36.5%	136.5%	100.0%
	Sub-total Renovate & Redevelop Neighborhood Parks	3,727,213	220,296	3,947,509	4,367,063	-	4,367,063	-		4,367,063	(419,554)	-10.6%	110.6%	100.0%
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	419,554	419,554	-	-	-	-	N/A	-	419,554	n/a	n/a	n/a
	Total Renovate & Redevelop Neighborhood Parks	3,727,213	639,850	4,367,063	4,367,063	-	4,367,063	-		4,367,063	-	0.0%	100.0%	100.0%
<u>New Neighborhood Parks Land Acquisition</u>														
NW	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%
NW	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%
NE	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%
NE	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	33,466	1,533,466	2,119,940	-	2,119,940	-	Complete	2,119,940	(586,474)	-38.2%	138.2%	100.0%
SW	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%
SW	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%
SW	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%
SE	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%
NW	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%
UND	New Neighborhood Park - Undesignated	-	-	-	-	-	-	-	Reallocated	-	-	-100.0%	n/a	0.0%
	Sub-total New Neighborhood Parks	9,000,000	154,120	9,154,120	11,524,740	-	11,524,740	-		11,524,740	(2,370,620)	-25.9%	125.9%	100.0%
	Authorized Use of Savings from New Community Park													
UND	Land Acquisition Category	-	1,655,521	1,655,521	-	-	-	-	N/A	-	1,655,521	n/a	n/a	n/a
	Authorized Use of Savings from Community Center /													
UND	Community Park Land Acquisition Category	-	715,099	715,099	-	-	-	-	N/A	-	715,099	n/a	n/a	n/a
	Total New Neighborhood Parks	9,000,000	2,524,740	11,524,740	11,524,740	-	11,524,740	-		11,524,740	-	0.0%	100.0%	100.0%

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		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<u>New Community Park Development</u>														
SW	SW Quad Community Park & Athletic Field	7,711,500	343,963	8,055,463	10,594,517	-	10,594,517	27,902	Complete	10,622,419	(2,566,956)	-31.9%	131.5%	99.7%
	Sub-total New Community Park Development	7,711,500	343,963	8,055,463	10,594,517	-	10,594,517	27,902		10,622,419	(2,566,956)	-31.9%	131.5%	99.7%
UND	Authorized use of savings from Bond Facility Rehabilitation category		1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a
UND	Authorized use of savings from Bond Administration (Issuance) category		930,529	930,529	-	-	-	-	N/A	-	930,529	n/a	n/a	n/a
UND	Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition	-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a
	Total New Community Park Development	7,711,500	2,958,743	10,670,243	10,594,517	-	10,594,517	27,902		10,622,419	47,824	0.4%	99.3%	99.7%
<u>New Community Park Land Acquisition</u>														
NE	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%
NE	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%
	Sub-total New Community Park	10,000,000	132,657	10,132,657	8,477,136	-	8,477,136	-		8,477,136	1,655,521	16.3%	83.7%	100.0%
UND	Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a
	Total New Community Park	10,000,000	(1,522,864)	8,477,136	8,477,136	-	8,477,136	-		8,477,136	-	0.0%	100.0%	100.0%
<u>Renovate and Redevelop Community Parks</u>														
NE	Cedar Hills Park & Athletic Field	6,194,905	449,392	6,644,297	7,684,215	-	7,684,215	-	Complete	7,684,316	(1,040,019)	-15.7%	115.7%	100.0%
SE	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%
	Total Renovate and Redevelop Community Parks	9,793,605	523,795	10,317,400	10,317,299	-	10,317,299	-		10,317,400	-	0.0%	100.0%	100.0%
<u>Natural Area Preservation - Restoration</u>														
NE	Roger Tilbury Memorial Park	30,846	1,872	32,718	36,450	-	36,450	-	Complete	36,450	(3,732)	-11.4%	111.4%	100.0%
NE	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	-	Complete	1,201	30,817	96.2%	3.8%	100.0%
NE	Jordan/Jackie Husen Park	308,460	8,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%
NW	NE/Bethany Meadows Trail Habitat Connection	246,768	16,178	262,946	-	-	-	-	On Hold	-	262,946	100.0%	0.0%	0.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	300	10,582	12,929	-	12,929	-	Complete	12,929	(2,347)	-22.2%	122.2%	100.0%
NW	Allenbach Acres Park	41,128	2,318	43,446	10,217	-	10,217	-	Complete	10,217	33,229	76.5%	23.5%	100.0%
NW	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.8%	100.0%
NE	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%
NE	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%
NW	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%
NE	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	9,421	1,115	10.6%	89.4%	100.0%
NW	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%
NW	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%
SE	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	26,866	4,721	14.9%	85.1%	100.0%
SE	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	61,399	17,500	22.2%	77.8%	100.0%
SE	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	-	Complete	5,414	16,047	74.8%	25.2%	100.0%
SE	Greenway Park/Koll Center	61,692	2,316	64,008	56,727	-	56,727	-	Complete	56,727	7,281	11.4%	88.6%	100.0%
SE	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%
SE	Fanno Creek Park	162,456	6,736	169,192	65,185	-	65,185	-	Complete	65,185	104,007	61.5%	38.5%	100.0%
SE	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%
SW	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%
SE	Hyland Forest Park	71,974	1,342	73,316	65,521	-	65,521	-	Complete	65,521	7,795	10.6%	89.4%	100.0%
SW	Cooper Mountain	205,640	13,479	219,119	14	-	14	-	On Hold	14	219,105	100.0%	0.0%	100.0%
SW	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%
SW	Lowami Hart Woods	287,896	9,345	297,241	130,125	-	130,125	-	Complete	130,125	167,116	56.2%	43.8%	100.0%
SW	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%
SW	Mt Williams Park	102,820	9,269	112,089	52,362	-	52,362	-	Complete	52,362	59,727	53.3%	46.7%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 07/31/2022

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)							
SW	Jenkins Estate	154,230	3,365	157,595	139,041	-	139,041	-	Complete	139,041	18,554	11.8%	88.2%	100.0%
SW	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%
SW	Morrison Woods	61,692	4,042	65,734	0	-	0	-	Cancelled	0	65,734	100.0%	0.0%	100.0%
UND	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	-	Complete	326,776	21,794	6.3%	93.7%	100.0%
NW	Beaverton Creek Trail	61,692	4,043	65,735	-	-	-	-	On Hold	-	65,735	100.0%	0.0%	0.0%
NW	Bethany Wetlands/Bronson Creek	41,128	2,695	43,823	-	-	-	-	On Hold	-	43,823	100.0%	0.0%	0.0%
NW	Bluegrass Downs Park	15,423	1,010	16,433	-	-	-	-	On Hold	-	16,433	100.0%	0.0%	0.0%
NW	Crystal Creek	41,128	2,696	43,824	-	-	-	-	On Hold	-	43,824	100.0%	0.0%	0.0%
UND	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	-	(865,000)	100.0%	0.0%	0.0%
SE	Hyland Woods Phase 2	-	77,120	77,120	65,453	-	65,453	-	Complete	65,453	11,667	15.1%	84.9%	100.0%
SW	Jenkins Estate Phase 2	-	131,457	131,457	67,754	-	67,754	-	Complete	67,754	63,703	48.5%	51.5%	100.0%
NW	Somerset	-	161,030	161,030	161,030	-	161,030	-	Complete	161,030	-	0.0%	100.0%	100.0%
NW	Rock Creek Greenway	-	167,501	167,501	150,152	-	150,152	-	Complete	150,152	17,349	10.4%	89.6%	100.0%
NW	Whispering Woods Phase 2	-	102,661	102,661	97,000	-	97,000	-	Complete	97,000	5,661	5.5%	94.5%	100.0%
SE	Raleigh Park	-	118,187	118,187	88,309	6,080	94,389	238,009	Site Prep	332,398	(214,211)	-181.2%	79.9%	28.4%
NE	Bannister Creek Greenway/NE Park	-	80,798	80,798	32,552	-	32,552	48,246	Site Prep	80,798	-	0.0%	40.3%	40.3%
NW	Beaverton Creek Greenway Duncan	-	20,607	20,607	-	-	-	-	Cancelled	-	20,607	100.0%	0.0%	0.0%
SE	Church of Nazarene	-	30,718	30,718	14,121	-	14,121	-	Complete	14,121	16,597	54.0%	46.0%	100.0%
SW	Lilly K. Johnson Woods	-	30,722	30,722	37,132	-	37,132	-	Complete	37,132	(6,410)	-20.9%	120.9%	100.0%
UND	Restoration of new properties to be acquired	643,023	41,096	684,119	976	-	976	6,196	On Hold	7,172	676,947	99.0%	0.1%	13.6%
UND	Reallocation of project savings to new project budgets	-	(1,570,245)	(1,570,245)	-	-	-	-	Reallocation	-	(1,570,245)	100.0%	0.0%	0.0%
NE	NE Quadrant Property(Findley)	-	471,984	471,984	47,213	-	47,213	424,771	Site Prep	471,984	-	0.0%	10.0%	10.0%
NE	N. Johnson Greenway (Peterkort)	-	262,760	262,760	-	-	-	-	Cancelled	-	262,760	100.0%	0.0%	0.0%
NE	Commonwealth Lake Park	-	62,932	62,932	4,519	-	4,519	58,413	Budget	62,932	-	0.0%	7.2%	7.2%
SW	155th Wetlands	-	26,060	26,060	22,951	-	22,951	-	Complete	22,951	3,109	11.9%	88.1%	100.0%
SW	Bronson Creek New Properties	-	104,887	104,887	-	-	-	104,887	Budget	104,887	-	0.0%	0.0%	0.0%
SE	Fanno Creek Greenway	-	83,909	83,909	80,114	-	80,114	-	Complete	80,114	3,795	4.5%	95.5%	100.0%
NW	HMT north woods and stream	-	52,176	52,176	25,720	-	25,720	26,456	Site Prep	52,176	-	0.0%	49.3%	49.3%
NE	Cedar Mill Creek Greenway	-	31,260	31,260	21,820	-	21,820	9,440	Site Prep	31,260	-	0.0%	69.8%	69.8%
SW	Fir Grove Park	-	25,908	25,908	22,594	-	22,594	3,314	Site Prep	25,908	-	0.0%	87.2%	87.2%
SW	HL Cain Wetlands	-	25,989	25,989	23,275	-	23,275	2,714	Site Prep	25,989	-	0.0%	89.6%	89.6%
NW	Bronson Creek Park	-	26,191	26,191	7,359	-	7,359	18,832	Site Prep	26,191	-	0.0%	28.1%	28.1%
SE	Center Street Wetlands Area	-	20,939	20,939	11,167	-	11,167	9,772	Site Prep	20,939	-	0.0%	53.3%	53.3%
SW	Tallac Terrace Park	-	10,511	10,511	-	-	-	-	Cancelled	-	10,511	100.0%	0.0%	0.0%
NE	Forest Hills Park	-	10,462	10,462	2,594	-	2,594	7,868	Site Prep	10,462	-	0.0%	24.8%	24.8%
UND	Arborist/Tree Management	-	297,824	297,824	151,444	-	151,444	146,380	Site Prep	297,824	-	0.0%	50.9%	50.9%
NW	North Bethany Greenway	-	26,131	26,131	10,905	-	10,905	(76,681)	Site Prep	(65,776)	91,907	351.7%	41.7%	-16.6%
NW	Willow Creek Greenway II	-	26,031	26,031	30,221	-	30,221	1,706	Complete	31,927	(5,896)	-22.6%	116.1%	94.7%
NW	Westside Trail Segment 18	-	26,221	26,221	475	-	475	25,746	Budget	26,221	-	0.0%	1.8%	1.8%
SW	Westside Trail- Burntwood area	-	25,813	25,813	23,939	-	23,939	-	Complete	23,939	1,874	7.3%	92.7%	100.0%
NW	Waterhouse Trail	-	26,207	26,207	3,404	-	3,404	22,803	Site Prep	26,207	-	0.0%	13.0%	13.0%
Sub-total Natural Area Restoration		3,762,901	293,026	4,055,927	2,671,867	6,080	2,677,947	1,377,980		3,756,820	299,107	7.4%	66.0%	71.3%
UND	Authorized Use of Savings for Natural Area Preservation - Land Acquisition	-	(299,107)	(299,107)	-	-	-	(299,107)	N/A	-	(299,107)	n/a	n/a	n/a
Total Natural Area Restoration		3,762,901	(6,081)	3,756,820	2,671,867	6,080	2,677,947	1,078,873		3,756,820	-	0.0%	71.3%	71.3%
Natural Area Preservation - Land Acquisition														
UND	Natural Area Acquisitions	8,400,000	447,583	8,847,583	9,146,690	-	9,146,690	-	Budget	9,146,690	(299,107)	-3.4%	103.4%	100.0%
Sub-total Natural Area Preservation - Land Acquisition		8,400,000	447,583	8,847,583	9,146,690	-	9,146,690	-		9,146,690	(299,107)	-3.4%	103.4%	100.0%
UND	Authorized Use of Savings from Natural Area Restoration	-	299,107	299,107	-	-	-	-	N/A	-	299,107	n/a	n/a	n/a
Total Natural Area Preservation - Land Acquisition		8,400,000	746,690	9,146,690	9,146,690	-	9,146,690	-		9,146,690	-	0.0%	100.0%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 07/31/2022

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		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<u>New Linear Park and Trail Development</u>														
SW	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,381,083	-	4,381,083	-	Complete	4,381,083	(28,969)	-0.7%	100.7%	100.0%
NE	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%	100.0%
NW	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,394,637	-	4,394,637	-	Complete	4,394,637	(511,651)	-13.2%	113.2%	100.0%
NW	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	103,949	2,365,989	1,743,667	-	1,743,667	-	Complete	1,743,667	622,322	26.3%	73.7%	100.0%
UND	Miscellaneous Natural Trails	100,000	8,837	108,837	30,394	-	30,394	78,443	Budget	108,837	-	0.0%	27.9%	100.0%
NW	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%	100.0%
NE	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	412,424	-	412,424	-	Complete	412,424	(140,577)	-51.7%	151.7%	100.0%
SW	Lowami Hart Woods	822,560	55,645	878,205	1,255,274	-	1,255,274	-	Complete	1,255,274	(377,069)	-42.9%	142.9%	100.0%
NW	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,055,589	-	1,055,589	-	Complete	1,055,589	535,271	33.6%	66.4%	100.0%
	Sub-total New Linear Park and Trail Development	15,060,310	445,044	15,505,354	14,739,266	-	14,739,266	78,443		14,817,709	687,645	4.4%	95.1%	99.5%
UND	Authorized Use of Savings for Multi-field/Multi-purpose Athletic Field Development	-	(687,645)	(687,645)	-	-	-	-	N/A	-	(687,645)	n/a	n/a	n/a
	Total New Linear Park and Trail Development	15,060,310	(242,601)	14,817,709	14,739,266	-	14,739,266	78,443		14,817,709	-	0.0%	99.5%	99.5%
<u>New Linear Park and Trail Land Acquisition</u>														
UND	New Linear Park and Trail Acquisitions	1,200,000	23,401	1,223,401	1,222,206	-	1,222,206	1,195	Budget	1,223,401	-	0.0%	99.9%	99.9%
	Total New Linear Park and Trail Land Acquisition	1,200,000	23,401	1,223,401	1,222,206	-	1,222,206	1,195		1,223,401	-	0.0%	99.9%	99.9%
<u>Multi-field/Multi-purpose Athletic Field Development</u>														
SW	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	100.0%
SE	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%	100.0%
NW	New Fields in NW Quadrant - Living Hope	514,100	77,969	592,069	1,175,521	-	1,175,521	81,540	Award	1,257,061	(664,992)	-112.3%	198.5%	93.5%
NE	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%	100.0%
SW	New Fields in SW Quadrant - MVCP	514,100	59,494	573,594	114,647	-	114,647	458,947	Budget	573,594	-	0.0%	20.0%	20.0%
SE	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	548,917	-	548,917	-	Complete	548,917	(14,984)	-2.8%	102.8%	100.0%
	Sub-total Multi-field/Multi-purpose Athletic Field Dev.	3,084,600	210,872	3,295,472	3,716,261	-	3,716,261	540,487		4,256,748	(961,276)	-29.2%	112.8%	87.3%
UND	Authorized Use of Savings from New Linear Park and Trail Development category	-	687,645	687,645	-	-	-	-	N/A	-	687,645	n/a	n/a	n/a
UND	Authorized Use of Savings from Facility Rehabilitation category	-	244,609	244,609	-	-	-	-	N/A	-	244,609	n/a	n/a	n/a
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	29,022	29,022	-	-	-	-	N/A	-	29,022	n/a	n/a	n/a
	Total Multi-field/Multi-purpose Athletic Field Dev.	3,084,600	1,172,148	4,256,748	3,716,261	-	3,716,261	540,487		4,256,748	-	0.0%	87.3%	87.3%
<u>Deferred Park Maintenance Replacements</u>														
UND	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	100.0%
NW	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%	100.0%
SW	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	2.3%	97.7%	100.0%
SW	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%	100.0%
SE	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	9.0%	100.0%
NE	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	14.3%	85.7%	100.0%
UND	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%	100.0%
SW	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-18.2%	118.2%	100.0%
NE	Permeable Parking Lot at Sunset Swim Center	160,914	2,614	163,528	512,435	-	512,435	-	Complete	512,435	(348,907)	-213.4%	313.4%	100.0%
	Sub-total Deferred Park Maintenance Replacements	1,451,515	9,840	1,461,355	1,832,474	-	1,832,474	-		1,832,474	(371,119)	-25.4%	125.4%	100.0%
UND	Authorized Use of Savings from Facility Expansion & Improvements Category	-	200,634	200,634	-	-	-	-	N/A	-	200,634	n/a	n/a	n/a
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	170,485	170,485	-	-	-	-	N/A	-	170,485	n/a	n/a	n/a
	Total Deferred Park Maintenance Replacements	1,451,515	380,959	1,832,474	1,832,474	-	1,832,474	-		1,832,474	-	0.0%	100.0%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 07/31/2022

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		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
Facility Rehabilitation														
UND	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	115,484	-	115,484	-	Complete	115,484	7,592	6.2%	93.8%	100.0%
SW	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	Structural Upgrades at Beaverton Swim Center	1,447,363	37,353	1,484,716	820,440	-	820,440	-	Complete	820,440	664,276	44.7%	55.3%	100.0%
NE	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,403	101,861	15.8%	84.2%	100.0%
SW	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,762	-	513,762	-	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%
SE	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
NW	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%
NW	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%
NW	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%
NW	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
SE	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
NW	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
NE	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
UND	Auto Gas Meter Shut Off Valves at All Facilities	-	275	275	17,368	-	17,368	-	Complete	17,368	(17,093)	100.0%	0.0%	100.0%
Sub-total Facility Rehabilitation		6,227,732	132,222	6,359,954	4,815,345	-	4,815,345	-		4,815,345	1,544,609	24.3%	75.7%	100.0%
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
Sub-total Facility Rehabilitation		6,227,732	(1,167,778)	5,059,954	4,815,345	-	4,815,345	-		4,815,345	244,609	4.8%	n/a	n/a
UND	Authorized Use of Savings for Multi-field/Multi-purpose Athletic Field Development	-	(244,609)	(244,609)	-	-	-	-	N/A	-	(244,609)	n/a	n/a	n/a
Total Facility Rehabilitation		6,227,732	(1,412,387)	4,815,345	4,815,345	-	4,815,345	-		4,815,345	-	0.0%	100.0%	100.0%
Facility Expansion and Improvements														
SE	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%
SW	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,414,909	-	5,414,909	-	Complete	5,414,909	119,902	2.2%	97.8%	100.0%
SW	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%
Sub-total Facility Expansion and Improvements		8,218,478	117,557	8,336,035	8,135,401	-	8,135,401	-		8,135,401	200,634	2.4%	97.6%	100.0%
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(200,634)	(200,634)	-	-	-	-	N/A	-	(200,634)	n/a	n/a	n/a
Total Facility Expansion and Improvements		8,218,478	(83,077)	8,135,401	8,135,401	-	8,135,401	-		8,135,401	-	0.0%	100.0%	100.0%
ADA/Access Improvements														
NW	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,771	-	1,019,771	-	Complete	1,019,771	(265,064)	-35.1%	135.1%	100.0%
UND	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%
SW	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	18.1%	81.9%	100.0%
NW	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	-23.2%	123.2%	100.0%
NE	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	Complete	8,255	101	1.2%	98.8%	100.0%
NE	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	-86.8%	186.8%	100.0%
SE	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	100.0%	0.0%	0.0%
SW	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	30.9%	69.1%	100.0%
SW	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	46.2%	53.8%	100.0%
NE	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	4.3%	95.7%	100.0%
NW	ADA Improvements - Rock Crk Pwrlne Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	14.8%	85.2%	100.0%
NW	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	-35.5%	135.5%	100.0%
NW	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	Complete	8,402	7	0.1%	99.9%	100.0%
NE	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	2.3%	97.7%	100.0%
SE	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	52.9%	47.1%	100.0%
Sub-total ADA/Access Improvements		1,028,196	24,461	1,052,657	1,242,547	-	1,242,547	-		1,242,547	(189,890)	-18.0%	118.0%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 07/31/2022

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 22/23	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	189,890	189,890	-	-	-	-	N/A	-	189,890	100.0%	n/a	n/a
	Total ADA/Access Improvements	1,028,196	214,351	1,242,547	1,242,547	-	1,242,547	-		1,242,547	-		100.0%	100.0%
	Community Center Land Acquisition													
UND	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	Complete	1,654,847	3,451,127	67.6%	32.4%	100.0%
UND	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	Complete	2,351,777	(2,351,777)	-100.0%	n/a	100.0%
	Sub-total Community Center Land Acquisition	5,000,000	105,974	5,105,974	4,006,624	-	4,006,624	-		4,006,624	1,099,350	21.5%	78.5%	100.0%
UND	Outside Funding from Washington County Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a
UND	Outside Funding from Metro Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a
UND	Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a
	Total Community Center Land Acquisition	5,000,000	(993,376)	4,006,624	4,006,624	-	4,006,624	-		4,006,624	-	0.0%	100.0%	100.0%
	Bond Administration Costs													
ADM	Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	Complete	68,142	785,204	92.0%	8.0%	100.0%
ADM	Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	Complete	288,678	(47,588)	-19.7%	119.7%	100.0%
ADM	Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	Complete	57,454	-	-100.0%	n/a	100.0%
ADM	Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	Budget	50,000	-	0.0%	25.4%	25.4%
ADM	Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	-30.7%	130.7%	100.0%
ADM	Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	24.8%	75.2%	100.0%
ADM	Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	Complete	48,093	(16,573)	-52.6%	152.6%	100.0%
ADM	Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	Budget	-	1,507,717	100.0%	0.0%	0.0%
ADM	FY2021-2022 Interest Actual	-	13,327	13,327	-	-	-	-	Complete	-	13,327	100.0%	0.0%	0.0%
ADM	FY2022-2023 Interest Budget	-	8,000	8,000	-	-	-	-	Budget	-	8,000	100.0%	0.0%	0.0%
	Sub-total Bond Administration Costs	1,450,000	1,337,934	2,787,934	504,372	-	504,372	37,325		541,697	2,246,237	80.6%	18.1%	93.1%
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(170,485)	(170,485)	-	-	-	-	N/A	-	(170,485)	n/a	n/a	n/a
UND	Authorized Use of Savings for New Neighborhood Parks Development Category	-	(173,175)	(173,175)	-	-	-	-	N/A	-	(173,175)	n/a	n/a	n/a
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(930,529)	(930,529)	-	-	-	-	N/A	-	(930,529)	n/a	n/a	n/a
UND	Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a
UND	Authorized Use of Savings for Renovate & Redevelop Neighborhood Parks	-	(419,554)	(419,554)	-	-	-	-	N/A	-	(419,554)	n/a	n/a	n/a
UND	Authorized Use of Savings for Multi-field/ Multi-purpose Athletic Field Dev.	-	(29,022)	(29,022)	-	-	-	-	N/A	-	(29,022)	n/a	n/a	n/a
	Total Bond Administration Costs	1,450,000	(574,722)	875,278	504,372	-	504,372	37,325		541,697	333,581	38.1%	57.6%	93.1%
	Grand Total	100,000,000	4,653,713	104,653,713	102,501,901	6,080	102,507,981	1,764,226		104,272,308	381,405	0.4%	97.9%	98.3%

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 07/31/2022

	Category (Over) Under Budget
Limited Reprogramming	
Land: New Neighborhood Park	-
New Community Park	-
New Linear Park	-
New Community Center/Park	-
	-
	-
Nat Res: Restoration	-
Acquisition	-
	-
	-
All Other	
New Neighborhood Park Dev	-
Neighborhood Park Renov	-
New Community Park Dev	47,824
Community Park Renov	-
New Linear Parks and Trails	-
Athletic Field Development	-
Deferred Park Maint Replace	-
Facility Rehabilitation	-
ADA	-
Facility Expansion	-
Bond Admin Costs	333,581
	381,405
	381,405
Grand Total	381,405



MEMORANDUM

Date: August 31, 2022
 To: Board of Directors
 From: Jared Isaksen, Finance Services Director / CFO
 Re: **System Development Report for July 2022**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 2.6% handling fee for collections through July 2022. This report includes information for the program for fiscal year to date.

Current Rate per Unit		With 2.6% Discount	Current Rate per Unit		With 2.6% Discount
Single Family			Multi-Family		
North Bethany	\$ 14,043.00	\$ 13,677.88	North Bethany	\$ 10,533.00	\$ 10,259.14
Bonny Slope West	11,787.00	11,480.54	Bonny Slope West	8,840.00	8,610.16
South Cooper			South Cooper		
Mountain	11,787.00	11,480.54	Mountain	8,840.00	8,610.16
Other	11,787.00	11,480.54	Other	8,840.00	8,610.16
Accessory Dwelling			Senior Housing		
North Bethany	5,712.00	5,563.49	North Bethany	7,860.00	7,655.64
Other	4,794.00	4,669.36	Other	6,597.00	6,425.48
Non-residential					
Other	466.00	453.88			

City of Beaverton Collection of SDCs		Gross Receipts	Collection Fee	Net Revenue
270	Multi-Family Units	2,386,800.00	62,056.80	2,324,743.20
100	Senior Living	673,777.00	17,518.20	656,258.80
-	Non-residential	28,579.78	743.07	27,836.71
370		\$ 3,089,156.79	\$ 80,318.08	\$ 3,008,838.71

Washington County Collection of SDCs		Gross Receipts	Collection Fee	Net Revenue
24	Single Family Units	\$ 314,171.33	\$ 7,869.77	\$ 306,301.56
(3)	Less SFR Credits	(43,808.34)	(840.34)	(42,968.00)
3	Accessory Dwelling Units	14,382.01	373.93	14,008.08
24		\$ 284,745.01	\$ 7,403.37	\$ 277,341.64

Recap by Agency		Percent	Gross Receipts	Collection Fee	Net Revenue
370	City of Beaverton	91.56%	\$ 3,089,156.79	\$ 80,318.08	\$ 3,008,838.71
24	Washington County	8.44%	284,745.01	7,403.37	277,341.64
394		100.00%	\$ 3,373,901.80	\$ 87,721.45	\$ 3,286,180.35

System Development Charge Report, July 2022

Recap by Dwelling

	<u>Single Family</u>	<u>Multi-Family</u>	<u>ADU</u>	<u>Senior Living</u>	<u>Total</u>
City of Beaverton	-	270	-	100	370
Washington County	21	-	3	-	24
	<u>21</u>	<u>270</u>	<u>3</u>	<u>100</u>	<u>394</u>

Total Receipts Fiscal Year to Date

Gross Receipts	\$	3,373,901.80	
Collection Fees		(87,721.45)	
	\$	3,286,180.35	
Grants & Others	\$	-	
Interest	\$	26,931.58	\$ 3,313,111.93

Total Payments Fiscal Year to Date

Refunds	\$	-	
Administrative Costs		(100.00)	
Project Costs -- Development		(66,721.24)	
Project Costs -- Land Acquisition		(92,579.66)	(159,400.90)
	\$		<u>3,153,711.03</u>

Beginning Balance 7/1/22			37,150,310.89
Current Balance			<u>\$ 40,304,021.92</u>

Recap by Month, FY 2022/23

	<u>Net Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
July	\$ 3,286,080.35	\$ (159,300.90)	\$ 26,931.58	\$ 3,153,711.03
August	-	-	-	-
September	-	-	-	-
October	-	-	-	-
November	-	-	-	-
December	-	-	-	-
January	-	-	-	-
February	-	-	-	-
March	-	-	-	-
April	-	-	-	-
May	-	-	-	-
June	-	-	-	-
	<u>\$ 3,286,080.35</u>	<u>\$ (159,300.90)</u>	<u>\$ 26,931.58</u>	<u>\$ 3,153,711.03</u>

Beginning Balance 7/1/22				37,150,310.89
Current Balance				<u>\$ 40,304,021.92</u>

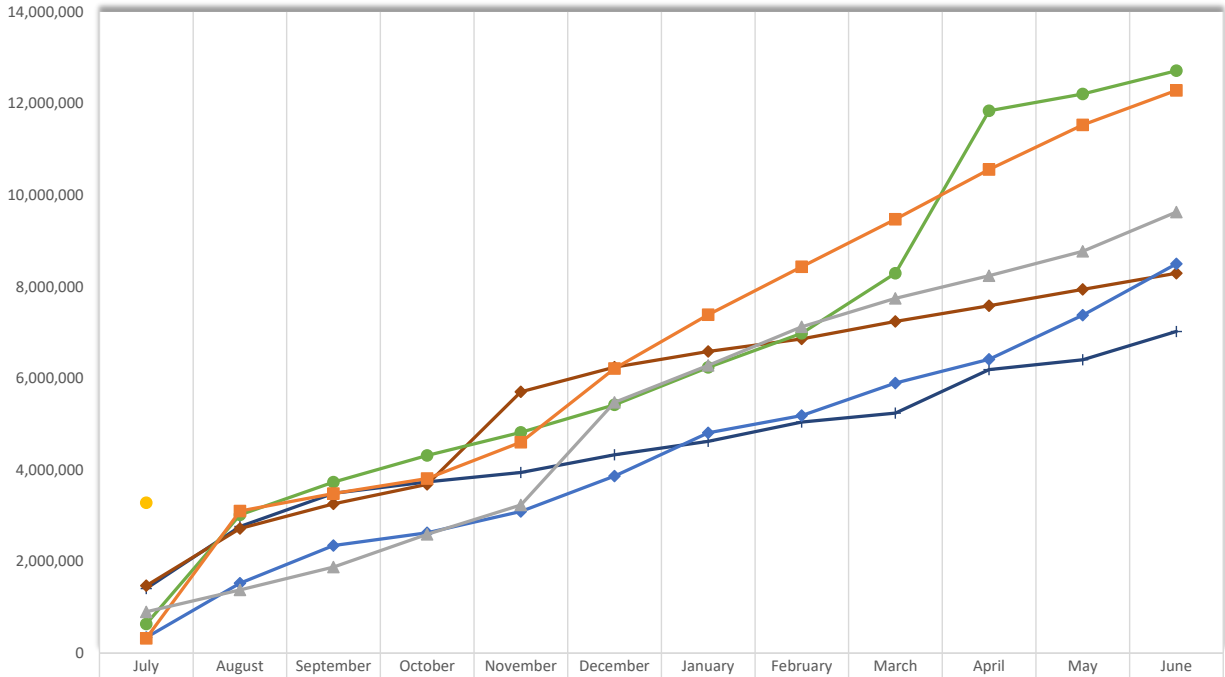
Recap by Month, by Unit

	<u>Single Family</u>	<u>Multi-Family</u>	<u>Senior Living</u>	<u>ADU</u>	<u>Total Units</u>
July	21	270	100	3	394
August	-	-	-	-	-
September	-	-	-	-	-
October	-	-	-	-	-
November	-	-	-	-	-
December	-	-	-	-	-
January	-	-	-	-	-
February	-	-	-	-	-
March	-	-	-	-	-
April	-	-	-	-	-
May	-	-	-	-	-
June	-	-	-	-	-
	<u>21</u>	<u>270</u>	<u>100</u>	<u>3</u>	<u>394</u>

Affordable Housing Waivers

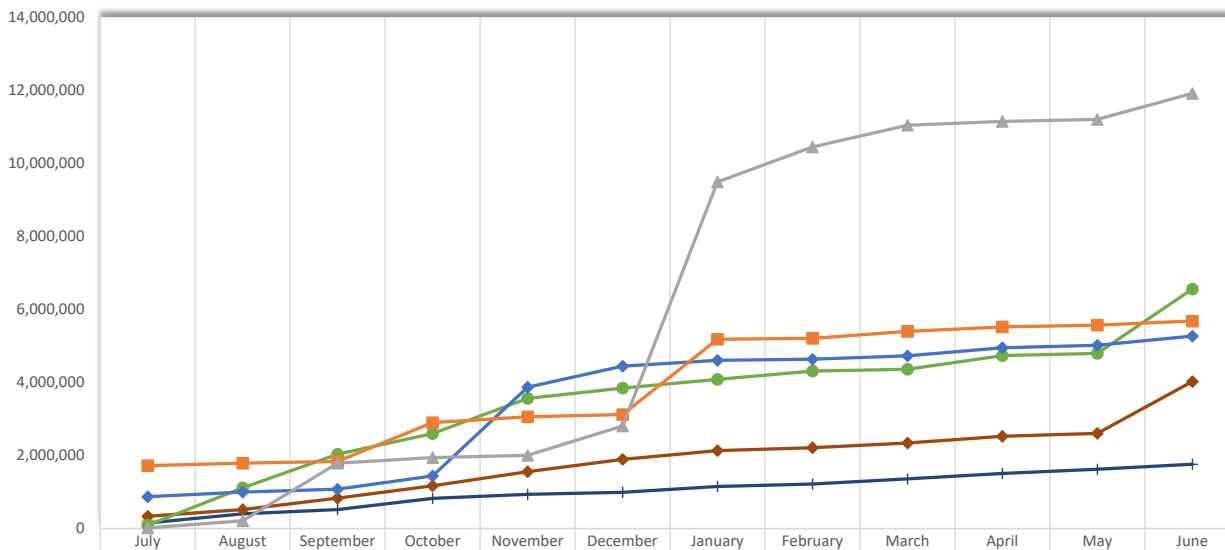
	<u># 100%</u>	<u>Value</u>	<u># 50%</u>	<u>Value</u>	<u>Total Value</u>
July	-	-	-	-	-
Total through 07/2022	-	\$ -	-	\$ -	\$ -

SDC NET RECEIPTS



	July	August	September	October	November	December	January	February	March	April	May	June
2022/23	3,286,080											
2021/22	1,411,759	2,764,286	3,488,116	3,740,257	3,947,333	4,331,144	4,624,587	5,045,186	5,240,197	6,188,607	6,407,442	7,024,475
2020/21	1,474,029	2,722,280	3,260,794	3,686,034	5,704,359	6,244,594	6,586,554	6,863,509	7,242,545	7,585,365	7,941,664	8,295,053
2019/20	638,062	3,022,394	3,733,680	4,316,119	4,822,899	5,422,459	6,239,824	6,982,430	8,296,568	11,843,150	12,208,515	12,716,582
2018/19	342,858	1,526,692	2,350,386	2,629,308	3,092,119	3,868,051	4,809,035	5,188,855	5,895,483	6,416,413	7,378,531	8,500,335
2017/18	326,031	3,101,921	3,483,829	3,811,088	4,606,202	6,214,455	7,389,329	8,435,744	9,474,756	10,559,729	11,531,646	12,287,676
2016/17	903,889	1,379,228	1,878,472	2,593,985	3,237,143	5,477,462	6,284,722	7,127,328	7,748,639	8,238,832	8,775,911	9,631,363

SDC EXPENDITURES



	July	August	September	October	November	December	January	February	March	April	May	June
2022/23	159,301											
2021/22	152,827	403,143	519,003	825,806	939,875	994,203	1,153,184	1,218,951	1,358,790	1,511,047	1,626,926	1,761,170
2020/21	336,745	523,316	836,028	1,170,934	1,557,126	1,895,527	2,135,489	2,216,234	2,340,813	2,524,848	2,606,885	4,026,474
2019/20	90,850	1,117,938	2,033,035	2,599,511	3,566,694	3,844,435	4,082,474	4,311,955	4,361,775	4,734,014	4,796,361	6,557,239
2018/19	872,928	999,047	1,078,920	1,442,729	3,867,881	4,445,802	4,609,342	4,637,284	4,731,854	4,950,818	5,014,841	5,270,778
2017/18	1,724,189	1,789,956	1,841,475	2,898,204	3,062,924	3,123,925	5,183,213	5,210,292	5,399,850	5,524,037	5,573,045	5,683,260
2016/17	17,397	216,457	1,791,314	1,940,738	2,004,685	2,809,485	9,492,291	10,448,244	11,040,465	11,150,105	11,201,202	11,915,292