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# TUALATIN HILLS PARK & RECREATION DISTRICT

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## Board of Directors Regular Meeting

November 3, 2008

6:30 p.m. Executive Session; 7:00 p.m. Regular Meeting

HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room

15707 SW Walker Road, Beaverton

### AGENDA

- 6:30 PM 1. Executive Session\*
- A. Legal
  - B. Land
- 7:00 PM 2. Call Regular Meeting to Order
- 7:05 PM 3. Action Resulting from Executive Session
- 7:10 PM 4. Presentations
- A. Oregon Recreation & Park Association 2008 David E. Clark Professional Honor Award
  - B. National Recreation & Park Association 2008 Individual Citation Award
  - C. Oregon Governor's 2008 Outstanding Senior Volunteer Award Nominee
- 7:25 PM 5. Audience Time\*\*
- 7:30 PM 6. Board Time
- 7:35 PM 7. Consent Agenda\*\*\*
- A. Approve: Minutes of September 15, 2008 Regular Meeting
  - B. Approve: Monthly Bills
  - C. Approve: Monthly Financial Statement
  - D. Appoint: Elsie Stuhr Center Advisory Committee and Jenkins Estate Advisory Committee Members
  - E. Approve: Service District Initiated Annexation Resolution
  - F. Approve: Resolution for Annexation of Properties per Washington County Ordinance 624 and in Accordance with ORS 198.857(2)
  - G. Approve: Telecommunications Site Lease Agreement with Clearwire Wireless
  - H. Approve: Resolution Adopting Supplemental Budget for Fiscal Year Commencing July 1, 2008
- 7:40 PM 8. Unfinished Business
- A. Information: General Manager's Report
- 7:55 PM 9. New Business
- A. Update: Signage Master Plan
- 8:15 PM 10. Adjourn

**\*Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park and Recreation District. **\*\* Audience Time:** If you wish to be heard on an item not on the agenda you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. **\*\*\*Consent Agenda:** Consent Agenda items will be approved without discussion unless there is a request to discuss a particular consent agenda item. The issue separately discussed will be voted on separately. In compliance with the American with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least two business days prior to the meeting.

### ADMINISTRATION OFFICE

15707 SW Walker Road • Beaverton, Oregon 97006 • (503) 645-6433 • Fax (503) 629-6301 • [www.thprd.org](http://www.thprd.org)

# TUALATIN HILLS PARK & RECREATION DISTRICT



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## MEMO

**DATE:** October 28, 2008  
**TO:** The Board of Directors  
**FROM:** Doug Menke, General Manager

**RE:** **Information Regarding the November 3, 2008 Board of Directors Meeting**

### **Agenda Item #4 – Presentations**

**A. Oregon Recreation & Park Association (ORPA) 2008 David E. Clark Professional Honor Award**

Attached please find a memo from Jim McElhinny, Director of Park & Recreational Services, reporting that Amada Rich, ORPA Executive Director, will be in attendance at your meeting to present the David E. Clark Professional Honor Award to Laurie Conlin, Aquatic Center Supervisor. The award is presented to a professional ORPA member who, through incentive, inspiration and demonstration of leadership, has made noteworthy contributions over a period of time to the recreation and park movement.

**B. National Recreation & Park Association (NRPA) 2008 Individual Citation Award**

Attached please find a memo from Jim McElhinny, Director of Park & Recreational Services, reporting that Amada Rich, ORPA Executive Director, will be in attendance at your meeting to present the NRPA 2008 Leisure and Aging Individual Citation Award to Linda Jo Enger, Elsie Stuhr Center Supervisor. The award is presented to a member of the NRPA Leisure and Aging Section (LAS) that demonstrates excellence in the areas of service, leadership, and proven commitment to NRPA and the LAS branch through committee work, professional research, writings or speeches and elected office in Leisure and Aging through a state association.

**C. Oregon Governor's 2008 Outstanding Senior Volunteer Award Nominee**

Attached please find a memo from Jim McElhinny, Director of Park & Recreational Services, reporting that Doris Regan, Chair of the Elsie Stuhr Center Advisory Committee, has been nominated for the Oregon Governor's 2008 Outstanding Senior Volunteer Award for her contributions to the Stuhr Center over the past 15+ years. Doris has served as Chair of the Elsie Stuhr Center Advisory Committee, as well as volunteering to assist with social dances, special projects, and has served as a key volunteer for the Harvest Bazaar for many years.

### **Agenda Item #7 – Consent Agenda**

Attached please find Consent Agenda items #7A-H for your review and approval.

- Action Requested: Approve Consent Agenda Items #7A-H as submitted:**
- A. Approve: Minutes of September 15, 2008 Regular Meeting**
  - B. Approve: Monthly Bills**
  - C. Approve: Monthly Financial Statement**
  - D. Appoint: Elsie Stuhr Center Advisory Committee and Jenkins Estate Advisory Committee Members**

- E. Approve: Service District Initiated Annexation Resolution**
- F. Approve: Resolution for Annexation of Properties per Washington County Ordinance 624 and in Accordance with ORS 198.857(2)**
- G. Approve: Telecommunications Site Lease Agreement with Clearwire Wireless**
- H. Approve: Resolution Adopting Supplemental Budget for Fiscal Year Commencing July 1, 2008**

**Agenda Item #8 – Unfinished Business**

**A. General Manager’s Report**

Attached please find the General Manager’s Report for the November 3, 2008 Regular Board Meeting.

**Agenda Item #9 – New Business**

**A. Signage Master Plan**

Attached please find a memo from Hal Bergsma, Director of Planning, providing an update regarding the Signage Master Plan project that will establish exterior signage design standards by creating a standards manual, which will improve sign system maintenance and management. Hal, along with Jason West of Designwest, the project consultant, will be at your meeting to answer any questions the Board may have.

**Action Requested: Board of Directors discussion and feedback on the proposed sign design concepts. If the proposed sign concepts are acceptable, staff and the consultant would like to receive Board direction to move forward to the next phases of the project. If the Board has additional concepts or ideas, staff and the consultant would like to hear those recommendations and would like Board consensus so those recommendations can be incorporated into the next phases of the project.**

***Other Packet Enclosures***

- Management Report to the Board
- Monthly Capital Report
- System Development Charge Report
- Newspaper Articles

# TUALATIN HILLS PARK & RECREATION DISTRICT

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[4A]

## MEMO

**DATE:** October 3, 2008  
**TO:** Doug Menke, General Manager  
**FROM:** Jim McElhinny, Director of Park & Recreational Services

**RE:** Oregon Recreation & Park Association 2008 David E. Clark Professional Honor Award

At the 2008 Oregon Recreation & Park Association (ORPA) Annual Conference, Laurie Conlin, Aquatic Center Supervisor, was awarded the David E. Clark Professional Honor Award.

ORPA describes the honor as follows: Renamed in 2002 in recognition of the late Dave Clark, a longtime leader in Oregon parks and recreation, this is the highest recognition ORPA can bestow. The award is presented to a professional ORPA member who, through incentive, inspiration and demonstration of leadership, has made noteworthy contributions over a period of time to the recreation and park movement. Candidate must have been active in the field a minimum of 15 years and ORPA history of membership for at least 10 years.

Laurie Conlin has been very active at both the ORPA Board of Directors level and the Aquatics Section level within the organization. Her leadership in the profession and service not only to the Tualatin Hills Park & Recreation District, but also throughout the state is recognized and appreciated.

At the Board of Directors' November 3, 2008 meeting, Amada Rich, ORPA Executive Director, will be in attendance to recognize Laurie for her award and make comments on her service.





# TUALATIN HILLS PARK & RECREATION DISTRICT

[4B]

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## MEMO

**DATE:** October 8, 2008  
**TO:** Doug Menke, General Manager  
**FROM:** Jim McElhinny, Director of Park & Recreational Services

**RE:** National Recreation & Park Association 2008 Individual Citation Award

At the 2008 National Recreation & Park Association (NRPA) Annual Congress, Linda Jo Enger, Elsie Stuhr Center Supervisor, was awarded the Leisure and Aging Section (LAS) Individual Citation Award.

The Leisure and Aging Section annually recognizes members and organizations that have rendered outstanding service to the leisure and aging movement within parks and recreation. The NRPA Leisure and Aging Individual Citation is awarded annually to a member of the NRPA Leisure and Aging Section that demonstrates excellence in the areas of service, leadership, and proven commitment to NRPA and the LAS Branch through committee work, professional research, writings or speeches and elected office in Leisure and Aging through a state association.

Linda Jo Enger has worked closely with a number of agencies that sponsor legislation for the older adults of our community, state, and nation. She has served on the boards of two state older adult associations, Oregon Association of Senior Centers and Section for Older Adult Resources. Linda Jo has had the opportunity to present programs at the state and national level on older adult programming, and has written several articles for the Oregon Recreation & Park Association magazine. Her leadership in the profession and service not only to the Tualatin Hills Park & Recreation District, but also throughout the state and nation, is recognized and appreciated.

At the Board of Directors' November 3, 2008 meeting, Amanda Rich, ORPA Executive Director, will be in attendance to recognize Linda Jo for her award.



# TUALATIN HILLS PARK & RECREATION DISTRICT

[4C]

## MEMO

**DATE:** October 14, 2008  
**TO:** Doug Menke, General Manager  
**FROM:** Jim McElhinny, Director of Park & Recreational Services

**RE:** Oregon Governor's 2008 Outstanding Senior Volunteer Award Nominee

Doris Regan, Chair of the Elsie Stuhr Center Advisory Committee, has been nominated for the Oregon Governor's 2008 Outstanding Senior Volunteer Award for her outstanding contributions to the Stuhr Center over the past 15+ years.

This award, presented by Oregon Volunteers, State Commission for Voluntary Action and Service, recognizes volunteers that have demonstrated dedication, commitment, and determination in promoting and supporting volunteerism throughout Oregon, and have worked to strengthen communities and improve the quality of life for Oregon residents through service.

Doris has served as Chair of the Elsie Stuhr Center Advisory Committee, as well as volunteering to assist with social dances, special projects, and serve as a key volunteer for the Harvest Bazaar for many years.

Doris will be present at the Board of Directors' November 3, 2008 meeting to receive recognition for this nomination.



**Tualatin Hills Park and Recreation District  
Minutes of a Regular Meeting of the Board of Directors**

A Regular Meeting of the Tualatin Hills Park and Recreation District Board of Directors was held at the HMT Recreation Complex, Peg Ogilbee Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, September 15, 2008. Executive Session 6:00 p.m.; Regular Meeting 7:00 p.m.

Present:

- |                 |                                |
|-----------------|--------------------------------|
| Larry Pelatt    | President/Director             |
| Bob Scott       | Secretary/Director             |
| William Kanable | Secretary Pro-Tempore/Director |
| Joseph Blowers  | Director                       |
| John Griffiths  | Director                       |
| Doug Menke      | General Manager                |

**Agenda Item #1 – Executive Session (A) Legal (B) Land**

President, Larry Pelatt, called Executive Session to order for the following purposes:

- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Executive Session is held pursuant to ORS 192.660(2), which allows the Board to meet in Executive Session to discuss the aforementioned legal and land issues.

President, Larry Pelatt, noted that representatives of the news media and designated staff may attend the Executive Session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to disclose information discussed during the Executive Session. No final action or final decision may be made in Executive Session. At the end of the Executive Session, the Board will return to open session and welcome the audience back into the room.

**Agenda Item #2 – Call Regular Meeting to Order**

President, Larry Pelatt, called the Regular Meeting to order at 7:20 p.m.

**Agenda Item #3 – Action Resulting from Executive Session**

*There was no action resulting from Executive Session.*

**Agenda Item #4 – Presentations**

**A. Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting Award**

Keith Hobson, Director of Business & Facilities, introduced Marc Gonzales, Oregon Municipal Finance Officers Association Director, to present the Certificate of Achievement for Excellence in Financial Reporting Award from the Government Finance Officers Association for the Park District's FY 2006-07 Comprehensive Annual Financial Report. In addition, Keith introduced Cathy Brucker, Park District Finance Manager, to be recognized for the role the Finance Department played in receiving the award.

Mark noted that the Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest achievement in financial reporting. He noted that this is the third year in a row that the Park District has received this recognition and presented a plaque to the Park District.

- ✓ President, Larry Pelatt, thanked the Government Finance Officers Association for the recognition and thanked the Finance Department for their efforts in receiving such a prestigious award.

## **B. Oregon State Federation of Garden Clubs**

Jim McElhinny, Director of Park & Recreational Services, introduced Marcia Whitelock, President of the Oregon State Federation of Garden Clubs, to present the Oregon State Federation of Garden Clubs Garden of Distinction Award in honor of the Jenkins Estate. In addition, Jim introduced Jan Regnier, Jenkins Estate Advisory Committee Chair; Lisa Novak, Superintendent of Programs & Special Activities; Lynda Myers, Jenkins Estate Center Supervisor; and, in particular, Jim MacDonald, Jenkins Estate Gardener, to be recognized for their roles in receiving the award.

Marcia noted that the award is not given annually and is awarded only when a garden has consistently met the qualifications required to become a “garden of distinction”. She noted that it is a state-wide award and that the only other recipients include the Oregon Garden in Silverton, the Columbia Gorge Hotel & Garden in Hood River, and the Owens Memorial Rose Garden in Eugene. Marcia provided a detailed history of the progression of the gardens at the Jenkins Estate, noting that the Pioneer District Garden Club nominated the Estate for the award and has been long involved in the Jenkins Estate’s gardens. Marcia presented a plaque to Jim MacDonald and the Park District.

- ✓ President, Larry Pelatt, thanked the Park District staff and volunteers for all of their efforts in making the Jenkins Estate garden worthy of such prominent recognition.

## **Agenda Item #5 – Audience Time**

*There was no testimony during Audience Time.*

## **Agenda Item #6 – Board Time**

Bill Kanable commented that the attendees of the recent Special Park Districts Forum enjoyed visiting the Jenkins Estate.

John Griffiths asked who is planning on attending the upcoming National Recreation & Park Association annual conference.

- ✓ Bill Kanable confirmed that he would be attending.

Joe Blowers commended Lisa Novak, Superintendent of Programs & Special Activities, for all of her efforts in the Park District’s Community Gardens Program, noting that each of the gardens are completely full, which is a huge change from the past. He has received many positive comments on the program from residents while tending his garden plot.

- ✓ Lisa commented that there is a waiting list for garden plots and that Allan Wells, Park Maintenance Coordinator, assists her a great deal with the program.

Bob Scott noted that he attended a recent bond measure informational presentation to Citizen Participation Organization (CPO) #7 and heard only positive comments. On a different topic, a patron did discuss with him the possibility of a running trail in a vacant lot near Westview High School.

✓ Doug Menke, General Manager, noted that staff would follow up with the patron. Bob noted that another patron stated that the Park District is partnering with Westview High School on their weight room.

- ✓ Doug replied that the Park District is in preliminary discussions with Westview High School on this topic.

President, Larry Pelatt, provided a brief overview of a recent bond measure informational presentation to the Highland Neighborhood Association Committee (NAC) he attended, noting that the comments were generally positive.

Larry commented that there has been some discussion regarding the October Board of Directors meeting schedule.

- ✓ Doug confirmed this, noting that with the combination of a focus on attending bond measure informational presentations and with a light agenda for October, it has been proposed to cancel the October Board of Directors meeting. The next Board of Directors meeting would be on November 3, 2008.

Larry noted that if this is acceptable to the Board of Directors, he encourages the Board members to attend as many bond measure informational presentations as possible.

- ✓ *It was the consensus of the Board of Directors to cancel the October Regular Board Meeting.*

Doug encouraged the Board to review the bond measure informational presentation schedule for any presentations they wish to attend.

- ✓ Larry confirmed that he would attend the CPO #3 meeting.
- ✓ Bill confirmed that he would attend the Neighbors Southwest NAC meeting.
- ✓ Joe confirmed that he would attend the CPO #1 and Beaverton Committee for Citizen Involvement (BCCI) meetings.
- ✓ Bob confirmed that he would attend the West Beaverton NAC meeting.
- ✓ Bill confirmed that he would attend the Beaverton City Council meeting.
- ✓ John confirmed that he would attend the Aloha Rotary meeting.
- ✓ Larry confirmed that he would attend the Voters Forum at City Hall.
- ✓ Bob confirmed that he would attend the Five Oaks NAC meeting.
- ✓ Joe confirmed that he would attend the Greenway NAC meeting.

Larry encouraged the Board members to continue to review the schedule and to contact Doug regarding any other presentations they may be able to attend.

#### **Agenda Item #7 – Consent Agenda**

**Bill Kanable moved the Board of Directors approve Consent Agenda items (A) Minutes of August 4, 2008 Regular Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Jenkins Estate Advisory Committee Member, (E) Cooperative Agreement for Partners for a Sustainable Washington County Community, and (F) Resolution Authorizing Transfer of Metro Local Share Funds. Joe Blowers seconded the motion. Roll call proceeded as follows:**

**John Griffiths**        **Yes**  
**Bob Scott**            **Yes**  
**Joe Blowers**        **Yes**  
**Bill Kanable**        **Yes**  
**Larry Pelatt**        **Yes**

**The motion was UNANIMOUSLY APPROVED.**

**Agenda Item #8 – Unfinished Business**

**A.     **Audit Committee****

Keith Hobson, Director of Business & Facilities, provided a brief overview of the memo included within the Board of Directors information packet, noting that staff is requesting Board approval of two appointments to the newly formed Audit Committee. The Audit Committee was authorized at the April 7, 2008 Board of Directors meeting and requires the appointment of three members, one each from the Board of Directors, Budget Committee, and the general public. Bob Scott, Board Secretary, volunteered to fulfill the Board position and Elisabeth Zeller, Budget Committee member, has expressed interest in appointment to the Committee. Advertising for the general public position generated five applications and a review committee, consisting of Larry Pelatt, Bob Scott and Elisabeth Zeller, reviewed and ranked the applicants. The committee concurred that Kathleen Leader was the first choice for appointment to a one-year term, as the general public representative of the Audit Committee. Keith noted that the action requested of the Board this evening is appointment of Elisabeth Zeller to a two-year term and Kathleen Leader to a one-year term on the Park District Audit Committee.

**Bill Kanable moved the Board of Directors appoint Elisabeth Zeller as the Budget Committee member for a two-year term and Kathleen Leader as the public representative for a one-year term to the Park District Audit Committee. Joe Blowers seconded the motion. Roll call proceeded as follows:**

**Bob Scott**            **Yes**  
**John Griffiths**       **Yes**  
**Joe Blowers**        **Yes**  
**Bill Kanable**        **Yes**  
**Larry Pelatt**        **Yes**

**The motion was UNANIMOUSLY APPROVED.**

**B.     **General Manager’s Report****

Doug Menke, General Manager, provided a detailed overview of the General Manager’s Report included within the Board of Directors information packet, which included the following topics:

- Budget Committee Vacancies
  - *It was the consensus of the Board of Directors to begin accepting applications from the public to serve on the Park District Budget Committee.*
- November 2008 Bond Measure Information Program
  - Bob Wayt, Director of Communications & Development, provided a brief status report on the bond measure information program, describing the informational mailer, as well as the informational presentations taking place to various community groups over the next two months.
- Skate Park Opening & Dedication
- Washington County Urbanization Forum

- Regional Parks System Summit
- Special Park Districts Forum
- December Board of Directors meeting
  - *It was the consensus of the Board of Directors to schedule the December Board meeting for December 8, 2008.*

Doug offered to answer any questions the Board of Directors may have regarding the General Manager's Report.

Larry Pelatt referenced the timing of the bond measure informational mailer and asked whether the mailer should be sent closer to the date that the mail-in ballots are sent out.

- ✓ Doug replied that this question was posed to the consultant and that he was of the opinion that the Park District's mailer should be sent out just early enough not to be overwhelmed by other election materials being mailed.
- ✓ Bob Scott noted that the Vote Yes campaign is planning on sending out mailers closer to when the ballots arrive.

Larry asked Joe Blowers if he would continue to represent the Board of Directors through the Urbanization Forum process.

- ✓ Joe confirmed this, noting that he has a schedule conflict with the next Forum date.

Bill Kanable described the Special Park Districts Forum he attended, noting that it was an educational experience and very complimentary to the Park District.

**Agenda Item #9 – Adjourn**

There being no further business, the meeting was adjourned at 8:00 p.m.

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Larry Pelatt, President

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Bob Scott, Secretary

Recording Secretary,  
Jessica Collins

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
230149	08/05/08	Conoco Phillips Company Advertising	1,767.87 <u>1,767.87</u>
230691	08/19/08	Mersereau & Shannon Lawyers Bank Charges and Fees	5,000.00 <u>5,000.00</u>
230118	08/05/08	Allied Electric Co.	67,500.00
230644	08/15/08	R & W Engineering, Inc. Capital Outlay-Aloha Park Lights	1,540.50 <u>69,040.50</u>
230629	08/15/08	Pacific Fence & Wire Company	7,012.81
230781	08/25/08	Pacific Fence & Wire Company Capital Outlay-Athletic Facility Replacement	6,247.69 <u>13,260.50</u>
230750	08/25/08	DeTemple Company, Inc.	1,550.79
230153	08/05/08	E-Poly Star, Inc.	10,815.75
230595	08/15/08	Koeber's Carpet	1,989.00
230864	08/29/08	Wibbing Pump Service LLC Capital Outlay-Building Replacements	5,155.00 <u>19,510.54</u>
230831	08/28/08	NAGL Floor Covering Capital Outlay-Challenge Grant Competitive Fund	5,840.05 <u>5,840.05</u>
230824	08/28/08	Koeber's Carpet Capital Outlay-Facility Challenge Grants	4,351.00 <u>4,351.00</u>
230784	08/25/08	Peter Meijer Architect LLC Capital Outlay-JQAY House Renovation	2,400.00 <u>2,400.00</u>
230645	08/15/08	Recreation Resource, Inc. Capital Outlay-Park & Trail Improvements	1,232.00 <u>1,232.00</u>
230235	08/05/08	Sitelines Park & Playground	5,512.01
230693	08/19/08	Recreation Resource, Inc.	1,179.00
230146	08/05/08	Coastwide Laboratories	10,651.85
230524	08/15/08	All Concrete Specialties, Inc. Capital Outlay-Park & Trail Replacements	22,899.00 <u>40,241.86</u>
230739	08/25/08	Caswell/Hertel Surveyors, Inc.	3,585.00
230760	08/25/08	Grindline Skateparks, Inc.	59,562.26
230861	08/29/08	First American Title Capital Outlay-SDC-Park Improvements/Development	5,000.00 <u>68,147.26</u>
230814	08/26/08	ORPA	7,235.00
230830	08/28/08	Metro Conferences	4,345.00 <u>11,580.00</u>
230268	08/07/08	DAS State Procurement Office	2,000.00
230496	08/14/08	Oregon Environmental Council	1,000.00
230680	08/19/08	Connecting Green Alliance Dues & Memberships	6,000.00 <u>9,000.00</u>
230109	08/05/08	PGE	21,623.82
230503	08/15/08	PGE	1,404.21
230723	08/25/08	PGE Electricity	27,104.07 <u>50,132.10</u>
230515	08/15/08	Standard Insurance Company	114,193.75
230845	08/29/08	Blue Cross/Blue Shield	149,258.95
230849	08/29/08	MetLife	19,467.72
230852	08/29/08	Standard Insurance Company	2,042.43
230857	08/29/08	UNUM Life Insurance-LTC	1,310.98



<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
230858	08/29/08	Unum Life Insurance-LTD Employee Benefits	9,332.83 <hr/> 295,600
230509	08/15/08	Aetna / ING Life Insurance	5,479.16
230512	08/15/08	Manley Services	5,810.33
230516	08/15/08	Standard Insurance Company	22,792.58
230517	08/15/08	Standard Insurance Company	2,595.66
230844	08/29/08	Aetna / ING Life Insurance	5,504.16
230848	08/29/08	Manley Services	6,760.33
230853	08/29/08	Standard Insurance Company	23,670.24
230854	08/29/08	Standard Insurance Company	2,645.66
230856	08/29/08	THPRD - Employee Assn. Employee Deductions	6,377.19 <hr/> 81,635.31
230377	08/08/08	Cheryl Clark Facility Rental	1,300.00 <hr/> 1,300.00
230717	08/21/08	THP Foundation	1,000.00
230802	08/25/08	THP Foundation Foundation Support	1,003.00 <hr/> 2,003.00
230150	08/05/08	Crescent Electric Supply Company	2,581.12
230275	08/07/08	Marc Nelson Oil Products, Inc.	1,503.48
230770	08/25/08	Marc Nelson Oil Products, Inc. Gas & Oil (Vehicles)	1,749.88 <hr/> 5,834.48
230108	08/05/08	NW Natural	10,290.96
230722	08/25/08	NW Natural Heat	21,061.93 <hr/> 31,352.89
230469	08/12/08	Horizon Business Services, Inc. Information Technology Improvement	2,895.00 <hr/> 2,895.00
230206	08/05/08	NSAOUA	4,849.00
230218	08/05/08	Portland Wiz Kids	1,100.00
230623	08/15/08	Oregon Fencing Alliance	2,880.00
230710	08/21/08	NSAOUA	4,401.00
230716	08/21/08	THBOA	2,241.00
230837	08/28/08	Rhythm Of My Heart Instructional Services	6,345.00 <hr/> 21,816.00
230650	08/15/08	SDAO Insurance	109,462.50 <hr/> 109,462.50
230796	08/25/08	Speedrack West Maintenance Equipment Improvement	4,363.00 <hr/> 4,363.00
230127	08/05/08	Beaverton Auto Parts	2,768.53
230231	08/05/08	Schulz-Clearwater Sanitation	7,328.78
230242	08/05/08	Superior Striping	7,504.00
230253	08/05/08	Western Equipment Distr., Inc.	50,445.50
230380	08/08/08	Farley Manufacturing, Inc.	3,750.00
230543	08/15/08	Case Painting	2,055.00
230653	08/15/08	Stark Street Lawn & Garden West Maintenance Services	3,666.00 <hr/> 77,517.81
230115	08/05/08	Airgas Nor Pac, Inc.	4,650.00
230131	08/05/08	Best Buy In Town, Inc.	3,350.00
230147	08/05/08	Community Newspapers, Inc.	1,545.00
230154	08/05/08	ePrint	2,691.15
230157	08/05/08	Ewing Irrigation Products, Inc.	1,157.18
230164	08/05/08	Food Services of America	5,561.42

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
230171	08/05/08	HD Fowler Company	1,375.46
230212	08/05/08	Pacific Lamp Wholesale, Inc.	1,180.25
230227	08/05/08	Rodda Paint Company	1,826.87
230248	08/05/08	United Pipe & Supply Co., Inc.	5,464.74
230250	08/05/08	Univar USA, Inc.	4,956.14
230255	08/05/08	The Whitefish Skate Ramp Company	1,422.56
230523	08/15/08	Airgas Nor Pac, Inc.	3,995.57
230531	08/15/08	Arakawa Hanging Systems USA	1,152.45
230537	08/15/08	BMC West Corporation	1,333.32
230548	08/15/08	Coastwide Laboratories	6,290.87
230570	08/15/08	Fazio Bros.	5,062.69
230579	08/15/08	Grainger	2,208.55
230584	08/15/08	Home Depot Credit Services	9,541.43
230590	08/15/08	J.F. Shelton Company	2,632.50
230594	08/15/08	Knorr Systems, Inc.	1,709.14
230642	08/15/08	Pro-Turf Solutions	9,390.10
230648	08/15/08	Santana Trucking	4,500.00
230656	08/15/08	Sunmark Seeds International	5,490.00
230663	08/15/08	UAP Distribution, Inc.	1,854.40
230665	08/15/08	United Pipe & Supply Co., Inc.	2,859.63
230791	08/25/08	Ron Endicott Trucking, Inc.	6,930.00
230809	08/25/08	Western Equipment Distr., Inc.	2,138.40
230811	08/25/08	Woodco	2,976.00
		<b>Maintenance Supplies</b>	<b>105,249.61</b>
230256	08/05/08	Clint Wilkinson	1,982.89
230258	08/07/08	Aloha Youth Football/Cheer	3,535.00
230294	08/07/08	Westview Youth Football	1,375.00
		<b>Miscellaneous Other Services</b>	<b>6,892.89</b>
230209	08/05/08	OfficeMax - A Boise Company	4,362.18
230611	08/15/08	Nolin Enterprises	4,422.38
230621	08/15/08	OfficeMax - A Boise Company	2,461.14
230765	08/25/08	Lazerquick	2,085.50
		<b>Office Supplies</b>	<b>13,331.20</b>
230476	08/12/08	United States Postal Service	2,400.00
		<b>Postage</b>	<b>2,400.00</b>
230599	08/15/08	Lazerquick	3,068.78
		<b>Printing &amp; Publication</b>	<b>3,068.78</b>
230217	08/05/08	Peterson Structural Engineers, Inc.	7,362.00
230536	08/15/08	Beery, Elsnor & Hammond, LLP	8,633.33
230591	08/15/08	JD White	16,153.61
230636	08/15/08	Peterson Structural Engineers, Inc.	4,347.00
230651	08/15/08	Shared Services Division	1,602.00
230749	08/25/08	Designwest	4,875.00
		<b>Professional Services</b>	<b>42,972.94</b>
230136	08/05/08	BoundTree Medical, LLC	2,991.80
230145	08/05/08	Coast Pavement Services, Inc.	4,100.00
230165	08/05/08	Fred Meyer Stores-Customer Charge	1,528.66
230167	08/05/08	Gimmees.com	1,953.40
230200	08/05/08	New System Laundry LLC	1,818.21
230207	08/05/08	NW Sleevewear, Inc.	1,955.98
230246	08/05/08	U.G. Cash & Carry	2,144.97
230280	08/07/08	Purchase Advantage Card	1,190.90
230378	08/08/08	EcoTours of Oregon Day Tours	1,228.50
230546	08/15/08	Clowns Unlimited LLC	1,384.00
230558	08/15/08	Discount School Supply	1,518.90
230573	08/15/08	Fred Meyer Stores-Customer Charge	1,482.65

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
230582	08/15/08	Head/Penn Racquet Sports	2,003.70
230585	08/15/08	HSBC Business Solutions	5,340
230601	08/15/08	Lone Mountain Sportswear	1,038.00
230617	08/15/08	NW Sleevewear, Inc.	2,370.94
230618	08/15/08	Oaks Park	1,181.50
230672	08/15/08	Wilson Racquet Sports, USA	1,314.88
230735	08/25/08	BSD Transportation	1,962.40
230747	08/25/08	Crown Trophy	1,930.20
230764	08/25/08	Kore Group	3,718.75
230790	08/25/08	River Drifters Whitewater, Inc.	4,320.00
230805	08/25/08	THP Foundation	25,763.00
230862	08/29/08	Impact Sign Company	3,654.24
		<b>Program Supplies</b>	<b>77,902.66</b>
230727	08/25/08	Waste Management of Oregon	7,340.29
		<b>Refuse Services</b>	<b>7,340.29</b>
230210	08/05/08	OR Dept of Administrative Services	1,684.51
230249	08/05/08	United Rentals, Inc.	1,087.74
230839	08/28/08	Ricoh Americas Corporation	1,240.84
		<b>Rental Equipment</b>	<b>4,013.09</b>
230757	08/25/08	Fred Shearer & Sons	8,224.00
		<b>Rental Facility</b>	<b>8,224.00</b>
230713	08/21/08	SDAO	100,706.25
		<b>SDAO</b>	<b>100,706.25</b>
230130	08/05/08	Beighley & Associates, Inc.	1,015.00
230155	08/05/08	Ernest	1,110
230179	08/05/08	KGW	2,250.00
230596	08/15/08	Lakeside Aquatic Services	4,000.00
230619	08/15/08	Obsidian Technologies	14,204.00
230687	08/19/08	Lakeside Aquatic Services	8,000.00
230779	08/25/08	Oregonian Publishing Company	3,900.17
230797	08/25/08	Stew Dodge	1,350.00
230821	08/28/08	ePrint	3,134.75
230842	08/28/08	Stew Dodge	2,550.00
		<b>Technical Services</b>	<b>41,518.42</b>
230291	08/07/08	Allan L. Wells	1,611.34
		<b>Technical Training</b>	<b>1,611.34</b>
230107	08/05/08	Nextel Communications	2,170.95
230500	08/15/08	AT&T Mobility	1,354.88
230507	08/15/08	Verizon Northwest, Inc.	7,595.64
		<b>Telecommunications</b>	<b>11,121.47</b>
230110	08/05/08	Tualatin Valley Water District	28,852.14
230111	08/05/08	West Slope Water District	1,361.55
230501	08/15/08	City of Beaverton	12,755.40
230505	08/15/08	Tualatin Valley Water District	1,423.78
230725	08/25/08	Tualatin Valley Water District	6,433.13
		<b>Water &amp; Sewer</b>	<b>50,826.00</b>
		<b>Report Total:</b>	<b>\$ 1,412,469.27</b>

Tualatin Hills  
Park & Rec.

Accounts Payable  
Over \$1,000.00

September 30, 2008  
Summary

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
231367	9/18/2008	Pacific Fence & Wire Co. <b>Capital Outlay - Athletic Facility Improvement</b>	<u>2,205.83</u> 2,205.83
231405	9/25/2008	Domino Hardwood Floors Inc.	6,300.00
231161	9/11/2008	Grainger	3,755.36
231416	9/25/2008	Fred Shearer & Sons	27,024.00
231297	9/15/2008	The Pool & Spa House, Inc.	4,295.21
231300	9/15/2008	Pur Aqua Products, Inc.	22,950.00
231375	9/18/2008	Tice Electric Co.	2,921.34
231133	9/9/2008	Domino Hardwood Floors Inc.	6,300.00
231143	9/9/2008	NAGL Floor Covering <b>Capital Outlay - Building Improvements</b>	<u>3,659.00</u> 77,204.91
231325	9/15/2008	Wibbing Pump Service LLC	3,150.00
230962	9/5/2008	Lincoln Equipment, Inc.	4,513.92
231354	9/18/2008	Anderson Poolworks	61,125.00
231234	9/15/2008	Canyon Glass, Inc.	3,190.00
231388	9/23/2008	NorthWest Masonry Restoration	11,275.00
230910	9/5/2008	Canyon Glass, Inc.	3,083.41
231217	9/15/2008	AAM, Inc.	4,142.50
231390	9/23/2008	Toughstuff Industrial Floors	39,500.00
231307	9/15/2008	Rogers Machinery Co Inc. <b>Capital Outlay - Building Replacements</b>	<u>1,977.44</u> 131,957.27
230890	9/5/2008	Allied Electric Co.	16,254.90
231436	9/25/2008	OP SIS Architecture, LLP <b>Capital Outlay - Carryover Projects</b>	<u>2,518.05</u> 18,772.95
231474	9/26/2008	Leadership Beaverton	1,450.00
231520	9/30/2008	Wash Rec & Park Assoc <b>Conferences</b>	<u>1,715.00</u> 3,165.00
230879	9/5/2008	PGE	26,886.55
231177	9/15/2008	PGE	1,406.42
231467	9/25/2008	PGE <b>Electricity</b>	<u>32,379.90</u> 60,672.87
231334	9/15/2008	Standard Insurance Company	114,193.75
231479	9/30/2008	Blue Cross/Blue Shield	157,118.95
231483	9/30/2008	MetLife	19,668.00
231488	9/30/2008	Standard Insurance Company	2,645.66
231491	9/30/2008	UNUM Life Insurance-LTC	1,298.60
231492	9/30/2008	Unum Life Insurance-LTD <b>Employee Benefits</b>	<u>9,037.71</u> 303,962.67
231328	9/15/2008	Aetna / ING Life Insurance	5,554.16
231331	9/15/2008	Manley Services	5,842.83
231335	9/15/2008	Standard Insurance Company	22,601.87
231336	9/15/2008	Standard Insurance Company	2,645.66
231478	9/30/2008	Aetna / ING Life Insurance	5,554.16
231482	9/30/2008	Manley Services	6,806.83

231486	9/30/2008	Standard Insurance Co.	2,024.93
231487	9/30/2008	Standard Insurance Company	22,615.7 <sup>n</sup>
231490	9/30/2008	THPRD - Employee Assn.	6,363
		<b>Employee Deductions</b>	<b>80,009.79</b>
231352	9/18/2008	4R7 Construction	4,700.00
231378	9/18/2008	Western Wood Structures Inc.	5,575.00
231427	9/25/2008	Life Fitness	2,416.09
		<b>Facility Challenge Grant</b>	<b>12,691.09</b>
231422	9/25/2008	High Tech Turf & Tree	4,495.00
		<b>Fleet Capital Replacement</b>	<b>4,495.00</b>
230967	9/5/2008	Marc Nelson Oil Products Inc.	1,525.21
231032	9/5/2008	Tualatin Valley Water District	26,038.14
231274	9/15/2008	Marc Nelson Oil Products Inc.	1,185.69
		<b>Gas &amp; Oil (Vehicles)</b>	<b>28,749.04</b>
230878	9/5/2008	NW Natural	10,589.93
231466	9/25/2008	NW Natural	20,527.80
		<b>Heat</b>	<b>31,117.73</b>
230920	9/5/2008	Dell Marketing L.P.	9,871.20
231434	9/25/2008	Obsidian Technologies	3,882.95
		<b>Information Services - Capital</b>	<b>13,754.15</b>
230892	9/5/2008	American Red Cross/OTC	1,358
230964	9/5/2008	Mad Science of Portland	2,736
230978	9/5/2008	NSAOUA	1,386.00
231433	9/25/2008	NSAOUA	2,451.50
		<b>Instructional Services</b>	<b>7,931.50</b>
231404	9/25/2008	DaNeal Construction, Inc.	14,327.85
		<b>Liability Accounts</b>	<b>14,327.85</b>
230868	9/2/2008	Webb Impressions, Inc.	1,869.00
230901	9/5/2008	Beaverton Auto Parts	1,236.05
230909	9/5/2008	Brown & Wiser Inc.	1,617.75
230911	9/5/2008	Case Painting	1,190.00
230928	9/5/2008	Estess & Knight Equipment, Inc	2,703.65
230976	9/5/2008	Northwest Outdoor Equip., Inc.	2,565.87
231018	9/5/2008	Stark Street Lawn & Garden West	10,050.52
231043	9/5/2008	Western Equipment Distr., Inc.	2,988.16
231228	9/15/2008	Boiler & Combustion Service	1,159.90
231282	9/15/2008	Northwest Control Co.	1,442.00
231309	9/15/2008	Schulz-Clearwater Sanitation	1,936.79
231353	9/18/2008	All Concrete Specialties, Inc.	1,165.00
231373	9/18/2008	Stanley Steemer	2,417.39
231381	9/23/2008	Clean Water Services	1,600.00
231421	9/25/2008	Hal's Construction, Inc.	4,253.00
		<b>Maintenance Services</b>	<b>38,195.08</b>
230888	9/5/2008	Airgas Nor Pac, Inc.	2,968.70
230891	9/5/2008	America's Body Company	1,965.00
230906	9/5/2008	BMC West Corporation	1,514.93

230917	9/5/2008	Coastwide Laboratories	5,048.25
230996	9/5/2008	Platt Electric Supply, Inc.	1,723.57
231002	9/5/2008	Quality Metal Fabrication, Inc	2,250.00
231006	9/5/2008	Rodda Paint Co.	1,321.49
231023	9/5/2008	Sunmark Seeds International	4,175.00
231034	9/5/2008	UAP Distribution, Inc.	3,476.50
231035	9/5/2008	United Pipe & Supply Co., Inc.	1,122.35
231036	9/5/2008	Univar USA, Inc.	1,112.34
231218	9/15/2008	Airgas Nor Pac, Inc.	1,501.28
231232	9/15/2008	BSN Sports	4,493.44
231239	9/15/2008	Coastwide Laboratories	2,720.28
231254	9/15/2008	Fazio Bros.	13,595.42
231265	9/15/2008	Home Depot Credit Services	7,803.82
231298	9/15/2008	Pro-Turf Solutions	22,473.89
231302	9/15/2008	Rainbow Park & Playground	2,690.00
231448	9/25/2008	Ron Endicott Trucking, Inc.	4,620.00
231458	9/25/2008	United Pipe & Supply Co., Inc.	2,433.57
231463	9/25/2008	Woodco	1,943.00
		<b>Maintenance Supplies</b>	<b>90,952.89</b>
231462	9/25/2008	Western Wood Structures Inc.	6,700.00
231523	9/30/2008	Westside Metros Soccer	1,249.00
		<b>Misc. Other Services</b>	<b>7,949.00</b>
230980	9/5/2008	OfficeMax - A Boise Company	7,106.35
231284	9/15/2008	OfficeMax - A Boise Company	2,044.09
231370	9/18/2008	Ricoh Americas Corporation	7,462.83
		<b>Office Supplies</b>	<b>16,613.27</b>
230867	9/2/2008	United States Postal Service	2,400.00
231383	9/23/2008	ePrint	17,788.00
231518	9/30/2008	United States Postal Service	1,600.00
		<b>Postage</b>	<b>21,788.00</b>
231014	9/5/2008	Signature Graphics	35,551.39
		<b>Printing &amp; Publication</b>	<b>35,551.39</b>
230912	9/5/2008	Caswell/Hertel Surveyors Inc.	6,486.00
230973	9/5/2008	Municipal Risk Services Ltd.	2,450.00
231138	9/9/2008	JD White	3,241.25
231226	9/15/2008	Beery, Elsnor & Hammond, LLP	7,507.48
231429	9/25/2008	Merina & Company, LLP	1,200.00
231432	9/25/2008	Northwest Geotech Inc.	3,421.65
231440	9/25/2008	Peterson Structural Engineers,	1,864.00
231522	9/30/2008	Washington County	1,200.00
		<b>Professional Services</b>	<b>27,370.38</b>
230935	9/5/2008	Food Services of America	4,827.73
230937	9/5/2008	Fred Meyer Stores-Customer Chg	1,127.58
230942	9/5/2008	Grainger	1,218.64
230949	9/5/2008	HSBC Business Solutions	4,716.72
230974	9/5/2008	New System Laundry LLC	1,576.94
230984	9/5/2008	Oregon Screen Impressions, Inc	3,100.49
230997	9/5/2008	Portland Parks and Recreation	1,449.00
231001	9/5/2008	Purchase Advantage Card	1,450.33

231231	9/15/2008	BSD Transportation	12,259.40
231271	9/15/2008	Lazerquick	1,055.29
231277	9/15/2008	Metro	1,307
231290	9/15/2008	Oriental Trading Co., Inc	1,442.85
231293	9/15/2008	The Party Pro's	1,214.00
		<b>Program Supplies</b>	<b>36,746.77</b>
230904	9/5/2008	Best Buy In Town Inc.	1,062.75
231040	9/5/2008	Waste Management of Oregon	2,953.10
231182	9/15/2008	Waste Management of Oregon	4,874.25
		<b>Refuse Services</b>	<b>8,890.10</b>
230981	9/5/2008	OR Dept of Administrative Srvc	1,433.67
231003	9/5/2008	Ricoh Americas Corporation	1,290.19
		<b>Rental Equipment</b>	<b>2,723.86</b>
231374	9/18/2008	THP Foundation	1,165.00
		Revenue Accounts	1,165.00
231263	9/15/2008	Harris Work Systems Inc.	3,678.45
231313	9/15/2008	Supreme Audio, Inc	1,216.00
		<b>Small Furniture &amp; Equipment</b>	<b>4,894.45</b>
230923	9/5/2008	Edwards Enterprises	2,294.88
230957	9/5/2008	Kronos Incorporated	1,008.00
231000	9/5/2008	PTL Tree Service, Inc	1,400.00
231266	9/15/2008	Joe Horazdovsky	3,087.50
		<b>Technical Services</b>	<b>7,790.38</b>
230877	9/5/2008	Nextel Communications	2,168.09
231174	9/15/2008	AT&T Mobility	1,087.61
231181	9/15/2008	Verizon Northwest, Inc.	7,602.99
		<b>Telecommunications</b>	<b>10,858.69</b>
230876	9/5/2008	Clean Water Services	1,713.07
230881	9/5/2008	Tualatin Valley Water District	44,761.95
231175	9/15/2008	City of Beaverton	20,644.49
231179	9/15/2008	Tualatin Valley Water District	11,979.63
231469	9/25/2008	Tualatin Valley Water District	15,737.98
		<b>Water &amp; Sewer</b>	<b>94,837.12</b>

Report Total: \$ 1,197,344.03

## Tualatin Hills Park & Recreation District



### General Fund Financial Summary September, 2008

	<i>Current Month</i>	<i>Year to Date</i>	<i>Prorated Budget</i>	<i>% YTD to Prorated Budget</i>	<i>Full Fiscal Year Budget</i>
<b>Program Resources:</b>					
Aquatic Centers	\$ 322,544	\$ 550,816	\$ 503,953	109.3%	\$ 2,322,363
Tennis Center	131,047	162,503	148,367	109.5%	867,642
Recreation Centers & Programs	589,833	1,046,912	1,024,238	102.2%	4,129,991
Sports Programs & Field Rentals	56,454	120,545	111,365	108.2%	795,464
Nature Park	22,174	44,559	33,259	134.0%	220,255
<b>Total Program Resources</b>	<b>1,122,052</b>	<b>1,925,335</b>	<b>1,821,181</b>	<b>105.7%</b>	<b>8,335,715</b>
<b>Other Resources:</b>					
Property Taxes	-	-	-	0.0%	21,710,806
Interest Income	11,809	55,884	60,900	91.8%	300,000
Facility Rentals/Sponsorships	15,588	52,777	63,437	83.2%	304,985
Grants & Donations	2,559	87,504	87,504	100.0%	681,209
Miscellaneous Income	5,634	17,505	38,070	46.0%	235,000
<b>Total Other Resources</b>	<b>35,590</b>	<b>213,670</b>	<b>249,911</b>	<b>85.5%</b>	<b>23,232,000</b>
<b>Total Resources</b>	<b>\$ 1,157,642</b>	<b>\$ 2,139,005</b>	<b>\$ 2,071,092</b>	<b>103.3%</b>	<b>\$31,567,715</b>
<b>Program Related Expenditures:</b>					
Parks & Recreation Administration	24,400	74,586	108,793	68.6%	405,945
Aquatic Centers	281,225	1,026,095	1,039,886	98.7%	3,322,321
Tennis Center	58,647	219,689	228,270	96.2%	891,681
Recreation Centers	329,542	1,402,151	1,558,894	89.9%	4,811,402
Programs & Special Activities	127,996	564,621	559,922	100.8%	1,722,837
Athletic Center & Sports Programs	100,997	378,993	388,544	97.5%	1,625,706
Natural Resources/Nature Park	80,454	271,018	317,276	85.4%	1,179,464
<b>Total Program Related Expenditures</b>	<b>1,003,261</b>	<b>3,937,153</b>	<b>4,201,586</b>	<b>93.7%</b>	<b>13,959,356</b>
<b>General Government Expenditures:</b>					
Board of Directors	2,327	26,114	293,837	8.9%	1,708,354
Administration	125,574	396,095	386,851	102.4%	1,499,421
Business & Facilities	1,284,151	3,989,574	3,939,596	101.3%	14,591,095
Planning	71,647	205,357	200,252	102.5%	874,462
Capital Outlay	248,558	457,749	937,283	48.8%	2,773,027
<b>Total Other Expenditures:</b>	<b>1,732,257</b>	<b>5,074,889</b>	<b>5,757,818</b>	<b>88.1%</b>	<b>21,446,359</b>
<b>Total Expenditures</b>	<b>\$ 2,735,518</b>	<b>\$ 9,012,042</b>	<b>\$ 9,959,404</b>	<b>90.5%</b>	<b>\$35,405,715</b>
<b>Revenues over (under) Expenditures</b>	<b>\$(1,577,876)</b>	<b>\$(6,873,037)</b>	<b>\$(7,888,312)</b>	<b>87.1%</b>	<b>\$(3,838,000)</b>
<b>Beginning Cash on Hand</b>		4,729,130	3,838,000	123.2%	3,838,000
<b>Ending Cash on Hand</b>		<b>\$(2,143,907)</b>	<b>\$(4,050,312)</b>	<b>52.9%</b>	<b>\$ -</b>

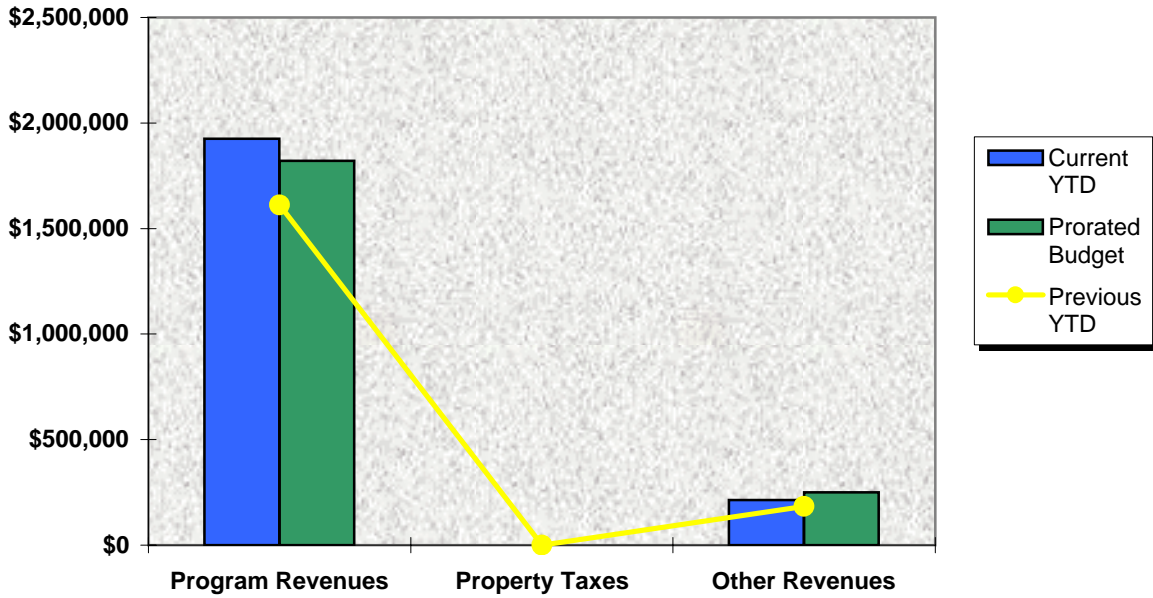


# Tualatin Hills Park and Recreation District

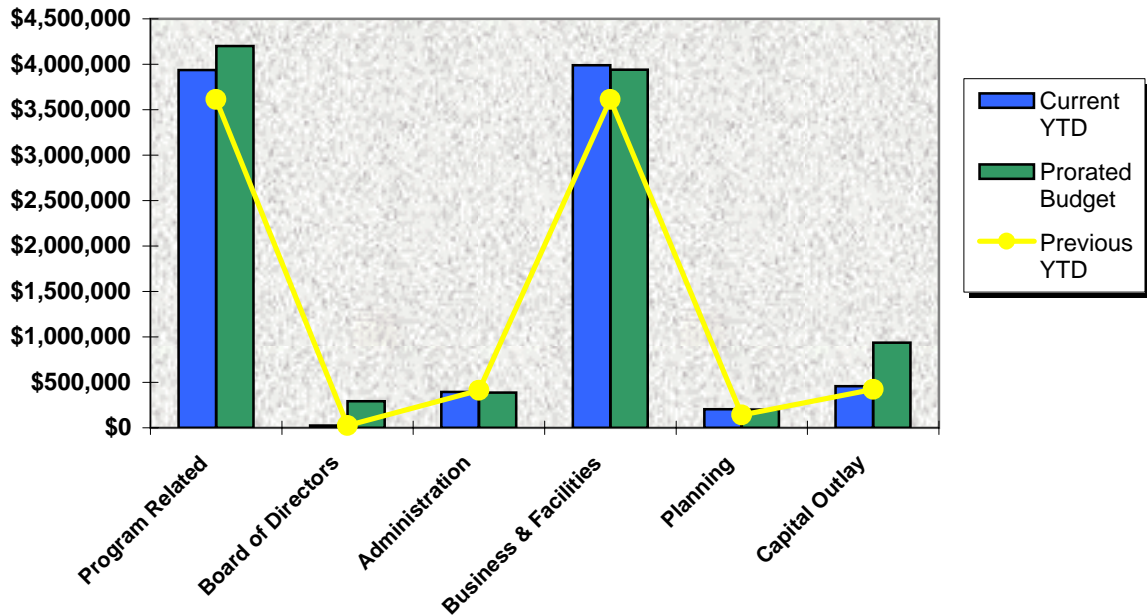
General Fund Financial Summary

September, 2008

## General Fund Resources



## General Fund Expenditures



# TUALATIN HILLS PARK & RECREATION DISTRICT

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[7D]

## MEMO

**DATE:** September 15, 2008  
**TO:** Doug Menke, General Manager  
**FROM:** Jim McElhinny, Director of Park & Recreational Services  
**RE:** **Elsie Stuhr Center Advisory Committee and Jenkins Estate Advisory Committee Members**

### Summary

Staff requests Board of Directors approval of one Committee member appointment to the Jenkins Estate Advisory Committee, and the approval of one reappointment to the Elsie Stuhr Center Advisory Committee.

### Background

At their September 8, 2008 meeting, the Elsie Stuhr Center Advisory Committee recommended Board of Directors approval to reappoint Norm Vaillancourt to the Committee.

At their September 9, 2008 meeting, the Jenkins Estate Advisory Committee recommended Board of Directors approval to appoint Michael Wong to the Committee. Michael's application was the only one that was received.

Please note that the Advisory Committee members' applications are attached along with each Committee's current roster.

### Action Requested

Board of Directors approval to appoint the requested individuals to the Elsie Stuhr Center Advisory Committee and the Jenkins Estate Advisory Committee.



## Tualatin Hills Park & Recreation District STUHR CENTER ADVISORY COMMITTEE ROSTER

Last Updated: October 6, 2008

<i>Committee Member</i>	<i>Representing</i>	<i>Member Since</i>	<i>Address</i>	<i>Phone</i>	<i>Fax</i>	<i>Email</i>	<i>Term Expires</i>
Robert Cannon Member		February 2004					May 2010
Harold Eves Member		June 2006					May 2010
Edith Frahm Member		May 2008					August 2010
David Magee Member		May 2008					August 2010
Doris Regan Chair		February 2003					May 2009
Pat Stedman Member		February 2003					May 2009
Norm Vaillancourt Member		July 2004					July 2008
<i>Ex-Officio Member</i>	<i>Representing</i>		<i>Address</i>	<i>Phone</i>	<i>Fax</i>	<i>Email</i>	<i>Term Expires</i>
Lisa Novak	Staff THPRD		15707 SW Walker Road Beaverton, OR 97006	503-645-6433	503-629-6301	lnovak@thprd.org	N/A
Linda Jo Enger	Staff THPRD		5550 SW Hall Boulevard Beaverton, OR 97005	503-629-6342	503-629-6347	lenger@thprd.org	N/A
Emily Kent	Staff THPRD		5550 SW Hall Boulevard Beaverton, OR 97005	503-629-6342	503-629-6347	ekent@thprd.org	N/A



## TUALATIN HILLS PARK & RECREATION DISTRICT ADVISORY COMMITTEE APPLICATION

<b>Name:</b> Norman Vaillancourt	<b>Date:</b> 3-20-08

Advisory Committee you are applying for (you must reside within the Park District boundaries):

Cedar Hills Recreation Center  Garden Home Recreation Center  Stuhr Center  Jenkins Estate  Aquatics   
Conestoga Recreation & Aquatic Facility  Tualatin Hills Nature Park  Athletic Center  Trails

1. Please explain your interest in serving on the Advisory Committee: I have a vision of many things to come for this Center. Expansion & bond issue & the good life of our future.
2. How long have you lived in the community? 6 years
3. Have you served on other volunteer committees? YES  NO  If yes, please explain where, when, and what your responsibilities were: Flu shot, health fair, coffee host, Social Dance host, Texas Hold Em, Farmers Market leader, Harvest Bazaar leader, bake goods, Hike n Bike, Classic at T-Hills car show, American Senior Idol Show, public Advisory Committee at THPRD.
4. Have you or your family participated in any Center or other Recreation District activities?  
What: T-ball, soccer & swimming, play time, day care, truck show with grandkids  
Simon, Ian, Hadley  
When:  
Where: Conestoga Recreation & Aquatic Center
5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee: Reliable & responsible hard worker having served on the Advisory Committee for the last 4 years. I would like to work with the Committee to assure of future & progress & fight for our Center & bond issue & future.





## Tualatin Hills Park & Recreation District JENKINS ESTATE, FANNO FARMHOUSE & CAMP RIVENDALE ADVISORY COMMITTEE ROSTER

Last Updated: October 27, 2008

<i>Committee Member</i>	<i>Spouse</i>	<i>Member Since</i>	<i>Address</i>	<i>Phone</i>	<i>Fax</i>	<i>Email</i>	<i>Term Expires</i>
Macie Brightman Member		March 2008					Dec 31, 2009
Thomas Engel Member	██████	February 2007					Dec 31, 2008
James W. Metheney Member		September 2008					Dec 31, 2009
Kate Nilan Secretary		April 2003					Dec 31, 2008
Bill O'Brien Member	██████	March 2005					Dec 31, 2008
James "Jim" O'Connor Vice Chairman	██████	January 1998					Dec 31, 2009
Jan Regnier Chairman	██████	February 2002					Dec 31, 2009
Willie Willworth Member		July 2007					Dec 31, 2008
<i>Ex-Officio Members</i>	<i>Representing</i>		<i>Address</i>	<i>Phone</i>	<i>Fax</i>	<i>Email</i>	<i>Term Expires</i>
Lynda Myers Center Supervisor	Staff THPRD		8005 SW Grabhorn Road Aloha, OR 97007	(W) 503.629.6355	503.629.6356	lmyers@thprd.com	N/A
Lisa Novak Supt Prog & Spec Act.	Staff THPRD		15707 SW Walker Road Beaverton, OR 97006	(W) 503.645.6433 (W) 503.629.6300	503.629.6301	lnovak@thprd.com	N/A
Allan Wells Park Maint Coordinator	Staff THPRD		15707 SW Walker Road Beaverton, OR 97006	(W) 503.645.3539 (W) 503.629.6360	503.629.6307	awells@thprd.com	N/A
Brenda Peterson Office St	Staff THPRD		8005 SW Grabhorn Road Aloha, OR 97007	(W) 503.629.6355	503.629.6356	bpeterson@thprd.com	N/A



## TUALATIN HILLS PARK & RECREATION DISTRICT ADVISORY COMMITTEE APPLICATION

<b>Name:</b> Michael Wong	<b>Date:</b> June 24, 2008

Advisory Committee you are applying for (you must reside within the Park District boundaries):

Cedar Hills Recreation Center  Garden Home Recreation Center  Stuhr Center  Jenkins Estate  Aquatics   
Conestoga Recreation & Aquatic Facility  Tualatin Hills Nature Park  Athletic Center  Trails

1. Please explain your interest in serving on the Advisory Committee: As the Director of the newly formed Beaverton Historical Society, my interest is quite pertinent and participating in the advisory committee would undoubtedly strengthen both of our organizations.
2. How long have you lived in the community? My wife and I have lived in Beaverton since 2005.
3. Have you served on other volunteer committees? YES  NO  If yes, please explain where, when, and what your responsibilities were:
  - Beaverton Chamber of Commerce, current, Chamber Ambassador
  - Beaverton Chamber of Commerce, current, Membership Committee
  - Beaverton School District, current, BizEd Action Committee
  - City of Beaverton, current, Neighbors SW NAC Vice Chair
  - City of Beaverton, current, Citizens for Community Involvement Committee
  - City of Beaverton, current, City Visioning Advisory Committee
  - City of Beaverton, pending, Historical Research & Review Board
  - Beaverton Library, current, Beaverton Library Foundation Board member
  - Beaverton Historical Society, current, Founder & Director

4. Have you or your family participated in any Center or other Recreation District activities?

What: Hike n Bike

When: June 2008

Where: Athletic Center

5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee:

Computers - 22 Years IT Project Management

Community awareness - currently run a community website for Beaverton, Nodds.org, which is a visual guide to all of Beaverton's shopping centers, churches, apartments and schools.

Copy (writing) - through the community website, I interview local businesses and organizations in order to write up their community profiles

- Able to create webpages, graphics, brochures and business documents



# TUALATIN HILLS PARK & RECREATION DISTRICT

[7E]

*Serving Beaverton and the west side since 1955.*

## MEMO

**DATE:** October 24, 2008  
**TO:** Doug Menke, General Manager  
**FROM:** Hal Bergsma, Director of Planning  
**RE:** Service District Initiated Annexation Resolution

### Summary

Staff seeks the Board of Directors approval and signatures for the Service District Initiated Annexation (Voluntary Annexation Program) resolution. Upon approval and signatures, Park District staff and the project consultant will submit the annexation application packet to Washington County for processing.

### Background Information

In 2005, the Park District began a Service District Initiated Annexation process, which is also known as the Voluntary Annexation Program. The program is a 'willing' annexation program offered to all property owners in the Park District's ultimate service boundary whose property is not currently within the Park District, providing them the opportunity to voluntarily annex into the Park District. The Park District has offered the program for the last three years. In 2005, owners of 128 properties applied for annexation into the Park District. In 2006, owners of 23 properties applied and in 2007, owners of 47 properties applied. Therefore, 198 properties have been annexed into the Park District during the first three years that the program has been available.

For the 2008 Service District Initiated Annexation Program, approximately 5,000 invitations were mailed to owners of properties that are in the Park District's ultimate service boundary, but are not currently within the Park District. The application period ended on September 8, 2008 and the last day to withdraw a previously submitted application was set for September 19, 2008. The Annexation Program was advertised in the local Citizen Participation Organizations' newsletters and was highlighted in the local newspapers. The main component of the Service District Initiated Annexation Program is the offer by the Park District to pay for all of the annexation fees assessed by Washington County and other agencies.

Because of the complexity of the process and application, staff again hired a consultant to aid in the preparation of the documents and applications necessary to process annexations under the Service District Initiated Annexation Program with Washington County. The consultant has started preparing the necessary documents and applications to submit with the Board of Directors approved resolution to Washington County.

### Proposal Request

At the end of the closing application period on September 8, 2008, 23 annexation applications had been returned to the Park District from property owners who 'willingly' requested

Regular Meeting of the Board of Directors November 3, 2008

Page 1 of 3



annexation of their properties to the Park District (see attached Exhibit A). Park District attorney, Pam Beery, has reviewed and approved the resolution for signatures.

**Benefits of Proposal**

The most important benefit regarding this proposal is the addition of 23 new properties to the Park District.

**Potential Downside to Proposal**

There is no apparent downside to this proposal.

**Action Requested**

Board of Directors approval of the Service District Initiated Annexation Resolution authorizing annexation of 23 new properties to the Park District. In addition, authorization for staff to work with the consultant to submit the Service District Initiated Annexation application packet to Washington County for processing and approval.

**Service District Initiated Annexation (Voluntary Annexation Program)**

Draft Schedule / Some dates are tentative, other dates are firm

July 2008	Mailing: Public outreach letters and forms to invite 'willing' participants to apply to the Service District Initiated Annexation Program (Voluntary Annexation Program)
September 8, 2008	Closing date for accepting applications to Service District Initiated Annexation Program (Voluntary Annexation Program)
September 19, 2008	Final date for patrons to withdraw their application from the process
November 3, 2008	Board of Directors approval and signature of resolution to proceed with the process
November 2008	Annexation application submitted to Washington County
January 2009	1 <sup>st</sup> Public Hearing
February 2009	2 <sup>nd</sup> Public Hearing (Approval by Washington County Commissioners constitutes applicants being technically considered in-District)
March 2009	Information sent to Metro and others for final processing and mapping
March 31, 2009	Effective date

**RESOLUTION NO. 2008-11**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
TUALATIN HILLS PARK & RECREATION DISTRICT**

**APPROVING PETITIONS FOR ANNEXATION TO THE DISTRICT**

**WHEREAS**, ORS 198.857 authorizes the owner of a parcel of land to file a petition with the county board to annex that land to a district; and

**WHEREAS**, the District Board directed staff to review the District boundaries and determine whether property owners wish to voluntarily sign annexation petitions requesting annexation of their property to the District; and

**WHEREAS**, the owners of 23 properties responded favorably and have signed petitions for annexation of their properties to the District, which petitions are on file in the District Administrative Offices; and

**WHEREAS**, ORS 198.857(2) provides that such annexations must be approved by the endorsement of the District Board and then forwarded to Washington County for processing; and

**WHEREAS**, some of the properties described in the petitions for annexation are within the jurisdictional boundaries of the City of Beaverton, and the City of Beaverton City Council has consented to annexation of properties within the city limits to the District. A copy of the Beaverton Council Resolution is attached hereto as Exhibit C.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE  
TUALATIN HILLS PARK & RECREATION DISTRICT:**

Section 1. The proposed annexation of the properties listed on the attached Exhibit A and depicted on the attached Exhibit B is hereby approved.

Section 2. The District staff is hereby authorized and directed to submit this Resolution together with Exhibits A, B and C and the signed petitions for annexation from affected property owners to Washington County for processing in accordance with ORS 198.857.

Section 3. The proposed annexation is supported by signed petitions from all of the owners of all land in the territory proposed to be annexed as required by ORS 198.857, and therefore an election is not required prior to annexation of the affected properties to the District. The District Board requests that the Washington County Board of Commissioners approve the annexation following a public hearing, and declare the affected property annexed to the District.

Section 4. This Resolution shall be effective immediately upon its adoption by the Board.

Adopted this 3<sup>rd</sup> day of November, 2008.

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Larry Pelatt, Board President

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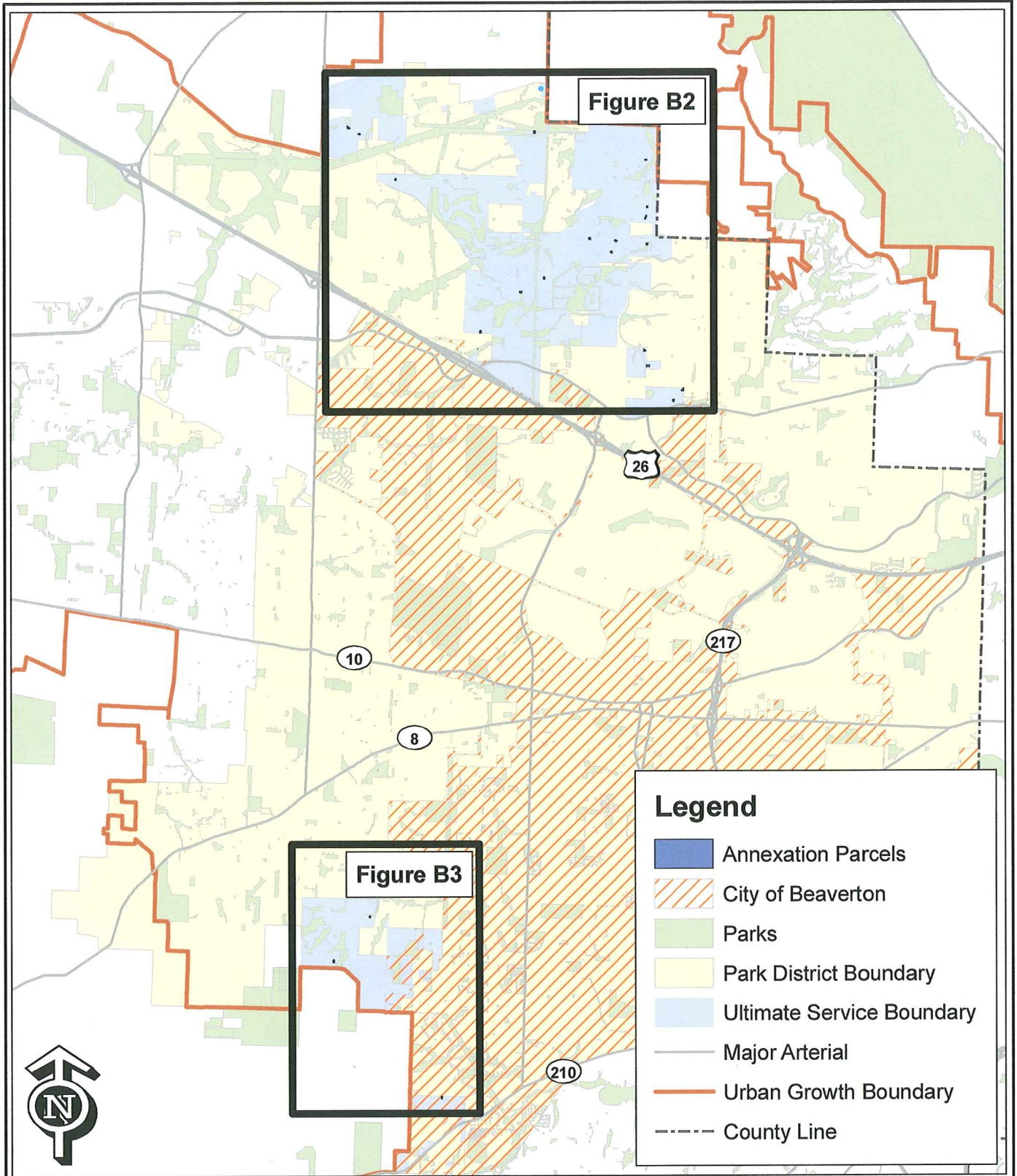
Bob Scott, Board Secretary

ATTEST:

---

Doug Menke, General Manager

	Taxlot ID	Owner	Subdivision	Legal	Assessed Value	Acres	Site Address	City	State	Zip
1	1N128AA03900	Shahriar S. Ahmed & Shamima Banu	Bauer Creek Estates	Bauer Creek Estates, Lot 35	\$ 377,600	0.16	12826 NW Creekview Drive	Portland	OR	97229
2	1N121AD11600	Pronab Kumar Das & Sabita Roy	Bannister Creek Park No. 4	Bannister Creek Park No. 4, Lot 99	\$ 239,930	0.11	5368 NW 128th Terrace	Portland	OR	97229
3	1N128AB03200	Karen & Ron Fortlander	Willow Creek Heights	Willow Creek Heights, Lot 27	\$ 245,220	0.14	3695 NW Talamore Terrace	Portland	OR	97229
4	1N134BB02901	Clifford Wayne & Susan Ann Nelson		(See attached legal description)	\$ 259,420	0.30	1700 NW Saltzman Road	Portland	OR	97229
5	1N119DB08000	Andrew K. Au	Stoller Farms	Stoller Farms, Lot 56	\$ 190,240	0.12	17142 NW Countryridge Drive	Portland	OR	97229
6	1N117DA20200	Yuan Mei Wang & Yuan Fang	Kaiser Woods No. 6	Kaiser Woods No. 6, Lot 602	\$ 157,690	0.06	6561 NW Connery Terrace	Portland	OR	97229
7	1N119BA05200	Ping-Cheng Wu	College Park	College Park, Lot 48	\$ 162,680	0.13	5689 NW 178th Avenue	Portland	OR	97229
8	1N133AA10300	Mark C. Reis & Melissa A. Senn-Reis	Bauer Oaks	Bauer Oaks No. 3, Lot 153	\$ 432,510	0.21	2012 NW 127th Place	Portland	OR	97229
9	1N129CA03300	Josheph Curtis Edmondson & Rosalie Trevej	Oak Hill	Oak Hill No. 5, Lot 259	\$ 211,210	0.22	15490 NW Oak Hills Drive	Beaverton	OR	97006
10	1N121DD26400	Ashwani Gupta	Bauer Highlands No. 2	Bauer Highlands No. 2, Lot 165	\$ 254,150	0.10	12672 NW Alsace Lane	Portland	OR	97229
11	1N121CD07000	Daryl M. & Dina M. Hinz	Cascadian Heights	Cascadian Heights, Lot 57	\$ 323,540	0.17	13668 NW Stonebridge Drive	Portland	OR	97229
12	1N128AB11400	Cindy & Kevin D. LeBlanc	Willow Creek Heights No. 2	Willow Creek Heights No. 2, Lot 103	\$ 305,080	0.16	3924 NW Tustin Ranch Drive	Portland	OR	97229
13	1N121DD20200	Jeremy W. & Julie N. Fleischer	Bauer Highlands	Bauer Highlands, Lot 105	\$ 272,190	0.09	12673 NW Forest Spring Lane	Portland	OR	97229
14	1N120AA08500	Steven M. & Kimberly R. Ruffer	Wismer Ridge No. 3	Wismer Ridge No. 3, Lot 101	\$ 350,710	0.20	14759 NW Kyle Place	Portland	OR	97229
15	1N119BB04400	Frank L. & Ljiljana Lemaitre	Deerfield No. 2	Deerfield No. 2, Lot 168	\$ 157,370	0.25	18056 NW Chemeketa Lane	Portland	OR	97229
16	1S130CA05100	Robert F. & Staci J. H. Blanding	Kemmer View Estates No. 3	Kemmer View Estates No. 3, Lot 84	\$ 323,610	0.21	17975 SW Jeremy Street	Beaverton	OR	97007
17	1N129DA17100	Spencer B. Barrett	Oak Hill No. 3	Oak Hill No. 3, Lot 128	\$ 217,630	0.18	14850 NW Northumbria Lane	Beaverton	OR	97006
18	1N134BD01900	Jimmy Talim & Kyung J. Hwang	Hickethier Park	Hickethier Park, Lot 5	\$ 185,320	0.22	1280 NW 119th Place	Portland	OR	97229
19	1N121DD17800	Vijay T. Chand & Ashuta Chand	Bauer Highlands	Bauer Highlands, Lot 81	\$ 288,140	0.09	12682 NW Milazzo Lane	Portland	OR	97229
20	1S130AB10100	Cameron S. & Christine A. Collins	Brookridge No. 2	Brookridge No. 2, Lot 33	\$ 275,870	0.15	17395 SW Constance Street	Beaverton	OR	97007
21	1N128BC04700	Ilsep Jin & Sang Eun Lee	Bosa	Bosa, Lot 2	\$ 189,240	0.14	14472 NW Alta Lane	Portland	OR	97229
22	1N134BC03400	Jonathan B. & Melissa D. Berndt	Hickethier Park	Hickethier Park, Lot 45	\$ 259,720	0.19	12040 NW Reeves Street	Portland	OR	97229
23	1S132CD04100	Daljit M. & Gurpreet K. Singh	Murray Ridge	Murray Ridge, Lot 44	\$ 372,630	0.17	15935 SW Snowy Owl Lane	Beaverton	OR	97007
	<b>Totals</b>				<b>\$ 6,051,700</b>	<b>3.77</b>				



PREPARED BY:  
 ED MURPHY & ASSOCIATES  
 9875 SW MURDOCK STREET  
 TIGARD, OREGON 97224  
 PHONE: 503.624.4625  
 FAX: 503.968.1674

**Figure B1: Voluntary Annexation Program  
 Tualatin Hills Park and Recreation District  
 Annexation  
 Washington County, Oregon**

Source:  
 Metro Data Resource Center, RLIS Lite Data Disc, August, 2008.

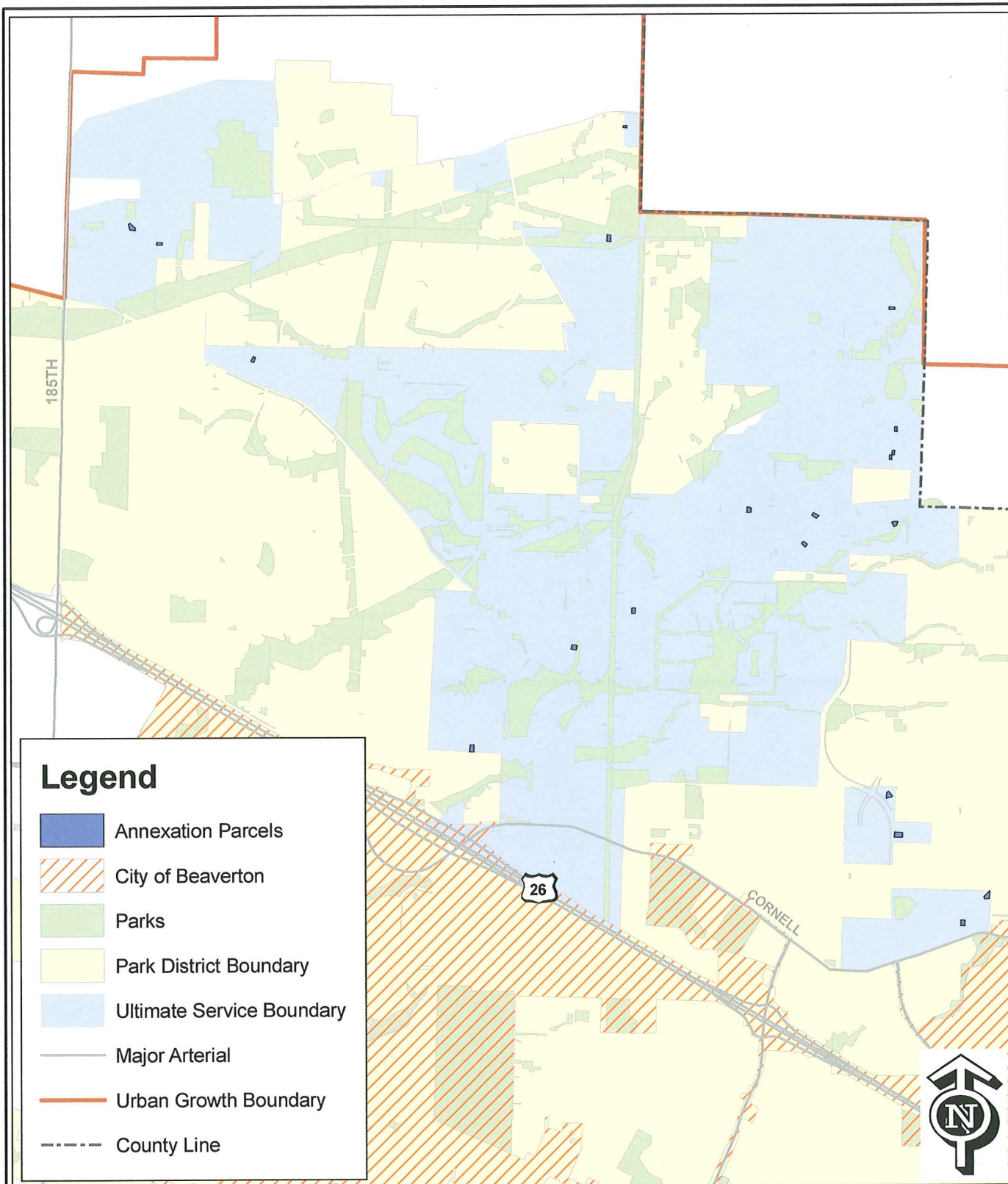
Date:  
 10/02/2008

Scale:  
 1 in. = 1.25 mi.

Project #:  
 N0006

Drawn By: CEB





**Legend**

- Annexation Parcels
- City of Beaverton
- Parks
- Park District Boundary
- Ultimate Service Boundary
- Major Arterial
- Urban Growth Boundary
- County Line

PREPARED BY:  
 ED MURPHY & ASSOCIATES  
 9875 SW MURDOCK STREET  
 TIGARD, OREGON 97224  
 PHONE: 503.624.4625  
 FAX: 503.968.1674

**Figure B2: Voluntary Annexation Program  
 Tualatin Hills Park and Recreation District  
 Annexation  
 Washington County, Oregon**

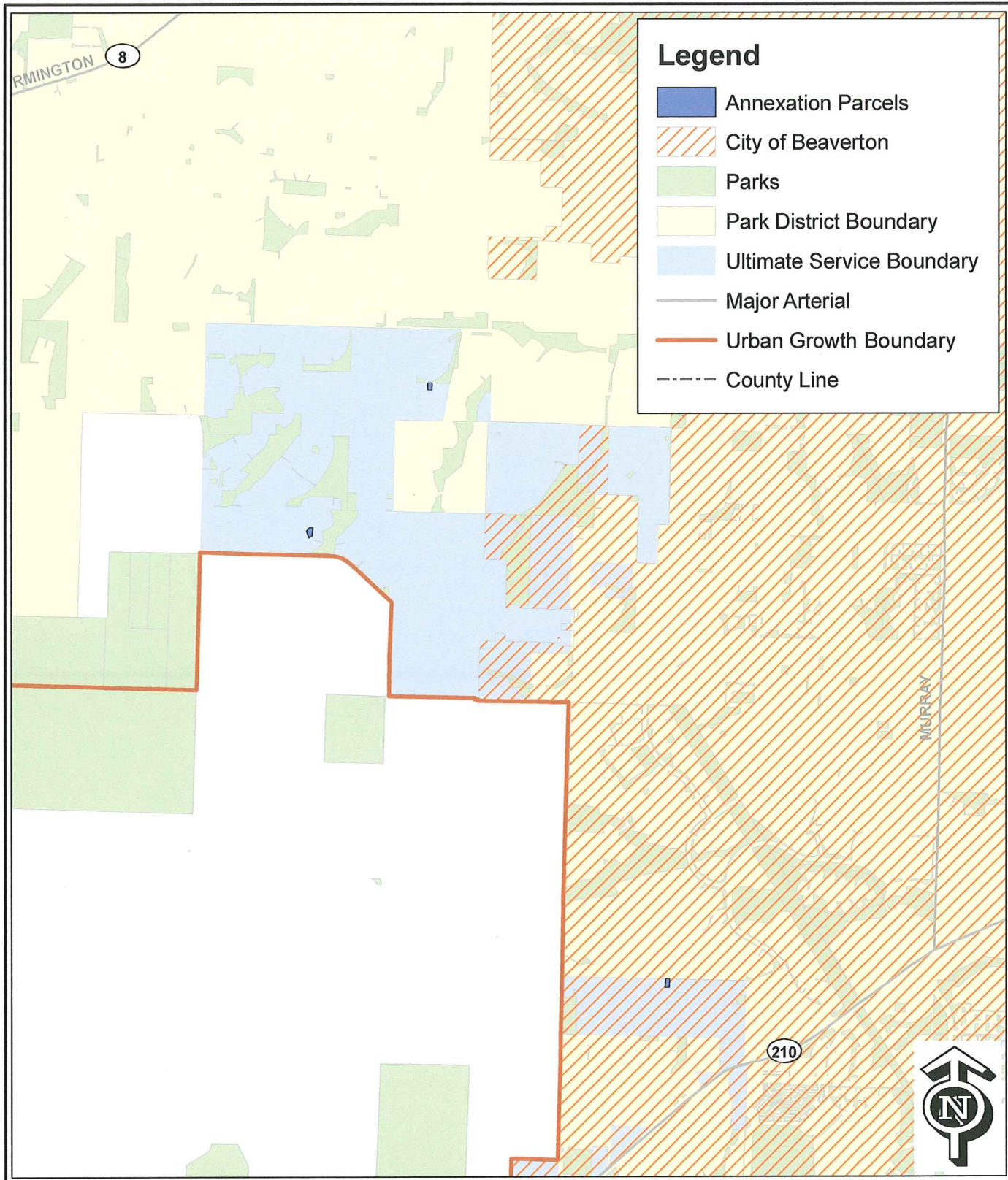
Source:  
 Metro Data Resource Center, RLIS Lite Data Disc, August, 2008.

Date:  
 10/02/2008

Scale:  
 1 in. = 2,600 ft.

Project #:  
 N0006

Drawn By: CEB



PREPARED BY:  
 ED MURPHY & ASSOCIATES  
 9875 SW MURDOCK STREET  
 TIGARD, OREGON 97224  
 PHONE: 503.624.4625  
 FAX: 503.968.1674

**Figure B3: Voluntary Annexation Program  
 Tualatin Hills Park and Recreation District  
 Annexation  
 Washington County, Oregon**

Source:  
 Metro Data Resource Center, RLIS Lite Data Disc, August, 2008.

Date:  
 10/02/2008

Scale:  
 1 in. = 2,000 ft.

Project #:  
 N0006

Drawn By: CEB



RESOLUTION NO. 3842

**A RESOLUTION APPROVING PETITIONS FOR ANNEXATION OF TERRITORY WITHIN THE CITY OF BEAVERTON TO THE TUALATIN HILLS PARK AND RECREATION DISTRICT**

**WHEREAS**, the Tualatin Hills Park and Recreation District (District) has adopted a voluntary program for annexation to the District; and

**WHEREAS**, the owners of four parcels within the City of Beaverton have requested annexation of their property to the District; and

**WHEREAS**, the District is the primary parks and recreation provider for the City; and

**WHEREAS**, Goal 5.8.1 of the City's acknowledged Comprehensive Plan states that the City shall: "Cooperate with THPRD in implementation of its 20-Year Comprehensive Master Plan and Trails Master Plan in order to ensure adequate parks and recreation facilities and programs for current and future City residents."

**WHEREAS**, ORS 198.720(1) requires cities to submit a resolution approving a petition for annexation to a district for property within their corporate limits; and

**WHEREAS**, the City wishes to encourage property owners within the City to annex their property to the District; and

**WHEREAS**, the City desires to be supportive of the District; therefore,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BEAVERTON, OREGON**

Council supports the annexation of any properties within the City to the Tualatin Hills Park and Recreation District when requested by the property owner(s).

Adopted by the Council this 14<sup>th</sup> day of November, 2005.

Approved by the Mayor this 15<sup>th</sup> day of NOVEMBER, 2005.

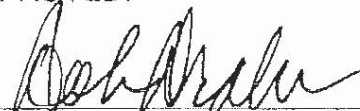
Ayes: 5

Nays: 0

ATTEST:

  
\_\_\_\_\_  
SUE NELSON, City Recorder

APPROVED:

  
\_\_\_\_\_  
ROB DRAKE, Mayor

# TUALATIN HILLS PARK & RECREATION DISTRICT



Serving Beaverton and the west side since 1955.

[7F]

## MEMO

**DATE:** October 29, 2008  
**TO:** Doug Menke, General Manager  
**FROM:** Hal Bergsma, Director of Planning  
**RE:** Resolution for Annexation of Properties Per Washington County Ordinance 624 in Accordance with ORS 198.857(2)

### Summary

Staff is seeking Board of Directors approval of a blanket resolution for the purpose of approving the future annexation of properties to the Park District during 2009 per ORS 198.857 pursuant to Washington County Ordinance 624.

### Background

ORS 198.857(2) states:

*(2) When the owner of a parcel of land wants to annex that land to a district, the owner may file an annexation petition with the county board. The petition shall declare that the petition is filed pursuant to this section, state the name of the affected district and all affected counties, indicate the principal Act of the affected district and be signed by the owner of the parcel of land. Before the petition is filed with the county board, the petition must be approved by indorsement thereon by the board of the affected district and by any other agency also required by the principal Act to indorse or approve the petition.*

In August of 2004, the Washington County Board of Commissioners adopted Ordinance 624. The key provision of that ordinance requires new development<sup>1</sup> on property that is not addressed by an urban service agreement or located in a park and recreation district to annex to a park district:

- When a park district has been identified as the long-term service provider to the area the development is located in, and
- When the proposed development is subject to a development application (e.g., a subdivision). The new development would also be subject to the park district's park SDC upon annexation.

As part of this Ordinance, the Tualatin Hills Park & Recreation District was established as the park and recreation service provider for the portion of the urban unincorporated area of the

<sup>1</sup>New development means development where a land use application must be submitted, such as a new subdivision or commercial building. New development does not include the construction of a single family residence on a vacant lot or a lot that has received preliminary land use approval and the expansion or alteration of an existing single family home.

county between the Hillsboro, Portland and Tigard urban service boundaries for which the District has adopted a Park Master Plan. Ordinance 624 amended the County Community Development Code to include a requirement that all new development in that area annex to the Park District. Typically, the developer will have to show compliance with this requirement before the County will record the plat or issue building permits.

**Proposal Request**

Since obtaining an endorsement from the Park District is a statutory requirement for annexation, staff worked with Park District Attorney Pam Beery last year to identify a process that would endorse annexation of all properties pursuant to Ordinance 624 for one calendar year, instead of individually on a project-by-project basis. In January of this year, the Board adopted such a resolution for 2008. This resolution will endorse the annexation of all such properties to the Park District during 2009 so developers will be able to promptly comply with the terms of the County's land use decision process. Park District legal counsel has reviewed and approved of the attached resolution.

**Benefits of Proposal**

By approving the blanket resolution for the purpose of approving the future annexation of properties to the Park District, per Ordinance 624, the Park District will not have to process the endorsement of annexation for each development on a project-by-project basis. The resolution will endorse annexation of all properties for an entire calendar year.

**Potential Downside of Proposal**

There does not appear to be any downside to this proposal.

**Action Requested**

Board of Directors approval of and signature on a blanket resolution for the purpose of approving future annexation of properties in Washington County, per Ordinance 624, during 2009. Additionally, the Board of Directors authorizes staff to submit the resolution to Washington County for processing.

**RESOLUTION NO. 2008-12**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
TUALATIN HILLS PARK & RECREATION DISTRICT  
APPROVING ANNEXATIONS OF PROPERTY TO THE DISTRICT IN 2009  
(Ordinance 624 Annexation).**

WHEREAS, Washington County adopted Ordinance No. 624 in August, 2004, amending the Washington County Comprehensive Framework Plan for the Urban Area and Community Development Code by recognizing the Tualatin Hills Park & Recreation District ("District") as the long term park and recreation service provider in part of urban unincorporated Washington County and requiring developing properties in that area to annex to the District as a condition of any development approval; and

WHEREAS, ORS 198.857(2) requires that proposed annexations to the District be approved by the District Board; and

WHEREAS, it is anticipated that properties will be seeking development approval in 2009, and will thus be subject to the application of Ordinance 624 and ORS 198.857(2); and

WHEREAS, the District Board wishes to express its formal approval of annexations proposed in 2009 and to file the approval in the form of this Resolution with the Washington County Board of Commissioners for consideration at hearings during 2009.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS PARK & RECREATION DISTRICT:

- Section 1. The Board hereby approves the proposed annexation of properties to the District during 2009 pursuant to Washington County Ordinance 624.
- Section 2. The District staff is hereby authorized and directed to file this Resolution and Exhibits with the Washington County Board of Commissioners.
- Section 3. This Resolution shall be effective immediately upon its adoption by the Board.

Adopted this 3<sup>rd</sup> day of November, 2008.

\_\_\_\_\_  
Larry Pelatt, President

\_\_\_\_\_  
Bob Scott, Secretary

ATTEST:

\_\_\_\_\_  
Doug Menke, General Manager

# TUALATIN HILLS PARK & RECREATION DISTRICT



*Serving Beaverton and the west side since 1955.*

[7G]

## MEMO

**DATE:** October 20, 2008  
**TO:** Doug Menke, General Manager  
**FROM:** Keith Hobson, Director of Business & Facilities  
**RE:** Telecommunications Site Lease Agreement with Clearwire Wireless

### Summary

Staff requests Board of Directors approval to enter into a new lease agreement for the placement of telecommunication equipment within the Waterhouse Trail, segment 6, south of Stoller Farms Park and north of John Marty Park (see attached map).

### Background

Under the provisions of ORS 266, the Park District is authorized to enter into written agreements with other organizations for the performance of any or all functions and activities as deemed necessary. Additional authority for the Park District Board of Directors to consider telecommunication site lease agreements is specifically created in Board Policy 21.00.

It has been the practice of the Park District to approve the location of wireless facilities on its property, but only if doing so does not materially impact the property or its intended use. The practice has also been to limit approval to sites that use existing structures for the co-location of the cellular equipment. In May 2008, Clearwire Wireless contacted the Park District requesting to lease an area approximately 50 square feet, outside the footprint of Portland General Electric's (PGE) lattice tower within the Waterhouse Trail, segment 6, south of Stoller Farms Park and north of John Marty Park. Overall site plan is provided in Attachment A.

### Proposal Request

Clearwire Wireless is seeking approval to lease ground space from the Park District in order to place ground equipment for a cellular transmitter. The request is for a 7-foot by 7-foot square area, approximately 20 feet outside the existing lattice tower.

The location of the proposed lease area was selected in order to (1) provide ample distance between the compound and the lattice tower for PGE maintenance, and (2) minimize visual impacts and ground maintenance requirements. Attachment B shows the location of the requested ground lease.

Per the Park District Board of Directors' Telecommunication Site Agreement and Implementation Policy 21.00, the following requirements are on file:

- Planning & Development, Maintenance, and Natural Resources Departments conducted a site assessment. None of these departments presented any concerns with the proposal.

- A public meeting was held on October 14, 2008, to discuss the development plan. No one was in attendance for this meeting.
- The project is estimated to begin January 2009 and to be completed by April 2009.
- Clearwire Wireless did consider other lease options in several locations surrounding the proposed lease area. These would have created a visual impact requiring the placement of monopoles rather than co-location at the proposed lease area.

Clearwire Wireless has proposed lease compensation of \$7,200 annually (\$600 per month) for the initial term of a 5-year lease, with three additional 5-year terms, totaling a 20-year lease. Upon each renewal term, rent would increase three percent.

Fair market value of the lease area is approximately \$200 per month. Staff recommends not requiring funding of capital improvements given the lease compensation of \$600 per month.

#### **Benefits of Proposal**

Approval of this proposal provides annual compensation, while improving wireless services to the community.

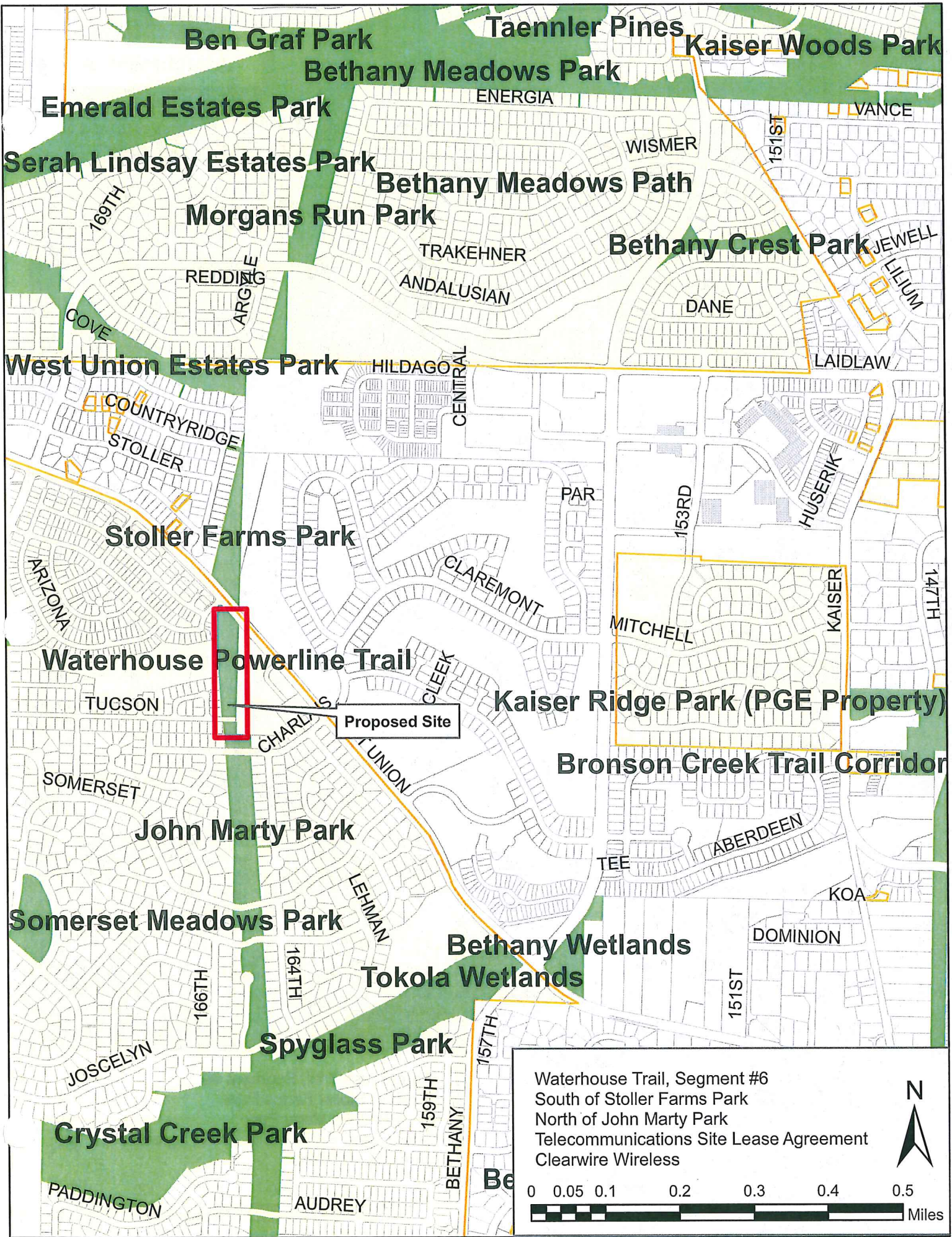
#### **Potential Downside of Proposal**

The only apparent downside to the proposal is the use of the ground space covered by the lease, although this will have minimal impact to park users.

#### **Action Requested**

Board of Directors approval to enter into a lease agreement with Clearwire Wireless for the placement of telecommunication equipment within the Waterhouse Trail, segment 6, south of Stoller Farms Park and north of John Marty Park, and to delegate authority to the General Manager, or his designee, to enter into the agreement and to negotiate final compensation, per Board of Directors policy.







Stoller Farms Park

Attachment A

OAK CREEK

WEST UNION

Waterhouse Powerline Trail

Proposed Site

AVAMERE

TALKINGSTICK

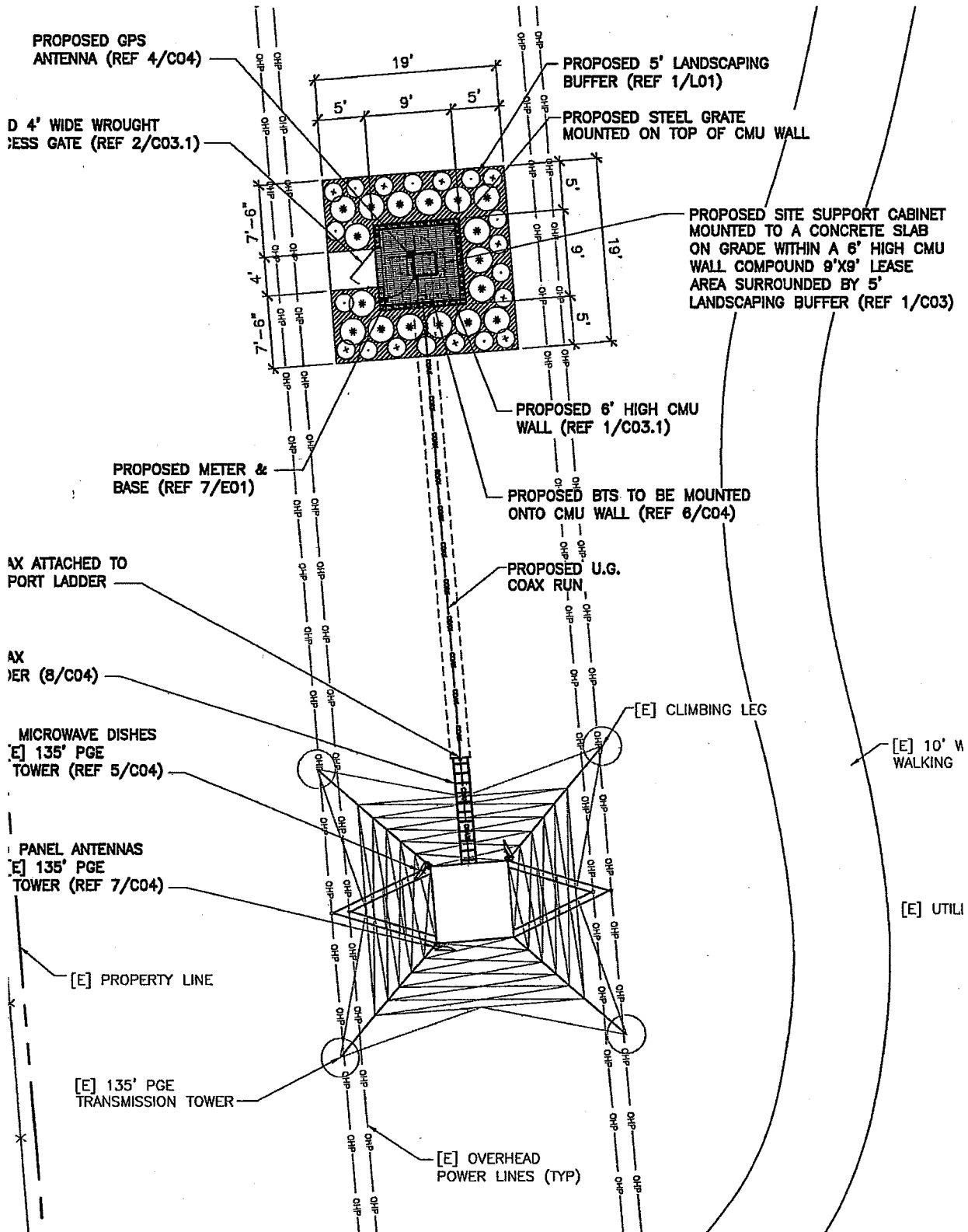
TUCSON

Waterhouse Trail, Segment #6  
South of Stoller Farms Park  
North of John Marty Park  
Telecommunications Site Lease Agreement  
Clearwire Wireless





# Attachment B





# TUALATIN HILLS PARK & RECREATION DISTRICT

[7H]

*Serving Beaverton and the west side since 1955.*

## MEMO

**DATE:** October 21, 2008  
**TO:** Doug Menke, General Manager  
**FROM:** Keith Hobson, Director of Business and Facilities  
**RE:** Resolution Adopting Supplemental Budget for Fiscal Year Commencing July 1, 2008

### Summary

Staff is requesting Board of Directors approval of a resolution adopting a supplemental budget adjustment, due to unforeseen occurrences that have transpired since the budget adoption and requiring a change in the financial plan for the Fiscal Year 2008-09.

### Background

In September 2007, the Park District purchased the Brady property for future park development. Future plans included the sale of the house, to offset the acquisition costs of the total property. The sale of the house occurred later than anticipated, resulting in an unplanned resource of \$494,950, received in July 2008.

Due to these unforeseen circumstances, the funds were not anticipated within the 2008-09 Fiscal Year for appropriation.

### Proposal Request

The attached resolution adopts a Fiscal Year 2008-09 Supplemental Budget for the System Development Charge Fund, in the amount of \$494,950 from the Sale of Assets, and increases the System Development Charge Fund appropriations accordingly. Notice of the proposed Supplemental Budget has been published in accordance with Local Budget Law, and the resolution has been reviewed by the Park District's legal counsel.

### Benefits of Proposal

The benefit of this proposal is the ability to expend the funds received from the Sale of Assets toward Capital Outlay – Land Acquisition, within the System Development Charge Fund.

### Potential Downside of Proposal

There is no apparent downside to the proposal.

### Action Requested

Board of Directors approval of the resolution adopting a Supplemental Budget for the Fiscal Year commencing July 1, 2008 and making appropriations there from.

**RESOLUTION NO. 2008-13**

**RESOLUTION ADOPTING THE SUPPLEMENTAL BUDGET  
FOR THE FISCAL YEAR  
COMMENCING JULY 1, 2008**

WHEREAS, the Board of Directors has determined that an occurrence that was unknown at the time the budget was prepared; the sale of an asset resulting in a resource of \$494,950 in the System Development Charge Fund, and

WHEREAS, the Board of Directors recognizes the need for a change in financial planning in the appropriation of said resources, and

WHEREAS, the Board of Directors approves the purpose of, and need for, the appropriation, and

NOW, THEREFORE, it is hereby resolved as follows:

1. The Board of Directors hereby authorizes the increase of resources and appropriations as follows:

System Development Charge Fund:

Resource	Sale of Assets	\$494,950
Appropriation	Capital Outlay - Land	\$494,950

2. This Resolution shall be effective immediately upon its adoption by the Board of Directors of the Tualatin Hills Park & Recreation District.

Approved and adopted on November 3, 2008 by the Board of Directors of the Tualatin Hills Park & Recreation District.

**TUALATIN HILLS PARK &  
RECREATION DISTRICT**

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Larry Pelatt, Board President

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Bob Scott, Board Secretary

ATTEST:

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Doug Menke, General Manager



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# TUALATIN HILLS PARK & RECREATION DISTRICT

[8A]

## MEMO

**DATE:** October 27, 2008  
**TO:** The Board of Directors  
**FROM:** Doug Menke, General Manager  
**RE:** General Manager's Report for November 3, 2008

### **November 2008 Bond Measure Information Program**

With Election Day quickly approaching, Bob Wayt, Director of Communications & Development, will provide a brief status report on the completion of the bond measure information program. Topics will include the informational efforts completed to-date, including the mailer and presentations to various community groups that have taken place over the past two months.

### **Budget Committee Applicant Screening**

The Park District has received seven Budget Committee applications for two available positions. Two Board members are needed to serve on a screening committee to review the applications to determine if there is a clear consensus on the top two candidates to fill the positions. If there is a clear consensus, the committee would make a recommendation to the full Board to appoint the two individuals at the December Board of Directors meeting. Should there not be a clear consensus, the committee may elect to set up interviews with some or all of the applicants.

### **Legislative Update**

- Staff will make contacts with our legislators immediately after the November 4 election to schedule visits. The purpose of the visits will be to update our Representatives and Senators on the Park District and our services. I will communicate with the Board the dates of the visits for those who may wish to attend.
- The Oregon Recreation & Park Association (ORPA), with Jim McElhinny as the ORPA Legislative Committee Chairperson, will be scheduling the 2009 ORPA Day at the Capital. This will be held later in January 2009 and will be an opportunity to go to Salem to visit with our Legislators and their staff. As Chairperson, Jim helped guide the formation of the 2009 ORPA Legislative Platform (attached) that will be shared with our Legislators. I will keep the Board updated as the day gets closer for those who may wish to attend.
- Keith Hobson and Hal Bergsma attended a summit on urban renewal concerns hosted by Tualatin Valley Fire and Rescue. The summit included representatives from several fire and rescue districts, park districts, the Beaverton School District, and SDAO. The specific topics of discussion were the impacts of urban renewal on special districts, and how these impacts can be limited.

There was consensus among those attending that the special districts, including the school districts, should not promote targeted exemptions from tax increment financing, but should work together to ensure consistent treatment of all taxing agencies in tax increment financing.

### **ICMA Benchmarking Study**

The Park District has been selected to be showcased in ICMA's (International City/County Management Association) newly published book, *What Works: How Local Governments Have Made the Leap from Measurement to Management*. The book features 75 case studies illustrating how performance measurement promotes positive change in 15 different service areas in local government. ICMA is the premier local government leadership and management organization. Its mission is to create excellence in local governance by developing and advocating professional management of local government worldwide.

### **Board Policies Update**

Park District legal counsel has recommended a review of the current Board of Directors policies to bring the policies up-to-date, as well as to reorganize the policies into a more traditional format. Staff has begun the initial review process of the first draft of legal counsel's edits. The proposed updated Board policies will be presented to the Board of Directors for adoption this winter/spring.

### **1<sup>st</sup> Annual Leadership Breakfast**

On October 9, 2008, I attended the 1<sup>st</sup> Annual Leadership Breakfast hosted by the Beaverton Area Chamber of Commerce and Mayor-elect Denny Doyle. A select number of area business leaders attended the breakfast, which provided an opportunity to discuss how Beaverton can help businesses grow. Topics included how to make Beaverton a business destination and what Beaverton should look like in the next four to ten years.

### **January Board of Directors Meeting**

Due to the timing of the holidays, it is recommended that the January Board of Directors meeting be held on Monday, January 12, 2009.



An affiliate member of the National Recreation and Park Association.

### **Mission:**

To provide resources for the public and our members who create community through people, parks and programs.

The Oregon Recreation and Park Association, a non-profit 501(c)(3) organization founded in 1954, is celebrating over 50 years as a network offering opportunities, information, and contacts directly related to the recreation and park profession.



## **Oregon Recreation Park Association Legislative Platform**

The Oregon Recreation & Park Association (ORPA) adopted a comprehensive Legislative Platform for 2009. The full platform can be viewed on our website at [www.orpa.org](http://www.orpa.org). Our top priority issues and actions are highlighted below.



### **Support Health and Wellness Services Through Park and Recreation**

ORPA supports legislation that promotes health and wellness for our citizens and recognizes park and recreation agencies as partners in the delivery of health and wellness services to Oregonians. ORPA supports legislation that calls for and funds the formation of partnerships to provide such services. ORPA prioritizes legislation that facilitates and funds children's anti-obesity programs, after-school programs, children's supplemental meal programs, and other programs promoting the general good health and well being of Oregon's youth.



### **Protect Measure 66 Fund Allocations and Support OPRD Budget Request**

ORPA opposes legislation that would divert constitutionally designated M66 funds from park uses. ORPA supports, at a minimum, maintaining the current level of funding for the Local Government Grant Program. ORPA supports increasing funding for the Local Government Grant Program if the increase does not negatively impact existing OPRD programs. ORPA supports and will advocate for the remaining OPRD 2009-2011 budget request.

### **Support Environmental Educations Programs For Park Providers and Partners**

ORPA supports legislation that facilitates the delivery of environmental education for all ages, particularly children. ORPA supports funding for local park and recreation agencies, in cooperation with local and statewide partners, to provide environmental education experiences and programs for K-12 school children.



### **Protect Systems Development Charges For Parks and Recreation**

ORPA opposes legislation that negatively impacts the ability of local governments to assess, collect, and use Park System Development Charges (SDCs) for growth related improvements and park land acquisition.

For more information please contact Amanda Rich, Executive Director at 503-375-6107, [amanda@orpa.org](mailto:amanda@orpa.org)





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## LEGISLATIVE PLATFORM 2009

The following principles are designed to assist the ORPA Legislative Committee and legislative advocates in determining appropriate action regarding legislation and ballot measures that impact park and recreation services in Oregon.

- **Principle 1** – Maintain local control regarding park and recreation service delivery, policy development, and financial capacity.
- **Principle 2** – Oppose unfunded mandates.
- **Principle 3** – Maintain or enhance existing funding levels for state programs that are allied with and support public park and recreation agencies and programs. Maintain park and recreation agencies' eligibility for funding in existing programs and promote eligibility for funding in new programs.
- **Principle 4** – Oppose proposals that would increase resources in one agency in exchange for reduced funding within other allied and partner agencies. Look always for opportunities to bring more resources to the table when new initiatives are proposed.
- **Principle 5** – Foster opportunities for innovative alliances with existing agencies and partners to develop new ventures with private, commercial, non-profit and public organizations that will promote recreation programs and park facilities operation and construction.
- **Principle 6** – Enhance the ability of park and recreation agencies to engage in efforts to further develop an environmental ethic among all Oregonians with a special focus on youth.

The ORPA Board of Directors has adopted the following priority actions for the 2009 Legislative Session.

- **Action 1** – Oppose legislation that will negatively impact the ability for local governments to assess, collect, and use Park SDCs for growth related improvements including such provisions as limitations on charges, inappropriate changes in methodology, and/or elimination of Park SDCs.
- **Action 2** – Advocate for the proposed State Parks Budget, specifically maintaining the current budget appropriation for the Local Government Grant Program. The ORPA President and Chair of the Legislative Committee shall meet with Oregon State Parks Director to review the proposed budget prior to the budget being submitted to the Governor.
- **Action 3** – Monitor all land use legislation. Oppose legislation that limits or prohibits public agencies from acquiring and developing land for park and recreation purposes.
- **Action 4** – Monitor legislation related to health and wellness, look for opportunities to form partnerships and advocate for programs that promote healthy lifestyles.
- **Action 5** – Oppose efforts to eliminate the Land & Water Conservation Fund state assistance program. Support funding for LWCF and look for opportunities to support other federal legislation that will provide funding for local parks, trails, open space, programs and recreation facilities.
- **Action 6** – Start a dialogue with promoters of the No Oregon Child Left Inside legislation and/or other similar environmental education programs. Explore the possibility of forming a broad coalition to promote such legislation.



# TUALATIN HILLS PARK & RECREATION DISTRICT

[9A]

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## MEMO

**DATE:** October 29, 2008  
**TO:** Doug Menke, General Manager  
**FROM:** Hal Bergsma, Director of Planning

**RE:** Signage Master Plan Update

### Summary

The goal for the Signage Master Plan project is to establish exterior signage design standards by creating a standards manual, which will improve sign system maintenance and management. The Signage Master Plan will include graphic design standards, signage classifications, proposed sign locations/criteria, installation and sign maintenance considerations, as well as a wayfinding plan for the Howard M. Terpenning Recreation Complex (HMT). The Signage Master Plan will include a variety of sign types in various classifications that are needed for the wide variety of conditions found on park/trail sites throughout the District. The standards that will be incorporated into the Signage Master Plan will be applied to all future signs for the District.

### Background

On February 5, 2008 the District's Project Team met to discuss and gather information relating to existing signage, concerns, requests, and observations. This information was used to help develop the project scope and was included in the project's Request for Proposals (RFP) which was sent to seven design firms. Designwest was chosen as the consultant to work with staff to develop a Signage Master Plan for the District.

A Signage Master Plan tour was conducted by the District's Project Team to introduce the consultant to the wide variety of park sites, trails, facilities and signage within the District. Team members were able to provide background information in regards to signage, maintenance, location concerns, and overall signage needs. This information was used for the 'Determining Needs' phase of the project, which entailed reviewing and analyzing existing signage and assessing signage needs for the District.

Several staff meetings were conducted to determine the hierarchy of sign types to be developed for the signage classification system. Once determined, our consultant developed signage design concepts for each sign type within each sign family (site signs and trail signs). Upon Board acceptance of these first design concepts, Designwest will proceed with refining the sign designs for all of the signage classifications and will complete the wayfinding plan for the HMT complex. Designwest will also prepare a 'Draft' of the Signage Master Plan (graphics and text), which will be submitted to the Board of Directors at a future date for review and approval.



### **Proposal Request**

Jason West, Principal with Designwest, will be presenting the following design concepts and information at the Regular Meeting of the Board of Directors on November 3, 2008:

- Sign comparison - Proposed standard site identification vs. existing site identification (Exhibit A).
- Sign context illustration (Exhibit B).
- Layouts of primary sign types/sign families (Exhibits C, D and E).
- Proposed symbols to be incorporated on future signs (Board presentation).
- Aerial views of two examples to illustrate how different sign types would be used (Board presentation).
- Cost estimates for the manufacturing, installation and maintenance of the proposed primary site sign vs. the current three-board sign (Board presentation).

### **Benefits of Proposal**

The purpose for having a Signage Master Plan is to visually unify the signage throughout the District with standard sign sizes, colors, layout, text, font, etc. The proposed sign designs have taken into consideration the District's identity, site recognition, sign fabrication, ease of installation, maintenance, and resistance to vandalism. All of these elements are important components of a quality Signage Master Plan for sign system management.

### **Potential Downside of the Proposal**

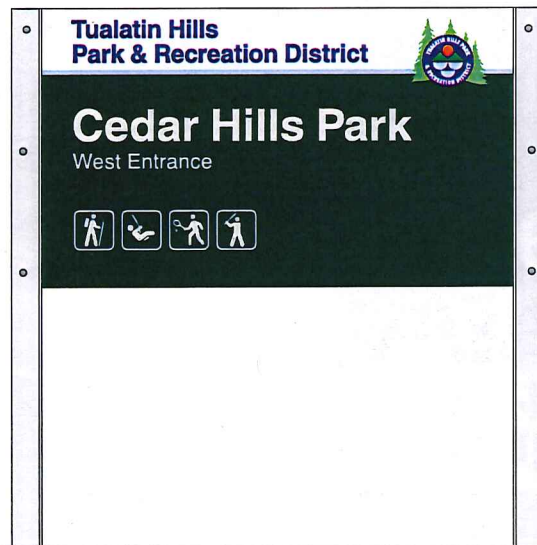
The downside of the proposal will be the cost to implement the new Signage Master Plan by replacing existing signs with new signs and adding new signs into the system. However, it is recognized that the implementation of this Signage Master Plan will need to be phased in over several years, which will minimize the cost impacts on the budget.

### **Action Requested**

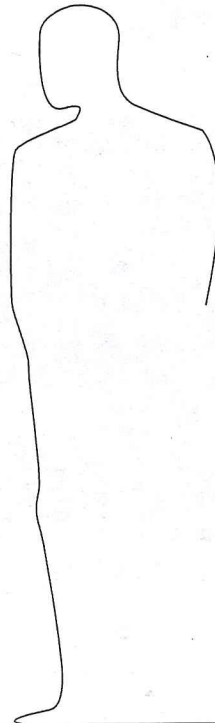
Board of Directors discussion and feedback on the proposed sign design concepts. If the proposed sign concepts are acceptable, staff and the consultant would like to receive Board direction to move forward to the next phases of the project. If the Board has additional concepts or ideas, staff and the consultant would like to hear those recommendations and would like Board consensus so those recommendations can be incorporated into the next phases of the project.

## Exhibit A: Sign Comparison

Scale: 1" = 1'-0"



Standard Site Identification  
53" wide x 54" tall



Existing Site Identification  
53" wide x 46" tall



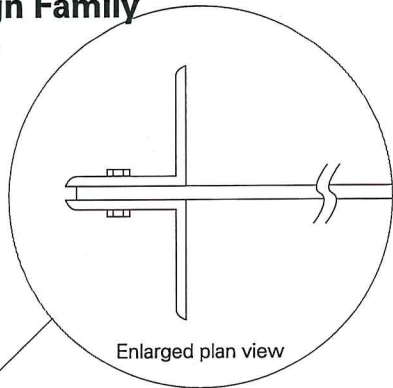
**Exhibit B: Context Illustration, Large Site ID**





### Exhibit C: Sign Family

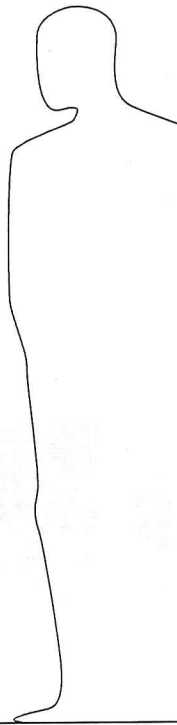
Scale: 1" = 1'-0"



6' - 0"



Large Site Identification  
72" wide x 54" tall



6' - 6"

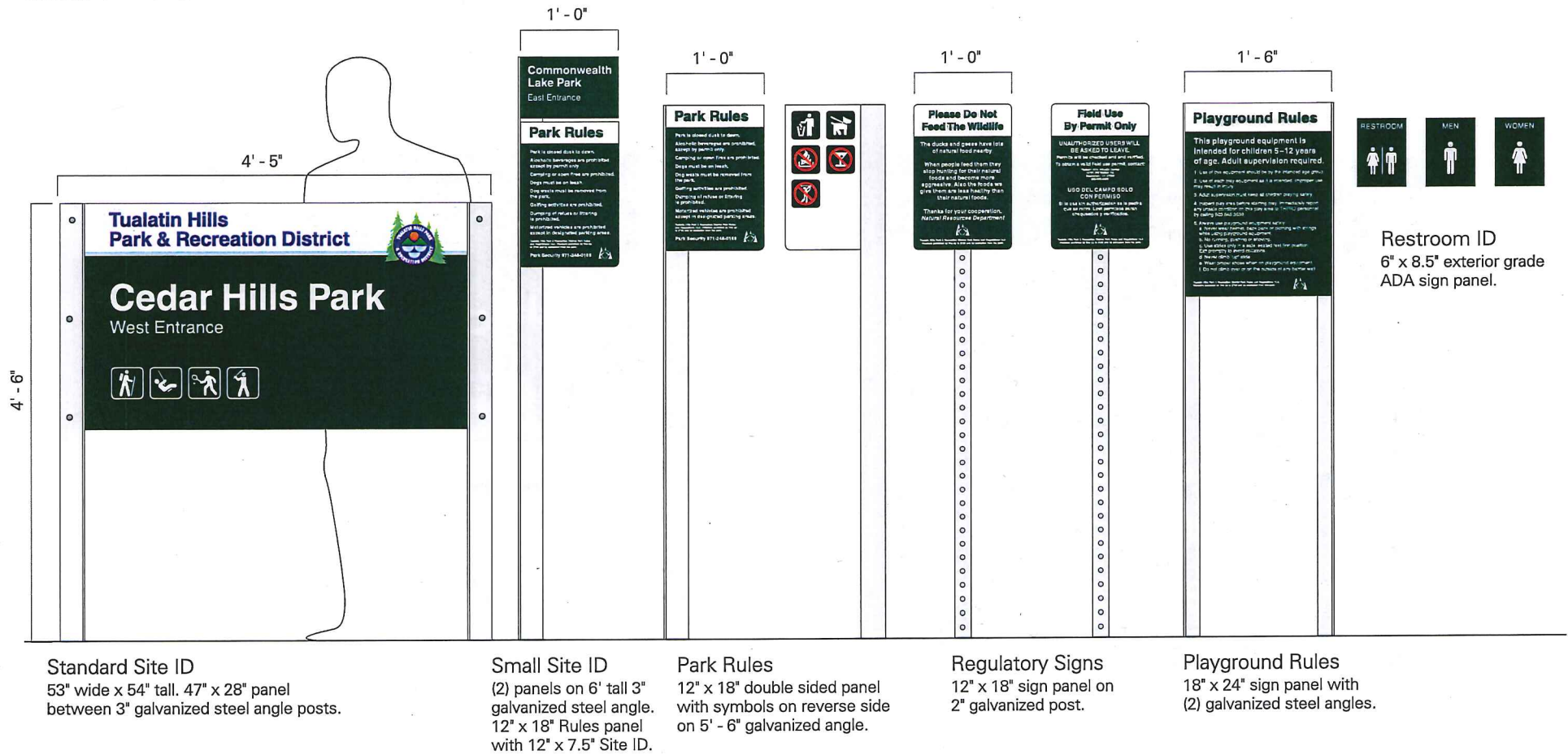


Major Site Identification  
78" wide x 102" tall



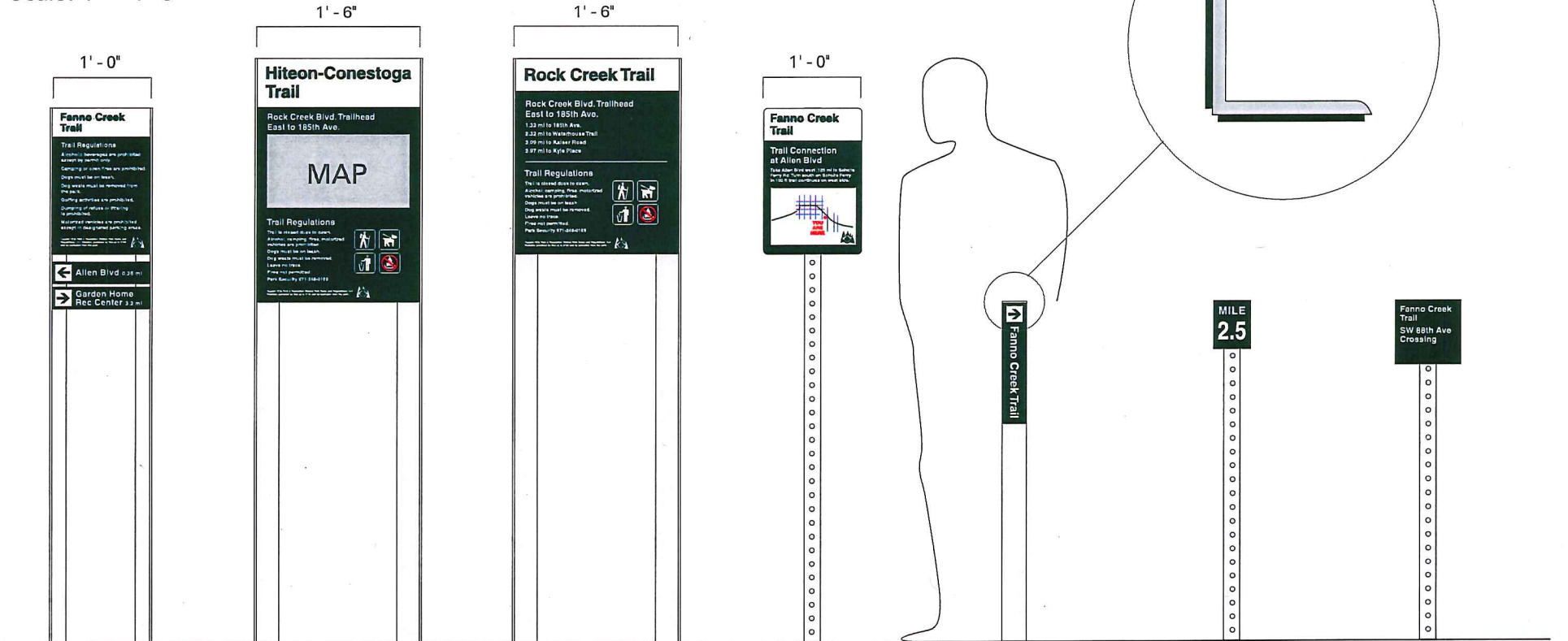
# Exhibit D: Sign Family

Scale: 1" = 1'-0"



# Exhibit E: Trail Signs

Scale: 1" = 1'-0"



**Trailhead (small)**  
12" x 18" panel on (2) 3"  
5' - 6" galvanized angles.  
Directional panels can  
be added if needed.

**Trailhead (with map)**  
18" x 30" panel(s) on (2) 3"  
6' - 0" galvanized angles.  
Directional panels can  
be added if needed.

**Trailhead (no map)**  
18" x 30" panel(s) on (2) 3"  
6' - 0" galvanized angles.  
Directional panels can  
be added if needed.

**Trail Connection**  
12" x 18" panel on 2"  
galvanized post. Text  
and map provide direction  
to next trail segment.

**Trail Directional**  
2.75" x 15" panel on 3"  
galvanized angle, 42" tall.  
One or two panels.

**Mile Marker**  
4.5" x 6" panel on 2"  
galvanized post, 42" tall.

**Crossing**  
8" square panel on 2"  
galvanized post, 42" tall.





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# TUALATIN HILLS PARK & RECREATION DISTRICT

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## Management Report to the Board November 3, 2008

### Administration

*Hal Bergsma, Director of Planning*

*Jessica Collins, Executive Assistant*

*Keith Hobson, Director of Business & Facilities*

*Jim McElhinny, Director of Park & Recreational Services*

*Bob Wayt, Director of Communications & Development*

1. As part of THPRD's Public Awareness Program, 15-second messages that emphasize the social, environmental and economic benefits that the Park District provides to the community were broadcast on KGW-TV (Channel 8) between late August and late October. To increase visibility, the messages are currently rotating on the THPRD Web site, where one of them pops up on the screen automatically whenever a visitor logs on.
2. THPRD's primary communications tool with the community, its activities guide, is undergoing a significant redesign with the help of consultant JD White. The community will get its first look at the new publication with the rollout of the winter/spring guide, which will be mailed in December. JD White is also assisting staff with redesign of the District's Web site. As is the case with the activities guide, the purpose of the redesign is to make the product more appealing and easier to use. Both tools are components of THPRD's public awareness program.
3. As part of an effort to strengthen outreach to the Asian community while also broadening awareness of the bond measure, the Park District was a co-sponsor of the Beaverton Area Chamber of Commerce's annual Festival Japan. The event was held September 27-28 at Uwajimiyu on Beaverton-Hillsdale Highway. Attendance was estimated at 10,000-12,000. THPRD staff hosted a large display both days of the event. Separately, staff made a bond measure presentation to the Asian Health & Service Center in Beaverton in October.
4. The Tualatin Hills Park Foundation Board of Trustees, under the leadership of current President Janet Allison, is working diligently to expand its fund-raising capacity. A retreat was held October 29 at the Nature Park to discuss core values, fund-raising strategies, project decision-making guidelines, and more. Assisting the Trustees in the process is Jeri Alcock of OnCourse Consulting.

### Aquatics

*Sharon Hoffmeister, Superintendent of Aquatic Program Services*

1. Harman Swim Center staff is proud to begin our third year of the McKay Elementary School swim program. We have noticed a huge improvement in the skills of our students. For some of them, this is their third year coming to Harman for lessons.
2. Aloha-Huber Park Elementary School swim lessons are also underway at Aloha Swim Center. Staff ran three groups through classes in October serving approximately 150 children.



3. The Aquatic Center celebrated its 30<sup>th</sup> Anniversary on October 10. Clubs provided demonstrations (synchro, diving and water polo). We had an Open House to promote Park District programs and activities as well as club programs. We also had display boards showing 30 years of pictures at the Aquatic Center, which our guests loved to see and reminisce.

### **Maintenance**

*Dave Chrisman, Superintendent of Maintenance Operations*

1. Park Maintenance staff recently renovated the infield area of the Eichler Park BMX bicycle track. Crews leveled several of the interior ramps and removed rocks and debris from throughout the track. Maintenance and Program staff are now reviewing the site to determine appropriate maintenance services levels and standards. A proposal is also under consideration to allow an outside group to upgrade the site.
2. Pool Maintenance staff are working with vendors to purchase swimming pool, anti-entrapment drain covers, which have been mandated by a new federal law. The covers must be installed over each pool main drain by mid December. The covers, which must be stamped and approved by the Consumer Protection Agency, will not be on the market until November. Maintenance staff are working with pool staff and vendors to coordinate the installations. An appeal to extend the deadline has been filed by the National Park and Recreation Association.
3. Park Maintenance staff are working with the American Legion to install a memorial dedicated to the crew of the WWII submarine, USS Albacore, at Memorial Park. In addition to the submarine memorial, twenty US Flags will be posted along Washington Street at the east side of the park. The memorial will be completed by the November 11, Veteran's Day ceremony. Family members of the Albacore crew from throughout the country are expected to attend the ceremony.

### **Natural Resources & Trails Management**

*Bruce Barbarasch, Superintendent of Natural Resources & Trails Management*

1. Murrayhill Restoration. Contractors used mulching mowers to cut down about seven acres of blackberries in October. The site will be treated to control blackberries in the spring and replanted next fall.
2. Nature Park Items. An informational kiosk and seating area were installed in front of the Interpretive Center. Construction on the regional trail along the eastern edge of the park is nearly complete. The annual Bug Fest had the largest attendance ever. The fall plant sale was an educational and financial success.
3. Autumn Ridge Park Clean Up. Natural Resources, Maintenance, and Security staff worked with neighbors to improve security and habitat by removing invasive plants and debris from the park.
4. Volunteer Summary. Four hundred sixty-five volunteers worked in fourteen different parks over the last two months, including Hyland Forest, Bauman, Rosa, Moonshadow, and Tualatin

Hills Nature Parks. They removed approximately 145 cubic yards of weeds, performed trail maintenance, conducted environmental education activities, and cleared English ivy off of 185 trees. Together, volunteers contributed approximately 2,100 hours of time, valued at \$38,000.

### **Planning & Development**

*Steve Gulgren, Superintendent of Planning & Development*

1. Westside Trail: The contractor has completed the majority of the paving for the trail except 200 feet by Farmington Road. The concrete aprons at the sidewalk/road interface will be completed by the end of October and the entire project is tentatively scheduled for completion by the end of November.
2. Jordan-Husen Park Master Plan: Staff has negotiated a contract with the landscape architectural firm, 2.ink Studio, to complete design development and construction documents for the project. The project is being funded through the 2006 Metro bond measure proceeds. A kick-off meeting with the consultants was held October 21.
3. Lowami Hart Woods: Staff has completed overseeing the installation of the replacement bridge at Lowami Hart Woods. Replacing the bridge was an added project component to the original 2004 SDC project. The original \$100,000 SDC project was approved as a partnership project with Clean Water Services to complete stream bank restoration work on site. Due to the partnership, project savings were realized which allowed for the bridge replacement.

### **Programs & Special Activities**

*Lisa Novak, Superintendent of Programs & Special Activities*

1. The Cedar Mill Cider Festival was held Sunday, October 19 at the John Quincy Adams Young House. This was the second year for the festival, and around 600 people enjoyed the music, cider, food, Rec Mobile, and historic displays and information.
2. Volunteer Services & Special Event staff coordinated outreach and volunteer recruitment for several THPRD fall events, including placement of over 90 youth volunteers from the Beaverton School District for Cedar Hills Fall Festival. Fifty-five students, 14-17 years of age, received certification for successfully completing the Park District's Leaders In Training Experience Program. Participants contributed over 5,000 volunteer hours, valued at over \$9,000, at summer camp programs.
3. The Tennis Center air structure set-ups took place the week of September 29, with the west structure opening for play on October 2. The east structure's opening was delayed an additional week as it was necessary to steam clean the interior. The east air structure is entering its 17<sup>th</sup> operating year.
4. Harvest Bazaar was a huge success again this year at the Elsie Stuhr Center. The event raised over \$27,000 and clocked 2,400 volunteer hours. A volunteer luncheon has been held to honor their many hours of service to the Stuhr Center.

## **Recreation**

*Eric Owens, Superintendent of Recreation*

1. The Cedar Hills Recreation Center Fall Festival was held Saturday, October 18, with overall attendance just under 1,800. There was a great group of approximately 75 high school volunteers this year, who helped run all of the events during the Festival. Staff was able to secure a \$2,500 donation from Providence Hospital and total revenue for the event was \$7,888.
2. Staff is working hard to get the Community School program off and running. Two new schools, Jacob Wismer Elementary School and Raleigh Hills School, have agreed to join the program in the winter. This brings the total to five schools participating in this new program.
3. The Garden Home Discovery Club After-School Program is full (65) with the longest waiting list ever. Our program at McKay Elementary School has 24 kids and we are adding more in the coming months. Last year at this time, there were 14 children registered at McKay.
4. Zumba, aerobics to Latin and international music, seems to be the new wave in fitness classes. Cedar Hills Recreation Center started this program with one class in the 2008 Winter/Spring Activities Guide with 18 students in the winter and 31 in the spring. A second class was added in the summer with 50 participants in all. This fall term, there are three Zumba classes with over 80 students registered.

## **Security Operations**

*Mike Janin, Superintendent of Security Operations*

1. Due to repeated graffiti complaints and clean up on the abandoned structure at Arnold Park, Security Operations worked in partnership with the Beaverton School District (who owns the building) and the Washington County Sheriff's Office (who provided free labor by utilizing an inmate work crew), and the structure was torn down. Inmate crews also provided labor in the center of the park to trim bushes, creating a line of sight for greater visibility through the park. The park is used by children walking back and forth to the International School of Beaverton. Security Operations also worked with PGE and restored the six lights in the park.
2. All staff are reviewing the Emergency Response Plan (ERP) and are anxiously awaiting their facilities' first scenario. The Athletic Center was the first to participate in a scenario which involved a lost child and conducting a search of the HMT Recreation Complex. Approximately 25 staff participated. Security Operations is also extending familiarization of the ERP to coaches that use our facilities for leagues and groups like the Jenkins Estate hostesses.
3. Security Operations recently investigated an unauthorized dumping of household trash in a dumpster at one of our recreational facilities. After Security Operations sifted through the garbage, not only was the owner of the garbage identified, but stolen items were discovered from three car break-ins throughout the Portland Metropolitan area. Local police are investigating.

## Sports

*Scott Brucker, Superintendent of Sports*

1. Athletic Field Projects: Staff has completed the construction of eight dugout covers at Sunset Park. The construction materials were funded through the Baseball/Softball Steering Committee Sunset Park Improvement Funds. The completion is a culmination of several years of planning and fund raising on the behalf of the baseball and softball communities.
2. Sports Leagues: Winter youth basketball registration is open for team and individuals. There have been nine Parents Alliance of Youth Sports (PAYS) registration meetings with two remaining. Team registrations are due on November 3; individual registrations will continue to be accepted. Metro Junior tryouts are being held the week of November 3. Middle school competitive and recreational tryouts for individuals were held the week of October 26.
3. Affiliated Users: Fall youth football and soccer will compete through mid-November. Fall youth baseball and softball completed their season the last week of October.

## Business Services

*Cathy Brucker, Finance Manager*

*Nancy Hartman-Noye, Human Resources Manager*

*Mark Hokkanen, Risk and Contract Manager*

*Ann Mackiernan, Operations Analysis Manager*

*Phil Young, Information Services Manager*

1. All exempt employees and their supervisors completed their first quarterly review meeting in October to discuss the progress made toward the completion of their 2008-09 goals. This is a component of the new performance compensation policy adopted by the Board of Directors last year. The purpose of the quarterly meetings is to review the previous quarter and to provide feedback in order to adjust the work plan for the next quarter, if necessary, and to ensure the goals established are correctly prioritized and remain in support of the Comprehensive Plan, Park District annual goals, and mission statement.
2. The RFP due date on the Energy Savings Performance Contract (ESPC) was extended to November 21 from an original due date of October 10 after receiving requests from interested vendors for copies of the preliminary Energy Trust of Oregon (ETO) energy audits which will not be available until November 7. Moving the RFP due date will delay the Board of Directors appointment of the Energy Savings Company (ESCO) from December 2008 until January 2009 and allow the Park District to have the best pool of vendor candidates for consideration.
3. All class fee calculations for the Winter/Spring Activities Guide are being reviewed by the Operations Analysis staff to ensure compliance with the 15% fee increase cap approved by the Board through the Fee Study. Per the Fee Study, program fee increases are being phased in over a four-year period, beginning January 2008, with no annual increase to exceed 15%.

4. Information Services staff has completed the conversion of the Park District's data network from Verizon and Qwest to Comcast. The work was completed on September 19; this change has increased communications between all facilities by 600%.
5. On September 22, the Park District was approved as a new member of the Washington County Broadband User Group (BUG). Staff is currently working on meeting all of the BUG's technical requirements so that we can be connected to the BUG by December. This will greatly improve the speed and reliability of our online registration.
6. The newly appointed Audit Committee held their first meeting on October 8. The Committee met with staff and the District Auditor, and reviewed the previous year's financial statements and fiscal procedures currently in place. The Audit Committee will next meet on November 17, to review the current statements, prior to presentation to the Board of Directors.
7. The Park District is eligible to receive a Longevity Credit from Special Districts Insurance Services (SDIS) in the amount of \$65,516. This credit was made available only to districts that have been with SDIS for at least five years and have maintained a loss ratio of at least 65% or better. In order to receive the credit, the Park District must agree to extend its Property and Liability coverage through December 31, 2011. In addition, SDIS guarantees a maximum annual cap of 3% on rate increases, if the loss ratio remains at 65% or better.

### Calendar of Upcoming Meetings & Events

<b>November</b>						
<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						<b>1</b> <small>Newt Day @ Nature Park</small>
<b>2</b>	<b>3</b> <small>BOARD MEETING</small>	<b>4</b> <small><u>ELECTION DAY</u></small>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>9</b>	<b>10</b>	<b>11</b> <small>HOLIDAY</small>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>
<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b> <small>Special Olympics Swim Meet @ Aquatic Center</small>
<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b> <small>HOLIDAY</small>	<b>28</b> <small>HOLIDAY</small>	<b>29</b>
<b>30</b>						

**2008**

\* Please note that only athletic events expecting 500 or more attendees are listed \*

<b>December</b>						
<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b> Holiday Bazaar @ Garden Home
<b>7</b>	<b>8</b> BOARD MEETING	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b> Intl. THSC Meet Aquatic Center 500 ppl Little Man & Mommy Dance @ Cedar Hills	<b>13</b> Intl. THSC Meet Aquatic Center 500 ppl
<b>14</b> Intl. THSC Meet Aquatic Center 500 ppl	<b>15</b>	<b>16</b>	<b>17</b> USTA/PNW Challenger Tourn. Tennis Center 500 ppl	<b>18</b> USTA/PNW Challenger Tourn. Tennis Center 500 ppl	<b>19</b> USTA/PNW Challenger Tourn. Tennis Center 500 ppl Evening with Santa @ Conestoga	<b>20</b> USTA/PNW Challenger Tourn. Tennis Center 500 ppl
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b> HOLIDAY	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>			

**2008**

*\* Please note that only athletic events expecting 500 or more attendees are listed \**

<b>January</b>						
<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				<b>1</b> HOLIDAY	<b>2</b>	<b>3</b>
<b>4</b>	<b>5</b> BOARD MEETING	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>
<b>18</b>	<b>19</b> HOLIDAY	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>
<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>

**2009**

*\* Please note that only athletic events expecting 500 or more attendees are listed \**

**Tualatin Hills Park and Recreation District**  
**Monthly Capital Project Report**  
**Estimated Cost vs. Budget**  
**Through 09/30/08**

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>GENERAL FUND</b>													
<b>CAPITAL OUTLAY DIVISION</b>													
<b>CARRY FORWARD PROJECTS</b>													
Off Leash Dog Park Construction	15,000	15,000	-	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
Land Acquisition/Jenkins Estate Right of Way	90,000	90,000	-	90,000	90,000	-	-	90,000	Budget	90,000	90,000	-	-
Restoration of John Quincy Adams Young House (JQAY)	100,000	5,000	-	100,000	5,000	85,687	-	5,000	Budget	90,687	5,000	9,313	-
Stuhr Center Bequest Foundation Project	75,000	63,000	-	75,000	63,000	6,443	-	63,000	Budget	69,443	63,000	5,557	-
GIS Development	37,000	37,000	3,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
IS Kiosks	5,000	2,000	-	5,000	2,000	5,000	-	-	Complete	5,000	-	-	2,000
Board/Conference Room Audio	8,000	6,500	-	8,000	6,500	1,073	-	6,500	Budget	7,573	6,500	427	-
Software Upgrades	20,000	20,000	5,000	25,000	25,000	6,420	-	25,000	Budget	31,420	25,000	(6,420)	-
Challenge Grant Competitive Fund	30,000	30,000	-	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-	-
John Marty Park Community Garden	14,750	5,700	-	14,750	5,700	9,039	-	5,700	Budget	14,739	5,700	11	-
Lan/Wan Equipment	9,000	8,000	-	9,000	8,000	851	-	8,000	Award	8,851	8,000	149	-
Jenkins Estate Cable Connection	18,100	18,100	-	18,100	18,100	-	-	18,100	Award	18,100	18,100	-	-
IP Alarms	9,200	9,200	-	9,200	9,200	-	-	-	Reallocated	-	-	9,200	9,200
PCC WAN Connection	12,250	9,000	-	12,250	9,000	-	-	9,000	Budget	9,000	9,000	3,250	-
PCC Timeclock	3,000	3,000	-	3,000	3,000	-	2,950	-	Complete	2,950	2,950	50	50
HMT Landscaping	3,000	3,000	-	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
HVAC Control System (2 sites)	26,000	26,000	-	26,000	26,000	-	-	26,000	Budget	26,000	26,000	-	-
Brookhaven Park Bridge/Boardwalk Repair	35,000	35,000	-	35,000	35,000	-	938	34,062	Budget	35,000	35,000	-	-
Aloha Park Lights	200,000	100,000	-	200,000	100,000	-	84,702	-	Complete	84,702	84,702	115,298	15,298
Barnes School Field Restoration & Replacement	10,000	10,000	-	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Raleigh Pool Solar Project	35,000	32,000	-	35,000	32,000	5,901	-	32,000	Budget	37,901	32,000	(2,901)	-
Stuhr Center ADA Restroom Renovation	50,000	42,500	-	50,000	42,500	4,811	10,257	32,243	Budget	47,311	42,500	2,689	-
<b>TOTAL CARRYOVER PROJECTS</b>	<b>805,300</b>	<b>570,000</b>	<b>8,000</b>	<b>813,300</b>	<b>578,000</b>	<b>125,225</b>	<b>98,847</b>	<b>452,605</b>		<b>676,677</b>	<b>551,452</b>	<b>136,623</b>	<b>26,548</b>
<b>ATHLETIC FACILITY REPLACEMENT</b>													
Resurface Tennis Courts (2 sites)			67,490	67,490	67,490	-	-	67,490	Budget	67,490	67,490	-	-
Basketball Court Resurfacing (2 sites)			15,400	15,400	15,400	-	-	15,400	Budget	15,400	15,400	-	-
Backstop Replacements (6 sites)			13,672	13,672	13,672	-	13,055	-	Complete	13,055	13,055	617	617
Awning Replacement			3,800	3,800	3,800	-	-	3,780	Award	3,780	3,780	20	20
Baseball/Softball Asphalt Pads			7,000	7,000	7,000	-	-	7,000	Budget	7,000	7,000	-	-
Install Bleacher Backs & Rails			6,600	6,600	6,600	-	-	6,600	Budget	6,600	6,600	-	-
Athletic Field Turf Renovation			100,000	100,000	100,000	-	-	91,640	Award	91,640	91,640	8,360	8,360
Somerset Meadows Park Field Irrigation			9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-	-
Barnes School Field Irrigation Restoration			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
<b>TOTAL ATHLETIC FACILITY REPLACEMENT</b>			<b>247,962</b>	<b>247,962</b>	<b>247,962</b>	<b>-</b>	<b>13,055</b>	<b>225,910</b>		<b>238,965</b>	<b>238,965</b>	<b>8,997</b>	<b>8,997</b>
<b>ATHLETIC FACILITY IMPROVEMENT</b>													
Sunset Wing Extensions			1,400	1,400	1,400	-	1,386	14	Award	1,400	1,400	-	-
Lacrosse Equipment			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
<b>TOTAL ATHLETIC FACILITY IMPROVEMENT</b>			<b>5,400</b>	<b>5,400</b>	<b>5,400</b>	<b>-</b>	<b>1,386</b>	<b>4,014</b>		<b>5,400</b>	<b>5,400</b>	<b>-</b>	<b>-</b>
<b>PARK AND TRAIL REPLACEMENTS</b>													
Event Canopies			1,688	1,688	1,688	-	-	1,688	Budget	1,688	1,688	-	-
Hideaway Park Play Equipment			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Parking Lots (2 sites)			68,874	68,874	68,874	-	-	68,874	Budget	68,874	68,874	-	-
Asphalt Path Replacement & Repair (6 sites)			145,000	145,000	145,000	-	-	145,000	Budget	145,000	145,000	-	-
Concrete Sidewalk Repair (6 sites)			55,280	55,280	55,280	-	26,999	28,281	Budget	55,280	55,280	-	-
Commonwealth Lake Bridge/Boardwalk Repairs			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Fence Replacement (2 sites)			17,000	17,000	17,000	-	-	17,000	Budget	17,000	17,000	-	-
Slurry Seal Parking Lots (6 sites)			20,500	20,500	20,500	-	-	20,500	Budget	20,500	20,500	-	-
Irrigation System Repair/Replacement (5 sites)			76,105	76,105	76,105	-	-	76,105	Budget	76,105	76,105	-	-
Rock Creek Soccer Field Drinking Fountain Replacement			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
<b>TOTAL PARK AND TRAIL REPLACEMENTS</b>			<b>469,447</b>	<b>469,447</b>	<b>469,447</b>	<b>-</b>	<b>26,999</b>	<b>442,448</b>		<b>469,447</b>	<b>469,447</b>	<b>-</b>	<b>-</b>



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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b><u>PARK AND TRAIL IMPROVEMENTS</u></b>													
Jenkins Bridal Path Lights			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Special Event Support Trailer			7,000	7,000	7,000	-	6,870	-	Complete	6,870	6,870	130	130
Event Support Set Up Equipment			4,550	4,550	4,550	-	-	4,550	Budget	4,550	4,550	-	-
East Annex Trash Compactor			18,000	18,000	18,000	-	-	22,500	Award	22,500	22,500	(4,500)	(4,500)
BMX Park Maintenance			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Cooper Mountain Start-up Costs			24,400	24,400	24,400	-	-	24,400	Budget	24,400	24,400	-	-
Memorial Benches			8,000	8,000	8,000	-	1,232	6,768	Budget	8,000	8,000	-	-
Rock Creek Trail East End Connector			6,500	6,500	6,500	-	-	6,500	Budget	6,500	6,500	-	-
RTP Grant - Cedar Mill Park Trail			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
LWCF Grant - Schiffler Park Pavillion			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
LGGP Grant - Camille Park			200,000	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-	-
TOTAL PARK AND TRAIL IMPROVEMENTS			353,950	353,950	353,950	-	8,102	350,218		358,320	358,320	(4,370)	(4,370)
<b><u>CHALLENGE GRANTS</u></b>													
Challenge Grants			75,000	75,000	75,000	-	7,008	67,992	Budget	75,000	75,000	-	-
TOTAL CHALLENGE GRANTS			75,000	75,000	75,000	-	7,008	67,992		75,000	75,000	-	-
<b><u>BUILDING REPLACEMENTS</u></b>													
Doors & Windows Replacements (7 sites)			35,920	35,920	35,920	-	878	35,042	Budget	35,920	35,920	-	-
Somerset West Surge Tank Cover			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Aloha Dive Stand			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Aquatic Center Filter Pit Sump Pump			6,380	6,380	6,380	-	3,523	2,857	Budget	6,380	6,380	-	-
Harmon Chemtrol Unit			4,700	4,700	4,700	-	4,514	-	Complete	4,514	4,514	186	186
Beaverton Pool Filter Media			4,400	4,400	4,400	-	-	4,400	Budget	4,400	4,400	-	-
Raleigh Pool Pool Tank Resurfacing			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
CRA Lap Pool Tank Resurfacing			70,000	70,000	70,000	-	64,304	5,696	Budget	70,000	70,000	-	-
CRA Siding & West Side Window Repair			50,000	50,000	50,000	-	25,487	24,513	Budget	50,000	50,000	-	-
Jenkins Carriage House Roof Replacement			18,000	18,000	18,000	-	-	18,000	Budget	18,000	18,000	-	-
Aloha Swim Center Dressing Room Roof Replacement			23,000	23,000	23,000	-	-	23,000	Budget	23,000	23,000	-	-
Tennis Center Roof Overlay Panels			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Athletic Center Roof Flashing Replacement			8,500	8,500	8,500	-	-	8,500	Budget	8,500	8,500	-	-
Cedar Hills Gym Roof Replacement (Upper Section)			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Fanno Farm House Roof Replacement			16,000	16,000	16,000	-	-	16,000	Budget	16,000	16,000	-	-
Garden Home Lower Hallway Tile			21,200	21,200	21,200	-	-	21,200	Budget	21,200	21,200	-	-
Maintenance Shop Floor Tile			8,200	8,200	8,200	-	-	8,200	Budget	8,200	8,200	-	-
Garden Home Floor Tile (Rm 12)			8,500	8,500	8,500	-	7,240	1,260	Budget	8,500	8,500	-	-
Cedar Hills Kitchen Floor Tile			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
Aquatic Center Non Skid Flooring (Staff Room)			3,500	3,500	3,500	-	3,500	-	Complete	3,500	3,500	-	-
CRA Mechanical Room Floor Resurfacing			25,000	25,000	25,000	-	27,000	-	Complete	27,000	27,000	(2,000)	(2,000)
Garden Home Carpet Replacement (Rm 13B)			10,750	10,750	10,750	-	7,669	3,081	Budget	10,750	10,750	-	-
Harmon Pool Non Skid Flooring/Deck & Locker Rooms			29,500	29,500	29,500	-	29,500	-	Complete	29,500	29,500	-	-
Aquatic Center Non Skid Flooring (2 rooms)			6,500	6,500	6,500	-	6,500	-	Complete	6,500	6,500	-	-
Aquatic Center Security Light Fixtures			2,500	2,500	2,500	-	289	2,211	Budget	2,500	2,500	-	-
Raleigh Pool Security Light Fixtures			3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-	-
CRA Pathway Light Fixtures			5,000	5,000	5,000	-	1,367	1,605	Award	2,972	2,972	2,028	2,028
HMT Parking Lot Lamps			3,400	3,400	3,400	-	-	3,400	Budget	3,400	3,400	-	-
Stuhr Center Roof Gutter & Downspouts Replacement			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
CRA West Soffit Replacement			4,000	4,000	4,000	-	3,267	1,573	Award	4,840	4,840	(840)	(840)
Beaverton Pool Roof Gutter & Downspouts Replacement			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Raleigh Pool Office Circuit Panel			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
Cedar Hills Light Fixtures (Rms 5, D & Copy)			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Cedar Hills Window AC Units (8 rms)			20,000	20,000	20,000	-	18,835	-	Complete	18,835	18,835	1,165	1,165
Aquatic Center Roof Exhaust Fans (3)			1,000	1,000	1,000	-	1,298	-	Complete	1,298	1,298	(298)	(298)
Stuhr Center Heat Coils (5 locations)			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
Aloha Pool Deck Heat Grate Vents			2,500	2,500	2,500	-	-	2,500	Budget	2,500	2,500	-	-
Cedar Hills & Stuhr Center Compressors			6,500	6,500	6,500	-	1,994	4,506	Budget	6,500	6,500	-	-
Jenkins Estate Stable A/C Condensers			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Dryland & Harmon Rooftop HVAC Units			56,000	56,000	56,000	-	-	56,000	Budget	56,000	56,000	-	-
Aquatic Center Supply Fans			4,400	4,400	4,400	-	4,171	2,500	Award	6,671	6,671	(2,271)	(2,271)

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>BUILDING REPLACEMENTS (continued)</b>													
Jenkins Estate Stable Furnace			15,400	15,400	15,400	-	-	15,400	Budget	15,400	15,400	-	-
Fanno Farm House Furnace			3,500	3,500	3,500	-	-	3,500	Budget	3,500	3,500	-	-
Waters Htrs @ Somerset, Cedar Hills & Athletic Center			23,200	23,200	23,200	-	-	23,200	Budget	23,200	23,200	-	-
Cedar Hills Holding Tank (Showers)			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
Domestic Holding Tanks @ Aloha and Harmon Pools			20,600	20,600	20,600	-	-	20,600	Budget	20,600	20,600	-	-
CRA Exposed Drain Pipe Replacement			1,100	1,100	1,100	-	744	356	Budget	1,100	1,100	-	-
Somerset Pool Shower Stall Tile Replacement			7,480	7,480	7,480	-	-	7,480	Budget	7,480	7,480	-	-
CRA Rewire Underwater Lights			47,000	47,000	47,000	-	594	46,406	Budget	47,000	47,000	-	-
Tennis Center Emergency Lights Wiring			6,000	6,000	6,000	-	5,457	-	Complete	5,457	5,457	543	543
Cedar Hills Washer and Dryer units			1,600	1,600	1,600	-	-	1,600	Budget	1,600	1,600	-	-
Cedar Hills Panic Bar Hardware Replacement (10 doors)			12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-	-
Cedar Hills Gymnastic Mats			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Garden Home Weight Equipment			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
<b>TOTAL BUILDING REPLACEMENTS</b>			<b>766,730</b>	<b>766,730</b>	<b>766,730</b>	<b>-</b>	<b>218,131</b>	<b>550,086</b>		<b>768,217</b>	<b>768,217</b>	<b>(626)</b>	<b>(1,487)</b>
<b>BUILDING IMPROVEMENTS</b>													
Aloha Pool Family Changing Room			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
HMT Admin Building Reception Area Remodeling			15,000	15,000	15,000	-	2,690	12,310	Budget	15,000	15,000	-	-
Stuhr Center Hardwood Floor (Exercise Room)			8,678	8,678	8,678	-	8,678	-	Complete	8,678	8,678	-	-
Stuhr Center Hardwood Floor (Pool Room)			7,360	7,360	7,360	-	7,318	-	Complete	7,318	7,318	42	42
Asbestos Abatement (2 sites)			9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-	-
Energy Efficiency Imp. (Performance Contract)			14,500	14,500	14,500	-	-	14,500	Budget	14,500	14,500	-	-
HMT Cable Phase II (switch gear to AC)			30,000	30,000	30,000	-	190	29,810	Budget	30,000	30,000	-	-
HMT Cable Phase III (switch gear to street)			67,000	67,000	67,000	-	-	67,000	Budget	67,000	67,000	-	-
East Annex Expansion Set Up Costs			35,000	35,000	35,000	-	36,306	2,025	Award	38,331	38,331	(3,331)	(3,331)
Harman Pool UV Sanitizer			31,000	31,000	31,000	-	29,038	-	Complete	29,038	29,038	1,962	1,962
HMT Pole Barn Restrooms			7,200	7,200	7,200	-	-	7,200	Budget	7,200	7,200	-	-
<b>TOTAL BUILDING IMPROVEMENTS</b>			<b>234,738</b>	<b>234,738</b>	<b>234,738</b>	<b>-</b>	<b>84,220</b>	<b>151,845</b>		<b>236,065</b>	<b>236,065</b>	<b>(1,327)</b>	<b>(1,327)</b>
<b>ADA PROJECTS</b>													
Sunset Pool Water Wheel Chair			1,800	1,800	1,800	-	-	1,800	Budget	1,800	1,800	-	-
Bethany Lake Pathway			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Bethany Lake ADA Picnic Table			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Cedar Hills ADA Sidewalk			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
<b>TOTAL ADA PROJECTS</b>			<b>41,800</b>	<b>41,800</b>	<b>41,800</b>	<b>-</b>	<b>-</b>	<b>41,800</b>		<b>41,800</b>	<b>41,800</b>	<b>-</b>	<b>-</b>
<b>TOTAL CAPITAL OUTLAY DIVISION</b>	<b>805,300</b>	<b>570,000</b>	<b>2,203,027</b>	<b>3,008,327</b>	<b>2,773,027</b>	<b>125,225</b>	<b>457,748</b>	<b>2,286,918</b>		<b>2,869,891</b>	<b>2,744,666</b>	<b>139,297</b>	<b>28,361</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Capital Project Report**  
**Estimated Cost vs. Budget**  
**Through 09/30/08**

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>INFORMATION SERVICES DEPARTMENT</b>													
System/workstn Replcmnt			70,000	70,000	70,000	-	10,391	59,609	Budget	70,000	70,000	-	-
Server Rplcmnt (4)			35,000	35,000	35,000	-	-	39,165	Award	39,165	39,165	(4,165)	(4,165)
LAN/WAN Replcmnt			35,000	35,000	35,000	-	4,938	45,210	Award	50,148	50,148	(15,148)	(15,148)
Printer/Network Printers			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Misc. Application Software			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
GIS Development			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
Email Risk Mgmt Server			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Telephone for Comm & Dev Position			400	400	400	-	-	400	Budget	400	400	-	-
Workstation/Telephone for Comm Specialist Position			2,000	2,000	2,000	-	-	2,000	Budget	2,000	2,000	-	-
AutoCad & Licensing			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Laptops for Rangers (2)			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Catering Software for Jenkins Estate			5,000	5,000	5,000	-	5,790	-	Complete	5,790	5,790	(790)	(790)
Fiber Line Installation to WAN			85,000	85,000	85,000	-	-	85,000	Budget	85,000	85,000	-	-
<b>TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS</b>			<b>295,400</b>	<b>295,400</b>	<b>295,400</b>	<b>-</b>	<b>21,119</b>	<b>294,384</b>		<b>315,503</b>	<b>315,503</b>	<b>(20,103)</b>	<b>(20,103)</b>
<b>TOTAL INFORMATION SYSTEMS DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>295,400</b>	<b>295,400</b>	<b>295,400</b>	<b>-</b>	<b>21,119</b>	<b>294,384</b>		<b>315,503</b>	<b>315,503</b>	<b>(20,103)</b>	<b>(20,103)</b>
<b>MAINTENANCE DEPARTMENT</b>													
<u>BUILDING EQUIPMENT REPLACEMENT</u>													
Garden Home Carpet Extractor			3,650	3,650	3,650	-	2,883	-	Complete	2,883	2,883	767	767
Plasma Torch			1,500	1,500	1,500	-	1,519	-	Complete	1,519	1,519	(19)	(19)
Tennis Center Vacuum			2,800	2,800	2,800	-	-	3,247	Award	3,247	3,247	(447)	(447)
Annex Compressor			1,200	1,200	1,200	-	-	1,200	Budget	1,200	1,200	-	-
Pallet Shelving Annex Set Up			9,200	9,200	9,200	-	4,363	4,837	Budget	9,200	9,200	-	-
<b>TOTAL BUILDING EQUIPMENT REPLACEMENT</b>			<b>18,350</b>	<b>18,350</b>	<b>18,350</b>	<b>-</b>	<b>8,765</b>	<b>9,284</b>		<b>18,049</b>	<b>18,049</b>	<b>301</b>	<b>301</b>
<u>FLEET REPLACEMENTS</u>													
Large Rotary Mower			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Trim Rotary Mowers (3)			33,000	33,000	33,000	-	31,984	-	Complete	31,984	31,984	1,016	1,016
Utility Vehicle			10,000	10,000	10,000	-	-	9,913	Award	9,913	9,913	87	87
Full Size Pickups (2)			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Full Size Utility Truck			26,000	26,000	26,000	-	-	26,000	Budget	26,000	26,000	-	-
compact Pickups 93)			42,000	42,000	42,000	-	-	42,000	Budget	42,000	42,000	-	-
Spreader			4,000	4,000	4,000	-	3,564	-	Complete	3,564	3,564	436	436
Compact Hybrid SUV			29,500	29,500	29,500	-	-	28,154	Award	28,154	28,154	1,346	1,346
Synthetic Field Sweeper/Groomer			7,600	7,600	7,600	-	3,800	3,800	Budget	7,600	7,600	-	-
Synthetic Field Cleaner			3,600	3,600	3,600	-	3,600	-	Complete	3,600	3,600	-	-
15-Passenger Van (1)			21,500	21,500	21,500	-	-	21,500	Budget	21,500	21,500	-	-
<b>TOTAL FLEET REPLACEMENTS</b>			<b>267,200</b>	<b>267,200</b>	<b>267,200</b>	<b>-</b>	<b>42,948</b>	<b>221,367</b>		<b>264,315</b>	<b>264,315</b>	<b>2,885</b>	<b>2,885</b>
<b>TOTAL MAINTENANCE DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>285,550</b>	<b>285,550</b>	<b>285,550</b>	<b>-</b>	<b>51,713</b>	<b>230,651</b>		<b>282,364</b>	<b>282,364</b>	<b>3,186</b>	<b>3,186</b>
<b>GRAND TOTAL GENERAL FUND</b>	<b>805,300</b>	<b>570,000</b>	<b>2,783,977</b>	<b>3,589,277</b>	<b>3,353,977</b>	<b>125,225</b>	<b>530,580</b>	<b>2,811,953</b>	<b>-</b>	<b>3,467,758</b>	<b>3,342,533</b>	<b>122,380</b>	<b>11,444</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Capital Project Report**  
**Estimated Cost vs. Budget**  
**Through 09/30/08**

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>SDC FUND</b>													
<u>LAND ACQUISITION</u>													
Land Acquisition (FY 08)	500,000	50,000	-	500,000	50,000	24,395	3,024	46,976	Budget	74,395	50,000	425,605	-
Land Acquisition (FY 09)	-	-	325,000	325,000	325,000	-	5,745	319,255	Budget	325,000	325,000	-	-
Bonny Slope/BSL Land Acquisition	-	-	175,000	175,000	175,000	-	-	175,000	Budget	175,000	175,000	-	-
<b>TOTAL LAND ACQUISITION</b>	<b>500,000</b>	<b>50,000</b>	<b>500,000</b>	<b>1,000,000</b>	<b>550,000</b>	<b>24,395</b>	<b>8,769</b>	<b>541,231</b>	<b>-</b>	<b>574,395</b>	<b>550,000</b>	<b>425,605</b>	<b>-</b>
<u>IMPROVEMENT/DEVELOPMENT PROJECTS</u>													
PCC Rock Creek Recreation Complex Design/Construction	10,140,372	-	-	10,140,372	-	8,819,730	8,884	26,478	Complete	8,855,092	35,362	1,285,280	(35,362)
Beaverton Powerline Trail Segments 7-11	802,500	139,662	-	802,500	139,662	234,413	26,239	113,423	Budget	374,075	139,662	428,425	-
Synthetic Turf Field Matching Funds	800,000	600,000	-	800,000	600,000	200,000	-	600,000	Budget	800,000	600,000	-	-
Lowami Hart Woods Phase I	100,000	5,000	-	100,000	5,000	48,429	22,762	18,825	Award	90,016	41,587	9,984	(36,587)
Novice Skate Park	150,000	50,000	-	150,000	50,000	138,602	71,070	-	Complete	209,672	71,070	(59,672)	(21,070)
Fanno Creek Trail	640,000	640,000	671,950	1,311,950	1,311,950	118,735	5,533	1,306,417	Budget	1,430,685	1,311,950	(118,735)	-
SW Community Park Planning/Design	200,000	200,000	-	200,000	200,000	67,539	-	200,000	Budget	267,539	200,000	(67,539)	-
Old Wagon Trail Replacement Design	73,000	48,000	-	73,000	48,000	33,827	101	47,899	Budget	81,827	48,000	(8,827)	-
MTIP Grant Match for Westside Trail	40,000	40,000	-	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Winkleman Park Initial Site Improvements	-	-	25,000	25,000	25,000	-	5,969	19,031	Budget	25,000	25,000	-	-
Bonny Slope/BSL Trail Development	-	-	175,000	175,000	175,000	-	47	174,953	Budget	175,000	175,000	-	-
LGGP Grant Match/Camille Park Improvements	-	-	200,000	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-	-
LWCF Grant Match/Schiffler Park Pavillion	-	-	40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
TE Grant Match/Westside Trail/Segment 1	-	-	105,000	105,000	105,000	-	-	105,000	Budget	105,000	105,000	-	-
Undesignated Projects	-	-	1,914,278	1,914,278	1,914,278	-	-	-	Budget	-	-	1,914,278	1,914,278
<b>TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS</b>	<b>12,945,872</b>	<b>1,722,662</b>	<b>3,131,228</b>	<b>16,077,100</b>	<b>4,853,890</b>	<b>9,661,275</b>	<b>140,605</b>	<b>2,892,026</b>	<b>-</b>	<b>12,693,906</b>	<b>3,032,631</b>	<b>3,383,194</b>	<b>1,821,259</b>
<b>Total - SDC Fund</b>	<b>13,445,872</b>	<b>1,772,662</b>	<b>3,631,228</b>	<b>17,077,100</b>	<b>5,403,890</b>	<b>9,685,670</b>	<b>149,374</b>	<b>3,433,257</b>		<b>13,268,301</b>	<b>3,582,631</b>	<b>3,808,799</b>	<b>1,821,259</b>

**KEY**  
 Budget Estimate based on original budget - not started and/or no basis for change  
 Reallocated Project Scope has been reduced to provide funding for another project  
 Award Estimate based on Contract Award amount or quote price estimates  
 Complete Project completed - no additional estimated costs to complete.



# TUALATIN HILLS PARK & RECREATION DISTRICT

## MEMORANDUM

Date: October 20, 2008  
 To: Board of Directors  
 From: Keith Hobson, Director of Business and Facilities  
 Re: **System Development Charge Report for August 2008**

Below please find the various categories for System Development Charges, i.e., Single Family, Multiple Family, Manufactured Housing Unit, and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through **August 2008**.

Type of Dwelling Unit	Current SDC per Type of Dwelling Unit
Single Family	\$6,783.00 with 1.6% discount = \$6,674.47
Multi-Family	\$5,071.00 with 1.6% discount = \$4,989.86
Manufactured	\$2,521.00 with 1.6% discount = \$2,480.66
Non-residential	\$176.00 with 1.6% discount = \$173.18

### City of Beaverton Collection of SDCs

		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
2,376	Single Family Units	\$5,741,950.79	\$175,912.97	\$5,917,863.76
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
1,399	Multi-family Units	\$2,624,822.68	\$80,892.66	\$2,705,715.34
0	Less Multi-family credits	(\$7,957.55)	(\$229.36)	(\$8,186.91)
<u>168</u>	Non-residential	<u>\$345,753.75</u>	<u>\$10,293.72</u>	<u>\$356,047.47</u>
<b><u>3,958</u></b>		<b><u>\$8,711,906.02</u></b>	<b><u>\$267,091.44</u></b>	<b><u>\$8,978,997.47</u></b>

### Washington County Collection of SDCs

		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
5,638	Single Family Units	\$13,305,332.49	\$402,471.21	\$13,707,803.70
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
1,788	Multi-family Units	\$3,623,959.21	\$109,457.64	\$3,733,416.85
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
<u>0</u>	Non-residential	<u>\$190,368.55</u>	<u>\$5,648.53</u>	<u>\$196,017.08</u>
<b><u>7,102</u></b>		<b><u>\$16,448,788.03</u></b>	<b><u>\$496,828.75</u></b>	<b><u>\$16,945,616.78</u></b>

### Recap by Agency

		<u>Percent</u>	<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
3,958	City of Beaverton	34.64%	\$8,711,906.02	\$267,091.44	\$8,978,997.47
<u>7,102</u>	Washington County	65.36%	<u>\$16,448,788.03</u>	<u>\$496,828.75</u>	<u>\$16,945,616.78</u>
<b><u>11,060</u></b>		<b><u>100.00%</u></b>	<b><u>\$25,160,694.05</u></b>	<b><u>\$763,920.19</u></b>	<b><u>\$25,924,614.25</u></b>

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,391	1,399	168	3,958
Washington County	<u>5,338</u>	<u>1,764</u>	<u>0</u>	<u>7,102</u>
	<u>7,729</u>	<u>3,163</u>	<u>168</u>	<u>11,060</u>

**Total Receipts to Date** **\$25,160,694.05**

**Total Payments to Date**

Refunds	(1,579,356.86)	
Administrative Costs	(\$18.65)	
Project Costs -- Development	(\$15,229,825.52)	
<u>Project Costs -- Land Acquisition</u>	<u>(\$5,266,049.16)</u>	<u>(\$22,075,250.19)</u>
		<u><b>\$3,085,443.86</b></u>

<u>Recap by Month, FY 2008-09</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2008 (1)	\$24,766,077.37	(\$22,500,136.23)	\$1,868,611.51	\$4,134,552.65
July	\$197,152.49	\$488,525.60	\$9,909.81	\$695,587.90
August	\$197,464.19	(\$63,639.56)	\$11,759.66	\$145,584.29
September	\$0.00	\$0.00	\$0.00	\$0.00
October	\$0.00	\$0.00	\$0.00	\$0.00
November	\$0.00	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	<u><b>\$25,160,694.05</b></u>	<u><b>(\$22,075,250.19)</b></u>	<u><b>\$1,890,280.98</b></u>	<u><b>\$4,975,724.84</b></u>

(1) Net of \$667,828.98 of SDC Credits awarded for park development projects.

Projected SDC receipts through June 30, 2008 per the budget were \$24,321,481. Actual receipts were \$23,692,502. This fiscal year's projected total receipts per the budget are \$3,316,596.

Tualatin Hills Park and Recreation District

Systems Development Charge - Monthly Accounting, Year-to-Date FY 2008-09

City of Beaverton Collection of S.D.C.'s

	Unit Rate	Revenue	Collection Fee	Total
607 Single Family Units	1,891.50	1,147,194.75	35,480.25	1,182,675.00
138 Single Family Units	2,102.96	290,208.48	8,975.52	299,184.00
327 Single Family Units	2,203.84	720,655.68	22,288.32	742,944.00
15 Single Family Units	489.09	7,336.35	221.45	7,557.80
331 Single Family Units	2,327.03	770,250.47	23,818.53	794,069.00
205 Single Family Units	2,457.01	503,687.05	15,577.95	519,265.00
281 Single Family Units	2,638.40	741,390.40	22,929.60	764,320.00
303 Single Family Units	2,891.57	876,145.71	27,097.29	903,243.00
167 Single Family Units	3,466.78	578,952.26	17,905.74	596,858.00
17 Single Family Units	6,674.47	113,465.99	1,839.77	115,305.76
464 Multi-family Units	1,454.03	674,669.92	20,866.08	695,536.00
0 Multi-family Units	1,616.99	0.00	0.00	0.00
0 Less Credits	(7,957.55)	(229.36)	(18,186.91)	(18,186.91)
110 Multi-family Units	1,694.59	186,404.90	5,765.10	192,170.00
74 Multi-family Units	1,789.65	132,434.10	4,095.90	136,530.00
245 Multi-family Units	1,889.56	462,942.20	14,317.80	477,260.00
68 Multi-family Units	2,029.24	137,988.32	4,267.68	142,256.00
332 Multi-family Units	2,224.21	738,437.72	22,838.28	761,276.00
0 Multi-family Units	2,445.37	0.00	0.00	0.00
102 Multi-family Units	2,666.53	271,986.06	8,411.94	280,398.00
4 Multi-family Units	4,989.86	19,959.46	329.88	20,289.34
168 Non-residential	Various	345,753.75	10,293.72	356,047.47
<b>3,958</b>	<b>Total</b>	<b>8,711,906.02</b>	<b>267,091.44</b>	<b>8,978,997.47</b>

Improvement Fee (1)	Reimbursemen t Fee (1)	Collection/ Admin Fee (1)	Total SDC Fee
1,048,032.00	27,292.50	107,350.50	1,182,675.00
265,123.05	6,904.25	27,156.70	299,184.00
658,362.68	17,144.86	67,436.46	742,944.00
6,697.37	174.41	686.02	7,557.80
703,667.30	18,324.67	72,077.03	794,069.00
460,148.68	11,983.04	47,133.28	519,265.00
677,305.11	17,638.15	69,376.74	764,320.00
800,412.26	20,844.07	81,986.68	903,243.00
528,908.01	13,773.65	54,176.34	596,858.00
102,178.64	2,660.92	10,466.20	115,305.76
545,663.32	86,768.81	63,103.87	695,536.00
0.00	0.00	0.00	0.00
(6,422.81)	(1,021.33)	(742.77)	(8,186.91)
150,761.60	23,973.40	17,435.00	192,170.00
107,110.79	17,032.25	12,386.96	136,530.00
374,420.98	59,538.66	43,300.36	477,260.00
111,602.97	17,746.58	12,908.45	142,256.00
597,237.68	94,969.95	69,068.36	761,276.00
0.00	0.00	0.00	0.00
219,978.41	34,979.93	25,439.66	280,398.00
15,917.39	2,531.12	1,840.79	20,289.34
323,682.76	0.00	32,364.71	356,047.47
<b>7,690,788.20</b>	<b>473,259.89</b>	<b>814,949.34</b>	<b>8,978,997.47</b>

Washington County Collection of S.D.C.'s Revenue

	Unit Rate	Revenue	Collection Fee	Total
1,916 Single Family Units	1,891.50	3,624,114.00	112,086.00	3,736,200.00
(91) Less SFR Credits	1,891.50	(172,126.50)	(5,323.50)	(177,450.00)
351 Single Family Units	2,102.96	738,138.96	22,829.04	760,968.00
(91) Less SFR Credits	2,102.96	(191,369.36)	(5,918.64)	(197,288.00)
741 Single Family Units	2,203.84	1,633,036.71	50,515.29	1,683,552.00
(114) Less SFR Credits	2,203.84	(260,053.12)	(8,042.88)	(268,096.00)
714 Single Family Units	2,327.03	1,661,582.84	51,294.16	1,712,877.00
666 Single Family Units	2,457.01	1,636,368.66	50,609.34	1,686,978.00
523 Single Family Units	2,638.40	1,379,883.20	42,676.80	1,422,560.00
313 Single Family Units	2,981.57	905,061.41	27,991.59	933,053.00
323 Single Family Units	3,466.78	1,119,769.94	34,632.06	1,154,402.00
91 Single Family Units	6,674.47	607,376.77	9,836.93	617,213.70
117 Multi-family Units	1,454.03	169,830.51	5,552.49	175,383.00
41 Multi-family Units	1,616.99	66,296.59	2,050.41	68,347.00
68 Multi-family Units	1,694.59	115,232.12	3,563.88	118,796.00
194 Multi-family Units	1,789.65	347,192.10	10,737.90	357,930.00
(24) Less MFR Credits	1,789.65	(47,323.24)	(1,463.61)	(48,786.85)
508 Multi-family Units	1,889.56	959,896.48	29,687.52	989,584.00
563 Multi-family Units	2,029.24	1,142,101.28	35,322.58	1,177,423.86
139 Multi-family Units	2,224.21	309,165.19	9,561.81	318,727.00
118 Multi-family Units	2,666.53	314,650.54	9,731.46	324,382.00
40 Multi-family Units	4,989.86	199,594.40	3,249.59	202,843.99
0 Manufactured Housing	1,483.13	0.00	0.00	0.00
0 Manufactured Housing	2,039.91	0.00	0.00	0.00
0 Manufactured Housing	2,445.37	0.00	0.00	0.00
70 Non-residential	Various	190,368.55	5,648.53	196,017.08
<b>7,172</b>	<b>Total</b>	<b>16,448,788.03</b>	<b>496,828.75</b>	<b>16,945,616.78</b>

Improvement Fee (1)	Reimbursemen t Fee (1)	Collection/ Admin Fee (1)	Total SDC Fee
3,310,848.00	86,220.00	339,132.00	3,736,200.00
(177,450.00)	0.00	0.00	(177,450.00)
674,334.72	17,560.80	69,072.48	760,968.00
(174,827.52)	(4,552.80)	(17,907.68)	(197,288.00)
1,491,886.08	38,851.20	152,814.72	1,683,552.00
(237,574.30)	(6,186.83)	(24,334.87)	(268,096.00)
1,517,872.54	39,527.93	155,476.53	1,712,877.00
1,494,922.04	38,930.26	153,125.70	1,686,978.00
1,260,607.02	32,828.31	129,124.68	1,422,560.00
826,828.51	21,532.01	84,692.47	933,053.00
1,022,977.76	26,640.07	104,784.17	1,154,402.00
546,946.29	14,243.51	56,023.90	617,213.70
137,591.83	21,879.20	15,911.97	175,383.00
53,619.73	8,526.36	6,200.91	68,347.00
93,198.08	14,819.92	10,778.00	118,796.00
280,803.97	44,652.13	32,473.90	357,930.00
(38,274.36)	(6,086.21)	(4,426.28)	(48,786.85)
776,350.46	123,451.60	89,781.94	989,584.00
923,714.97	146,884.81	106,819.67	1,177,423.86
250,048.36	39,761.51	28,917.10	318,727.00
254,484.83	40,466.98	29,430.19	324,382.00
159,135.55	25,304.99	18,403.42	202,843.99
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
178,199.13	0.00	17,817.95	196,017.08
<b>14,626,243.69</b>	<b>765,255.75</b>	<b>1,554,112.87</b>	<b>16,945,616.78</b>

Recap by Agency

	Revenue	Collection Fee	Total	Percent
City of Beaverton	8,711,906.02	267,091.44	8,978,997.46	34.64%
Washington County	16,448,788.03	496,828.75	16,945,616.78	65.36%
<b>Total</b>	<b>25,160,694.05</b>	<b>763,920.19</b>	<b>25,924,614.24</b>	

Improvement Fee (1)	Reimbursemen t Fee (1)	Collection/ Admin Fee (1)	Total SDC Fee
7,690,788.20	473,259.89	814,949.34	8,978,997.46
14,626,243.69	765,255.75	1,554,112.87	16,945,616.78
<b>22,317,031.89</b>	<b>1,238,515.64</b>	<b>2,369,062.21</b>	<b>25,924,614.24</b>

<b>Add</b>	Allocation of interest earned	1,890,280.98	1,466,507.06	173,126.75	250,647.19	1,890,280.98
	Grant rec'd (Wa Cty) & Coparanis pledge	24,000.00				24,000.00
<b>Less</b>	SDC Credits for Land Donation Paid in Cash	(1,215,149.84)	(736,652.08)	0.00	(478,497.76)	(1,215,149.84)
	Refunds of SFR Fees Collected in Error	(364,207.02)	(306,148.23)	2,727.21	(61,786.00)	(364,207.02)
	Administrative Costs Paid	(18.65)	0.00	0.00	(18.65)	(18.65)
	Collection Fees paid to City and County	(763,920.20)	0.00	0.00	(763,920.20)	(763,920.20)

Project Costs

Inger Land Acquisition	(690,517.55)	(690,517.55)	0.00	0.00	(690,517.55)
Husen Land Acquisition	(448,254.93)	(448,254.93)	0.00	0.00	(448,254.93)
Fanno Trail Matching	(152,231.14)	(152,231.14)	0.00	0.00	(152,231.14)
Stover/JQAY Acquisition	(164,160.04)	(164,160.04)	0.00	0.00	(164,160.04)
PGE Land Acquisition	(3,500.00)	(3,500.00)	0.00	0.00	(3,500.00)
Rock Creek/Bethany	(775,329.38)	(775,329.38)	0.00	0.00	(775,329.38)
Camp Rivendale	(628,794.95)	(628,794.95)	0.00	0.00	(628,794.95)
Conestoga Play Structure	(27,951.70)	(27,951.70)	0.00	0.00	(27,951.70)
Synthetic Turf Project	(315,242.42)	(315,242.42)	0.00	0.00	(315,242.42)
Stuhr Building Expansion	(148,261.65)	(148,261.65)	0.00	0.00	(148,261.65)
Bluffs Park Development	(107,645.65)	(107,645.65)	0.00	0.00	(107,645.65)
Foege Park Development	(130,871.23)	(130,871.23)	0.00	0.00	(130,871.23)
Kelvin Land Acquisition	(46,448.00)	(46,448.00)	0.00	0.00	(46,448.00)
Beaverton Pwrln Trail	(249,742.71)	(249,742.71)	0.00	0.00	(249,742.71)
Kaiser Woods	(1,016,829.86)	(1,016,829.86)	0.00	0.00	(1,016,829.86)
PCC Athletic Fields MP & Construction	(9,394,193.51)	(9,394,193.51)	0.00	0.00	(9,394,193.51)
Synthetic Turf Field 2	(531,551.57)	(531,551.57)	0.00	0.00	(531,551.57)
Winkelman Land Acquisition	(27,000.00)	(27,000.00)	0.00	0.00	(27,000.00)
BSD Synth Turf Field Matching Funds	(200,000.00)	(200,000.00)	0.00	0.00	(200,000.00)
Nature Park Infrastructure	(98,362.62)	(98,362.62)	0.00	0.00	(98,362.62)
HMT Play Structure Phase II	(135,277.74)	(135,277.74)	0.00	0.00	(135,277.74)
Other Land Acquisition (thru FY07)	(627,196.85)	(627,196.85)	0.00	0.00	(627,196.85)
Novice Skate Park	(199,739.06)	(199,739.06)	0.00	0.00	(199,739.06)
CRA Backyard Master Plan	(103,987.26)	(103,987.26)	0.00	0.00	(103,987.26)
Mt. Williams Land Acquisition	(1,600,220.00)	(1,600,220.00)	0.00	0.00	(1,600,220.00)
Tennis Air Structure	(528,651.17)	(528,651.17)	0.00	0.00	(528,651.17)
Lowami Hart Woods Phase I	(48,963.59)	(48,963.59)	0.00	0.00	(48,963.59)
Garden Home Parking Lot Expansion	(289,738.04)	(289,738.04)	0.00	0.00	(289,738.04)
Aloha Park School Fields Restoration	(107,196.50)	(107,196.50)	0.00	0.00	(107,196.50)
Old Wagon Trail Rplcment Design	(33,877.46)	(33,877.46)	0.00	0.00	(33,877.46)
Land Acquisition (thru FY08)	(37,143.27)	(37,143.27)	0.00	0.00	(37,143.27)
Rystadt Property Acquisition	(88,001.85)	(88,001.85)	0.00	0.00	(88,001.85)
March Property Acquisition	(932,569.52)	(932,569.52)	0.00	0.00	(932,569.52)
Brady Property Acquisition	(355,708.77)	(355,708.77)	0.00	0.00	(355,708.77)
Nopper/Turner Property Acquisition	(268,913.36)	(268,913.36)	0.00	0.00	(268,913.36)
Winkelman Park Initial Site Imp.	(5,386.31)	(5,386.31)	0.00	0.00	(5,386.31)
Land Acquisition (thru FY09)	(415.01)	(415.01)	0.00	0.00	(415.01)

Total SDC Fund Cash Increase (Decrease) **4,975,724.84**

**2,221,863.97** **1,414,369.60** **1,315,486.79** **4,975,724.84**



**OregonLive.com**

Everything Oregon

## Hillsboro Argus

### Tualatin Hills Park & Rec names Chase to direct school program

Tuesday, September 23, 2008

#### The Hillsboro Argus

Longtime recreation and education programmer Spencer Chase has been selected as coordinator of the Tualatin Hills Park & Recreation District's new Community School Program.

Chase, a 10-year THPRD employee, will plan, organize and coordinate sports, recreation classes, special events, educational and social programs and activities at certain Beaverton School District facilities. He will also lead THPRD's after-school program at Garden Home Recreation Center, where his new job is based.

As part of the Community School Program partnership with BSD, THPRD will develop and implement programs during evenings when schools are out of session. Initially, Five Oaks Middle School, Barnes Elementary and Hazeldale Elementary will host classes. THPRD hopes to secure memorandums of understanding with other BSD schools in the future.

The Community School Program will provide a variety of activities serving age groups from elementary school students to adults. A limited schedule of classes will be offered in late October or early November as the program gets under way.

Those classes will include sports (such as soccer and basketball), education (reading, English and Spanish), computers, music and the arts. Beginning in mid-October, students may register online at [www.thprd.org/activities/index.cfm](http://www.thprd.org/activities/index.cfm) and click on "Online Registration." They will also be able to drop off a registration form and payment at any of the three participating schools.

Chase was hired by THPRD in 1998 as program director of the Discovery Program, an after-school program at Garden Home Recreation Center. In that position, he also created and implemented an off-site after-school program at BSD's McKay Elementary School.

In addition, Chase provided programming for THPRD after-school and summer camp programs focused on a wide range of activities including sports, cultural education, special events, field trips and community service.

"We're excited to have Spence leading our Community School Program," said Eric Owens, THPRD superintendent of recreation. "He's very knowledgeable and creative. His experience working with the school district, through the after-school program at McKay Elementary, will be a definite asset in this new assignment."

For more, visit [www.thprd.org](http://www.thprd.org) or call 503-645-6433.

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DAILY JOURNAL OF COMMERCE  
Portland, Oregon

## New beginners skate park opens in Beaverton

Posted: 04:00 AM PDT Tuesday, September 23, 2008  
BY DJC STAFF

Fledgling skateboarders and in-line skaters will now have a place to hone their talents with the opening of the Tualatin Hills Park & Recreation District's new beginners skate park.

The new, 8,500-square-foot park is located adjacent to THPRD's advanced skate park at 158th Street and Walker Road, in Beaverton. The project was developed by THPRD's Athletic Center Advisory Committee, who saw a need for a park where beginning skaters could safely practice.

Funding for the \$350,000 park came from THPRD system development charges and a supplemental grant from the Oregon Parks and Recreation Department. Designed by Grindline Skate Parks of Seattle, the park includes a small concrete bowl and ramps, rails, seat walls, skateable concrete benches and other features.

Construction on the project was completed in August.

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## Hillsboro Argus

### Tualatin Hills opens new skate park for beginners

Tuesday, September 23, 2008

#### The Hillsboro Argus

Beginning skateboarders, inline skaters, and other novices on wheels now have a specially designed, free admission skate park in the greater Beaverton area where they can develop their skills.

The Tualatin Hills Park & Recreation District recently opened the new 8,500-square-foot beginner skate park at its Howard M. Terpenning Recreation Complex, 158th & Walker Road in Beaverton.

The new park is adjacent to THPRD's original skate park, which is designed for more advanced users. That park opened in 1998.

The project was the brainchild of THPRD's Athletic Center Advisory Committee, a group of community volunteers who receive public input and make recommendations to THPRD staff about operation of Park District sports facilities. Committee members envisioned a place where beginning skaters could go to learn and practice safely at their own pace along with other newcomers to the sport.

Initial funding of \$175,000 came from THPRD system development charges. A supplemental grant of \$175,000 from the Oregon Parks and Recreation Department enabled the park district to complete the project.

Grindline Skate Parks of Seattle designed and built the park, which includes a small concrete bowl and ramps, rails, seat walls, skateable concrete benches and several other elements.

Construction began last April and was completed in August. The new park opened shortly thereafter. Dozens of users representing various age groups have tried it out.

"Parents are pleased, kids are excited, and the members of our committee are grateful that this project is now completed and the community can have a place for inexperienced skaters to learn," said Janet Allison, chair of the Athletic Center Advisory Committee.

Although the park was designed with the beginning skater in mind, advanced skaters are finding they also benefit from the new park. They can learn and practice difficult tricks at slower speeds.

Both skate parks are illuminated at night and open seven days a week from dawn to 10 p.m. There is no admission fee.

Formed in 1955, THPRD is the largest special park district in Oregon, spanning about 50 square miles and serving more than 200,000 residents in the greater Beaverton area. The district provides year-round recreational and educational opportunities for people of all ages. Offerings include a broad range of classes and more than 200 park sites, 40 miles of trails, eight swim centers, six recreation centers, and about 1,100 acres of nature preserve. For more information, visit [www.thprd.org](http://www.thprd.org) or call 503-645-6433.

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JAIME VALDÉZ / The Times

**AIRBORNE** — Rex Sakamoto of Beaverton performs a "front-side ollie" at Tualatin Hills Park and Recreation's newest skate park, located at Howard Terpenning Recreation Center.

## Tualatin Hills opens new skate park for beginners on wheels

Beginning skateboarders, inline skaters and other novices on wheels now have a specially designed, free admission skate park in Beaverton where they can hone their skills.

The Tualatin Hills Park and Recreation District recently opened its new 8,500 square-foot beginner skate park at the Howard Terpenning Recreation Complex along 158th Avenue at Walker Road.

The new park is adjacent to the park district's original skate park, which opened in 1998 and was designed for more advanced users.

The Athletic Center Advisory Committee came up with the idea of the project to provide a place where beginning skaters could learn and practice safely at their own pace with other newcomers to the sport.

Initial funding of \$175,000 came from the park district's cut of system development charges. It was matched with a supplemental grant of \$175,000 from the Oregon Parks and Recreation Department.

Grindline Skate Parks of Seattle designed and built the park, which features a small concrete bowl and ramps, rails, seat walls, concrete benches and other elements.

"Parents are pleased, kids are excited and the members of our committee are grateful that this project is now completed and the community can have a place for inexperienced skaters to learn," said Janet Allison, Athletic Center Advisory Committee chairwoman.

Both skate parks are illuminated at night and open seven days a week from dawn to 10 p.m. There is no fee to use the facilities.

# BEAVERTON VALLEYTIMES

## Tualatin Hills opens new skate park for beginners on wheels

*The Beaverton Valley Times, Sep 25, 2008*

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JAI ME VALDEZ / THE BEAVERTON VALLEY TIMES  
Rex Sakamoto of Beaverton performs a "front-side ollie" at Tualatin Hills Park and Recreation's newest skate park, located at Howard Terpenning Recreation Center.

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# Park district taps Spencer Chase to lead new community school program

Long-time recreation and education programmer Spencer Chase has been selected as coordinator of the Tualatin Hills Park and Recreation District's new Community School Program.

Chase, a 10-year park district employee, will plan, organize and coordinate sports, recreation classes, special events, educational and social programs and activities at certain Beaverton School District facilities. He will also lead the park district's after-school program at Garden Home Recreation Center, where his new job is based.

As part of the Community School Program partnership with the school district, THPRD will develop and implement programs during evenings when schools are out of session. Initially, Five Oaks Middle School, Barnes Elementary and Hazeldale Elementary will host classes. The park district hopes to secure agreements with other schools in the future.



**CHASE**

The Community School Program will provide a variety of activities serving age groups from elementary school students to adults.

A limited schedule of classes will be offered in late October or early November as the program gets under way.

Those classes will include sports (soccer and basketball), education (reading, English and Spanish), computers, music and the arts.

Beginning in mid-October, students can register online at [www.thprd.org/activities/index.cfm](http://www.thprd.org/activities/index.cfm) and click on "Online Registration" or by calling/visiting any park district facility. They will also be able to drop off a registration form and payment at any of the three participating schools.

Chase was hired by THPRD in 1998 as program director of the Discovery Program, an after-school program at

Garden Home Recreation Center. In that position, he also created and implemented an off-site, after-school program at McKay Elementary School.

In addition, Chase provided programming for the park district's after-school and summer camp programs focused on a wide range of activities including sports, cultural education, special events, field trips and community service.

"We're excited to have Spence leading our Community School Program," said Eric Owens, superintendent of recreation. "He's very knowledgeable and creative."

"His experience working with the school district, through the after-school program at McKay Elementary, will be a definite asset in this new assignment."

Prior to joining THPRD, Chase worked for six years in the city of Eugene's Kid City Adventures After-School Program. He was site director at Fox Hollow School and Sheldon Community Center leader.



**MILES VANCE/The Times**

**TAKE THE SHOT** — Beaverton senior Grant Schoen fires a shot toward the Sunset goal during his team's 14-7 win at Beaverton Swim Center on Tuesday.

# Cedar Mill home considered for historic registry

Cedar Mill's 145-year-old John Quincy Adams Young House has a date with history.

In about a week, the State Advisory Committee on Historic Preservation considers nominating the 1,500-square-foot, 1½-story house to the National Register of Historic Places. It would be another step in the house's historic journey that could end with its restoration, a spot on the national list and a community center/park on Northwest Cornell Road.

"I think it's terrifically important," said Virginia Bruce, a longtime Cedar Mill resident and one of the community's unofficial historians.

"We're really an important historical community. This house is a symbol of that."

Doug Menke, Tualatin Hills Park and Recreation District general manager, said the possible national nomination could help the district raise enough money to restore the house "as a cultural, social and educational resource for the community."

The park district acquired the house and its property more than three years ago, and set up an ambitious plan to spend more



JONATHAN HOUSE / The Times

**PLACE IN HISTORY** — The John Quincy Adams Young House is owned by the Tualatin Hills Park and Recreation District.

than \$100,000 to restore the building and develop the site.

"The John Quincy Adams Young House holds a highly significant place in the historic heritage of the Cedar Mill area and Washington County," Menke said. "We thank all the people who have supported this nomination effort to date and look forward to the decision by the State Historic Preservation Office."

Members of the state history committee meet Oct. 9 and 10 in Astoria to consider nominating several properties to the national

register. The John Quincy Adams Young House will be considered in the afternoon Oct. 10.

## Solid piece of history

Landing a spot on the National Register of Historic Places is a prestigious honor for properties like the John Quincy Adams Young House. The register maintained by the U.S. Department of the Interior includes thousands of historically significant sites, buildings and properties. It often takes several months for a property to make it

on the list once it has been nominated.

Forty-one properties in Washington County have been named to the National Register of Historic Places.

The John Quincy Adams Young House was built in 1863 on about a half-acre near Cedar Mill Creek. The house was the region's first post office and general store for the fledgling Cedar Mill community. It is one of only eight Washington County buildings constructed before 1870. It also is the oldest structure north of the Sunset Highway.

John Q.A. Young's family came to Washington County in 1847. Two decades later, Young and W.E. Everson bought the Justus Jones sawmill on Cedar Mill Creek, a stone's throw from the spot Young built his house.

Bruce said putting the house on the national history list would boost Cedar Mill's place in the region's history.

"Nobody ever got around to creating a city, but Cedar Mill has always been a close community," she said. "The John Quincy Adams Young house is really the only solid piece of architecture we have from that history."



## Help the park district build for the future

Picture this. It's a warm and sunny Sunday afternoon and I decide to take the long way home after having lunch with my son in Portland.

I wind up in Cedar Mill on Cornell Road driving past the John Quincy Adams Young house, a wonderful restoration project spearheaded by an ad hoc advisory committee with support from the park district. Driving west on Cornell Road, I pass Sunset Park, turn in to the parking lot and park for a moment to watch every field filled with young women playing fast pitch softball.

Next stop is Portland Community College on Springville Road where the new fields developed by Tualatin Hills Park and Recreation District are host to an adult cricket match. Then on to the HMT Complex on 158th Avenue and Walker Road where the complex is buzzing with basketball, adult and youth soccer, adult and youth baseball, swimming, tennis, skateboarding, and biking with fans, spectators, and, of course, children everywhere. And I can't forget the Nature Park where many cars are parked in the lot while folks walk through 200 acres enjoying nature in all its glory. What a joy.

Thinking I had seen it all and heading home on Walker Road, I pass Cedar Park at William Walker School where more soccer is being enjoyed by the Boy Scouts of America.

Now imagine my Sunday afternoon without all these amenities built and maintained by Tualatin Hills Park and Recreation District.

Soon the wintry weather will be upon us and most patrons and users will move inside to take advantage of all the classes and

programs offered by the park district while others play indoor sports and swim all year.

How much will the bond measure cost you per month?

Less than a gallon and a half of gas.

Less than a movie ticket.

Less than a burger, fries and a milkshake.

Less than a specialty coffee and a muffin.

Help the park district build for our future and for future generations.

Vote yes for Tualatin Hills Park and Recreation District.

Vote yes for Ballot Measure 34-156.

JANET ALLISON  
Beaverton

# A balancing act for voters

The poor economy might be the biggest hurdle Tualatin Hills Park & Recreation District faces in getting its \$100 million bond measure passed

By DAVID R. ANDERSON  
THE OREGONIAN

BEAVERTON —

**B**ackers of a \$100 million bond measure for the Tualatin Hills Park & Recreation District say it has something for just about everyone.

Natural areas for birdwatchers, at least 6 1/2 miles of trails for hikers, 12 new athletic fields — including two with synthetic turf — for ball players, and about 40 acres of new parkland for future residents.

The district's first bond measure of the 21st century also is the first since it changed its mission statement. The 53-year-old agency, best known for playgrounds, ball fields and swimming pools, now places natural areas as its first priority. The bond measure promises to spend \$12 million on stream corridors and wildlife habitat. It also will set aside nearly \$16 million for trails.

The measure allocates about \$32 million to renovate parks and buildings. More than 60 sites would get improvements, from as little as \$47,500 at Roxbury Park to more than \$6 million at Cedar Hills Park.

By spreading the projects around — district leaders say they're not spreading them thin — the measure is aimed at garnering support from just about everyone. A June survey for the district showed that 62 percent of voters supported a \$100 million bond measure.

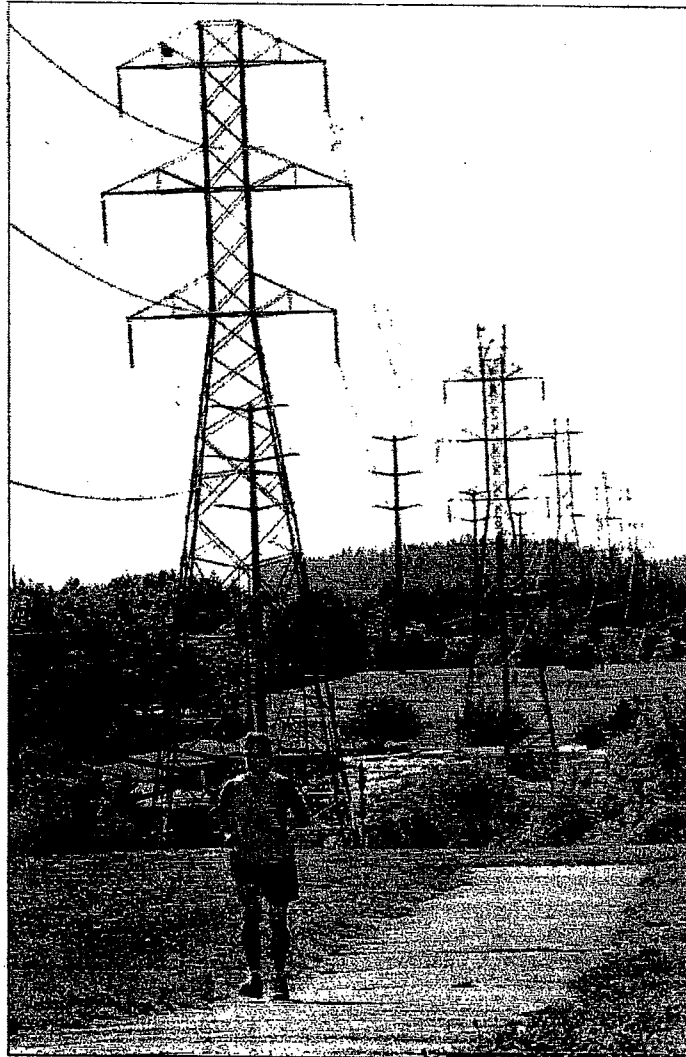
No organized opposition has emerged, though some parks advocates have complained that not enough money is being spent on natural areas, given they received the most support in the survey.

The biggest hurdle might be the recent credit crisis and financial meltdown, as housing prices plummet, banks fold and the cost of living shoots up.

Voters aren't in a spending mood, said Robert Whelan, a senior economist for ECONorWest, the area's largest economic consulting firm.

"It's a tough sell; I just don't see it," Whelan said. "We see it in any kind of discretionary spending. Parks aren't a necessity. They're a nice thing, but they're not a necessity."

District voters will see a ballot that in-



DOUG BEGHEL/THE OREGONIAN

**NORTHWEST QUADRANT |** Several broken links of the Waterhouse Powerline Park will be filled in if a Tualatin Hills Park & Recreation District bond measure passes in November. The measure would allocate nearly \$16 million to trail construction and land purchases. When finished, the trail will run a continuous 10 miles from the Portland Community College Rock Creek Campus to Southwest Scholls Ferry Road.

cludes funding requests for fire services, the Oregon Zoo, Washington County fairground renovations and Portland

Community College.

The best chance for the parks bond is if the election draws a lot of young vot-

## Measure 34-156 Tualatin Hills Park & Recreation District

**What:** The district is asking voters to approve a \$100 million bond measure to preserve natural areas, build new trails, improve existing parks, buy land for new parks and improve existing facilities.

**How much:** 37 cents per \$1,000 of assessed property value for 20 years. The owner of a \$250,000 house would pay \$92.50 a year.

**Information:**  
www.thprd.org/bond  
or 503-645-6433

ers, who are more likely to approve money measures because they don't own property, Whelan said.

If approved, the bond would cost 37 cents for each \$1,000 of assessed value for 20 years. For the owner of a \$250,000 house, that is \$92.50 a year in new taxes.

District property owners are still paying off a 1994 bond of \$25.9 million. That's another 12 cents for each \$1,000, although that amount will decline as the 1994 bond is paid off. The two measures would overlap for six years.

With a population of about 214,000, Tualatin Hills' roughly 50 square miles takes in Beaverton and surrounding unincorporated areas of Washington County. The district has gained about 48,000 residents in the past decade, which fueled the need for the bond, backers say.

The Trust for Public Land, a nonprofit land conservation group, is helping the district sell the measure. For the cost of a cup of coffee each week, voters can make an investment that would bring parks closer to their homes, said Joshua Alpert, the group's director for Northwest conservation services.

Spence Benfield, chairman of the committee that came up with the initial list of projects, said, "I think most people can afford it. It is not the time to be shortsighted."

Even if the measure passes, it won't cover the estimated \$242 million in improvements identified by the district's 2006 master plan. Grants and other matching funds will supplement the \$100 million, Alpert said.

Please see **PARKS**, Page 14

### By the numbers

The Tualatin Hills Park & Recreation District's bond measure includes:

Source: Tualatin Hills Park & Recreation District

**6.45**

miles of new trails

**2**

new synthetic turf fields, at Cedar Hills and Southwest Community parks

**3,500**

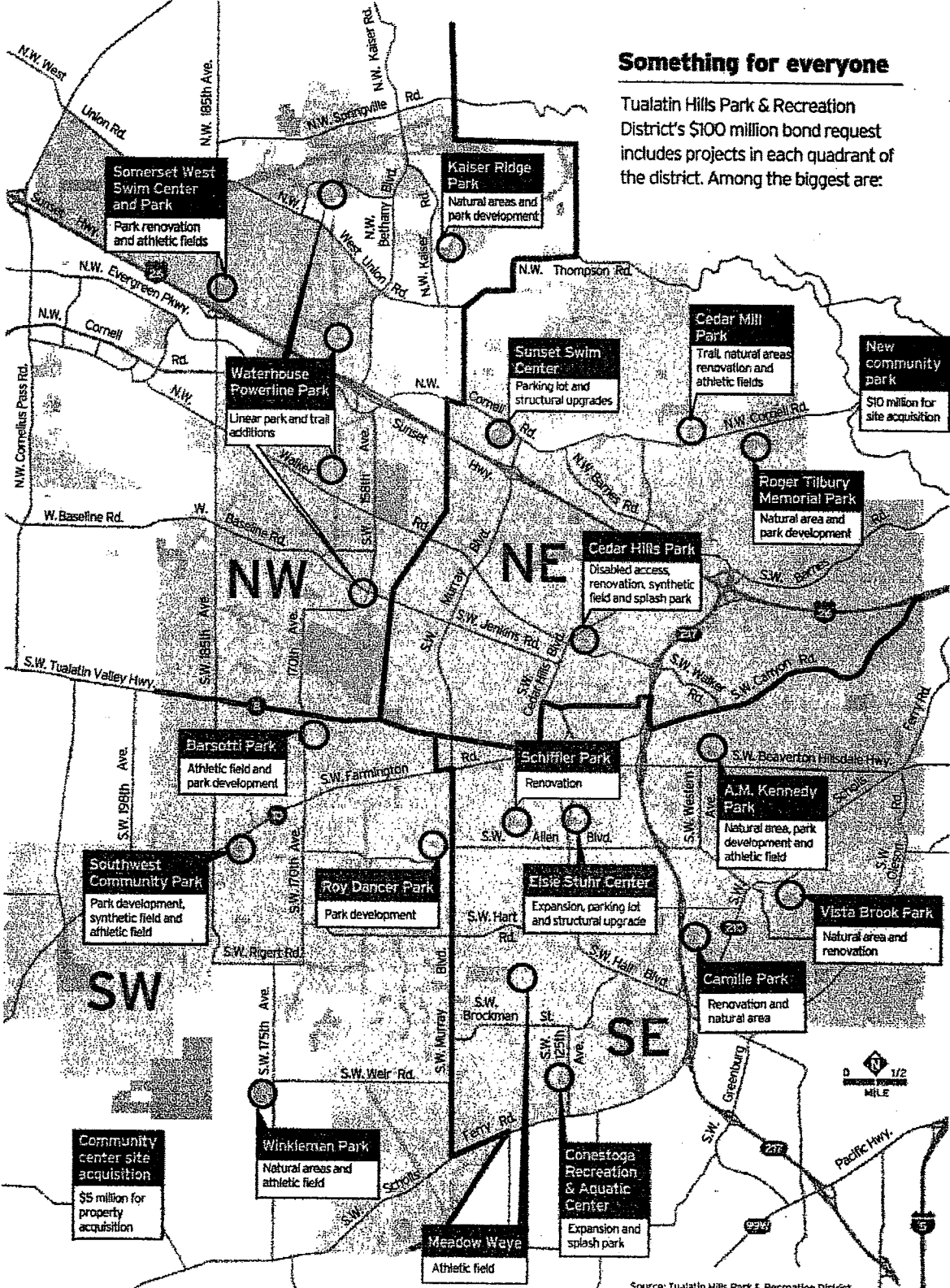
square feet added to the Elsie Stuhr Center

**18**

acres of new neighborhood parks, in six locations

**Something for everyone**

Tualatin Hills Park & Recreation District's \$100 million bond request includes projects in each quadrant of the district. Among the biggest are:



Source: Tualatin Hills Park & Recreation District

René Eisenbart/the Oregonian

**20**  
acres of new community park, in the northeast quadrant

**11**  
parks with new play equipment

**3**  
facilities to get new permeable parking lots

**2**  
new outdoor splash parks, at Conestoga Recreation and Aquatic Center and Cedar Hills Park

# Parks: Community centers didn't make the cut

Continued from Page 12

The overall focus is on purchasing vacant land while it's still available, said Doug Menke, the district's general manager. But the district has made choices.

The most expensive item missing from the bond is two community centers. District leaders decided to omit a community center after the survey showed low support. However, the bond would set aside \$5 million to buy land for a community center in the district's southwest quadrant. A deal with Portland Community College's Rock Creek Campus could provide land for the other center.

The measure also gets the district closer to a goal of having a neighborhood park within a half-mile of every residence and a larger community park within two miles, Menke said.

The measure adds 12 athletic

fields. That might sound like a lot, but in the past three years, the district has lost 19 fields as the Beaverton School District needed to expand buildings, Menke said. It expects to lose 10 more fields in the next year.

Based on the survey, the district decided to upgrade several facilities as old as 70 years instead of tearing them down and starting over. Some facilities, such as the Conestoga Recreation & Aquatic Center, built after the last bond measure, already are deemed inadequate. Conestoga will get a new classroom, locker room, parking additions and a water playground for young children.

Although district officials say natural areas are high priority, two past board members question that commitment. Barbara Wilson and Terry Moore said they are disappointed the measure dedicates only \$12 million for natural areas. Of that, 70 percent will go to acquisition and the remainder will be used to return areas to a more natural state.

District officials have estimated the cost of land along creeks and other areas where it is difficult to build structures at \$7,500 to \$10,000 an acre. They have not said, however, how many acres they hope to purchase or



**SOUTHEAST QUADRANT | Sayde Thoreson swims with 2-year-old daughter Gerty Kelly at the Conestoga Recreation & Aquatic Center in Beaverton. If the bond measure passes, the center will expand by 8,800 square feet and have 6,200 square feet remodeled.**

DOUG BEGHTEL  
THE OREGONIAN

where.

Wilson said the parks district didn't meet the promises of the 1994 measure. District officials acknowledge that the cost of land was higher than estimated, so several projects were scaled back.

This time, they said, they learned from those mistakes.

Officials tried to be conservative, estimating buildable land at \$500,000 an acre and have set aside money for cost overruns,

said Keith Hobson, the district's business and facilities director.

The parks board has agreed to a separate annual audit of the bond spending and to form a citizen board to oversee spending.

To help come up with priorities for the bond measure, the committee played a game scenario. Alpert likened it to Monopoly. Members considered public support from the surveys, the costs and other factors as

they bought projects. The players included advocates for athletic fields, natural areas, trails and most everything the district provides. There was surprisingly little conflict.

"We were able to give something to everyone in the district," Benfield said. "It will touch everyone's lives."

David R. Anderson: 503-294-5199;  
davidanderson@  
news.oregonian.com

Valley Times, Oct 9, 2008

**Park district seeks two Budget Committee members**

The Tualatin Hills Park and Recreation District is now accepting applications to fill two positions on its Budget Committee.

Applications will be accepted through Friday, Oct. 17. Both positions are three-year terms.

Applications are available at the park district's Administration Office, 15707 S.W. Walker Road, and online at [www.thprd.org](http://www.thprd.org).

For more information or to request an application, contact Jessica Collins at 503-645-6433 or [jcollins@thprd.org](mailto:jcollins@thprd.org).



## Aloha park building faces demolition today

Friday, October 10, 2008

**The Hillsboro Argus**

A Washington County Jail inmate work crew is scheduled this morning to demolish a building associated with gang activity in an Aloha park.

The concrete structure in Arnold Park, 17770 SW Blanton St, houses several unusable rest rooms, and serves as a target for repeated graffiti "tagging," said Washington County Sheriff's Office Sgt. David Thompson.

Neighbors living near the park have become increasingly concerned about recent gang activity and other crime in the park. In September, a shooting in the park left one man wounded. A juvenile was charged with attempted murder. Both shooter and victim were believed to be members of local gangs. A man attacked a woman at the park last year also.

The Beaverton School District supports the demolition. Its International School is adjacent to the park.

Staff from the Tualatin Hills Parks and Recreation District will assist the work crew.

In addition to demolishing the building, THPRD personnel are working to clear overgrown brush to eliminate places for people to hide.

All this work should have a dramatic positive impact on the livability of Arnold Park, Thompson said.

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CINDY HUDSON/SPECIAL TO THE OREGONIAN

**CEDAR MILL** | Apple pressers at the 2007 Cedar Mill Cider Festival included Boy Scouts from Troop 208 (from left) Erik Svilich, Eric Hoser, Eddie Wang, Sergei Zingq and Adarsh Bhatt. This year's festival is Sunday on the grounds of the John Quincy Adams Young House.

# CEDAR MILL CIDER FESTIVAL SUNDAY October 19<sup>TH</sup> 1-4PM

At The John Quincy Adams Young House  
near the corner of NW Cornell & NW 119th

## CIDER PRESS

See how the pioneers made cider with apples courtesy of Bales Marketplace. Enjoy some FREE fresh cider.

## FREE PARKING

in the Cedar Mill Bible Church Parking Lot  
(12208 NW Cornell Rd. Portland, OR 97229)  
For More Info Call Tualatin Hills  
Park and Rec. at (503) 645-6433

## BBQ LUNCH

Pulled Pork or Beef Brisket Sandwiches plus  
Chips & Slaw or Hot Dogs for the kids from  
Burnt Ends BBQ Team, & Apple Crisp & Ice  
Cream from Cedar Mill's Leedy Grange.

## KIDS ACTIVITIES



POLYGON NORTHWEST



## BEAVERTON

### New skate park open at recreation complex

Tualatin Hills Park & Recreation District has opened a beginner skate park at its Howard M. Terpenning Recreation Complex, at the intersection of Northwest 158th Avenue and Southwest Walker Road.

The 8,500-square-foot park is lighted at night and open from dawn to 10 p.m. daily. There is no admission fee.

The skate park was paid for with \$175,000 from the park district's system development charges and a \$175,000 grant from Oregon Parks and Recreation. It is next to the district's original skate park, which was designed for advanced skaters.

The beginner park includes a small concrete bowl and ramps, rails, seat walls, skateable concrete benches and other elements.

Details: <http://tinyurl.com/3lqg5x>.

## Support parks measure

I want to clarify my support of the bond measure proposed by the Tualatin Hills Park & Recreation District. I was quoted as being disappointed that the measure did not include a higher percentage of funds for natural area acquisition and restoration ("A balancing act for voters," Oct. 9). That is true, but the measure does include many things for sports and recreation and, more importantly, funds to acquire land that is needed to support healthy lifestyles. I urge everyone to support the measure — parks and open space are a necessity!

**Terry S.H. Moore**  
Park district board member,  
1995-2003  
Garden Home

## SENIORS

### ELSIE STUHR CENTER

Lunch at 11:45 a.m. Monday through Friday. Early bird lunch at 11:15 a.m. Monday through Thursday. Beaverton Loaves & Fishes provides meals on a donation basis to those 60 and older for \$2.75; younger than 60, \$5.50. Open 8:30 a.m. to 5 p.m. Mondays, Wednesdays and Fridays; 8:30 a.m. to 9 p.m. Tuesdays and Thursdays; and 9 a.m. to 5 p.m. Saturdays. 5550 S.W. Hall Blvd., Beaverton. 503-629-6342.

#### Today

1:15 p.m., social dance. 1:15 p.m., Texas Hold 'em. 2 p.m., book discussion. 2:30 p.m., Alzheimer's support group. 5:30 p.m., party bridge.

#### Friday

10 a.m., pinochle. 11:30 a.m., Ed Lim, plays piano.

## Vote now, pay later

I'll bet that everyone who receives his property tax bill each year looks first to see how much he has to spend on taxes, then says something like "doggone it, it's up again." Yet, most of these people felt, at the previous election time, the need to support one or more tax measures. Don't people remember that what they vote for today, they have to pay for tomorrow?

Please, please, please, consider what our tax bills are today before you vote for any increase or bond measure. Sure, we all have priorities, but is it really necessary to spend an extra \$100 a year for more parks, or whatever that special district or government agency is asking to increase its service or projects? Look at your own budget closely. What you don't vote for today may just give you the money to make that house payment tomorrow.

**Frank Outman**  
Beaverton

## CEDAR MILL

### Have fall fun at Cedar Mill Cider Festival

The Second Annual Cedar Mill Cider Festival will take place from 1 to 4 p.m. Sunday on the grounds of the John Quincy Adams Young House at Northwest 119th Avenue and Cornell Road. Bales Marketplace Cedar Mill has donated hundreds of pounds of fresh apples, and members of area Boy Scout troops will help festival-goers press cider from the apples. Event coordinator **Virginia Bruce** said, "It was great to see how much people enjoyed watching the presses work last year."

Bruce added that local band **Ida Viper** will play bluegrass, jazz and swing tunes from the 1920s and '30s, and **Burnt Ends** will serve pulled pork and beef brisket sandwiches, as well as hot dogs for kids. Cedar Mill's **Leedy Grange** will sell apple crisp and ice cream, while the cider to wash it down is free. "It really is a fun event for the whole family," Bruce said.

The festival is presented by Tualatin Hills Park & Recreation District, which will display information about the house and grounds. Donations for restoration work planned for the property will be accepted. Parking is available at Cedar Mill Bible Church, 12208 N.W. Cornell Road, after 1 p.m. For more information, call the park district at 503-629-6355.

**Cedar Mill Cider Festival** 1-4 p.m. The community is invited to enjoy cider and a barbecue lunch. Live music by **Ida Viper**, children's games and more. Donations welcome. **John Quincy Adams Young House**, Northwest Cornell Road at 119th Avenue; 503-629-6355

# Experience THPRD.

**For good health. For good times.**



**Tualatin Hills Nature Park**  
*222 acres of trees and trails*



**HMT Recreation Complex**  
*Award-winning sports facilities*

**Historic Jenkins Estate**  
*Gorgeous gardens and views*



**Need an escape to nature?  
Looking for a good game or swim?  
Or are you seeking the perfect place for  
that event of a lifetime?**

Whatever the case, THPRD is where you want to be in Washington County. We offer outstanding trails, parks, sports facilities and special event sites throughout the greater Beaverton area. We also host (and cater) business meetings and retreats. Call or visit us on the Web today.

**Tualatin Hills Park & Recreation District**

**503/645-6433**  
**www.thprd.org**

